

## Petition for Priority Processing

If you applied for financial aid but did not meet the BC priority application deadline, you may submit this petition if you have mitigating circumstances beyond your control that prevented you from meeting the deadline. Exceptional circumstances may include, but are not limited to, medical issues and admissions application delays. Being unaware of our processes and deadlines is NOT deemed a mitigating circumstance.

You should know in advance that we rarely make exceptions to these requirements. The burden of proof is on you to show why an exception is appropriate.

### Petition for Priority Processing – General Instructions

1. Read this form.
2. If you have experienced mitigating circumstances that prevented you from making the deadline, write your statement on this form and attach supporting documentation.
3. Check your BC Email or the Financial Aid Portal at [fa.bellevuecollege.edu](https://fa.bellevuecollege.edu) for the outcome of your appeal.
4. Pay your tuition and other expenses if your petition is denied.

Your petition is reviewed by committee and you are sent a response in writing via an email to your BC student email account. Petitions generally take about one week to be reviewed. You may call our office (425-270-8022 Option 2) after submitting your petition to learn if it was reviewed and the outcome if you have not received an email.

If your petition is approved, we evaluate your application and award whatever funds are available for which you are eligible. Application processing can be lengthy.

### Priority Processing Requirements

The following priority application requirements (see below) are established by Bellevue College and may be petitioned based on mitigating circumstances. If you failed to meet these requirements and your petition is denied you can still receive, if eligible, the Federal Pell Grant, Federal Direct Stafford Loans, Federal Direct Parent PLUS Loans and Private Student Loans. However, your application is processed in the order it was received and your funding may not be available in time to pay your tuition.

For priority consideration for student aid programs, a student must:

1. Submit the Free Application for Federal Student Aid (FAFSA) or Washington Application for State Financial Aid (WASFA) by the priority application deadline for the quarter they wish to start receiving aid. Applications must be *received* by the posted quarterly deadline.\*
2. Enroll in an eligible program of study (programs at least 24 credits in length).

\*The quarterly priority application deadlines are posted on the Financial Aid web site

*Bellevue College does not discriminate on the basis of race, color, national origin, language, sex, sexual orientation, including gender identity or expression, disability, or age in its programs and activities. The following people have been designated to handle inquiries regarding non-discrimination policies: Title IX Coordinator, 425-564-2641, Office C227, and EEOC/504 Compliance Officer, Office R130, 425-564-2266..*



Option 2

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