



BELLEVUE COLLEGE

RESOURCE GUIDE FOR FACULTY

Last updated winter 2024 by the Student Success and Retention

Academic Resources

TECHNOLOGY ACCESS AND LEARNING PLATFORMS AND ASSISTANCE	
Resources	Point of Contact
Laptop access	<ul style="list-style-type: none"> Complete the Laptop Loaner Request Form to secure access to essential technology resources. form The ASG Laptop Loan Program is available for students registered for classes in the quarter they wish to receive a laptop. Laptops are available for loan on a first come, first served basis, and supplies are limited. Additional Laptop Loan/Computer Access Resources: BC Open Labs Library Media Center (4 hours with non-renewal at \$1.00 per hour . If a member of TRIO, please check in with your TRIO advisor about Laptop Loans
Canvas access and assistance	<ul style="list-style-type: none"> Please start with the Get Started with Canvas Guide for assistance, or contact ITS for IT support at (425) 564-4357. Additionally, you can visit Canvas Training for Students Canvas Video-Series for Students
SUPPORT SERVICES AND INFORMATIONAL RESOURCES	
Disability Resource Center	<ul style="list-style-type: none"> Contact Marisa Hackett, Director of the Disability Resource Center (DRC), via email. Alternatively, you can reach out by phone at (425) 564-2392 or visit the DRC website for additional information.
Tutoring and academic support	<ul style="list-style-type: none"> Reach out ASCliz.warfield@bellevuecollege.edu for inquiries. Or you can explore the Academic Success Center (ASC)
Deadlines and academic calendar	<ul style="list-style-type: none"> Refer to the Academic Calendar for key dates.

<p>Enrollment questions and concerns</p>	<ul style="list-style-type: none"> • For unusual enrollment situations, contact Anneke Hercules at anneke.hercules@bellevuecollege.edu • For other enrollment questions, students should submit ticket to Student Central. • For recommendations/planning and BAS classes students can be directed to Academic Advisors Program Manager.
<p>Financial aid</p>	<ul style="list-style-type: none"> • For general Financial Aid questions contact jennifer.fetters@bellevuecollege.edu • For Workforce Education participations connect to Workforce Education https://www.bellevuecollege.edu/we/

<p>Student Success retention</p>	<ul style="list-style-type: none"> • Student Success Coaching to build skills for time management, goal setting, study strategies, and more. • Early Alert for questions related to an Early Alert you may have received due to non-attendance/missed classes, low performance on classwork, or missing assignments academicsupport@bellevuecollege.edu • Academic Standing: Send general questions to ssi@bellevuecollege.edu • Student Reengagement if you have left or are planning to leave the college and plan to return at a later date reengagement@bellevuecollege.edu
<p>Early Learning Center (ELC)</p>	<ul style="list-style-type: none"> • BC's Early Learning Center (ELC) provides childcare in a supportive environment that fosters discovery, learning, and development. • The program caters to children from the age of three months up to six years. • It aims to benefit both children and their families through its educational and nurturing approach. • Any questions? Please email Elisabeth.Bothwell@bellevuecollege.edu.
<p>TRIO STUDENT SUPPORT SERVICES</p>	<p>The TRIO program at Bellevue College offers comprehensive support to eligible first-generation college students, low-income students, or students with disabilities, focusing on three main areas:</p> <ul style="list-style-type: none"> • Customized Support: Personalized academic advising, financial aid guidance, and transfer planning by pairing each student with an advisor. • Educational Resources: In-person and online tutoring for English, math, and science, alongside study skills instruction and technology lending (laptops and calculators). • Additional Services: Exclusive access to a private computer lab and study area, financial literacy education, scholarship assistance, mentoring, and specialized workshops and events. <p>For further information please contact Trio at the following:</p>

	<ul style="list-style-type: none">• Email: trio@bellevuecollege.edu• Phone: 425-564-5745• Office Location: U218• Office Hours: M, T, W, F 8:00-5:00; Th 8:00-3:00
--	--

Extracurricular Resources

HEALTH AND SAFETY

<p>Mental Health Concerns; Emotional Distress</p> <p>Imminent harm to self or others</p>	<ul style="list-style-type: none"> • Counseling Center: Line: 425-564-5747 To schedule an appointment, visit the Counseling Center website. • Remote Crisis Help: <ul style="list-style-type: none"> ○ 24-hour crisis line: 866- 4CRISIS; 9-1-1 ○ Free 24-hour crisis support via phone. ○ Call 988 or 866.427.4747 ○ Free 24-hour crisis support via text message. ○ Text HEAL to 741741 to get started. ○ In-Person / On Campus Only crisis help: ○ Availability: Monday – Friday 9 a.m. – 4 p.m.
<p>Drug and/or substance abuse</p>	<p>If imminent harm to self or others, contact 9-1-1. If on campus, contact Public Safety at 425-564-2757. Submit a follow-up with a report on the Report Concerns Page</p>
<h2>BASIC NEEDS SUPPORT</h2>	
<p>Benefits HUB</p>	<p>Welcome to the Benefits Hub! We provide support for students balancing school, work, and life. Access free dental care on June 5, July 10, and August 7 through the Mobile Dental Clinic. Email lpe@bellevuecollege.edu to sign up. Explore a wide range of community resources including housing, childcare, mental health, and more.</p> <p>Or you can visit us at the following link https://www.bellevuecollege.edu/current-students/benefits-hub/communityresources/</p>

Emergency expenses (car, etc.)	Location <ul style="list-style-type: none"> • U-Building, U217. <p>Opening and closing hours (subject to change, please check website for updates):</p> <ul style="list-style-type: none"> • Brutus Food Pantry: • Monday, Tuesday, Wednesday, and Friday 9:00 am to 4:30 pm • Thursday: 9:00 am to 3:00 pm • Benefits Hub of Bellevue College: Monday, Tuesday, Wednesday, and Friday: 9:00 am to 4:30 pm Thursday: 9:00 am to 3:00 pm
---	---

	<p>Questions? Contact Zion Gemechu zion.gemechu@bellevuecollege.edu</p> <p>Also Visit Workforce Education (Workforce Students only)</p>
--	---

PROTECTION AND ADVOCACY

Child or Vulnerable Adult Abuse or Neglect	<p>If someone tells you about abuse of anyone under 18, report. If someone tells you about abuse of a vulnerable adult, report.</p> <p>Examples include, but are not limited to, reports of a child, /student under age 18/vulnerable adult being aggressively grabbed and slapped, or a student under the age of 18/vulnerable adult submits a poem suggesting sexual abuse.</p> <p>How to report:</p> <ul style="list-style-type: none"> • To report abuse or neglect contact Child Protective Services or Adult Protective Services. • Call 9-1-1 if a child or adult is in an emergency. • You may also call 1-866-ENDHARM (1-866-363-4276). This number is TTY-accessible. • Call BC Counseling Center at 425-564-5747. • Call BC Human Resources at 425-564-2274 to assist you in the reporting process.
---	--

<p>Title IX Office (protection from gender discrimination, dating violence, domestic relationship violence, stalking, and more)</p>	<p>Contacts:</p> <ul style="list-style-type: none"> • Rachel Wellman, Title IX Coordinator, OR jill.powell@bellevuecollege.edu Assistant Title IX Coordinator, • Visit the Title IX website http://www.bellevuecollege.edu/reportconcerns
--	--

<p>LifeWire (KingCounty support for dating and domestic violence survivors)</p>	<p>LifeWire supports survivors of domestic violence on their path toward safety, stability, and healing. We work to end domestic violence by changing community beliefs, attitudes, and behaviors.</p> <ul style="list-style-type: none"> • Contacts: <ul style="list-style-type: none"> ○ The 24-hour call line is (800) 827-8840 OR ○ Visit on the web LifeWire OR ○ Email a LifeWire BC advocate (bcadvocacy@lifewire.org)
--	--

<p>COMMUNITY AND INTERNATIONAL ENGAGEMENT</p>	
<p>International Education</p>	<p>Your International Advisor https://www.bellevuecollege.edu/international/current-students/advising/</p> <ul style="list-style-type: none"> • Location: <ul style="list-style-type: none"> ○ Building U, Room 202 • Contacts: <ul style="list-style-type: none"> ○ Phone: 425-564-3185 ○ Email: ie@bellevuecollege.edu <p>Office Hours:</p> <ul style="list-style-type: none"> • IE Office Hours: <ul style="list-style-type: none"> ○ Monday-Friday: 8 a.m. – 5 p.m. In-person and virtual services are available daily <p>For complicated F-1 Visa issues email Kazumi Hada kazumi.hada@bellevuecollege.edu</p>
<p>Running Start (CHSP)</p>	<p>Contact chsprograms@bellevuecollege.edu</p>

Neurodiversity Navigators (a welcoming community and program for all neurodivergent people at Bellevue College)	<p>Contact Nav A. Gator</p> <p>https://www.bellevuecollege.edu/autismspectrumnavigators/staff/navator/</p> <p>Contacts:</p> <ul style="list-style-type: none"> ○ Email at asn@bellevuecollege.edu. ○ Text at (833) 227-4551
Affinity group liaison (to connect students to an affinity group for increased connection)	<ul style="list-style-type: none"> • Contact Student Engagement studentengagement@bellevuecollege.edu
Community engagement students of color)	<ul style="list-style-type: none"> • Visit the Multicultural Services (MCS) website