

Course Requirements:

Class Participation

Class attendance is mandatory and absolutely essential to your success in learning Japanese. Full participation credit (10 points per class hour) will be given to those who are present for the entire class period, prepared for class, and fully participating in all class activities. Class time is when you get to really practice speaking, so don't be afraid to try, even if you make mistakes. Please feel free to ask questions, too. Participation points will be deducted for arriving late, leaving early, texting, sleeping, doing homework during class, etc. If you miss a class, follow the schedule and use the materials on the course website to keep up.

Workbook Assignments

Workbook assignments are listed in the schedule. For the Genki Workbook, please tear out and submit your workbook pages on the due date. For the Hiragana and Katakana Workbooks, you may either write your answers on your own paper or print out copies of the pages from the course website.

For the Genki Workbook, please follow these instructions:

Ch. 1 = may use roomaji; may use hiragana/katakana as appropriate if you know it

Ch. 2 & Ch. 3 = must use hiragana; may you katakana as appropriate if you know it

Ch. 4 = must use both hiragana and katakana as appropriate

Before submitting your homework, check your answers using the answer keys as follows:

- Use a different colored pen and correct to your answers – do not erase your original answers.
- If all items in the section are correct, make a large circle over the section.

The homework is important practice and should display your effort and learning by showing your attempts and your corrections. I will not deduct points for mistakes as long as they are self-corrected. Don't just copy the answers! Copying from the key or from another classmate is unethical and will not help you learn. You will receive half credit for unchecked, incomplete, or late work. Late homework must be submitted by the day of the chapter test, or by 8/7 for Ch. 4.

Writing Assignments

You will complete three writing assignments, one at the end of each chapter for Chapters 1-3. After I check each assignment, you will revise and resubmit them. Assignments that receive 90% or higher are not required to be revised. Your original score and score on the revision will be averaged.

Instructions for each assignment are on page 4 of this syllabus.

Quizzes

There will be seven kana (character) quizzes three vocabulary quizzes. Your lowest quiz score will be dropped. There are no make-ups for quizzes.

Chapter Tests

There will be chapter tests over each chapter for Chapters 1-3. (Material from Chapter 4 will be included on the final exam.) Chapter tests focus on the grammar of that chapter, but also include both new and review vocabulary. Each test will include a listening section. As a general rule, there are no make-ups for chapter tests. If you encounter unavoidable circumstances (illness or family emergency), email me as soon as possible to discuss arrangements for a possible make-up test.

Oral Interview

You will have a brief one-on-one oral interview with your instructor by appointment on Wednesday, August 7. The interview consists of three parts: (1) Self-introduction, (2) Role play 1: Ordering at a restaurant, (3) Role play 2: Shopping. Details will be announced in class.

Final Exam

There will be a cumulative final exam on Thursday, August 8 covering Ch. 1-4.

Academic Conduct:

Cheating is a serious offense, whether on homework or exams. Inappropriate or disruptive classroom behaviors are also violations of the Student Code of Conduct at Bellevue College. Refer to the Arts and Humanities Division document titled "Student Procedures and Expectations" at: <http://bellevuecollege.edu/ArtsHum/policy.html>.

Extra Help & Disability Resource Center:

Office Hours

Please make use of my office hours for individual help. I am happy to discuss any concerns or answer any questions you may have! If my scheduled office hours don't work with your schedule, please talk to me in class or email me to make an appointment.

Tutors

The Tutoring Center (D204) is available for you to get extra practice or help in Japanese. Drop-in tutoring is open to anyone taking Japanese credit courses. Every Tuesday and Thursday, 12:30-1:30, in D204 with Kanna. For more information, see: <http://bellevuecollege.edu/asc/tutoring/dropin/>.

In addition, students receiving a C or below in this course may arrange free one-on-one tutoring sessions for up to 2 hours per week. For more information or to sign up, see: <http://bellevuecollege.edu/asc/tutoring/individual>.

Disability Resource Center

The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you require accommodations based on a documented disability or need special arrangements in case of emergency evacuation, please inform your instructor at the beginning of the quarter, and call (425) 564-2498 or go to the Disability Resource Center (B132) to arrange accommodations. For more information, see: <http://bellevuecollege.edu/drc>.

Bellevue College Email and Computer Labs:

All students are required to have a network and email account. To create your account, go to: <http://bellevuecollege.edu/sam>. Tech support is available at (425) 564-5555 or visit the Open Computer Lab help desk in N250. Computer access is also available at the Library Media Center.

Course Website on Canvas:

You will need to access the course website regularly to complete assignments and stay up-to-date with any announcements from me. This is where you will find the answer keys to check your workbook assignments. You can also download the PowerPoint from each lesson, explore helpful Internet links, etc. For help, please see <http://depts.bellevuecollege.edu/helpdesk/students/canvas> or call (425) 564-4357.

Strategies for Success:

Everyone can be successful in learning Japanese with some time and effort. To succeed in this class:

- Come to every class and participate fully in every activity
- Do all homework assignments on time
- Be prepared for every quiz & test

For an even richer learning experience, try the following:

- Visit drop-in tutoring or your instructor's office hours
- Form a study group with some classmates
- Find a native-speaker language partner and take turns practicing Japanese and English