Instructor Information

Name: Jill Lustig
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Office hours: By appointment

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Course Schedule

Dates: M & W; Jan. 5 – Mar. 23, 2009
Time: 5:30 p.m. – 8:50 p.m.
Room: R 106C
No Class Nights: M Jan 19, Martin Luther King, Jr. Day
M Feb 16, President’s Day

Outcomes

For winter quarter, our English topics are about skills and abilities, travel and transportation, and health. We will also be reading a novel set in Afghanistan. In each of the topics at the end of this quarter, successful students should be able to:

Speak So Others Can Understand
• Use appropriate and new vocabulary, including natural informal language, phrasal verbs and idioms.
• Show mastery of basic grammar and speak in a variety of sentence types.
• Learn and use different strategies to help you become a better speaker.

Listen Actively
• Understand longer conversations, stories, and detailed instructions at normal English speed.
• Continue to ask clarifying questions when you don’t understand.
• Use strategies to improve listening and respond appropriately to conversations.

**Read With Understanding**
• Read common and unfamiliar words, learn synonyms; show that you understand texts and vocabulary.
• Find important information in texts.
• Use many strategies appropriate for the text and to help you understand a text better.

**Convey Ideas in Writing**
• Learn to plan before you write a paragraph.
• Write organized paragraphs with clear topic sentences and supporting details.
• Use appropriate grammar as indicated below.
• Revise and edit your writing

**Attendance**
To stay in level 6, you must show progress in reading, writing, listening, and speaking. Attendance is very important for your progress to next quarter. Call or email me before you miss class to let me know that cannot come.

You need to come to at least 80% of the total class hours for the quarter to receive a grade of “Progress.” If you miss 20% of the total class time (4 classes), you will receive a grade of “No Progress” for the quarter. If you come to class more than one-half hour late or leave more than one-half hour early, the time you miss is part of the 20%.

Also, if you miss the end-of-the-quarter CASAS reading and listening tests, you will receive a grade of “No Progress.” This is very important.

**About Class**
• You will need the textbooks, notebook, binder, paper, pens, and pencils. Bring them to each class.
• Come to class on time.
• Do all homework and participate in class (work in groups/pairs, ask questions).
• Silence your cell phone during class. Make calls before class, during break, or after class. Make your phone calls in the hall.
• Be polite and respect your classmates. We learn from each other and can help each other. We must treat one another with respect, even when we have different ideas. We will use professional student behavior that does not disturb others; side conversations are very disruptive to your teacher and those around you.
**Grading**

I will mark some of your tests with these numbers:

- 100 - 96% ……………………..Excellent
- 95 - 86% ……………………..Good
- 85 - 80% ……………………..OK
- 79% and below ……………..Needs more work

On some of your tests and on your homework, I will write these numbers:

- 4 or  Excellent
- 3 or  Good
- 2 or ✓ Needs more work
- 1 or ✓- Beginning

**Folders**

Each student will keep a folder. The papers in the folder will help show your progress in English. Always keep these papers in your folder:

1) **Attendance sheets** from *every quarter* at BCC
2) **Goals** progress sheets from *every quarter* at BCC
3) **ARM** sheet with all of your CASAS scores from *every quarter* at BCC
4) **Two examples of your writing** from each quarter *at level 6.*
5) **Record sheet** of your grades and scores for your work.

**Textbooks**

You will need to buy a textbook and a grammar workbook. They are for sale in the BCC Bookstore.

Lee, Linda et al. (2006). *All-Star 4 Student Book*

Lee, Linda et al. (2006). *All-Star 4 Workbook*

Ellis, Deborah (2005). *The Breadwinner*
Groundwood Books, Toronto
Gifts

The students in this program often like to do nice things for their teachers at the end of the quarter. A card with words from all the students, flowers, and food are good ways to thank your teacher. You do not need to buy your teacher a gift or give money.

Students in ESL classes at Bellevue Community College should make progress in their level. If there is no progress, students may not continue in the classes. The teacher looks at your attendance, classroom work, and tests (including CASAS tests) to decide your progress. The teacher will tell you at the end of the quarter that you need to improve. If you don’t improve, you might not be able to register for classes in the future.

We do not wish other people (parents, spouses, and friends of students) to speak for students about school performance because this can slow student growth and progress. We do this because we would like students to speak for themselves and be independent. We also do it because federal law (the Family Educational Rights and Privacy Act) says that we must protect the privacy of student education records. It is BCC policy to keep school performance between the school and the student. If a student asks for a parent, spouse, or friend to be at any instructor-student discussion of academic performance, instructors will look at each situation and make the final decision. You can see all of this policy, Arts and Humanities Commitment to Student Growth and Development, at www.bcc.ctc.edu/artshum.

Some people may have a special medical problem. If you have information to tell me about your medical problem, please see me after class or come to see me in my office. Then, we can plan for an emergency.

If you have a disability and need special help in class, I can tell you about our Disability Resource Center (DRC).

You may also contact DRC in room B132 or call 425.564.2498 or TTY 425.564.4110. Information is also on their website at http://bellevuecollege.edu/drc/