Required Materials:	<ul> <li><u>Promenades</u> (NEW student text <u>with pass code</u> for the supersite) as a package:</li> <li><u>Promenades Lab Manual, WB/Video manual ( paper copy, not online!)</u></li> <li>Answer key to both manuals, Required: Use of Supersite</li> <li>A French/English dictionary</li> <li><u>A stapler!!!</u></li> </ul>	
	If the bookstore is out of the required materials, you can purchase them direct from the publisher at: <u>vhldirect.com</u>	
Optional Material:	English Grammar for Students of French	
Optional Programs:	Drop-in tutoring sessions open to all. Individual tutoring for students working at C grade level or less. (D 204) Visit: <u>www.bellevuecollege.edu/asc/</u>	

#### WELCOME TO FRENCH! BIENVENUE A NOTRE COURS!

Flora Lewis once said: "Learning another language is not only learning different words for the same things, but learning another way to think about things." Enjoy the experience.

Supersite: promenades.vhlcentral.com or vhlcentral.com - Open 24/7

For new students welcome to <u>Promenades</u>. I think you will enjoy working with this multimedia program. You will be able to practice listening and speaking French from the beginning of the course. Your textbook has many features that will make learning French, and knowing what to study a lot easier as well as fun for you. Welcome to the adventure ahead.

This quarter we will cover 5 units. Each unit contains two lessons. You will have a test after every unit. In your Lab Manual, WB and Video Manual, you will have exercises to help you learn French and to prepare for your exams. You should work on your workbook pages daily as we cover the material in class. The work from the Lab Manual, and WB will be collected after every lesson or twice per unit. You will also have exercises to complete from the Promenades supersite after every lesson.

You will need to enroll into the supersite as soon as possible. Go to: "promenades.vhlcentral.com" and use your new pass code.

It is absolutely essential to devote a lot of time and effort to working with all your materials, especially the audio. This will improve your listening comprehension of spoken French, give you a good "feel" for the language, as well as prepare you for the listening portion of your exams.

I encourage you to take advantage of our Language Lab in A 244. The open hours for students will be posted on the door. Please sign in as well as sign out. I suggest you to use the text's supersite while there. The tech person can assist you with any navigation problems you may encounter.

Expect to do one and one half hours of homework for this course every day. To master another language you must listen to the spoken language and practice speaking it---even to yourself....or your pets. ©

Please refer to the Arts and Humanities "Student Procedures and Expectations", as they apply to my classes as well. Your rights as a student are addressed in this document. You can locate this on the BC Arts and Humanities Materials' web site at:

#### http://www.bellevuecollege.edu/artshum/materials/winter2013/default.htm

Navigate to "World Languages", French, and then to our class. You will find the document mentioned above & this syllabus.

**My BC and new rules about e-mail:** The college is requiring all BC students to establish a BC e-mail account and to use whenever you the student communicates with the college or an instructor. You also need this account to use the "MY BC" site as well as our computer labs.

To create an account, go to: http://bellevuecollege.edu/students/email

You should get in the habit of consulting <u>My BC</u> for its regular posting which include announcements (a canceled class perhaps?), the syllabus, test review sheets, as well as other items of interest.

Below you will see my amendments to the Arts and Humanities policies as well as specific data relating to this course.

Grading and Exams = 50% of grade Examinations:

**The other 50% of your grade includes the following:** Attendance: = 2/5 of grade Daily Prep/Oral class work + oral report = 1/5 of grade Supersite homework = 1/5 of grade Workbook& Lab Manual Homework = 1/5 of grade

### **Attendance:**

There are no excused absences. Two points are deducted per absence. After 10 absences, three points are deducted per absence. Lateness also affects this grade:

• 50 late minutes= one absence.

• 25 minutes =  $\frac{1}{2}$  an absence. I start counting 5 minutes after class begins.

**Please note:** Since you are expected to be in class every day, it <u>is up to you to find out from a</u> <u>classmate what you missed</u> that day, any changes in homework etc.

# Daily preparation/Oral class work + more formal oral presentation:

This grade will be based on your daily class work:

- <u>being prepared</u> with the assignment for the day,
- a willingness to participate in group work,
- as well basic EFFORT and
- <u>willingness to learn</u>.

Not paying attention, chatting with other students, sleeping, doing homework in class, **texting** etc. will have a <u>negative</u> effect on this grade.

The second half of this grade is based on your <u>oral presentation</u> which will be given starting around the 7<sup>th</sup> week of the quarter, around the beginning of November for us.

**Supersite homework:** Your <u>due dates</u> will be posted on the PROMENADES supersite. You are encouraged to do your best, but you will earn 10 points per lesson as long as you <u>complete the assignment by the given due date.</u>

**Supersite grading:** You will lose 1 point for every **missing** and/or **late** exercise. You can get 5 points (maximum) if your assignment is <u>late</u>, but completed within one week of the due date. That's another reason for you to set up your account as soon as possible.

### WB & Lab Manual Homework:

You have purchased an Answer key with your packet. You need to use it to correct your work in the Lab Manual, and Workbook. You need not complete the exercises from the Video manual. Please correct using a <u>different color of ink</u> than what you have used to do the work. Please don't use green, as that's the color I use to make comments. I may check some parts quickly, so if you have any questions about a particular answer, please note them in the margins and/or ask in class.

Failure to complete and correct your homework will result in an inferior grade.

Please submit these pages in order, and stapled together. <u>I will only accept homework that</u> <u>has been stapled and in order. If the homework is incomplete or not corrected using the</u> <u>answer key, the student may be denied any credit at all for the assignment.</u>

Grading of WB/Lab Manual Homework:

## Possible points for each lesson in Units 1-5

- Complete, corrected, stapled and on time: 8-10 points
- 1 or 2 days late:

2 point penalty off the points given above

No other late workbook/lab accepted. 2 days is the maximum. A perfect score yields: 100 points.

## Written examinations and one oral presentation:

You will have an exam after every Unit, the last Unit being the final exam.

Exams are very important. Do your very best to avoid being absent the day of the exam. There are no make-up exams. If you know in advance that you will have to miss your exam, arrange to take the exam before the scheduled date. <u>I will drop one exam score</u>, but not the final exam score.

Exams are serious business. Try to show up on time and <u>do not leave the room until you have</u> <u>turned in your completed exam</u>. Leaving the room means that you have finished the class for the day on the day of the exam.

\*\*\*\*\*

Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination.

MY CLASSROOM is an LGBTQ Safe Space where I welcome your individuality, and I will defend your right to be yourself in the spirit of learning and in an environment of mutual respect.

We are all here to learn. I am committed to maintaining an environment wherein we all feel safe to do so.



If you have medical information to share with me in the event of an emergency, please contact me via email or come to see me during office hours. Emergency preparedness is important!

If you need course modifications / adaptations or accommodations because of a disability, I can refer you to our Disability Resource Center (DRC).



If you prefer, you may contact them directly by going to B132 or by calling 425.564.2498 or TTY 425.564.4110. Information is also available on their website at <u>http://bellevuecollege.edu/drc/</u>

#### More on: CLASSROOM ENVIRONMENT

Cheating, Plagiarism, Drop procedure. For all these, please refer to the Arts and Humanities policies.

Our goal is to empower students and to foster an academic relationship wherein the student takes full responsibility for the learning and assessment process. It is inappropriate for an instructor to discuss a student's issues with anyone other than the student. This includes parents, any family members or others.

Mastering a Foreign/World Language is like mastering a musical instrument. It takes daily practice and several years before you become competent. It's entirely normal to feel frustrated at times. Try not to be afraid of making mistakes in class or elsewhere. Mistakes are an important part of the learning process. Celebrate those mistakes, and have a laugh over them. Trying to speak another language is often an act of courage. Success often comes after numerous little blunders. What matters is perseverance.

TENTATIVE CALENDAR FOR COVERING THE CHAPTERS AND TAKING THE EXAMS FOR Winter 2013

Lessons	Workbook/Lab Manual and Lab manual due dates	Test date
Lesson 1	Thursday, 1/10	
Lesson 2 & Panorama	Wednesday, 1/16	Wednesday, 1/16
Lesson 3	Thursday, 1/24	
Lesson 4 & Panorama	Thursday, 1/31	Thursday, 1/31
Lesson 5	Friday, 2/8	
Lesson 6 & Panorama	Thursday, 2/14	Thursday, 2/14
ORAL REPORTS	START VERY SOON	
Lesson 7	Monday,2/25	
Lesson 8 & Panorama	Friday, 3/1	Friday, 3/1
Lesson 9	Friday, 3/8	
Lesson 10 & Panorama	Day of exam: Monday, 3/18	Final exam: French 121 A: Monday, 3/18 from 11:30 AM—1:20 PM

Note: The due dates for the supersite work will be posted on the supersite.

We will try to stick with this schedule, but unexpected circumstances could result in changes.GRADING SYSTEM:				
A :	94—100	A- :	90—93	
B+ :	8789	B :	84—86	
B- :	80—83	C+ :	77—79	
C :	74—76	C- :	70—73	
D+ :	67—69	D :	60—66	
F:	59 and below			