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BELLEVUE  
COLLEGE

## Create NetID (BC Email Address)

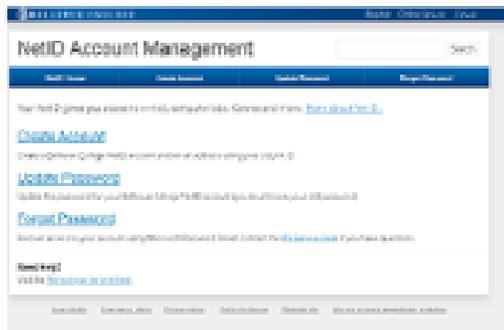
Learn how to create your NetID (BC email address)

### **Create NetID (BC Email Address)**

Learn how to create your NetID (BC email address)



### Method One: [bellevuecollege.edu/netid](http://bellevuecollege.edu/netid)



### Method Two: ctcLink mobile portal



### Method Three: Bellevue College homepage

**Quick Links for Current Students**

[All Resources for Current Students](#) >

[ctcLink Student Login](#) →

[Canvas](#) →

[BC Email](#) →

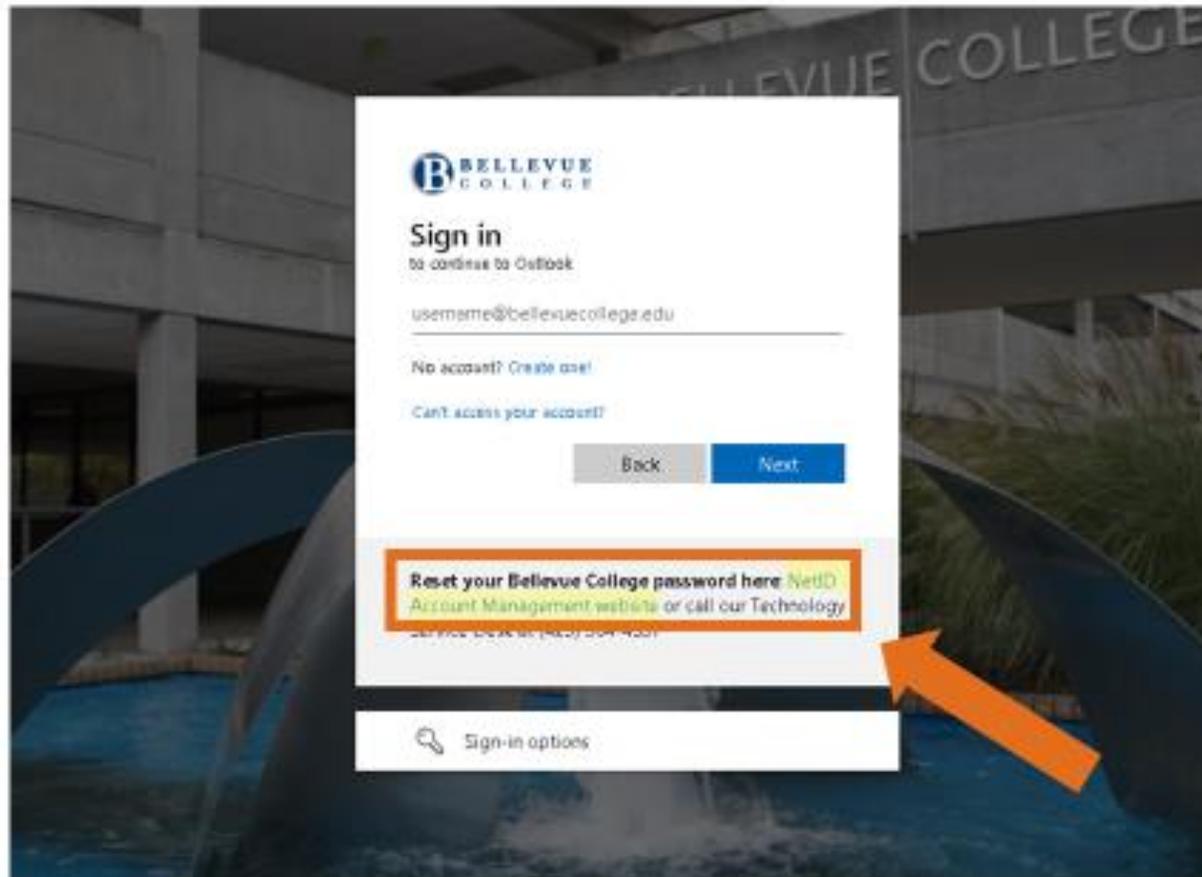
[Enroll in Classes](#) →

**Navigate to [bellevuecollege.edu/netid](http://bellevuecollege.edu/netid)**

**Three methods: enter URL in browser, select 'BC Email' tile on mobile portal, or select 'BC Email' on the Bellevue College homepage.**

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## Asked to 'Sign in' to continue?

If you are taken to a sign in page, click 'NetID Account Management website.'

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# NetID Account Management

 Search

[NetID Home](#)

[Create Account](#)

[Update Password](#)

[Forgot Password](#)

Your NetID gives you access to e-mail, computer labs, Canvas and more. [More about NetID...](#)

[Create Account](#)

Create a Bellevue College NetID account and email address using your ctdLink ID

[Update Password](#)

Update the password for your Bellevue College NetID account (you must know your old password)

[Forgot Password](#)

Recover access to your account using Microsoft Password Reset. Contact the [ITS Service Desk](#) if you have questions.

### Need Help?

Visit the [Technology Service Desk](#)

**Select 'Create Account'**  
**Click 'Create Account' to set up your NetID.**

**Select 'Create Account'**

Click 'Create Account' to set up your NetID.

NetID Account Management

NetID Home Create Account Update Password Forgot Password

### Create Account

Your NetID account can be used to log in to e-mail, campus computers, online classes (Canvas) and more.

Please authenticate by providing your ctcLink ID, first name, last name and birth date below.

**User Validation**

ctcLink ID:  First Name:  Last Name:

[What is my ctcLink ID?](#)

Birth Date:  month  day  year

Note: It may take up to 24 hrs for new data to be accessible by the website.

Your **ctcLink ID** is in your 'Welcome to BC' Email.

**Forgot your ID?** Submit a request to recover it at [https://forms.bellevuecollege.edu/studentcentral/id\\_request/](https://forms.bellevuecollege.edu/studentcentral/id_request/). This form requires you to submit a picture of photo ID for verification.

**Tip:** If you get an error that your information doesn't match, try entering the **preferred name** that you put on your application.

If you continue receiving an error, submit an Enrollment help request at [bellevuecollege.edu/sc-requests/](https://bellevuecollege.edu/sc-requests/).

**Enter Requested Information**  
**ctcLink ID, First Name, Last Name, and Birth Date**

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# NetID Account Management

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- NetID Home
- Create Account
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- Forgot Password

## Create Account

### User Validation

Your information has been verified! Please create your account using the fields shown below.

### Create Your Account

Your **username** must be in one of the following forms: FIRSTNAME.LASTNAME, FIRST INITIAL.LASTNAME or FIRSTNAME.MIDDLE INITIAL.LASTNAME. Note: you may use your preferred name for the FIRSTNAME portion of your username. If you create an account in any other format, it will be deleted. Only letters, hyphens (-) and periods (.) are allowed in usernames, which are also limited to 20 characters in length.

Your **password** must be at least 8 characters long, may not contain any 3 characters or more of your username, your first name or your last name, if in that name they are separated by an underscore, hyphen, period, comma or space.

It must contain a variation of at least 3 of the following: lowercase letters, uppercase (capital) letters, numbers, and/or these symbols:

[ ! " # \$ % & ' \* + , - . / : ; < = > ? [ \ ] ^ \_ ` { | } ~ ]

### Requested Username:

FirstName

LastName

Check Availability

[Click here if your last name is incorrect.](#)

### Password:

### Confirm Password:

I agree to the terms & conditions listed in the documents at [the BC Policies website](#)

Create Account

All students and employees choose a username based on **first and last name**.

The username format is: **firstname.lastname**. However, you may use a nickname or first initial for your first name portion.

### Examples:

- brutusthe.bulldog
- brutus.bulldog
- b.bulldog

**Note:** By default, your last name will appear in this gray box.

## Create Username

**Choose your Username, which will become the first portion of your BC email address.**

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Examples:

- brutusthe.bulldog
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- b.bulldog

Note: By default, your last name will appear in the gray box.

For security purposes, passwords must comply with the following requirements:

- must be at least **8 characters long**
- must contain a variation of at least **3** of the following: **lowercase letters, uppercase letters, numbers, and/or symbols:**  
` ~ ! \$ ^ & \* ( ) \_ + - = { } | [ ] : " ; < > ? ,
- may not contain any part of your real name or NetID username, or be a variation of those names.

Requested Username:

FirstName LastName

[Click here if your last name is incorrect.](#)

Password:  Confirm Password:

I agree to the terms & conditions listed in the documents at [the BC Police website](#)

**Note:** All NetID passwords expire every 120 days, so it is important that you reset your password on a regular basis.

**Create Password**  
**Choose your password according to the security requirements.**

## Create Password

Choose your password according to the security requirements.

For security purposes, passwords must comply with the following requirements:

- must be at least 8 characters long
- must contain a variation of at least 3 of the following: lowercase letters, uppercase letters, numbers, and/or symbols:  
` ~ ! \$ ^ & \* ( ) \_ + - = { } | [ ] : " ; < > ? .
- may not contain any part of your real name or NetID username, or be a variation of those names.

Note: All NetID passwords expire every 120 days, so it is important that you reset your password on a regular basis.

### Account Information

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**Username:** **firstname.lastname**

**E-Mail:** **firstname.lastname@bellevuecollege.edu**

**Note:** You will be able to access your inbox and emails right away, but it will take **4-6 hours** for the system to allow you to log into forms on the Bellevue College website.

## **NetID Created**

**You have created your NetID and BC email address! Write down your account information so you can remember it easier.**

## Account Information

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## **Access your BC Email Inbox**

Three methods: enter [email.bellevuecollege.edu](mailto:email.bellevuecollege.edu) in browser, select 'BC Email' tile on mobile portal, or select 'ctcLink' on the Bellevue College homepage.