

# STATE OF WASHINGTON

Bellevue College - State Board of Community & Technical Colleges

## **SOLE SOURCE NOTICE**

For Arbinger Institute

**PR240925**

Bellevue College (BC) contemplates awarding a sole source contract to Arbinger Institute to purchase a coaching subscription and participant playbooks to supplement the institution's leadership training.

Arbinger Institute is the license holder of this curriculum. This additional coaching will provide supervisors and managers with the year-long, ongoing partnership Arbinger offers, facilitating sustained behavioral change. Their customized approach aligns with Bellevue College's priorities and goals of fostering a culture of collaboration, innovation, and accountability within our leadership.

This program is responsible for the training and development of our staff.

The contract will be issued on or about the Date of Execution through October 18th, 2025, with the option to extend the contract for an additional three years of performance (12 months) as BC deems necessary. The contract value is estimated at \$99,257.72.

Offerors contemplating the above requirements must submit capability statements detailing their ability to meet the state's requirements by October 11th, 3:00 PM, Bellevue, WA time zone. The following information should be included in the capability statements:

- Ability to provide Outward Mindset/Outward Leadership coaching and training subscription.
- A one-year program for up to 25 organizational leaders
- Additional Participants – Outward Leadership for Senior Leaders (10 additional participants).
- 12 individual coaching sessions, 8 group application sessions
- Delivery of Outward Mindset/Outward Leadership program and program materials, i.e., (workbook, sustainment video program, posters, sustainment cubes, desktop flipcharts).

Interested firms will be considered only if they respond with clear and convincing documentation that they can meet the requirements stated herein and that competition would be advantageous to the State, would not be cost or time-prohibitive, and would not hinder the mission objective of the Bellevue College. In the absence of other qualified sources, the state intends to make a sole source award of the contract. BC reserves the right to amend the contract in whatever necessary increments.

Note: This contract must be filed with the Department of Enterprise Services (DES) for approval under the provisions of Chapter 39.26 RCW. No contract or amendment required to be so filed is effective, and no work shall commence or payment made until ten (10) working days following the filing date and, if required, until approved by DES. If DES fails to approve the contract or amendment, the contract shall be null and void.

To submit capability statements or for questions, contact:

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