



BELLEVUE  
COLLEGE  

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FOUNDATION

## Board of Directors

DISCOVER HOW OUR VALUED MEMBERS  
PROVIDE CRITICAL SUPPORT FOR OUR MISSION

Our dedicated board members raise funds in support  
of Bellevue College, serve as ambassadors for the  
college throughout the community, and much more.

The Bellevue College Foundation  
brings together people and resources  
across the community to invest in  
students, faculty and staff  
to realize their goals and dreams.

## LEAD THE WAY

### *A message from the Executive Director*

Thank you for considering board service with the Bellevue College Foundation. A strong board is integral to achieving our mission, and we are grateful to the incredible, committed, diverse group of individuals who contribute their time, talent and treasure to our community.



### **Our recent accomplishments include:**

- **providing more than \$700,000 in scholarships in the last year**
- **hosting a hugely successful gala**
- **supporting students, faculty, staff and the BC community through grants, safety net assistance, scholarships, fundraising and engagement.**

**This year alone, our board brought in more than \$350,000.**

I invite you to join us and lead the way into a new, even more successful year supporting Bellevue College and our community.

A handwritten signature in blue ink that reads "Melissa Johnson".

Melissa Johnson  
Executive Director (she/her)  
Bellevue College Foundation  
(425) 564-2765 | melissa.johnson@bellevuecollege.edu



## ENGAGEMENT

### Our board members show up.

As a Foundation board member, you would:

- **Attend and actively contribute to Foundation Board meetings.** Attendance should exceed 80% for the calendar year, barring extenuating circumstances.
- **Actively participate on at least one Board committee,** in addition to serving on either the Development or Scholarship/Programs committees.
- **Attend the Annual Foundation Fundraising event** (gala, breakfast, lunch or other).
- **Attend and support key Foundation events** (e.g. Donor & Scholar Reception, annual breakfast) and participate in select college events as a representative of the Foundation Board.
- **Attend the Annual Board Retreat and an orientation.**
- **Provide advocacy for Bellevue College as needed.**

### Our board members lead by example.

**They inspire financial contributions by others through their own giving.** While amounts are a personal decision, our board members contribute and participate in the following:

- **Annual Fund:** Make an annual, meaningful, unrestricted gift to the Foundation. The suggested amount is \$1,500 or more.
- **Annual Fundraiser:** Fill at least one table of 10 people with invited guests/donors.
- **Special Capital Campaigns:** Make or solicit meaningful gifts.
- **Donor stewardship and cultivation:** Take initiative to inform Foundation staff members about opportunities for funding, and assist with the identification, cultivation, solicitation and stewardship of current and prospective donors.

## FUNDRAISING





## OVERSIGHT

### Our board members act with care.

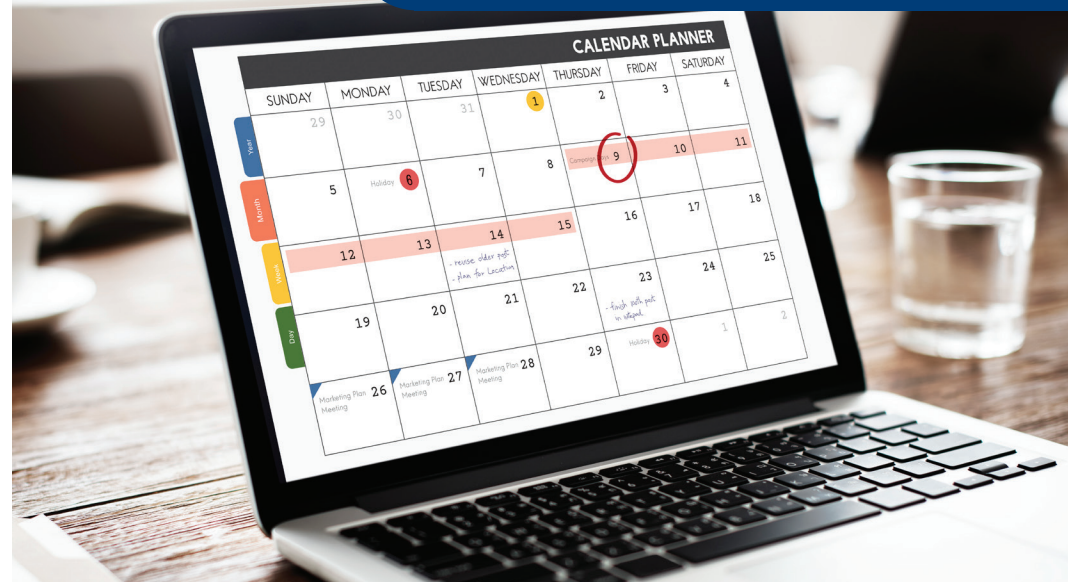
- All members have Legal Responsibilities referred to as **Duty of Care, Duty of Loyalty** and **Duty of Obedience**.
- Directors **establish and follow policies** to ensure the income and assets of the Foundation are invested and applied wisely through the **review of regular financial statements, budgets, and audits**.
- **Ensure that the intent of charitable gifts is carried out** by the Foundation.
- Sign the annual **conflict of interest** policy.

### Our board members give their time.

Their **monthly time commitment averages 5–8 hours** for true engagement, with large event months requiring a bit more.

- There are **five board meetings per year**, plus a half day retreat.
- Other **committees meet 3-5 times** per year.
- Most meetings are **90 minutes**; some are just one hour.
- Other hours are spent on **engagement activities** and **attending events** on campus.

## COMMITMENT



# 2022–23 Board of Directors

## Officers:

### President

Dana Gray,  
BECU

### Past President

Lisa Brock,  
Overlake Hospital Medical Center

### Secretary

Chad Kincaid,  
Parker, Smith & Feek

### Treasurer

Roger Mauldin,  
Boeing (ret.)

## Directors:

Isabelle Banville, User Research International  
Jim Chesemore, Parker, Smith & Feek

Courtney Courter, Honda Auto  
Center of Bellevue

Angie Graves, Providence

Shairose Gulamani, Vovito Cafés

Chelle Chase, SEIU 775 Benefits Group (ret.)

Cheryl Gunderson, HomeStreet Bank

Zahra Hirani, Boeing (formerly)

Ciarelle “CJ” Jiménez, Bellevue College

Cima Malek-Aslani, Schacht Aslani Architects

Tai Moultrie, Amazon

Leslie Heizer Newquist,  
Bellevue College (ret.)

Tom Nielsen, Bellevue College (ret.)

Schwind Orr, Pioneer Human Services

Stan Rosen, Rosen Harbottle  
Commercial Real Estate

Eric Vonderscheer, GLY Construction, Inc.

Maria Villa Wigfall, Boeing

## Ex Officio:

Rebecca Chawgo, Vice President of  
Institutional Advancement,  
Bellevue College

Melissa Johnson, Executive Director,  
Bellevue College Foundation

Gary Locke, Interim President,  
Bellevue College

## Members Emeritus:

Peter Adler, PeaceHealth

Bob Alexander, Alaska National

Lynn Bain, Key Private Bank  
and McDonald Financial Group

Drucilla Briggs, Community Volunteer  
Allen Courter, Honda Auto  
Center of Bellevue

Robert Cunnison, Community Volunteer

C.W. “Pat” Duffy, Community Volunteer

Dorothy Graham, Consultant/  
Community Volunteer

Berthe Habib, Community Volunteer

Cyrus Habib, Perkins Coie LLP

Toni Hoffman, Community Volunteer

Peter Horvitz, Horvitz Newspapers, Inc.

Mike Humphries, Waldron & Company

Michael Kalian, Seattle Home Show, Inc.

Barrie MacDonald, Community Volunteer

Rob McKenna, Orrick, Herrington  
& Sutcliffe, LLP

Neil McReynolds, McReynolds  
Associates, Inc.

Robin Nelson, Community Volunteer

Dan Olson, Bank of America

Dennis Shay, Brown and Shay Partners

Catherine Springman, Catherine  
Springman Inc.

Paul Swegle, Kinsel Law Offices

Frank Young, FNY Associates