



BELLEVUE  
COLLEGE

# Old Link-New Tool Class Search Transition

10/28/2021

# The Road So Far

- Local business processes and configuration decisions – work in progress since summer 2020
- 16 curriculum management configuration assignments completed in fall 2020
- 11,000 rows of catalog
- 4,300 UGRD rows manually adjusted for offerings and components

# PS Catalog Data Sources

- Legacy Course Catalog
- Legacy Class Schedule – all active classes
- Transcript Classes – classes entered directly on student's transcript using SM6013
- Transfer Credit – courses used to award transfer credit

Historic changes to the course are tracked with different effective dates

# Catalog Walkthrough

- Course components. Lecture is primary/graded
- Subjects: Math and Math (CCN). (CCN) was a local decision.
- Course units and contact hours: per term vs per week. FA Progress – can mark courses eligible/ineligible for financial aid.
- Grading basis: BGB BEdA, GRD Graded, PNP Pass/No Pass, and SUS Satisfactory/Unsatisfactory
- Course repeat rules: default is 1+2 repeats

# Contact Hours to Credit Ratios – no changes

- • Lecture - 1:1
- • Lab - 2:1
- • Clinical - 3:1
- • Independent or Field Study - 3:1

# Course Attributes

Global list – for state reporting purposes, starts with S

- SBST - I-BEST
- SCHS - College in the High School
- SFND - Fund Source
- SINT - Course Intent
- SLER - Learning Communities
- SNFG - Non-FTES Generating
- SLCM\* - Low-Cost Textbooks
- SOER\* - OER: No Textbook to Purchase
- SWRK - Work based Learning
- SXTF - Percent Externally Funded

\* - Visible to students in self-service search

# Course Attributes – cont.

## Local – Bellevue-defined attributes

- Option to make attribute available as a search filter in student self-service searches
- Can be used for other reporting needs beyond state defined attributes

# Maintain Schedule of Classes

- Section will inherit most of the characteristics from the PS catalog
- Course components – print or hide
- Sections reckon – we don't have to stick to historic numbering convention
- Course units and contact hours: per term vs per week



# Road Ahead

- Sections numbering – consider different convention
- Special Topics Project – one course per subject
- Learning Outcomes integration
- Expand our selection of Attributes
- Adjust the filters – ex. consider Guided Pathways
- Become more competent over time

# Glossary

- **Term:** Quarter
- **Units:** Credits
- **Acad Career:** Undergraduate or Continuing Education. UGRD is the only option at Class Search, CNED will use CampusCE.
- **Subject:** aka Prefix. The subject of the courses you want to display information for.
- **Catalog #:** A three-digit number associated with a course at Bellevue College. Aka Course Number.
- **Class Number:** Unique identifier associated with a course section. Used to item number in Legacy.
- **Academic Organization:** Program affiliated with the course subject you want to find information for.
- **Course Attribute:** can be local or global. For local, select 'Bellevue Defined Attributes'. This is used in combination with 'Course Attribute Value' to display classes in subjects that fulfill particular degree requirements or are part of a specific category. Not fully implemented yet.
- **Course Attribute Value:** Different options available to filter courses by, based on Bellevue College defined attributes (categories) or degree requirements. For example: Diversity Degree Requirement.

# Resources

- [Class Search Tutorial](#)
- Reference Center
  - [Mobile HCX](#)
  - [Catalog Best Practices](#)
- [Phase I Training](#)
  - AS100 Academic Structure
  - SR100 Curriculum Management: Course Catalog
  - SR101 Curriculum Management: Class Scheduling