Japanese III Course Syllabus
JAPN123 (Fall 2011)

Instructor: Judy Okada, Ph.D. *E-mail:* judy.okada@bellevuecollege.edu
Office Hours: By appointment (A245B / R230L / x2059)

Class Hours and Location

Days: **Monday – Friday** *Time:* **10:30-11:20 am** *Location:* **R311**

Course Objectives

This course aims at the acquisition of the four basic skills (listening, speaking, reading, writing) of modern Japanese. By the end of the course, students are expected to have a good grasp of the material presented in Lessons 9~12 of *Genki Vol. 1*, which includes (but is not limited to) the following:

1. Past events, future plans, desires, past experiences
2. Casual speech style
3. Conjecture statements
4. Quoting someone else's speech
5. Comparisons among two or more things
6. Explanatory statements
7. Things that one must do
8. Health
9. Learning to read and understand **59 Kanji** introduced in Yomi-Kaki (Read & Write) Lessons at the end of the textbook

Texts and Supplemental Materials

Required: 1) *An Integrated Course in Elementary Japanese, **Genki**, Volume 1* (Lessons 9~12)
2) *Genki Workbook I*

Other Study Aids:

1) **MyBC Class Sites** provide **audio files, workbook answers, lecture notes**, and **links to self-study websites.** Computer access is available at the Library Media Center, Computer Lab (N250) or the Language Lab (A244).
2) The Tutoring Center (D204) is available for you to get extra practice in Japanese: www.bellevuecollege.edu/tutoring

It is important that you check your MyBC Course Sites and BC email account regularly for announcements from me. If class is cancelled due to weather, I will inform you through MyBC Sites and/or email and tell you the assignments for that day. There may be other important information and schedule changes sent to you.

Course Requirements

Performance (Attendance & Participation)

Class attendance is mandatory, and will count toward your daily performance grade. Tardiness or leaving early will result in half-credit. If you miss a class, you are responsible for obtaining missed information and material and being full caught up. Active participation is expected at all times, including taking notes, asking questions (very much encouraged!), and listening attentively. If you miss class, e-mail me, check with classmates, and be sure to check your MyBC Class Sites for handouts, lecture notes, and announcements.

Bring your **Textbook**, **Workbook**, and any **printed task sheets** (when needed) to class everyday. Asking questions is highly encouraged. Don't be afraid to make mistakes or worry that your question may be a "dumb" one. Also, if you have any suggestions to improve the class, I'm all ears!

Turn off cell phones. No texting, laptops, ipods, etc. allowed while in class.

Note: Sign-up for the Emergency School Closure Notification at: https://bellevuecollege.edu/alerts/LogIn.aspx. If class is cancelled for any reason, be sure to check the MyBC Class Sites for additional assignments.

Homework

The "Daily Schedule" lists the homework assignments and when they are due. The rightmost column lists what pages are assigned from the Genki Workbook (WB). You may start them on the day they appear, and turn them in as early as the following day, or anytime until the day of the test for that lesson (**Nov. 29** for L.12). **Before you turn in your homework, be sure to CHECK YOUR WORK and make all necessary corrections, using a different color pen**. Answer keys are provided on the MyBC Class Sites. **Do not erase your original answer**, as they will be valuable study aids for exams. (Don't just copy the answers down—think about your answers and ask me if you don't understand your mistake. Your answer may not be wrong!) You will receive full credit as long as you thoroughly check your work (i.e., I will not deduct points for your mistakes, no matter how numerous they may be). You will receive half-credit for unchecked or incomplete work.

Note:

1) There will be additional homework assigned throughout the quarter. They will be announced in class as well as posted under "Announcements" on our MyBC Class Site. On-line exercises may be completed using your home computer or in the Language Lab (A244). Please refer to the "How to use the Language Lab" posted on the MyBC Class Site for hours and procedures. Take a look at the Genki website *(**http://genki.japantimes.co.jp/self_en**)* for additional practice and study tools for each lesson.
2) The **Listening Comprehension** exercises require access to the audio files posted on the MyBC Class Sites. Be sure to try accessing these files during the first week of class.
3) Don't wait until the last minute to do your homework. I recommend that you turn in each assignment **the following day**, or as soon as you complete one "sheet." Each sheet in your Genki Workbook is perforated, so tear out each sheet as you finish both sides, check your work, and turn it in to me. If you prefer to keep your Workbook intact, feel free to write out your answers on a separate sheet.

In addition to doing the homework assignments, students should do **4-5 hours of outside study a week**, reviewing what was covered in class, studying vocabulary and practicing Kanji. Meeting with a study partner/classmate is highly encouraged.

Exams

Tests are given at the end of Lessons 9~11. The test for L.12 will be part of the Final Exam. In addition, there will be at least 11 **Quizzes**, covering grammar, kanji, and vocabulary. There are also two **Oral Exams**: (1) a Self-Introduction during week 3, and (2) a group Skit at the end of the quarter. Check the Daily Schedule for relevant dates. Other quizzes may be announced in class.

As a general rule, there are **no make-ups for exams**. If you encounter unavoidable circumstances (illness, family emergency), **email me on or before the day of the exam.** You must make up all missed work within a week. If you have any concerns, don't hesitate to discuss them with me – the earlier, the better.

Final Examination … **Wednesday, Dec. 7, from 9:30 ~ 11:20 a.m**.

Grading

The grade breakdown is as follows:

A: 94-100%	**B+**: 87-89%	**C+**: 77-79%	**D+**: 67-69%
A-: 90-93%	**B**: 83-86%	**C**: 73-76%	**D**: 60-66%
	B-: 80-82%	**C-**: 70-72%	**F**: 59% & below

The Final Course Grade will be calculated based on the following scale:

Attendance/Participation	20%	Tests	20%
Homework	15%	Oral Presentation	10%
Quizzes	15%	Final Exam	20%

Bellevue College E-mail and access to MyBC

All students registered for the class must have a network and e-mail account. Your student network account can be used to access your student e-mail, log in to computers in labs and classrooms, connect to the BC wireless network and log in to *My*BC *(**www.mybcc.net**)*. To create your account, go to: https://bellevuecollege.edu/sam.

Academic Conduct

Cheating is a serious offense, whether on homework or exams. Inappropriate/disruptive classroom behavior is also violations of the Student Code of Conduct at Bellevue College. Refer to the Arts and Humanities Division Policy at: www.bellevuecollege.edu/ArtsHum/studentinfo.asp.

Disability Resource Center (DRC)

If you require accommodations based on a documented disability, have medical information to share, or need special arrangements in case of emergency evacuation, please inform your instructor at the beginning of the quarter, and call (425)564-2498 or go in person to the DRC (Disability Resource Center) reception area in the Student Services Building (B132) to inquire about becoming a DRC student. You can also visit: www.bellevuecollege.edu/drc.

Other Useful Sites:

Public Safety (in **K100**, 24 hours a day, 7 days a week) … (425) 564-2400, http://bellevuecollege.edu/publicsafety
Final Exam Schedules … http://bellevuecollege.edu/classes/exams
Academic Calendar … http://bellevuecollege.edu/enrollment/calendar