

Course Information

SPANISH 121 (SPANISH I) 5 credits No prerequisites

• This course is not intended for Spanish native-speakers or students with prior knowledge/study of the language. Contact me ASAP if you have questions.

Instructor Contact Information

Prof. Beatrice L. Bongiorno E-mail: beatrice.bongiorno@bellevuecollege.edu **Office:** A245H **Ph:** 425-564-2213

Office hours: By appointment only if you would like to meet in person. Otherwise, always e-mail me on BbVISTA. You may also call me if it is urgent. Please know, I teach full-time and will return your message as soon as I am available.

Instructor's anticipated online times: Monday – Friday from 11:30 – 12:20am and again M-Th from 8:30-9:20pm. All hours are Pacific Time. On weekends, I will not be available. Occasionally, I may log on to monitor your progress, reply to e-mail, read posts, check and assign activities. The times above are not written in stone and may find it necessary to adjust during the quarter as needed. I may be available at unannounced times as my work and personal schedule allows me. Do not expect me to be 24/7 online!

Textbook

- **EN LINEA 3.0 Online Spanish Learning System (printed book key) + EN LINEA 3.0 COMPANION VISTAS 4/e by Vista Higher Learning (VHL).** ▶ ISBN# 9781617671203

Package content through the BC bookstore: EN LINEA 3.0 printed book key + EN LINEA 3.0 Companion

- ▶ You may opt to purchase the material directly through the publisher VHL at www.vhldirect.com
Tip: Some students opt to purchase only the printed book key for EN LINEA as the hard copy "Companion" is not required; others prefer ordering the hard copy for consulting the activities prior attempting them online.

**This is a FOREIGN LANGUAGE Distance Course:
MICROPHONE, SPEAKERS & SOUND CARD ARE NECESSARY!**

Course Description

• The Spanish I (121) course introduces students to basic vocabulary and grammatical structures by developing listening, reading, writing, and speaking skills through a variety of interactive, audio and video activities. Authentic material is used as well as online tutorials for grammar lessons. The tutorials are an integral and essential part of the e-textbook program. Students learn cultural aspects of the Spanish-speaking world and communicate with the instructor and classmates via e-mail and posts on Bb VISTA.

Course Objectives

• Upon completion of this course, students should be able to speak and write simple sentences about topics covered during the quarter using newly acquired vocabulary and grammatical structures;

understand basic questions on subjects explored during the course and reply accordingly; read and comprehend the “gist” of simple authentic printed and audio material. Students should “get by” if traveling to a Spanish-speaking country. This course prepares students for Spanish 122 (Spanish II). A minimum grade of C- is advised in order to move on successfully to the next level.

Topics Covered

- We cover the first 5 lessons (lessons 1-5) of the e-textbook EN LINEA hosted by *Quia*. (You may see all lessons displayed on the QUIA/EN LINEA website; please ignore what not included this quarter.)
- Some topics covered will include: Introductions & greetings, courtesy expressions, numbers, telling time, days of the week, descriptions of people & things, college life & classes, vacations plans & reservations, pastimes & sports, family & friends, inviting people, months, seasons & weather, expressing possession. Only the present tense is introduced this quarter. Note: *If you insist on using any other verb tense, you are not at the appropriate level for your Spanish language skills. This is not a review session! Please drop the course and enroll at a higher and more challenging level to make genuine progress. Consult me ASAP if you have any questions.*

Calendar

- Check the course calendar regularly on BC Blackboard Vista on the left menu of your screen under COURSE TOOLS. It is important you consult the calendar, check for new messages and announcements before you log-on to *Quia*/EN LINEA. The Bb VISTA calendar lists when a new lesson begins by its title, sections & topics, quizzes, *pruebas* release day, required posts, oral and final exam deadlines, as well as holidays & no class days. Pertinent information is “hiding” behind the day on the calendar itself (click on it!) to guide you for the first lesson as you become familiar with the various sections of the e-text.
- Activities are listed on the e-textbook QUIA/EN LINEA site with the due date visible. (Activities without a due date have not been assigned and will receive no credit if completed). The deadline for all activities and quizzes is the same for the Lesson PRUEBA release indicated by the Bb calendar. All activities and quizzes are due by 11:59pm (23:59). Use the Bb VISTA calendar as your guide to pace yourself, for it indicates where you should be in the program. Try to keep up and catch up before the release of the *prueba* if you have fallen behind.
- No late activities and quizzes will be accepted and will not receive credit or points. The *prueba* will not be reopened if you miss the deadline. Only in extenuating circumstances I will consider accepting late activities or quizzes on a per-case basis. Please contact me to inquire. You have approximately two days from the release date to complete the *pruebas* (tests) due by 11:59pm (23:59) PT. If a *prueba* (test) date or any other important information should change, I post the update under “Announcements” on BbVista, reflecting the change on the calendar or *Quia*/EN LINEA as applicable.
- **POSTS:** In addition to the Introduction post, there are five additional required topic related posts at the end of each lesson for 10 points each. They are released under Discussions on BbVISTA. Watch out for them! You may complete them at any point during the quarter, preferably, when the information is fresh in your mind.

REMEMBER: No online translators or outside help allowed for activities, quizzes, posts or *pruebas*.

Communication

- Communication takes place by e-mail and posts (chat if it works) in Spanish as much as possible and mixed with English if needed, provided you make a genuine effort to use vocabulary and structure

learned. It's ok to make mistakes and ask questions while you are learning. E-mail on Bb Vista should be checked on a regular basis.

- All students enrolled at Bellevue College are required to set up BC e-mail account for all official communication with the College.

- Create and manage your e-mail account by visiting: <http://bellevuecollege.edu/students/email/> For help logging in or creating your account, visit N250 if on campus, or request online support to the Student Technology Support Center at <https://bellevuecollege.edu/stsc/>

Grades

Grade Scale

100-93	A	76-73	C
92-90	A-	72-70	C-
89-87	B+	69-67	D+
86-83	B	66-60	D
82-80	B-	59-0	F
79-77	C+		

Grade Distribution

5 Tests (Pruebas)	20%
10 Quizzes	10%
Discussions Posts	10%
Oral Project	20%
Activities(Actividades)	15%
Final Exam (Examen)	25%

- **IMPORTANT:** NO MAKE UP QUIZ/TEST/EXAM WILL BE PROVIDED. HONOR DEADLINES by following our course calendar.
- If you cannot commit to this course for lack of time or other unforeseen circumstances in your life, please withdraw promptly rather than incur an inevitable and GPA-damaging failing grade (F). Simply stop attending class is not an official withdrawal. Keep me informed!
- Read section #2 of “Dropping a Course” under the A&H Division Procedures & Expectations link for policy on Withdrawing (W) or Incomplete (I) or Hardship Withdrawal (HW) grades.
- Consult section #2 “Dropping A Course” under A&H Division Procedures & Expectations link below (*).

• Viewing Your Grades

- Your grades will be recorded and viewable at the free, private, web based grade book your instructor uses at <http://www.engage.com>

- You will not be able to view your grades until I set up your account. This will occur at the end of the second week at the latest. Once I create you accounts, you will receive an email message to your BC student emails from engage inviting you to register with the personal code provided. Visit <http://www.engage.com/student-signup> **Do not share codes or accidentally post them to the class!**

Online conduct & etiquette

● Be respectful of instructor and classmates at all time. No vulgar and offensive language will be tolerated. Do not abbreviate words but use correct spelling when typing in Spanish. English IM and SMS lingo you normally use do not correspond in Spanish and should not be used in our course. ¡Gracias!

Disability Services

● If you need course modifications due to a disability, I can refer you to our Disability Resource Center (DRC) located in B132 or you may contact them directly by calling (425) 564-2498 or TTY (425) 564-4110. Information is also available at their website: www.bellevuecollege.edu/drc

Tutoring Services

● The Academic Success Center (ASC) is located in D204 for those of you coming to the BC campus. Drop-in tutoring schedule is announced and posted by your instructor on Bb Vista and on the ASC website as it becomes available. Tutoring is free and available for all students regardless of grades. If your grade is C- or below, you may request one-on-one tutoring by following proper application procedure. Forms are available on the ASC site at <http://bellevuecollege.edu/tutoring>. Online tutoring will be possible and announced by Distance Ed program on BbVISTA as it becomes available.

Arts & Humanities Division Procedures & Expectations (*)

● Please consult the Arts and Humanities website for students' procedures and expectations. Become familiar with all 15 points! <http://www.bellevuecollege.edu/artshum/policy.html>

● <http://www.bellevuecollege.edu/artshum/AHGdIns-StdntGrwth.htm>

¡Bienvenidos!