




















## Bellevue College Venue Information & Rental Rates

	Room Description	Cap	Standard Rate	Non-Profit Rate	Room Description	Cap	Standard Rate	Non-Profit Rate
			4 Hr. min Hourly after	4 Hr. min Hourly after			4 Hr. min Hourly after	4 Hr. min Hourly after
<b>Electronic Classrooms</b> 	Electronic classrooms include a computer console at the lectern with data projector and screen. They may have tables or tab-arm chairs.	24 to 105	\$180.00	\$140.00	<b>Cafeteria Dining Room</b> 	350	\$560.00	\$420.00
			\$45.00	\$35.00			\$140.00	\$105.00
<b>Small Meeting Rooms</b> 	Small meeting rooms are configured with conference-style seating.  Some may be reconfigured to preference.	25	\$140.00	\$120.00	<b>Continental Room</b> 	80	\$160.00	\$120.00
			\$35.00	\$30.00			\$40.00	\$30.00
<b>Large Meeting Rooms</b> 	Large meeting rooms are configured with conference-style seating.  Some may be reconfigured to preference.	26 to 60	\$160.00	\$140.00	<b>Garden Room</b> 	80	\$160.00	\$120.00
			\$40.00	\$35.00			\$40.00	\$30.00
<b>Computer Labs</b> 	BC computer labs are ideal for software trainings, workshops, and a variety of tutorials.  Both PC and Mac labs are available.	16 to 34	\$500.00	\$420.00	<b>Student Lounge</b> 	80	\$300.00	\$260.00
			\$125.00	\$105.00			\$75.00	\$65.00
<b>Paccar Atrium</b> 	The Paccar Atrium is a great space for presentations, film viewings and seminars. It's equipped with a computer console at the lectern, microphones, three large screens and a sound system.	150	\$480.00	\$420.00	<b>LMC Event Center</b> 	80	\$220.00	\$160.00
			\$120.00	\$105.00			\$55.00	\$40.00
<b>Carlson Theatre</b> 	With pro-grade lighting and sound equipment, the Bluetooth-enabled Carlson Theatre is perfect for drama, music and dance performances, formal lectures, ceremonies or small graduations.	300	\$740.00	\$560.00	<b>ITV Room</b> 	40	\$340.00	\$320.00
			\$185.00	\$140.00			\$85.00	\$80.00

BC rents at a 4 hour minimum and an hourly rate for every hour thereafter. Equipment rental fees and personnel charges may apply. For more information or to schedule your next event, please e-mail the Events and Catering office at [rentals@bellevuecollege.edu](mailto:rentals@bellevuecollege.edu) or call 425-564-4048.

<b>Lobby Space</b> 	Ranging from casual to more formal, BC's flexible lobby layouts are well suited to accommodate event registrations, networking, or vendor tabling needs.	80 to 180	\$260.00	\$200.00	<b>Courtyards</b> 	Each courtyard at Bellevue College has its own distinct scenery. The courtyards are great for use in summer or winter for fun run fundraisers, open-air banquets, or vendor fairs.	Varies	\$380.00	\$340.00
<b>Planetarium</b> 	Explore the stars, constellations and the solar system. To reserve the Planetarium for a school/public show, please contact the Science Division at 425-564-2323 or visit <a href="http://scidiv.bellevuecollege.edu/Astronomy/shows.htm">http://scidiv.bellevuecollege.edu/Astronomy/shows.htm</a> .	60	Day Rate: \$150.00 per show Evening Rate: \$250.00 per show		<b>Gymnasium</b> 	BC's largest indoor venue, the gymnasium is well suited for athletic activities, expos, concerts, festivals and graduations. For athletic events, please contact Indoor Athletic Rentals at 425-564-2193 or visit <a href="http://bellevuecollege.edu/athletics/Facilities.html">http://bellevuecollege.edu/athletics/Facilities.html</a> .	3,000	\$780.00	\$600.00
<b>Parking Lots &amp; Garage</b> 	20+ main campus parking lots are conveniently located near campus hot spots, main roads, and major freeways, making them a perfect site for car shows and gathering points for community drives.	Up to 849	\$440.00	\$110.00	<b>Athletic Fields</b> 	Our soccer field, softball field and baseball field can each be rented. For athletic events in the fields, please contact Outdoor Athletic Rentals at 425-564-2356 or visit <a href="http://bellevuecollege.edu/athletics/Facilities.html">http://bellevuecollege.edu/athletics/Facilities.html</a> .	—	\$100.00	\$100.00
				* 50% discount for all-day use when school is not in session.				\$25.00	\$25.00

## Package Options

<b>Conference Package</b> 	<b>Conference Package includes:</b> - 8 hour use of the cafeteria or theatre - 5 breakout rooms - Porter & site coordinator or theatre tech - Media equipment - Custodial support	Varies	\$2,900.00		<b>C Building Package #1</b>	<b>Package includes:</b> Cafeteria and either the Continental Room or Garden Room.	430	\$700.00	\$520.00
				<b>C Building Package #2</b>	<b>Package includes the Cafeteria, and both the Continental and Garden Room.</b>	510	\$840.00	\$640.00	
				<b>C Building Package #3</b>	<b>Package #2 plus exclusive use of the Lobby.</b>	+510	\$1,000.00	\$780.00	
						\$250.00	\$195.00		
<b>Wedding Package</b> 	<b>Wedding Package includes:</b> - 6 hours Theatre use + rehearsal OR - 8 hours Cafeteria use + rehearsal - 1 theatre technician - 2 porters in the Cafeteria - 1 custodian - 1 wedding coordinator for rehearsal and wedding day	Varies	\$2,900.00		<b>Graduation Package</b> 	<b>Graduation Package includes:</b> - Use of the full gym and lobby for rehearsal and graduation - Stage, carpet, pipe & drape in school colors, chairs, piano, lectern, media/sound equipment, and flower urns - Site coordinator for rehearsal and graduation - Custodial support	3,000	\$5,500.00	

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