



BELLEVUE COLLEGE
Arts & Humanities
World Language Department
Fall 2012

Instructor: Eva Norling
Office: A 245 D
Hours: By appointment between 1:00-1:30 pm every day.
☎ 425.564.2298 ✉ eva.norling@bellevuecollege.edu
(Please allow a minimum of 24 hours turn-around time for e-mail exchanges.)

REQUIRED MATERIAL:

- *Promenades*, Vista Higher Learning, 1st ed.
Textbook (always bring to class) ISBN 978-1-60007-920-7
Workbook/Laboratory Manual: Online version of the supersite + WebSam code
- “Encore des Exercices” 3rd edition by Hedwige Meyer, McGraw-Hill ISBN 0-07-285814-1
- This course requires a hardcopy or loose-leaf copy of a textbook and an online code (Supersite + WebSam). When shopping, visit <http://vistahigherlearning.com/students/store/french-programs/promenades-1.html> for low prices and textbooks that include your required code.

OPTIONAL MATERIAL:

- French-English dictionary
- English Grammar for Students of French by J. Morton
- “How to study” by Ron Fry, 6th ed. published by Thomson 2005

INTERESTING SITES TO LOOK AT:

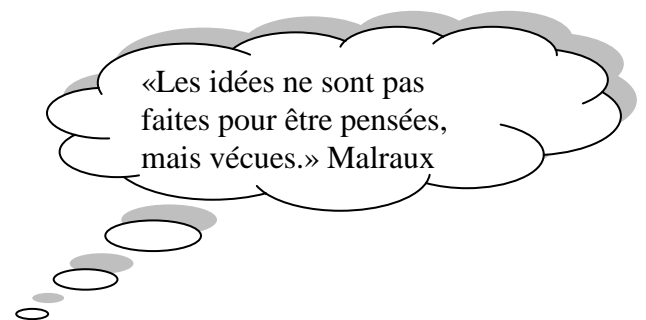
<http://www.pdictionary.com/french/>
www.languageguide.org
<http://www.wordreference.com/>

COURSE CONTENT: French 121: Unité 1-5

COURSE OBJECTIVES:

Generally:

- To acquaint you with the language and culture of the French speaking world and thereby enable you to develop an appreciation and critical stance toward your own.
- To help you acquire better study habits.
- To prepare you for an increasingly interdependent world, where the knowledge of different languages and cultures will be necessary.



Specifically:

- To teach you the basics of the French language, including: comprehension, speaking, reading, writing and a cultural awareness and appreciation.
- **At the end of this quarter**, you will have acquired basic vocabulary, and you will be able to form simple yet well-constructed sentences, read brief descriptive paragraphs, and easily deduct the main idea or “gist” without recurring to mental translation. You will be able to distinguish and correctly produce new sounds by recognizing words, phrases, and sentences spoken to you. You should be able to react and reply accordingly, if not always correctly.

LEARNING DISABILITY AND/OR MEDICAL CONDITION



If you have medical information to share with me in the event of an emergency, please contact me via e-mail or come to see me during office hours. Emergency preparedness is important!

because of a



If you need course modifications / adaptations or accommodations disability, I can refer you to our Disability Resource Center (DRC).



If you prefer, you may contact them directly by going to B132 or by calling 425.564.2498 or TTY 425.564.4110. Information is also available on their website at <http://bellevuecollege.edu/drc/>

Remarks:

Please read the Arts & Humanities Division Policy: <http://bellevuecollege.edu/ArtsHum/policy.html>

Classroom rules and procedures are set up with student’s learning in mind. They are there to create the best learning environment for every student in order to make successful learning possible. Please feel free to contact me with any concerns you have regarding this class.

COURSE REQUIREMENTS:

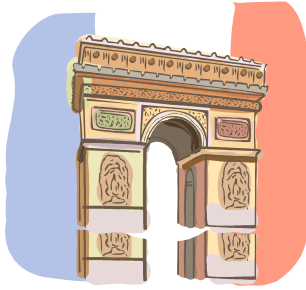
Attendance:

- Attendance is mandatory. Attending class and participating actively are perhaps the most important ways in which students can set themselves up for success. Conversely, not attending class almost certainly leads to failure. I wish to emphasize that any absence undermines your progress and will result in your having to work harder to catch up.
- You get two (2) points for being in class each day. If you miss 2 weeks or more (10 days) of the quarter your final quarter grade will drop one full letter grade. These 9 days are **for discretionary as well as emergency absences**.
- Please be on time. If you can't attend, get your assignments from one of your classmates and check mybcc for new postings.

- If your instructor is sick, please check the mybcc.net site and/or your Bellevue College e-mail account for any instructions while she is absent.

Homework:

- Homework includes: studying and reviewing English-French vocabulary regularly.
- Homework is assigned in class as well as indicated on your companion site.
- Other homework is either corrected in class without a grade, checked off in class, or it's collected to be corrected and graded.



- Workbook and lab manual assignments can be found online and are due on the assigned dates. No exceptions.
 - The goal is for you to do the homework assignments online and any additional worksheets and hopefully learn from trying to find the answers and applying what you have learned in class. That is what you get credit for.
 - Homework keeps you up to date with the daily material in class and helps you master French.
- Use the *Promenades* supersite to practice some more if you need to.

Confucius says: : “Learn as though you would never be able to master it; Hold it as if you were in fear of losing it.”

Tests:

- We will have a test after each unit.
- Tests cover all grammatical structures and new words you have learned as well as listening comprehension exercises.

Quizzes:

- There will be a quiz for each lesson.



Make-up and Absences:

- NO MAKE-UP tests or quizzes or portions of either will be provided. (One of the four (4) first unit tests and one of the quizzes will be thrown out at the end of the quarter.)
- You're expected to keep up with the curriculum when you are gone.
- In case of a severe illness, I expect you to let me know immediately. It's up to the instructor whether accommodations can be granted.

Optional assignments

- You might be able to get at the most 20 extra homework points when watching a French movie. Please see online instructions under mybcc.net. This, however, only applies to those students who haven't missed 10 or more days of the quarter.

Tutoring

- Bellevue College offers tutoring in D 204. You are able to see a tutor for free for a total of 2 hours a week.
- Students who have a C grade on their first test will be required to make an appointment with the tutor. Bring your quizzes, and any other assignments with you.
- Here is the info for the tutoring schedule as it becomes available:
<http://bellevuecollege.edu/tutoring/>

Inclement Weather or Emergency Procedure:

- If the college remains open, students are expected to make a **reasonable** effort to come to campus. At the same time, BC **does not expect people to endanger themselves** to do so nor do I. If there is a weather emergency, **use common sense, know your comfort level**, check traffic advisories and other information resources, and **exercise your own judgment** about your local conditions and circumstances. Communicate with your teacher what you are planning to do.
- Please make sure to check the BC website as well for any weather related information, updates or closures: <http://bellevuecollege.edu/publicsafety/status/>
- In case of absences by the instructor, please check the class site as well as your Bellevue College e-mail account for instructions as to what you should work on during that time.

Respect and Diversity

- Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination.
- MY CLASSROOM is an LGBTQ Safe Space where I welcome your individuality, and I will defend your right to be yourself in the spirit of learning and in an environment of mutual respect.

Make-up, Missing Class, and Student Responsibility:

- **NO MAKE-UP** tests or quizzes will be provided. (One of the first three (3) chapter tests will be thrown out at the end of the quarter as well as one of your lowest quiz scores.)
- You're expected to keep up with the curriculum when you are gone.
- It is the student's responsibility, not the instructor's, to initiate communication about progress or concerns with the course. Instructors are under no obligation to inform students that work is overdue, to nag students to complete assignments, or to call students who fail to attend class. Similarly, students need to keep themselves informed about syllabus changes that may have been made in class. I suggest finding a partner the first week of classes and keeping each other up to date if one is absent.
- Students enroll in this class for the experience of learning French. One of those experiences is learning to meet obligations and commitments, which in a course, is in part met via the fulfillment of deadline commitments among other things. Students submit assignments or work by the deadlines asked of teachers and teachers return work with appropriate feedback or assessment to students.

Work Ethic & Civility in the Classroom

- You are expected to spend 1-2 hours outside of class on practicing class material.
- Arrive on time and do not prepare to leave until the class has been dismissed.
- You are not to work (read, write, text message, collaborate etc) on material that is not directly relevant to the ongoing class activity.
- Conversations with your peers are not occurring unless they are part of the designated classroom activity.
- Your work ethic will directly relate to how well you do in class. If you don't understand an exercise, please don't hesitate to ask when appropriate.
- Everyone in class deserves a healthy learning environment. So, please don't talk when others are trying to listen, don't come late or leave early if you don't have to, come ready to learn and put all your electronic devices away during class time. Please address one another with respect. You will be called on your behavior.
- If your cell phone is out on the table or chair or goes off once in class, please bring an item for the food bank. If it happens a second time, I will reserve the right to take the phone for the rest of the class time. After a third time, the instructor will safeguard the phone until the end of the quarter which has never happened in a class to this point.

GRADES:

Grades will be based on the following:

1. Attendance 10%
2. Workbook, Homework, and participation 35%
3. Quizzes 20%
4. Tests 25%
5. Final 10%

An **incomplete grade** can only be given, if you are missing one (1) assignment at the end of the quarter. You will need to arrange with the instructor before the end of the quarter (FRI Dec. 7th, 2012) by what time the missing assignment has to be made-up. This usually applies only to students who have an emergency on the final day. It is, however, up to the instructor whether an incomplete can be granted based on the provision that one (1) of the three (3) first test grades will be thrown out. (See above)

Grade Scale

10 0%-93%	A 4.0	89%-87%	B+ 3.3	79%-77%	C+ 2.3	69%-67%	D+ 1.3
92%-90%	A- 3.7	86%-83%	B 3.0	76%-73%	C 2.0	66%-63%	D 1.0
		82%-80%	B- 2.7	72%-70%	C- 1.7	62%-60%	D-

Setting up your PROMENADES Supersite account and enrolling in your Instructor's course

Overview

In order to see and submit your assignments, receive important announcements, and communicate with your Instructor, you will need an account, a Supersite code, and you will need to enroll in your Instructor's course.

RETURNING STUDENTS

If you have an existing account for VHLCentral, for your textbook's Supersite, or for another Vista Higher Learning textbook, complete these steps:

- Go to VHLCentral (the link will open in a new window): vhlcentral.com.
- Log in using your existing account information.
- To redeem a new Supersite code, click the "Redeem a code" link. Then complete the items below in "Step 3 - Activate Code" of the NEW STUDENTS section.
- To enroll in your Instructor's course, click the "Enroll in a course" link. Then complete the items below in "Step 5 - Select a Course/Class" of the NEW STUDENTS section.

NEW STUDENTS

If you are **new** to Vista Higher Learning, complete these steps:

Step 1 - Go to VHLCentral

To begin, go to vhlcentral.com (the link will open in a new window).

Step 2 - Create an Account

- In the "Login Information" section of the account creation page, enter a username of your choice.
- Enter the email address you would like to associate with your account.
- Enter and confirm a password of your choice.
- In the "Personal Profile" section, enter your first and last name as you wish them to appear in your Instructor's roster.
- Select the year of your birth from the drop down list.
- Enter a student ID (optional).

- In the "Security Information" section, you will provide the answer to a secret question, which may later be used to help you access your account if you forget your password.
- After you enter all of the information, click "create an account."
- Click "agree." (Before your account is created, you must agree to the terms and conditions of use policy.)

Step 3 - Activate Code

- On the code activation screen, enter your Supersite code.
- Click "activate code" to continue.
- Look for a flash alert confirming that the code was successfully redeemed.

Step 4 - Select a School

- Locate your school by typing your school's name. To narrow the search results, include the city and state (or country, if outside of the USA) in which your school is located.
- Click "find." If the terms you entered did not result in a successful search, follow the on-screen tips to revise your search.
- Select your school from the list by clicking the radio button next to the school name.
- Click "select school" to add the school to your account.
- Look for a flash alert confirming you successfully added the school.

Step 5 - Select a Course/Class

- From the list of available classes at your school for your textbook's Supersite, look for Instructor "Norling" and the course "French 121" taught between Sep 18, 2012 and Dec 07, 2012.
- Click the radio button for the course section "Section 1." If more than one class is listed for your Instructor, click the information icons in the class listings until you locate the section.
- Click **Save**. You should see a confirmation that you successfully enrolled in your instructor's course.

