

## Japanese IV/V/VI Course Syllabus

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### Class Hours and Classroom:

Days: Daily, Mondays through Fridays

Section A: Hours: 11:30am - 12:20 pm Classroom: C155

Section B: Hours: 1:30pm - 2:20 pm Classroom: D274B

### Instructor's Information:

Name: Mari Brunson  
Email (Primary Contact): [mari.brunson@bellevuecollege.edu](mailto:mari.brunson@bellevuecollege.edu)  
Voice Message (Secondary Contact): 425-564-2069  
Office: R230 / A245B Mailbox is available in R230.  
Office Hours: 12:30pm-1:20pm Appointment only

### Texts:

1. An integrated Course in Elementary Japanese: Genki Volume II, Second edition, The Japan Times
2. Genki Volume II Workbook, Second Edition, The Japan Times

\*If you own the first edition, no need to buy the revised edition. Please bring both the textbook and the workbook to the class daily.

### Course Overview:

This is a combined class of JAPN221, 222 and 223. The second volume of Genki textbook is covered in the course of three consecutive quarters: fall, winter and spring. This quarter covers Lessons 13, 14 and 15. The objective of 200-level courses is to develop a strong foundation required for the intermediate-level Japanese study. Students will expand their basic knowledge of grammar, vocabulary and kanji while strengthening their basic skills in reading, writing, speaking and listening. Topics of this quarter include the following:

1. Learn new verb forms: Potential and Volitional
2. Talk about one's abilities: what one can or cannot do.
3. Describe visual impressions of people or things.
4. Talk about taking experimental actions: "try and see."
5. Talk about frequency of actions.
6. Talk about things one wishes to possess or acquire.
7. State predictions: "maybe"
8. Talk about giving and receiving gifts.
9. Make suggestions: "How about if you do . . .?"
10. Learn new counters
11. Learn additional number expressions: "only," and "as many as."
12. Practice informal style of conversation.
13. Make suggestions in informal conversation: "Let's . . ." "Shall we . . .?"
14. Offer help in informal conversation: "Shall I . . .?"
15. Talk about future plans.
16. Talk about preparatory actions in anticipation of the future.
17. Modify nouns using sentences.

### Kanji Characters

A total of 48 new Kanji characters will be introduced. Mastering their readings and meanings in context is required. Learning to write Kanji is strongly encouraged. In addition, 145 Kanji characters introduced in Genki Volume I will be used regularly in class (including quizzes and tests) to promote fluency.

## **Culture**

Learning and understanding Japanese culture is vital in mastering the language. Cultural information will be incorporated into the daily lessons to promote better understanding of the language usage.

## **Practical Skills**

Typing Japanese and using Kanji dictionaries are important skills for Japanese language learners. Introductory training and opportunities to practice these skills will be provided.

## **Course Requirements:**

### **MyBC Course Sites**

The instructor will post and update course schedule (including test/quiz/assignment due dates) and study materials, such as audio files, workbook answers, lecture notes, and additional self-study resources, on MyBC website. Most of the files you see there are “work in progress”; which means, they will be edited and updated. All students are required to regularly log onto My Course Sites at <http://mybcc.net/>, find and utilize the provided materials and information relevant to their study. If you have never used My BC website before, please create your account immediately at <http://mybcc.net/createAccount.asp> (you need your Student ID number and PIN). When your account is established, you will see Japanese 221, 222, or 223 listed under My Course Sites. Click it open to view the announcements and the materials posted under the “Shared Documents.” If you experience any technical issues with the website, please contact Student Technology Support Center (STSC) at 564-5555 or <https://bellevuecollege.edu/STSC/>. Please keep the instructor posted on your issue as well. Computers are available on campus at Computer Lab (N250), Library Media Center (D126), and Language Lab (A244).

### **Printing Study Materials**

Students are required to print their own materials posted at MyBC website. Printers are available at C105, Computer Lab (N250) and Media Center (D126) on campus.

### **Required Action If / When a Class is Canceled Due to Inclement Weather or Other Emergency**

Check for announcement at <http://bellevuecollege.edu/>. If there is a class cancellation, the instructor will: 1) send emails to students’ BC-email accounts by noon on the day of cancellation; 2) post announcements and assignments at My Course Sites; 3) collect assignments via emails. Timely submission of these assignments will award you the attendance/participation points for the day. If you don’t have internet access at home, find a buddy NOW, who can send you the information via text or voice over the cell phone. Remember to sign up for the emergency school closure notification at: <https://bellevuecollege.edu/alerts/>

### **Attendance and Participation**

Attendance is checked at the beginning of class and each student’s level of participation is evaluated daily. Three tardy (or leave early) will be counted as an absence. You may receive partial credits if you notify the instructor in advance for expected tardy and absences. Emails are the best way to contact the instructor and you will receive responses in a timely fashion. No response means that your email did not reach the instructor; in which case, you need to resend the email or talk to her in person.

### **Assignments**

**Workbook Assignments:** Students are expected to independently work on the workbook exercises and self-correct their work using the “Genki Workbook Answers” posted on MyBC. The instructor will collect a few worksheets every week to check each student’s progress. Please make sure to complete the entire work on each assigned worksheet (no skipped questions or uncorrected mistakes) and submit the individual worksheets only (not the entire workbook or loose-leaf papers). Incomplete or insincere work will receive no credits. For more details, please refer to the “Workbook Assignment Grading Policy” posted on MyBC.

**Language Lab (LL) Assignments:** Computer-aided grammar exercises will be assigned as needed-basis. Each assignment will be announced in class and on MyBC Course Sites. All “LL” assignments need to be completed at the Language Lab (A244). Please refer to “How to use Language Lab” posted on MyBC for open hours and procedures at the lab. Students may repeat the same exercise as many times as they wish before the due date. Only the best score for each exercise will be counted toward the final grade.

**Reading/Writing/Speaking Assignments:** The objective of these assignments is to give the students chance to exercise their accumulating knowledge and skills in a comprehensive way. Some assignments are done in class while others will require extra work outside the class. Each assignment will be announced in class and posted on MyBC. The weight of each assignment toward the overall grade varies depending on the difficulty and the time it takes to complete. If you are absent from a class, it is your responsibility to check with your classmates and the “Announcements” on MyBC Course Sites for missed announcements.

### **Late Assignment**

Most assignments require a computer (with capacity to read and/or type Japanese), internet access, and a printer. If your home environment is unequipped, make plans to use the computers on campus. No technical issues will be accepted as an excuse for late or incomplete assignments. Grades for late assignments are generally reduced by 10% up to 24 hours past due and by 50% up to 48 hours past due. After 48 hours, no late assignments will be accepted. The grade reduction ratio may be adjusted if the delay involves weekends, holidays, class cancellations, or longer-than-a-day absences due to sickness.

### **Quizzes**

Several small quizzes will be given throughout the quarter. The detailed content of quizzes will be announced in advance in class. **No make-up quizzes** will be given for any reasons.

### **Tests**

Tests are given at the end of each Lesson 13 and Lesson 14. The content of Lesson 15 will be included in the Final Exam. Each test will be approximately 50 minutes long. Make-up test may be given if a student makes an arrangement with the instructor **prior to** the test date. All make-up test grades will be reduced at least by a full letter grade.

### **Final Exam**

Final exam is comprehensive, covering materials from Lesson 20 through Lesson 23 of Genki textbook and approximately 100 minutes long. It will be given during the week of final exams as follows:

Section A: 11:30 am – 1:20 pm on Friday, December 7<sup>th</sup>

Section B: 1:30 pm – 3:20 pm on Friday, December 7<sup>th</sup>

\*Kanji section of the final exam may be given during the last class period before the scheduled final exam day.

### **Grading:**

Final grades are based on:

- Attendance and Participation (20%)
- Assignments (25%)
- Quizzes (15%)
- Tests (20%)
- Final Exam (20%)

#### Grading Scale

A: 94-100%	A-: 90-93%	
B+: 87-89%	B: 83-86%	B-: 80-82%
C+: 77-79%	C: 73-76%	C-: 70-72%
D+: 67-69%	D: 60-66%	
F: 59% and below		

### **Academic Conduct:**

Please refer to the Arts and Humanities Division policy at the following link:

<http://www.bellevuecollege.edu/artshum/policy.html>

### **Help from Tutors:**

Students may visit the Academic Success Center (D204) for extra practice in Japanese. While one-on-one tutoring is available only for students who are receiving C or below, drop-in (group) tutoring is for everyone. Please visit <http://bellevuecollege.edu/tutoring/> for group tutoring schedule or to request one-on-one tutor.

### **Information on DRC:**

If you require accommodations based on a documented disability, have medical information to share, or need special arrangements in case of emergency evacuation, please inform the instructor during the first week of the quarter, and contact the Director of the Disability Resource Center (B132) to establish your eligibility for accommodation. Visit <http://bellevuecollege.edu/drc/> or call (425)564-2498 or TTY (425)564-4110.

## **😊 Now, here is your first assignment 😊**

The instructor has sent the first assignment to your BC Email account. All Email correspondence between you and the instructor needs to be via BC Email (<https://mail.bellevuecollege.edu/owa/>). If you have never used it before, read the instructions @ <http://depts.bellevuecollege.edu/ir/news/new-student-email-address-and-log-in-steps/>. To complete this assignment, follow the instructions on the email and send a reply to the instructor by 5PM PST on Friday, September 21.