

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held September 23, 2009 in the boardroom, B201, of Bellevue Community College, 3000 Landerholm Circle SE, Bellevue, Washington. Mr. Steve Miller, Chair, presided.

I. STUDY SESSION

Elise Erickson, Special Assistant to the President, presented an overview of the accreditation process and the role of board members during the evaluation team visit. Key points included:

- The accreditation evaluation team site visit will be October 12-14, 2009;
- The team consists of ten individuals from colleges in the northwest, representing both two year and four year institutions;
- They will spend Monday and Tuesday conducting extensive interviews, talking to approximately 400 individuals during these two days;
- There are currently nine standards reviewed in the accreditation process, though this will be changing in the next year as the Northwest Commission on Colleges and Universities (NWCCU) moves to a new process;
- The college has prepared a self-study documenting how well we meet the criteria, where there is room for improvement, and what we're doing to achieve that improvement;
- Of the nine standards, the board is primarily concerned with standard six, Governance and Administration;
- The visiting team reads the report, interviews people, reviews documentation, prepares recommendations and commendations, completes a draft report, holds an exit interview, and submits a final report to the NWCCU;
- Our last evaluation in 2005 resulted in four recommendations and ten commendations, a strongly positive result;
- Once the evaluators have submitted their recommendation to the NWCCU, we have a chance to correct factual errors before the commission takes action on the recommendation at their meeting in January, 2010;
- The chair of the evaluation committee, Dr. Jonathan Lawson, will meet with members of the Board of Trustees at a date and time to be confirmed within the next day or two;
- Trustees should be prepared to answer questions on: ethical behavior; their responsibility as a policy making board, speaking with one voice; hiring and evaluation of the president; approval of the budget, mission, goals, strategic plan and real estate purchases; approval of major

initiatives such as new degrees and overarching policies; and board self evaluation;

- In order to prepare, the trustees should read the excerpts provided in their board packet, read the executive summary, and review the board policy manual;
- Possible topics that might be covered in the evaluator interview were reviewed;
- Regarding our bachelor degrees and the mission of the college, our goal is to meet the needs of our students as those needs evolve in a changing world;
- College employees were presented with information on accreditation during Opening Week on September 17th and will have another opportunity to dig deeper into the issues on October 5th during College Issues Day; and
- The mission of the college and our commitment to an open door policy were discussed.

II. EXECUTIVE SESSION

Steve Miller announced that there would be an executive session for approximately 45 minutes to review collective bargaining sessions with an employee organization and to discuss with legal counsel litigation or pending litigation. Bea Hughes, Rachel Solemsaas and Laura Saunders were invited to join the board. The executive session began at 10:14 a.m. and ended at 11:02 a.m.

III. BUSINESS SESSION

The Business Session began at 11:08 a.m.

IV. INTRODUCTIONS

Tom Nielsen, Executive Dean
Lucinda Taylor, Sec., Board of Trustees.
Rachel Solemsaas, VP of Admin Services
Melissa Sitzenstock, Classified Employee
Representative

Gaynor Hills, VP of Institutional Advancement
Norma Whitacre, Dean of Instruction

Kelly Paustain, Manager, Finance

Cheryl Bateman, Asst. Attorney General
Doug Brown, President, BCAHE
Joseph Root, President, ASG
Bea Hughes, VP of Human Resources

Jim Bennett, VP of Equity and Pluralism
Faisal Jaswal, Assistant Dean, Student
Programs

V. ROLL CALL

Mr. Chiles, Ms. Kraft, Ms. Orrico, Mr. Miller and Mr. Vashee were present.

VI. CONSENT AGENDA

Tab 2 June 17, 2009 Board Meeting Minutes

The minutes of the June 17, 2009 board meeting were approved 5-0.

Tab 3 Year End Financial Report, Year Ending July 31, 2009

Tab 4 Total Enrollment, Spring Quarter Final Report and Update

VII. CONSTITUENT REPORTS

Faculty Report

Doug Brown, Bellevue College Association of Higher Education (BCCAHE) president, reported that:

- He is happy to have the opportunity to represent the faculty to the board;
- There are seven new tenure-track faculty members this year, one new faculty lead in ELI, and three full-time temporary faculty;
- We're happy to welcome Gabriela Estrada-Centelles as the 2009-10 Scholar-In-Residence;
- The negotiated BCCAHE/BC agreement has been ratified by the faculty;
- Two items of particular interest for the faculty are the new structure for affiliated status and improvements in the process and structure for online course development;
- The Science Department has partnered with the University of Washington in a project called the Washington Large Telescope Project;
- It has been discovered that there is a rare and unexpected sample of cosmic rays including high mass protons;
- BC has an array of detectors on our buildings, made possible through the interest and participation of one of our adjuncts, and our students have presented papers locally on this topic;
- Doug expressed his sorrow at learning that retired BC faculty member Bob Purser, a founding member of the Art Department and beloved colleague, passed away unexpectedly last Thursday; and
- The BCCAHE has gone through the process to officially change its name to BCAHE.

Classified Staff Report

Melissa Sitzenstock, classified staff representative, reported that:

- Classified staff are extremely busy right now accommodating record numbers of students on campus;
- In spite of record enrollments, staff have been doing a phenomenal job of assisting students, made possible by the dedicated work of our classified staff over the summer as they prepared for this anticipated overload;

- Classified Professional Development Day is scheduled for November 11th at the Champion's Center and the keynote will be Sunny Kobe Cook;
- Living voices will be presenting several historical sketches focused on civil rights, the Pacific Northwest and immigration;
- There will be a strong focus on project management;
- Classified staff struggle with the limited budget available to produce professional development days and are unable to include administrative staff, so Melissa encourages administration to host professional development activities as well; and
- There are a number of activities available on campus but it's a struggle for classified staff to be able to participate due to workload and getting permission from supervisors.

Student Report

Joseph Root, Associated Student Government (ASG) President, reported that:

- Student leaders have been preparing for increased enrollment and focusing on how they can provide support services for our students to help them succeed;
- The Black Student Union has recently hired a director, now that it's a program as opposed to a club, and we anticipate great leadership from this student group;
- Leaders have been looking for ways to engage students in civic involvement;
- Over 1200 students have participated in orientations offered this fall;
- October Fest will be an event to help encourage students to become more involved in student clubs and organizations as this can help them be more successful in the classroom;
- The Student Sustainability fee has been enacted and the students are working with the Environmental Advisory Committee to put these dollars to work;
- The nine members of ASG are trying to engage students at large to participate in the process;
- The legislative director is developing an agenda for the year through surveying students about their needs;
- Joseph is excited about the leadership team, both staff and students, and looks forward to working with them to help our campus be the best it can be;
- ASG is working with bookstore staff to help find alternatives to high book costs, including better buyback policies, e-books and using open source texts; and
- Hurdles to more affordable books include the status of the textbook industry and publisher policies.

VIII. ACTION ITEMS

Tab 5 BCCAHE Contract Ratification

Bea Hughes presented the negotiated BCCAHE Contract for approval. It was noted that the name should be corrected to reflect the new status of the organization name as the Bellevue College Association of Higher Education (BCAHE). It was also noted that the item presented should be titled "Revisions to the 2007-2010" contract rather than "Amendments to the 2007-2010" contract.

It was moved by Lee Kraft and seconded by Paul Chiles that:

Motion 33:09 The Board of Trustees of Community College District VIII hereby approves the Revisions to the 2007-2010 Agreement Between the Board of Trustees of Community College District VIII and Bellevue College Association of Higher Education as presented in *Revisions to the 2007-2010 - Faculty Contract*.

The motion was approved 5-0.

Tab 6 Indemnification Authorization: Resolution 292

Rachel Solemsaas presented Resolution 292 authorizing the defense of Joe Fithian and Laura Saunders for approval.

It was moved by Vijay Vashee and seconded by Vicki Orrico that:

Motion 34:09 The Board of Trustees of Community College District VIII approves Board Resolution No. 292 authorizing the defense and indemnification of Joe Fithian and Laura Saunders in the matter of *Justin Yates, David Roberts, Michael Mayes, Nicholas Jacob, and Jonellio Bercasio v. Joe Fithian and Elizabeth E. Saunders* (U.S. District Court Cause No. 2:09-cv-01289-RSM).

INDEMNIFICATION AUTHORIZATION

WHEREAS, the legal actions referenced below have been commenced involving employees of this institution of higher education; and

WHEREAS, the college's assigned assistant attorney general has reported her determination that the designated individuals were performing, or in good faith purporting to perform, official duties with respect to the alleged acts or omissions giving rise to the legal actions;

WHEREAS, the officers and employees of the institution designated below have requested or are expected to request the Board to authorize their defense and indemnification under RCW 28B.10.842; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees, based on the facts and circumstances presently known to the Board, finds that the individuals designated below were performing, or in good faith

purporting to perform, official duties with regard to the acts or omissions alleged by the plaintiff to be wrongful, and the Board authorizes their defense and approves their indemnification by the State to the extent that such individuals were performing, or in good faith purporting to perform, official duties.

Done in an open public meeting this 23rd day of September, 2009.

Legal Actions: *Justin Yates, David Roberts, Michael Mayes, Nicholas Jacob, and Jonellio Bercasio v. Joe Fithian and Elizabeth E. Saunders* (U.S. District Court Cause No. 2:09-cv-01289-RSM)

Individuals Indemnified: Joe Fithian, Laura Saunders

The motion was approved 5-0.

IX. FUTURE ACTION ITEMS

Tab 7 2010 Board Meeting Dates

Lucinda Taylor presented proposed dates for 2010 regular meetings of the BC Board of Trustees. Discussion followed and members of the board suggested changing the January 27 date to the first Wednesday in February. This item will be presented for approval at the October 14, 2009 meeting.

X. UNSCHEDULED BUSINESS

There was no unscheduled business.

XI. ADJOURNMENT

There being no further business, the regular meeting of the Board of Trustees adjourned at 11:47 a.m. The next regular meeting will be held on October 14, 2009.

ATTEST:

Steve Miller, Chair
Board of Trustees

Lucinda Taylor
Secretary, Board of Trustees
Community College District VIII