

ctcLINK SELF-PACED TRAINING CHECK-INS							Alternate Format
Training Checkin	Courses Discussed	Facilitators	Day	Date	Time	Meeting Link	
Finance Training Check-in	PU100: Purchasing — Requisitions; PU101: Purchasing — Purchase	Andrew Kapoi, Roselle Hay,	Monday	29-Mar	10:30-11:30 am	Meeting Link	
Instructional Employees (Non-Faculty) Training Check-In	AS100 Academic Structure; SR100 Curriculum Management: Course Catalog; SR101 Curriculum Management: Class Scheduling; CC100 Campus Community (Student Information) FW100 Faculty Workload; FW200 Intermediate Faculty Workload	Iulia Zavodov, Greg Schmidt, Chelsie Hanks, Hannah Weitz, Steve Downing, Lisa Corcoran, Alicia Tarigan	Thursday	15-Apr	10:30-11:30 am	Meeting Link	
Student Services Training Check-in	CC100: Campus Community; CS100: Student Self-Service; CH100: Campus Solutions Staff Self-Service; RA101: Admissions; RA201: Admissions; CC101: Managing 3C's and Message Center; CA100: Advisor Self-Service; Financial Aid (as a topic); SR107 Special Student Populations	Diem O'Rourke, Steve Downing, Emily Kolby, Melanie Ruiz, Christine Taylor	Tuesday	20-Apr	9:30-10:30 am	Meeting Link	
Curriculum Manager Training Check-in	SR105 Credentials Management: Evaluations & Transfer Credit SR106 Credentials Management: End of Term & Graduation SR107 Special Student Populations	Iulia Zavodov, Greg Schmidt, Emily Kolby, Hannah Weitz, Steve Downing, Lisa Corcoran	Wednesday	28-Apr	9-10 am	Meeting Link	

Instructional Employees (Non-Faculty) Training Check-In	AS100 Academic Structure; SR100 Curriculum Management: Course Catalog; SR101 Curriculum Management: Class Scheduling; CC100 Campus Community (Student Information) FW100 Faculty Workload; FW200 Intermediate Faculty Workload	Iulia Zavodov, Greg Schmidt, Chelsie Hanks, Hannah Weitz, Steve Downing, Lisa Corcoran, Alicia Tarigan	Wednesday	28-Apr	2:30-3:30 pm	Meeting Link
All Employees Training Check-in	Peoplesoft Fundamentals 9.2; ES100 HCM Employee Self-Service; MS100 HCM Manager Self-Service; EX100 Travel & Expenses: Traveler	Alicia Tarigan and Olga Krichevskaya	Thursday	29-Apr	1:30-2:30 pm	Meeting Link
Faculty Training Check-in	ES100 HCM Employee Self-Service; CF100 Faculty Self-Service; CS100 Student Self-Service; CA100 Advisor Self-Service; AS100 Academic Structure; CC101 Managing 3Cs & Message Center	Audrey Hue	Monday	3-May	1:30-2:30 pm	Meeting Link
Curriculum Manager Training Check-in	SR105 Credentials Management: Evaluations & Transfer Credit SR106 Credentials Management: End of Term & Graduation SR107 Special Student Populations	Iulia Zavodov, Greg Schmidt, Emily Kolby, Hannah Weitz, Steve Downing, Lisa Corcoran	Thursday	6-May	3-4:00 pm	Meeting Link
All Employees Training Check- In	Peoplesoft Fundamentals 9.2; ES100 HCM Employee Self-Service; MS100 HCM Manager Self-Service; EX100 Travel & Expenses: Traveler	Alicia Tarigan and Olga Krichevskaya	Friday	7-May	11am-12 pm	Meeting Link
Student Services Training Check-in	CC100: Campus Community; CS100: Student Self-Service; CH100: Campus Solutions Staff Self-Service; PA101: Admissions;	Diem O'Rourke, Steve Downing, Emily Kolby, Melanie Ruiz, Christine Taylor	Monday	10-May	2-3 pm	Meeting Link

Faculty Training Check-in	ES100 HCM Employee Self-Service; CF100 Faculty Self-Service; CS100 Student Self-Service; CA100 Advisor Self-Service; AS100 Academic Structure; CC101 Managing 3Cs & Message Center	Audrey Hue	Tuesday	11-May	10:30-11:30 am	Meeting Link
Advisor Training Check-in	CA100 Advisor Self-Service AS100 Academic Structure AA100 Academic Advisement Rules SR102 Student Records: Beginning of Term Processes SR103 Student Records: Enrollment Processes	Emily Kolby, Steve Downing, Hannah Weitz	Tuesday	11-May	9-10 am	Meeting Link
Finance Training Check-in	PU100: Purchasing — Requisitions; PU101: Purchasing — Purchase Orders; PU102: Purchasing — Receipts and Maintenance; PU103: Purchasing (Procurement Card); EX100: Travel & Expenses -	Andrew Kapoi, Roselle Hay, Agnieszka Skoczylas, Jennifer McMillan	Tuesday	18-May	2-3:00 pm	Meeting Link
Advisor Training Check-in	CA100 Advisor Self-Service AS100 Academic Structure AA100 Academic Advisement Rules SR102 Student Records: Beginning of Term Processes SR103 Student Records: Enrollment Processes	Emily Kolby, Steve Downing, Hannah Weitz	Friday	28-May	2-3 pm	Meeting Link