



Memorandum of Understanding
between
Bellevue College
and
Northeastern University

This Memorandum of Understanding (“Agreement”) dated July 3, 2025 is between Bellevue College, with its principal address at 3000 Landerholm Circle SE, Bellevue, WA 98007 (hereafter may also be referred to as “BC”), and Northeastern University, a non-profit corporation organized under the laws of the Commonwealth of Massachusetts with its principal office at 360 Huntington Avenue, Boston, MA 02115 (“Northeastern”). Bellevue College and Northeastern may be referred to herein individually as an “Institution”, and together as the “Institutions”.

Background

The purpose of this Agreement is to foster a spirit of collaboration between Bellevue College and Northeastern with the common goal to provide BC baccalaureate prepared graduates with a progression to Master’s degrees in Northeastern’s high demand innovative programs, across the global network.

Through this collaboration, the Institutions may also discover opportunities to work together on thought leadership or to develop cooperative arrangements, whereby the Institutions may participate in collaborative activities that further enhance the respective educational missions of the Institutions, as well as the relationship. The Institutions may explore cooperation in various educational activities, including but not limited to:

- Development of seamless pathways from undergraduate to graduate education.
- Interaction of faculty, scholars, and students between Institutions.
- Training opportunities of mutual interest that leverage the unique programmatic attributes of each Institution.
- Educational program partnerships, including accelerated pathway offerings.

Further, Northeastern students are part of a powerful global community, which means that they have access to innovation and immersive education, research, and workforce experience at one of many campuses in the Northeastern global network. These opportunities may be available to BC students through the Institutions’ collaboration, as applicable to the particular activity.

Except as expressly agreed below, the list of activities set forth above may be undertaken by the parties in the future and would require the execution of one or more statements of work pursuant to this Agreement to provide program- or project-specific details.

In consideration of the premises and mutual covenants contained herein, BC and Northeastern agree as follows:

Section 1: Qualified Students Under this Agreement

This Agreement applies to undergraduate students and graduates from Bellevue College who are entering graduate programs and have applied to and been accepted by Northeastern through a mutually agreed upon application process. Acceptance into any Northeastern graduate program shall be at the sole discretion of the admissions officer(s) for the designated Master's program at Northeastern.

Section 2: Tuition and Scholarship Opportunities

Northeastern will waive the application fee for any graduate of Bellevue College who applies at Northeastern pursuant to this Agreement and will award a 5% scholarship to admitted students for program tuition. In addition to the 5% scholarship, admitted students may be eligible and considered for awards, or financial aid offered by Northeastern campuses, colleges and/or programs of up to 25%. The list of these additional campus-based or college-based scholarships and other program-based funding opportunities will be shared with Institution on a semester basis. BC acknowledges and agrees that: (i) scholarship applicants must meet admission requirements, (ii) Northeastern is solely responsible for scholarship funding and award decisions, and (iii) students must remain in good standing to remain eligible for scholarship funds.

Section 3: Implementation and Management of Agreement

Bellevue College and Northeastern will each name a primary contact (to be referenced by job title rather than a named individual) from their respective Institutions who will be responsible for the coordination of activities under this Agreement, and for reporting on the results at such Institutions. For Bellevue College, this will be the Dean of Curriculum and Assessment. For Northeastern University, this will be the Associate Director for Academic & Community Partnerships. A communication, marketing, recruitment, and admissions plan ("Plan") will be jointly developed to ensure BC students are aware year-round of the Institutions' collaboration and the opportunities that this Agreement affords them. The Plan will be updated yearly and will include but not be limited to components such as appropriate advising of students expressing interest in Northeastern, promotion of the collaboration to students through co-branded marketing collateral, e-mail messaging, faculty awareness, presentations, and other opportunities as they arise, as well as support for on-campus recruiting visits and information sessions, and guidance as students submit applications.

Section 4: Effective Dates and Termination of Agreement

This Agreement shall be in effect for a period of five (5) years or until terminated by either Institution by providing thirty (30) days prior written notice to the other Institution. Thereafter, this Agreement will automatically extend for additional periods of one (1) year unless sooner terminated by either party as provided in this section. As appropriate, the parties may enter into and append to this Agreement various statements of work or addenda to set forth the details and the parties' respective obligations regarding other academic interactions between them.

If either Institution decides to terminate this Agreement for any reason, students will be permitted to complete the designated Master's program to which they have applied and been accepted, or in which they are already enrolled. No new applications will be considered after a party gives notice of termination. BC graduates are always welcome to apply to Northeastern graduate programs through the standard application process independent of this Agreement.

Section 5: Regulations and Conduct

Students are expected to comply with and conduct themselves in accordance with all applicable student regulations and/or codes of conduct governing the Institution in which they are enrolled in either individual courses or degree programs. In the case of any discrepancy in such regulations and/or codes of conduct, those of the Institution in which the student is officially a degree-seeking student shall govern.

As appropriate, each Institution shall inform each student of his or her responsibility to complete all required visa or immigration requirements in connection with his or her participation in the Program prior to the student's actual commencement of the program.

Each party agrees to comply fully with the U.S. Family Educational Rights and Privacy Act, 20 U.S.C. section 1232g, as amended, and its implementing regulations, in all of the activities under this Agreement. The parties agree to implement and maintain reasonable safeguards to ensure the security and confidentiality of student records and information.

Each party hereby agrees to comply with its respective policies on Sexual and Gender-Based Harassment and Title IX, <https://policies.northeastern.edu/policy104/>, and <https://www.bellevuecollege.edu/policies/id-1445/> as applicable to its activities, students, faculty, and staff in connection with this Agreement. BC and Northeastern shall cooperate with each other in any investigation of claims under their applicable policies and agree that any complaint against a BC student or staff/faculty member shall be investigated by BC, and any complaint against a Northeastern staff/faculty member or student shall be conducted by Northeastern. Any claims or related questions should be directed to:

Contact information for Bellevue College that handles harassment complaints:

Bellevue College
Title IX Compliance
3000 Landerholm SE MS C227
Bellevue, WA 98007
Phone: (425) 389-5497 or (425) 389-5520
Email: Rachel.wellman@bellevuecollege.edu or jill.powell@bellevuecollege.edu

Contact information for Northeastern's Office of University Equity and Compliance:

Northeastern University
Office of University Equity and Compliance
125 Richards Hall
360 Huntington Avenue
Boston, MA 02115
Phone: (617)373-4644

Email: titleIX@northeastern.edu

Section 6: Name and Logo Use; Media

The Plan will guide the use of each Institution's name and logo for any publicity or promotional material related to this Agreement. Neither Institution shall use the other Institution's name, or the name of any school or division thereof, or any logo or insignia of any school or division thereof, or otherwise identify any school or division thereof, in any form of publicity or disclosure (other than referencing Northeastern University and Bellevue College in accordance with the Plan to promote programs under this Agreement to its undergraduate students and graduates) without the prior written consent of the other Institution. Any request for name use shall be managed by the parties' primary contacts (as identified under Section 3 above) in accordance with each Institution's internal requirements.

Neither party shall communicate with members of the media or otherwise make any public announcement regarding the partnership or the terms of this Agreement, without the prior written consent of the other party. Any inquiries from the media shall be referred to Northeastern's Senior Vice President for External Affairs or Bellevue College's Institutional Advancement.

Each party shall provide the other with a high-resolution logo file and hereby grants the other license to use its name and/or logo as provided, solely as set forth above.

Section 7: Non-Discrimination

Each of BC and Northeastern shall not discriminate against any students or employees in connection with this Agreement on the basis of race, religion, color, sex, sexual orientation, gender identity or expression, age, national or ethnic origin, disability or veteran status or any other basis prohibited by law.

Section 8: Miscellaneous

This Agreement constitutes the entire agreement between the parties relating to the matters set forth herein. Except as expressly provided herein, this Agreement supersedes all prior communications, oral or written, between BC and Northeastern regarding the subject matter hereof.

Each party to this Agreement is an independent contractor of the other, not a partner, agent, or joint venturer and, except as expressly permitted by this Agreement, neither party shall hold itself out contrary to these terms by advertising or otherwise, nor shall either party be bound by any representation, act or omission whatsoever of the other.

No party shall assign or delegate this Agreement or any rights, duties or obligations hereunder to any other person or entity without the prior express written approval of the other party.

This Agreement is intended solely for the benefit of BC and Northeastern. There is no intention to create any rights or interest for any party or person other than Bellevue College or Northeastern University.

No revision or waiver of this Agreement shall be valid unless made in writing and signed by duly authorized representatives of the parties.

Each party shall be responsible for its actions and omissions hereunder, and those of its employees, agents and representatives. Nothing in this Agreement shall be construed as an indemnification by one party of the other for liabilities of a party or third persons for property loss or damage or death or personal injury arising out of the performance of this Agreement. Any liabilities or claims for property loss or damage or death or personal injury by a party or its agents, employees, contractors or assigns or by third persons arising out of the performance of this Agreement shall be determined according to applicable law. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such liabilities or claims.

If one or more clauses of this Agreement is determined to be invalid, void, unenforceable or illegal, such determination shall not affect the validity of the remaining portions of this Agreement.

Neither party to this Agreement shall be liable for non-performance of any obligation under this Agreement if such non-performance is caused by a Force Majeure. "Force Majeure" means unforeseeable causes beyond the control of and not caused by the negligence of the party claiming Force Majeure. Force Majeure shall include, but not be limited to, fire, flood, other severe weather, acts of God, labor strikes, interruption of transportation or utility services, war, acts of terrorism, pandemics and epidemics, and governmental actions or decrees.

This Agreement may be signed electronically and in any number of counterparts, each of which is an original copy of this Agreement and all of which taken together shall constitute one agreement. The person signing on behalf of each party represents that he or she has the right and power to execute this Agreement on behalf of such party. Signatures delivered via email in PDF format or by fax shall be valid and binding.

Section 9. Notice.

Notices that are required to be given under this Agreement shall be addressed to the primary contact designated by each party under Section 3 above and shall be sent by first-class mail, postage pre-paid; delivered in person; or sent by email followed by a mailing by first-class mail, postage pre-paid. Notices will be effective upon receipt.

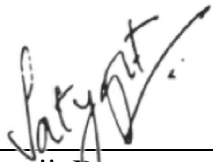
[signature page immediately follows]

IN WITNESS WHEREOF, the parties hereby execute this Agreement as of the date first written above.

Northeastern University



Thomas C. Sheahan, Sc.D., P.E.
Executive Vice Provost



Satyajit Dattagupta, MBA
Chief Enrollment Officer
Senior Vice Chancellor &
Senior Advisor to the President

Bellevue College



Dr. David May
President



07/07/2025

Dr. Jorge De La Torre
VP of Administrative Services