



English 093, Section C – Composition for Non-Native Speakers (#1063)

Fall 2012

10:20-11:20pm, Monday-Friday, L120

---

Instructor: David Kopp

Phone: 425-564-2361

Office: R230-H

Office Hours: M-F 8:00-9:20am, M/W 11:30-1:30pm, and by appointment

Email: [david.kopp@bellevuecollege.edu](mailto:david.kopp@bellevuecollege.edu)

- When sending emails, you must use your Bellevue College email account and include “English 093, Section C” in the subject line.

---

### Required Texts and Materials

*Models for Writers: Short Essays for Composition*, Tenth Edition, ISBN: 978-0-312-53113-3

*Writing and Revising: A Portable Guide*, ISBN: 978-0-312-67950-7

Journal \* any composition or spiral notebook will do, however, your journal will be used exclusively for journal assignments. (you may take notes, write down homework, etc. in a different notebook)

USB floppy drive/memory stick – strongly recommended

Dictionary and Thesaurus – strongly recommended

Stapler – strongly recommended

---

### What You Can Expect From Me

My role as your instructor is to facilitate the learning process and offer assistance concerning resources for this course and the larger campus community. I will come to class prepared to respectfully engage your thoughts, ideas and suggestions. You can also expect me to assess your work in a timely manner, and provide careful and thoughtful feedback. You are, of course, entitled to discuss your assessment with me at any time. My classes are safe places where respect is a value that is present in nearly everything we do and how we communicate with each other. My classroom embraces our differences and will take advantage of our unique individual attributes, lifestyles, experiences and backgrounds. I will not tolerate any intentional disrespect towards any member in the classroom. No matter the religion, creed, sexual orientation/identity, socioeconomic background, native language or cultural practices and traditions, everyone has an important and equal role in our class, the learning process and the success we will obtain throughout the quarter!

## Affirmation of inclusion

Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.

<http://bellevuecollege.edu/about/goals/inclusion.asp>

### Course Description, Objectives and Learning Outcomes

English 093 is designed to develop both your writing and reading skills with emphasis on the sentence, paragraph and short essay. You will do much of the preparatory work for these assignments—working plans and rough drafts—for classroom exchange and peer editing. The purpose of this work is to help you learn how writers go about writing and to help you improve your approaches to the types of writing assignments you will likely encounter in college and beyond. Additional attention will be given to reading strategies and individual grammatical usage errors. There will be daily/weekly homework assignments and a quarter-long journal activity. Your success in the course depends on your level of commitment to all of these areas of study. Upon successful completion of this class, you will be able to demonstrate that you...

Read and Think Critically	Compose	Revise	Editing
<p>Demonstrates ability to make reading connections in writing</p> <p>Uses appropriate college level vocabulary and academic language</p> <p>Summarizes accurately</p> <p>Demonstrate an awareness of themselves as learners of Academic Language</p> <p>Actively participates in discussions concerning the interpretations of texts</p> <p>Reflect, evaluate and draw conclusions about texts</p>	<p>Develop own writing process based on exposure to various established methods</p> <p>Narrow scope of a topic for the purpose of development</p> <p>Create organized, unified, well-developed text</p> <p>Uses a variety of writing strategies including but not limited to description, narration, illustration, comparison, contrast and analysis</p>	<p>Develop self-editing and/or error recognition skill</p> <p>Improve the ability to respond to critique from teachers and peers</p> <p>Improve the ability to critique their own work and others</p> <p>Identify and break habits that detracts from effective writing</p>	<p>Uses correct Word Forms</p> <p>Uses basic verb tenses and forms appropriately</p> <p>Uses correct suffixes to signal verbs, nouns, adjectives, and adverbs</p> <p>Uses accurate subject verb agreement</p> <p>Improve sentence structure and variety; recognizes and avoid fragments and run-ons</p> <p>Improves ability to write concise sentences</p> <p>Uses correct punctuation and mechanics</p>

## English 093 Class Policy

Students must make their best effort to attend ALL scheduled class sessions.

*Class participation:* Regular attendance is required for active learning. Much of class time will be spent learning new skills or working as a group. Thus, it is impossible to “make up” a missed class. Attendance and active participation contribute considerably to the quality of this course and help us meet the course requirements and learning outcomes. Class participation is central to our process of practicing listening and communication skills, thinking critically and ethically about ideas and opinions of divergent perspectives, and sharpening self-reflexive, cooperative, and collaborative argumentation skills. Through this process we can construct informed, critical, cross-cultural analyses of reading, writing, and critical thinking. If you miss a class, it is your responsibility to contact me ([david.kopp@bellevuecollege.edu](mailto:david.kopp@bellevuecollege.edu)) or one of your peers for any assignments you may have missed. Excessive tardiness or failure to participate in the work of the class is considered equivalent to an absence.

1. *Excess unexcused absences (more than 7) could result in a "no credit" or "F" grade for the course, meaning, you will need to re-take the course.* Do not interpret this policy to mean that you are entitled to "free" absences. You are expected to attend all class meetings.
2. *Arrive on time.* Because of group activities, you will hinder other student’s learning if you arrive late. A late arrival therefore *may* count as an unexcused absence; when late, confer with me to see if this will be the case.
3. *Coming to any class or meeting unprepared, and thus unable to participate, will count as an unexcused absence.*
4. *Submit assignments complete and on time*
5. Technology policy: Ipods, cell phones, laptops, etc. must be put away, turned off, and disregarded BEFORE class begins and during the class period. While these are instrumental tools outside of class, they distract from the purpose of this course, which focuses on reading, writing and pertinent class discussion among fellow students. Offending this policy will take credit away from your participation points.
6. I am here for YOU! Please ask for help when you need it and see me anytime if you have any concerns.

### Student code

“Cheating, stealing and plagiarizing (using the ideas or words of another as one’s own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Vice President of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Vice President of Student Services.” The Student Code, Policy 2050, in its entirety is located at:

[http://bellevuecollege.edu/policies/2/2050\\_Student\\_Code.asp](http://bellevuecollege.edu/policies/2/2050_Student_Code.asp)

## Public Safety

The Bellevue College (BC) Public Safety Department's well trained and courteous non-commissioned staff provides personal safety, security, crime prevention, preliminary investigations, and other services to the campus community, 24 hours per day, 7 days per week. Their phone number is 425.564.2400. Public Safety is located in K100 and on the web at: <http://bellevuecollege.edu/publicsafety/>

- Please refer to the "Student Services and Support Areas" handout for information regarding the DRC, TRIO, MCS, Student Programs, Academic Advising, Financial Aid, Counseling Center, etc. I will introduce you to a wide variety of campus resources that are here for you!

## Values Conflicts

Essential to a liberal arts education is an open-minded tolerance for ideas and modes of expression that might conflict with one's personal values. By being exposed to such ideas or expressions, students are not expected to endorse or adopt them but rather to understand that they are part of the free flow of information upon which higher education depends.

To this end, you may find that class requirements may include engaging certain materials, such as books, films, and art work, which may, in whole or in part, offend you. These materials are equivalent to required texts and are essential to the course content. If you decline to engage the required material by not reading, viewing, or performing material you consider offensive, you will still be required to meet class requirements in order to earn credit. This may require responding to the content of the material, and you may not be able to fully participate in required class discussions, exams, or assignments.

## Grading

<u>Assignment</u>	<u>points towards course grade</u>
* 3 Essays (including all drafts, essay assignments and peer review workshops)	250
*3 Critical Responses	75
*6 Grammar/Structure/Writing Process Quizzes	80
*Journal	20
*Participation and Attendance	75
	Total
	500 points

A:	100-95%
A-	95-90%
B+:	89-87%
B:	86-85%
B-:	84-80%
C+:	79-77%
C:	76-75%
C-:	74-70%
D:	69-60%
F:	59 or fewer

## Bellevue College Student Services and Support Areas

### **Academic Success Center**

425-564-2200

**Go to: D204 Call:**

The Academic Success Center can assist you in successfully completing your college courses. Students and professionals are hired to provide group, drop-in and one-to-one tutoring sessions. Tutoring is available in virtually any subject. The Math Lab and Writing Center are designed for you to succeed!

### **Advising Center**

425-564- 2212

**Go to: B231 2<sup>nd</sup> floor of student services Call:**

Providing professional academic advice and educational planning to new and continuing students by providing the resources and planning tools to best develop a meaningful, sound educational plan to achieve their academic and life goals.

### **Career, Scholarship, and Women's Center**

425-564-2279

**Go to: 2<sup>nd</sup> floor of Student Services Call:**

**The Career Center provides comprehensive career resources for you at all stages of your academic and professional career.** The Women's Center assists you (yes...both men and women) in reaching your academic and career goals and tapping into community resources and scholarships.

### **Counseling Center**

425-564- 2212

**Go to: 2<sup>nd</sup> floor of Student Services Call:**

The Counseling Center supports your success by providing educational and career planning, academic counseling, and free short-term confidential personal counseling to any registered BCC student. The Center also offers credit classes under the Human Development curriculum to help you identify goals and learn effective decision-making skills for college and life success.

### **Disability Resource Center (DRC)**

425-564-2498

**Go to: B132 (1<sup>st</sup> floor of Student Services) Call:**

In order to ensure student success, DRC provides accommodations (in the forms of equipment, additional time, note takers, etc.) for students with a documented disability. Appropriate accommodations are authorized when a student requests them after following the eligibility processes set by disability laws and college procedures. Part of the eligibility process includes the student submitting documentation of his/her disabling conditions(s).

### **Financial Aid**

425-564-2227

**Go to: B124 (1<sup>st</sup> floor of student services) Call:**

There are many ways in which you can fund your education! Financial aid is available in the form of grants, loans and student employment. Contact the Financial Aid Office for applications.

**Library Media Center (LMC)**

**Go to:** D126 (library main entrance) **Call:**

425-564- 2252

The LMC offers excellent resource materials in print and electronic format. Librarians are always available to help you with search strategies and other research techniques to complement your class work.

**Multi-Cultural Services (MCS)**

**Go to:** B233 (2<sup>nd</sup> floor of Student Services) **Call:**

425-564-2208

MCS provides academic and support services and advocacy for students of color, low-income students, first generation college students, students with disabilities, and veterans at BCC (example assistance for FAFSA).

**Student Programs**

**Go to:** C212 (Above the Café) **Call:**

425-564- 6150

By enriching your student experience through leadership opportunities, personal learning and cultural experiences, Student Programs is committed to building a pluralistic and diverse campus community that fosters creativity, innovation and student success. We encourage you to get involved in campus life!

**TRiO**

**Go to:** B234 (2<sup>nd</sup> floor of Student Services) **Call:**

425-564- 5745

TRiO services include study skills development, tutoring, advising, financial aid advising and assistance, a quiet study center and computer lab, a laptop lending program, and cultural and social activities. Stop by to meet the TRiO staff and to see if you qualify!