

## Course Syllabus

**Course:** ESL 076E-Level 6/item #7261

Room:R309

Dates: Tuesday & Thursday

No class on: Feb 6, 2014 & Mar. 4, 2014

Last class (conference): Tues. March 25, 2014

Time: 5:30-9:10

### **Instructor Information**

Name: Sarah Goldman

Office: R130

Office Hours: by appointment

Contact: Phone: (425) 564-3142 E-Mail: [sgoldman@bellevuecollege.edu](mailto:sgoldman@bellevuecollege.edu)

Emergency information: <http://status.bcc.ctc.edu> or (425) 401-6680

### **Course Outcomes**

For Winter Quarter, we will read a textbook, and a reader, write single/multiple paragraph essays, work on tag questions, present perfect and passive tense, practice idiomatic and reduced speech. By end of quarter, students should be able to:

#### **Speak So Others Can Understand**

Use a variety of sentence types

Learn and use different strategies to help you be a better speaker

Learn about informal language, such as reduced speech, idioms and slang

#### **Listen Actively**

Understand longer conversations, stories and informal speech at normal speed, use strategies to improve listening and respond appropriately to conversations

#### **Read With Understanding**

Read common and unfamiliar words, learn synonyms

Show understanding of texts and vocabulary

Find important information in texts

Use strategies to help you read long passages from articles and stories

#### **Convey Ideas In Writing**

Learn to plan, revise and edit your writing

Write single/multiple paragraph essays

Write organized paragraphs with clear topic, supporting details, and conclusion

### **Important Information**

-No cell phones in class

-Do not disturb the class or teacher with in- class conversations.

-Homework must be done on time, and class participation is required.

### **Textbooks:**

Lee, Linda, All-Star, (2011). Student book/workbook package, level 4. Mcgraw-Hill.

Heyer, Sandra, Beyond True Stories, (2003). Level 6. Pearson/Longman.

Optional: Dictionaries of your choice or Longman Dictionary of American English. New Edition. Pearson.

### Attendance

You need to come to class every time. Please call or email me and leave a message if you cannot come to class. Students who miss 20% (4 days) or more of the total class time in one quarter will automatically receive a "No Progress" evaluation, even when other criteria for student progress (assessments, homework, participation, and attitude) are considered. The only reasons to miss class are for personal or family illness or death in the family. Please call my office and leave a message if you cannot come or if you could not come the night before. Vacations, childcare problems, illness for a long time, other classes, and job problems are unexcused. In addition, students must be present for CASAS pre-and post-tests scheduled at the beginning and end of each quarter. Failure to do so will result in an automatic "No Progress" for that quarter. **These tests are very important; you cannot continue to be a student in this program unless you take all the pre and post tests.** Tardiness (late arrival) and early departure from class of more than one-half hour is part of the 20% maximum time you could miss and still continue to progress.

### Grading:

I will write comments on the assignments and homework you hand in, and mark tests and quizzes with the following grades:

- 4 +/- .....Excellent
- 3 +/- .....Good
- 2 +/- ..... OK with problems
- 1 +/- .....Needs a lot of work

### Some Policies:

Students in ESL classes at Bellevue College should make progress in their level. If there is no progress, students may not continue in the classes. The teacher looks at your attendance, classroom work, and tests (including CASAS tests) to decide your progress. The teacher will tell you at the end of the quarter what you need to improve. If you don't improve, you might not be able to register for classes in the future.

Students with disabilities must progress like other students. You should tell me about your disability, special illness, or your need for special arrangements in class. I can tell you about our Disability Resource Center (DRC), which is in Room B132, or you can call 425-564-2498, TTY 425-564-4110, or go to their website: <http://bellevuecollege.edu/drc>

We do not wish other people (parents, spouses, and friends of students) to speak for students about school performance because this can slow student growth and progress. We do this because we would like students to speak for themselves and be independent. We also do it because federal law (the Family Educational Rights and Privacy) says that we must protect the privacy of student education records. It is BC policy to keep school performance between the school and the student. If a student asks for a parent, spouse, or friend to be at instructor-student discussion of academic performance, instructors will look at each situation and make the final decision. You can see all of this policy, Arts and Humanities Commitment to Student Growth and Development, [www.bellevuecollege.edu/artshum](http://www.bellevuecollege.edu/artshum).

All students registered for classes at Bellevue College are entitled to a network and e-mail account. Your student network account can be used to access your student e-mail, log in to computers in labs and classrooms, connect to the BC wireless network and log in to MyBC. To create your account, go to: <https://bellevuecollege.edu/sam>.

BC offers a wide variety of computer and learning labs to enhance learning and student success. Find current campus locations for all student labs by visiting the [Computing Services website](#).

### **Disability Resource Center (DRC)**

The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact DRC as soon as possible.

If you are a person who requires assistance in case of an emergency situation, such as a fire, earthquake, etc, please meet with your individual instructors to develop a safety plan within the first week of the quarter.

The DRC office is temporarily located in the Library Media Center (D126) or you can call the reception desk at 425.564.2498. Deaf students can reach DRC by video phone at 425-440-2025 or by TTY at 425-564-4110. Please visit the DRC website for application information into the DRC program and other helpful links at [www.bellevuecollege.edu/drc](http://www.bellevuecollege.edu/drc)