



BELLEVUE
COLLEGE
FOUNDATION

PROCUREMENT FORM

ITEMS DUE MARCH 1

DONOR INFORMATION

Donor Contact Name: [*]	Name as you would like it to appear (if different)		
Address			
City	State	Zip Code	
Phone*	Email*		

ITEM INFORMATION

Item description. Include all applicable details. Examples may include quantity, size, color, # of persons, days, nights, weeks, etc.*

Donor Estimated Value*	Restrictions (if applicable)

<input type="checkbox"/> Item accompanied form	<input type="checkbox"/> Item needs to be picked up by BC Foundation
<input type="checkbox"/> Donor will deliver or mail item by:	<i>Estimated Date of Arrival</i>
<input type="checkbox"/> Donor will provide certificate	<input type="checkbox"/> BC Foundation will create certificate

Item procured by:	Designation of proceeds (if applicable):

SUBMIT THIS FORM TO foundationevents@bellevuecollege.edu

or mail to Bellevue College Foundation, 3000 Landerholm Circle SE, A101, Bellevue, WA 98007-6484

Thank you for your generosity!

The Bellevue College Foundation is a 501(c)(3) non-profit organization, Tax ID# 91-1051671. Your gift is tax-deductable to the extent permitted by law. Ten percent of each item's winning bid will be retained by the Bellevue College Foundation as a processing and administrative fee.