A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Wednesday, February 3, 2010. The business session will begin at 2:15 p.m. in room B201. Steve Miller, Chair, will preside.

AGENDA - REVISED

LUNCH – 12:00 PM – A201

The Trustees will have lunch together. No business will be conducted.

I. EXECUTIVE SESSION – 12:15 PM

There will be an executive session for 75 minutes to discuss evaluation of state employees and to discuss the selection of a site or the purchase of real estate, when publicity regarding such consideration would cause a likelihood of increased price.

II. STUDY SESSION – 1:30 PM – B201

Washington Student Achievement Initiative (SAI)	Tom Nielsen, Patty James	Tab 1

III. BUSINESS SESSION – 2:15 PM

IV. INTRODUCTIONS

V. ROLL CALL

VI. CONSENT AGENDA

November 20, 2009 Special Board Meeting Minutes	Lucinda Taylor	Tab 2
January 22, 2010 Special Board Meeting Minutes	Lucinda Taylor	Tab 3
Financial Report for Period Ending December 31, 2009	Rachel Solemsaas	Tab 4
Total Enrollment, Fall Quarter 2009	Tom Nielsen	Tab 5

VII. CONSTITUENT REPORTS – 2:25 PM

Student	Joseph Root
Faculty	Doug Brown
Classified	Melissa Sitzenstock

VIII. FUTURE ACTION ITEMS – 2:55 PM

Tenure Review Committee Recommendations for the 2009-10 Academic Year	Tom Nielsen	Tab 6

IX. INFORMATION ITEMS – 3:00 PM

2010-11 Budget Preparation Update	Rachel Solemsaas	Tab 7
BC Nursing Department Strategic Plan Progress Report	Ray Butler	Tab 8
Region A Community College Health IT Consortium, Led by Bellevue College	Paula Boyum	Tab 9

Please note: Times indicated on the agenda are only estimates and are subject to change.

X. <u>STAFF AND BOARD REPORTS – 3:30 PM</u>

Capital/New Campus Planning	Paul Chiles
Economic Development	Vijay Vashee
Foundation/Campaign	Vicki Orrico
Long Range Finance/Resource Planning	Steve Miller
Strategic Plan Review	All
TACTC Board of Directors	Paul Chiles
TACTC Legislative Committee	Steve Miller, Vicki Orrico
College Events	All
President	Jean Floten

XI. <u>UNSCHEDULED BUSINESS / COMMUNITY TESTIMONY – 4:00 PM</u>

XII. <u>ADJOURNMENT – 4:15 PM</u>

<u>RECEPTION – 4:15 PM</u>

A reception will be held to welcome Marie Gunn, new trustee.

Please note: Times indicated on the agenda are only estimates and are subject to change.

BELLEVUE COLLEGE
Become Exceptional

REGULAR MEETING AGENDA ITEM   Tab 1
February 3, 2010

☒ **Information**   ☐ **Discussion**   ☐ **Action**

Topic

Washington Student Achievement Initiative (SAI)

Description

The Washington State Board for Community & Technical Colleges introduced the Student Achievement Initiative in AY 2007-08. Beginning in FY 2010, a limited amount of funding was distributed to colleges based on this new accountability measure. The college monitored the data provided by SBCTC over the past two years while concurrently introducing and evaluating activities to improve student success. A brief overview of the Student Achievement Initiative and the efforts underway is being presented to the Board of Trustees as an information item.

Key Questions

* What are the key elements of the Student Achievement Initiative?

* To what extent did the college meet or exceed the baseline Momentum Points totals?

* How could the Student Achievement Initiative be improved or refined?

* What efforts are being taken within the college to improve student achievement?

Analysis

Across the nation, accountability in education has been a growing interest. Tying funding to outcomes, rather than solely on enrollments, is being phased in as an approach to evaluating "return on investment" and improving educational levels of the populace. Within our college we engage in our own accountability measurements through ongoing continuous improvement efforts and new initiative development, deployment, and evaluation.

The Student Achievement Initiative provides a perspective of learning "gains" that informs our own internal efforts to improve student learning. While the college exceeded its AY 2007-08 baseline level of momentum points in AY 2008-09, further examination of the SAI data has prompted the adoption of program level activities for improving

student learning as well as an assessment of how the SAI might better result in an increased educational attainment of our citizenry.

Background Information

Attachment 1 – Student Achievement Momentum Point Calculation (source: SBCTC)

Recommendation/Outcomes

The Board will have an opportunity to review the Student Achievement Initiative and the actions the college is taking to monitor and implement program improvements.

Prepared by: Patty James, Director
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Student Achievement Initiative Momentum Point Calculation

How do Colleges Realize Student Achievement Rewards?

A college derives financial rewards when its student achievement improves…that is, when the total momentum points earned by its students go up.

How will the Momentum Points be Calculated?

One point is awarded each time a college student….

- Makes nationally recognized standardized test gains in math or in English language reading or listening as measured by pre- and post-testing or by earning a GED or high school diploma
- Passes a remedial math or English course with a qualifying grade to advance toward college-level work
- Earns the first 15 college-level credits
- Earns the first 30 college-level credits
- Completes the first 5 college-level math credits
- Earns a certificate backed by at least one year of college, earns a two-year degree or completes an apprenticeship

How will the Awards be Distributed?

- Each college will receive awards for improvements in student achievement measured by net gains in its total momentum points. If a college's enrollments decrease, point increases will be calculated on prorated enrollments so that colleges are not penalized.
- The initial baseline year is 2006-07 and the first performance year is 2008-09.
- The first performance awards will be distributed in October 2009 and will become part of each college's base allocation.
- Subsequent awards will be distributed for *additional* improvements in a college's momentum points; that is, when total points above the most recent highest year increase or when the rate increases.

What is the Dollar Value of Each Momentum Point Increase?

- Prior to each academic year, SBCTC will set the dollar value per point based on the total dollars available for awards.
- If estimated total system points are less than the actual points achieved, excess points are "banked" and paid to the colleges in the following year.

How Much Money will be Used to Pay for Increases in Momentum Points?

- Colleges received $1.75 million in 2007-08 as seed money for student achievement efforts, targeting TRIO-eligible students, now part of colleges' base allocations.
- The Board has set aside $500,000 for the first performance year, to be distributed in October 2009, to become part of colleges' base allocations.

Tab 2

BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON

A special meeting of the Board of Trustees of Community College District VIII, state of Washington, was held November 20, 2009 at the Mercer Slough Environmental Education Center, 1625 118th Avenue SE, Bellevue, Washington 98005. Mr. Steve Miller, Chair, presided.

I. <u>STUDY SESSION</u>

<u>Tab 1 Board Self Evaluation</u>

Steve Miller, Board Chair, led a discussion of the board's self evaluation. Key points included:

- The board would like to improve:
    o Greater participation in college events and activities;
    o Better planning for upcoming issues;
    o Better utilization of board member expertise;
    o Gathering information from more than one source; and
    o Serving as advocates for the College in the community.
- Goals for the coming year include:
    o Focus on student success;
    o Refining strategic direction for the future, including taking advantage of four-year opportunities; and
    o Succession planning.

<u>Tab 2 Board Committee Assignments and Meeting Times</u>

This item has been postponed.

<u>Tab 3 Four Year Degree Planning</u>

The board discussed priorities and strategies for expanding applied baccalaureate offerings. Key points included:

- The HECB has developed a System Design proposal that includes expanded applied baccalaureate degrees for community and technical colleges. It will be important to support this proposal with the legislature and watch to make sure it doesn't change in regards to expanded four year degrees;
- We need to work with the business community and underserved populations, including those not served by the University of Washington, to put together a blueprint of what we want to offer and submit a proposal to SBCTC;

- We also want to meet with communities that aren't being served to identify needs and how we can help meet those needs, engaging these communities to appeal to the legislature to meet their longer term needs;

- We want to create a community of interest with the other CTCs with applied baccalaureate authority and this has already begun; and

- We're collaborating with other colleges and universities to the best of our abilities to create partnerships to support the needs of the students, advocating for cost effectiveness and opportunities for students.

II.   EXECUTIVE SESSION and LUNCH

Steve Miller announced that there would be an executive session for approximately 70 minutes to review collective bargaining sessions with an employee organization and to discuss the selection of a site or the purchase of real estate, when publicity regarding such consideration would cause a likelihood of increased price. Bea Hughes and Rachel Solemsaas were invited to join the board. At 1:01 p.m. Lucinda Taylor announced that the executive session would be extended by 10 minutes. The executive session began at 11:50 a.m. and ended at 1:13 p.m.

III.   STUDY SESSION (Continued)

Tab 4 FY09 Achievement Report and Tab 5 FY10 Strategic Planning

Jean Floten, President, presented an overview of the FY09 achievement report and FY10 strategic planning. VPs and Deans presented highlights of achievements from their departments and their major goals for the coming year. Key points included:

- Our strategic planning priorities for the past year included student success, accreditation, community building, business process improvements and the advancement campaign;

- Institutional Advancement and the BC Foundation achievements and priorities include:
  o The BC Foundation campaign is on target with fundraising goals and they will go public at the 2010 annual luncheon;
  o The 2009 BC Foundation annual luncheon produced increased attendance and raised increased dollars over prior years in a year when most fundraising efforts have decreased;
  o The BC name change was accomplished on a shoestring and received great praise and press;
  o This year's goals include a public announcement of the Advancing Student Success campaign to the public;
  o Goals for the luncheon include increasing attendance to 1000 attendees; and

- o We're working on improved electronic and technological communication;
- The Office of Instruction's achievements and priorities include:
  - o Participation in the design of the Science building for the best use of this new space;
  - o We had a successful application for funding a Fulbright Scholar;
  - o The accreditation self-study was a key accomplishment;
  - o We received approval for a new baccalaureate degree;
  - o We'll be implementing the new Interior Design baccalaureate degree;
  - o Supporting student success;
  - o Continuing focus on developmental math;
  - o Developing strategic enrollment processes;
  - o Improving evaluation and effectiveness;
  - o Implement reorganization plans developed by task forces; and
  - o Recruitment, training and support of organizational unit administrators;
- Information Resources achievements and priorities include:
  - o Successfully implemented multiple new Microsoft products including desktop and server applications;
  - o Replaced numerous computers that were not capable of supporting the new software;
  - o Participated in "lift and shift" operation performed at the statewide level;
  - o Initiated process to share efforts with other campuses to create interim solutions while SBCTC finds a solution to the data system problem;
  - o We are working on creating data storage solutions to allow more user friendly access to the data currently housed in the obsolete system;
  - o We will finish out the deployment of new software; and
  - o Our phone system has become obsolete and is due for replacement this year;
- Student Services achievements and priorities include:
  - o Advising has developed partnerships with instruction to increase student access;
  - o One-stop-matriculation and first year experience have been made mandatory, creating a culture of advising;
  - o Professional advisors are focusing on students with prior experience and current BC students;
  - o Fresh Start was piloted for students with over 60 credits and GPAs at 1.5 or lower to schedule one-on-one appointments to help the students find a way to succeed;
  - o Fresh Start is now being launched full-scale;

- o A progressive intervention process is being developed to identify students who are struggling as early as possible and help them connect to appropriate resources;
- o Multicultural services is instituting a student-to-student contact program; and
- o A full-scale assessment of Student Services is being developed to help identify areas for improvement;
- The Office of Equity and Pluralism achievements and priorities include:
  - o Building strong faculty and student learning communities;
  - o Providing additional opportunities to build our institutional skills in conflict management and multicultural competency; and
  - o Provide opportunities for multiple voices to be heard through redesigned websites and a quarterly e-newsletter;
- Workforce Development achievements and priorities include:
  - o Fully implemented the Community Based Job Training (CBJT) grant;
  - o CBJT grant allowed for radiologic dosimetry and radiologic assistant baccalaureate pathways;
  - o Implemented health informatics initiative and were named the lead organization for workforce development in this area;
  - o We'll be working with partners to develop a certification process for health IT workers;
  - o We've designed interactive tools to help students explore career pathways and further development continues;
  - o We've submitted grant applications to target programs for the working poor; and
  - o We're participating in the Skill Up program;
- Human Resources achievements and priorities include:
  - o Developed a system for tracking part-time faculty evaluations;
  - o Moved resources to web based applications for greater access;
  - o Successfully negotiated faculty contract;
  - o Implemented campus wide prevention of discrimination, harassment and retaliation training;
  - o Collaborated across campus to provide training opportunities to meet the needs of multiple constituencies;
  - o Will continue to move to web based resources;
  - o Developing modules for supervisory training and performance management, including multicultural competence in the supervisory context;
  - o Developing training for selection committees so that all participants are able to act as pluralism advocates; and

- o Developing conflict management training to move us toward resolving issues before they develop to the level of a complaint;
- Administrative Services achievements and priorities include:
  - o Implemented textbook rental program and secured grant to support an increased program;
  - o Posted all policies and procedures to the public website;
  - o Successfully facilitated budget process;
  - o Implementing 2008 facility master plan
  - o Leading the effort in accreditation planning as we transition to the new accreditation process; and
  - o Continue developing implementation of SPOL;
- Steve Miller thanked the VPs and Deans for their very informative presentations.

Tab 6 Study Session Planning / Major Questions

This item has been postponed.

IV. BUSINESS SESSION

The Business Session began at 2:28 p.m.

V. INTRODUCTIONS

Jean Floten, President	Lucinda Taylor, Sec., Board of Trustees.
Rachel Solemsaas, VP of Admin Services	Bea Hughes, VP of Human Resources
Doug Brown, President, BCAHE	

VI. ROLL CALL

Mr. Chiles, Ms. Orrico, Mr. Miller and Mr. Vashee were present.

VII. CONSENT AGENDA

Tab 7 October 12, 2009 Special Board Meeting Minutes

The minutes of the October 12, 2009 special board meeting were approved 3-0.

Tab 8 October 14, 2009 Board Meeting Minutes

The minutes of the October 14, 2009 board meeting were approved 3-0.

VIII. FUTURE ACTION ITEMS

Tab 9 Reserve and Contingency Fund Policy

The future action item was postponed.

IX. INFORMATION ITEMS

Tab 10   Budget Planning Update

Rachel Solemsaas, VP of Administrative Services, provided an overview of the 2010-11 budget planning process. Key points included:

- The state is anticipating a $2.6B budget deficit and this will have significant impact on all areas;

- The college can anticipate a large cut, but this should be mitigated by the federal maintenance of effort mandate;

- The college will likely share in a $80M dollar cut and students will likely be impacted by reduced financial aid availability;

- Our reduction for the remainder of this year could be 6-12%;

- We have already set aside $1.4M anticipating further cuts;

- The Planning Council will be convened and meet with President's Staff on December 1;

- President Floten will hold a campus hearing on December 3 to apprise the campus of the anticipated cuts and what we can expect this year and next; and

- We anticipate further reductions next year.

X.   UNSCHEDULED BUSINESS

There was no unscheduled business.

XI.   ADJOURNMENT

There being no further business, the regular meeting of the Board of Trustees adjourned at 2:51 p.m. The next regular meeting will be held on February 3, 2010.

_____

ATTEST: Steve Miller, Chair
                                                               Board of Trustees

_____
Lucinda Taylor
Secretary, Board of Trustees
Community College District VIII

Tab 3

BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON

A special meeting of the Board of Trustees of Community College District VIII, state of Washington, was held January 22, 2010 in room A201, Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. Mr. Steve Miller, Chair, presided.

I. <u>BUSINESS SESSION</u>

The Business Session began at 8:18 a.m.

II. <u>INTRODUCTIONS</u>

Jean Floten, President   Lucinda Taylor, Sec., Board of Trustees.
Rachel Solemsaas, VP of Admin Services

III. <u>ROLL CALL</u>

Mr. Chiles, Ms. Gunn, Mr. Miller, Ms. Orrico and Mr. Vashee were present via teleconference.

IV. <u>EXECUTIVE SESSION</u>

Steve Miller announced that there would be an executive session for approximately 10 minutes to discuss the selection of a site or the purchase of real estate, when publicity regarding such consideration would cause a likelihood of increased price. Rachel Solemsaas was invited to join the board. The executive session began at 8:19 a.m. and ended at 8:31 a.m.

V. <u>ACTION ITEMS</u>

<u>Purchase of Adjacent Properties</u>

Rachel Solemsaas presented a recommendation to pursue the purchase of property adjacent to the college.

It was moved by Paul Chiles and seconded by Vicki Orrico that:

Motion 01:10   The Board of Trustees of Community College District VIII hereby authorizes the college administration to seek approval from the SBCTC to acquire and subsequently purchase the house and property in Bellevue, as described in executive session, using funds from the local capital fund.

The motion was approved 4-0.

VI. <u>EXECUTIVE SESSION</u>

Steve Miller announced that there would be an executive session for approximately 20 minutes to discuss the selection of a site or the purchase of real estate, when publicity regarding such consideration would cause a likelihood of

increased price. Rachel Solemsaas was invited to join the board. The executive session began at 8:33 a.m. and ended at 8:54 a.m.

VII.   ADJOURNMENT

There being no further business, the special meeting of the Board of Trustees adjourned at 8:55 a.m. The next regular meeting will be held on February 3, 2010.

_____

ATTEST: Steve Miller, Chair
                                                                           Board of Trustees

_____
Lucinda Taylor
Secretary, Board of Trustees
Community College District VIII

REGULAR MEETING AGENDA ITEM   **Tab 4**
February 3, 2010

☒ **Information**   ☐ **Discussion**   ☐ **Action**

Topic

Financial Report for Period Ending December 31, 2009

Description

The college provides periodic written reports to the Board of Trustees that identify budget changes or significant financial conditions for the board's discussion and action when necessary. The following report provides the college's financial status for the fiscal period July 1, 2009 to December 31, 2009. It includes budget adjustments made throughout the year for a variety of reasons, such as state allocation changes, changes in revenue based upon actual collection, new sources or changes in revenue sources, and/or adjustments in expenditures to align with collected revenue. This quarterly report documents all changes and provides a comparison of actual revenue and expenditures to date. It should be noted that although some of the college's smaller funds for agency pass-through funds and endowment funds are not budgeted, their revenue and expenditures have been included in the attached report to provide a complete listing of the college's financial activities.

The purposes of the review is to analyze revenue and expenditure patterns against expectations, to identify emerging trends to see if they will have any bearing on future budgets, and to provide a record of adjustments and changes that differ from the budget plan. A summary of the budget revisions to date is identified immediately after the analysis.

Key Questions

*   What is the status of the college's financial activities for each fund?

*   What are revisions or changes in the college's budgets?

Analysis

The following summarized the financial status of the College's funds as of December 31, 2009:

- State and Local operating funds: revenue includes the state allocation, tuition and other miscellaneous operating income; in addition one-time funding is budgeted as opening entries. Enrollments continued to exceed targets for all quarters.

- Dedicated Local funds: includes self-support programs, such as continuing education, computer lab fees, excess enrollment, and other lab class and course fee accounts.

- Grants and Contracts: Expenditures are consistent with revenues and in accordance with planned budget assumptions.

- Proprietary funds: are ancillary and enterprise funds that are either profit-oriented or break-even activities. In this category, revenue exceeded expenditures except for Stores and Motor Pool funds which are reflecting expenses posted to be reimbursed by other budgets. In addition Food Service reflects expenses for materials associated with preparation for Winter quarter starting the first week of January.

- Fiduciary funds: account for assets held in trust for the state or account for assets which are held for eventual disbursement to authorized recipients, including individuals or private organizations. Grants in Aid is reflecting distributions for Winter quarter awaiting reimbursement.

- Capital projects are budgeted on a biennial basis. All revenue and expenditure activity follow the capital plan.

The following summarized the budget revisions made for each fund:

- Local operating funds: The College's operating budget changes reflect an increase of $733,793:
  - State allocation: The net increase of $859,924 is comprised of the following:
    - $ 55,394   Basic Skills Enhancement;
    - $ 460,020 Worker Retraining – Variable;
    - $ 249,507 HEET–Hospital Employee Education & Training Grant;
    - $ 50,000 Center of Excellence;
    - $ 45,003 Student Achievement Initiative;
  - Local Operating: Net decrease of <$128,131>
    - $ 2,000   Curriculum/Materials Instruction
    - $ <27,734> Correction to overhead collection;
    - $ <55,394> Basic Skills not allocated to budget;
    - $ <45,003> Student Achievement added to base;
- Local dedicated funds: The increase of $1,131,440 reflects adjustments for:
  - $ 118,071   Contracts and special projects;
  - $ 75,000   North-Campus search activities;
  - $ 251,496   Cont Ed growth plan carry over;
  - $ 108,379   North-Campus building maintenance;

- o $ 399,664   New Interior Design degree program;
- o $ 178,830   Grant Overhead budget correction;
- Grants and contracts funds: The $4,756,522 net increase reflects:
    - o $2,063,716 in new grants;
        - $ 293,699   DOE – FIPSE Bookstore rental program;
        - $ 16,000   SBCTC - Perkins Leadership grant;
        - $ 218,580   WDC – MCSE ARRA cohort grant;
        - $ 114,880   WDC – DB ADMIN ARRA cohort grant;
        - $ 96,950   WDC – PROJ MGMT ARRA cohort grant;
        - $ 616,460   DSHS - Food Stamp Education program;
        - $ 36,003   SBCTC - Student Achievement;
        - $ 300   SBCTC – CASAS trainer;
        - $ 3,500   SBCTC – Parent Education;
        - $ 100,000   DSHS – HIRE ARRA;
        - $ 27,741   Bellevue SD – Gifted Program;
        - $ 28,342   City of Bellevue – Everybody School House;
        - $ 54,404   City of Bellevue – ESL;
        - $ 67,312   WDC – Hopelink;
        - $ 8,400   Seattle Jobs Initiative support services;
        - $ 5,340   Northshore SD Music program;
        - $ 2,000   Seattle Jobs Initiative good pay careers;
        - $ 373,805   KCHA – Employee Cast Mgmt;
    - o $2,692,806 adjusted award and carry-over grant balances from 2008-09.
- Proprietary funds:
    - o $ 21,790   Associated Students budget includes;
        - $ 25,000   Program support for supplies;
        - $ <3,210>   Correct opening budgets;
    - o $ 10,000   Food Service – North Campus service addition;
- Fiduciary funds: No change.
- Capital Projects: Initial budgets are balanced to state appropriations and use of local funds as approved by the board.

Background Information

Attachment 1: Cumulative Financial Comparison of Budget versus Actual Revenue and Expenses by Fund

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII reviews the quarterly financial reports as attached.

Prepared by: Rachel Solemsaas, Vice President of Administrative Services
rachel.solemsaas@bellevuecollege.edu, 425-564-2446

COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE COLLEGE
2009-10 Quarterly Financial Report
Quarter Ending December 31, 2009

	2009-10 INITIAL BUDGET	CUMMULATIVE BUDGET REVISIONS	2009-10 REVISED BUDGET	SEP 2009 ACTUAL REVENUE & EXPENSE	DEC 2009 ACTUAL REVENUE & EXPENSE	MAR 2010 ACTUAL REVENUE & EXPENSE	JUN 2010 ACTUAL REVENUE & EXPENSE	2009-10 DIFFERENCE ACTUAL LESS BUDGET	2009-10 YTD % BUDGET
COMPARISON OF BUDGETED VS. ACTUAL REVENUE AND EXPENSE BY FUND (PERIOD ENDING)									
OPERATING FUND:									
STATE ALLOCATION - 101									
ALLOCATION	31,353,793	859,924	32,213,717	6,881,864	15,081,929	0	0	-17,131,788	46.8%
EXPENSE	31,353,793	859,924	32,213,717	6,881,864	15,081,929	0	0	-17,131,788	46.8%
TOTAL STATE ALLOCATION	**31,353,793**	**859,924**	**32,213,717**	**0**	**0**	**0**	**0**		
LOCAL OPERATING - 149									
REVENUE	16,839,809	-130,131	16,709,678	8,937,122	14,891,804	0	0	-1,817,874	89.1%
OPENING ENTRIES (Budgeted)	1,539,533	2,000	1,541,533						
EXPENSE	18,379,342	-128,131	18,251,211	3,495,074	8,423,028	0	0	-9,828,183	46.2%
TOTAL LOCAL OPERATING	**18,379,342**	**-128,131**	**18,251,211**	**5,442,048**	**6,468,776**	**0**			
DEDICATED LOCAL FUND - 148									
REVENUE	13,062,671	653,494	13,716,165	4,964,389	7,502,157	0	0	-6,214,008	54.7%
OPENING ENTRIES (Budgeted)	35,332	477,946	513,278						
EXPENSE	13,098,003	1,131,440	14,229,443	2,253,985	4,607,287	0	0	-9,622,156	32.4%
TOTAL DEDICATED LOCAL FUND	**13,098,003**	**1,131,440**	**14,229,443**	**2,710,404**	**2,894,870**	**0**	**0**		
GRANTS & CONTRACTS - 145									
REVENUE	13,133,073	4,502,102	17,635,175	2,961,485	7,949,161	0	0	-9,686,014	45.1%
OPENING ENTRIES (Budgeted)	118,495	254,420	372,915						
EXPENSE	13,251,568	4,756,522	18,008,090	2,332,177	4,427,179	0	0	-13,580,911	24.6%
TOTAL GRANTS & CONTRACTS - 145	**13,251,568**	**4,756,522**	**18,008,090**	**629,308**	**3,521,982**	**0**	**0**		
TOTAL OPERATING FUNDS:	**76,082,706**	**6,619,755**	**82,702,461**	**8,781,760**	**12,885,628**	**0**	**0**		
PROPRIETARY FUNDS:									
STORES FUND - 440									
REVENUE	350,000	0	350,000	82,417	169,735	0	0	-180,265	48.5%
EXPENSE	350,000	0	350,000	68,142	176,867	0	0	-173,133	50.5%
TOTAL STORES FUND	**350,000**	**0**	**350,000**	**14,275**	**-7,132**	**0**	**0**		
COMPUTER SERVICE FUND - 443									
REVENUE	318,597	0	318,597	216,742	247,210	0	0	-71,387	77.6%
EXPENSE	318,597	0	318,597	-27,308	43,924	0	0	-274,673	13.8%
TOTAL COMPUTER SERVICE FUND	**318,597**	**0**	**318,597**	**244,050**	**203,286**	**0**	**0**		
PRINTING FUND - 448									

	2009-10 INITIAL BUDGET	CUMMULATIVE BUDGET REVISIONS	2009-10 REVISED BUDGET	PERIOD ENDING SEP 2009 ACTUAL REVENUE & EXPENSE	DEC 2009 ACTUAL REVENUE & EXPENSE	MAR 2010 ACTUAL REVENUE & EXPENSE	JUN 2010 ACTUAL REVENUE & EXPENSE	2009-10 DIFFERENCE ACTUAL LESS BUDGET	2009-10 YTD % BUDGET
REVENUE	1,159,843		1,159,843	270,632	518,074	0	0	-641,769	44.7%
EXPENSE	1,159,843	0	1,159,843	245,695	491,981	0	0	-667,862	42.4%
TOTAL PRINTING FUND	**1,159,843**	**0**	**1,159,843**	**24,937**	**26,093**	**0**	**0**		
MOTOR POOL - 460									
REVENUE	16,000	0	16,000	2,579	5,167	0	0	-10,833	32.3%
EXPENSE	16,000	0	16,000	1,645	5,180	0	0	-10,820	32.4%
TOTAL MOTOR POOL	**16,000**	**0**	**16,000**	**934**	**-13**	**0**	**0**		
ASSOCIATED STUDENTS - 522									
REVENUE	2,277,501	21,790	2,299,291	1,125,496	1,936,932	0	0	-362,359	84.2%
EXPENSE	2,277,501	21,790	2,299,291	253,551	705,797	0	0	-1,593,494	30.7%
TOTAL ASSOCIATED STUDENTS	**2,277,501**	**0**	**2,299,291**	**871,945**	**1,231,135**	**0**	**0**		
BOOKSTORE - 524									
REVENUE	5,288,005	0	5,288,005	2,027,334	2,883,416	0	0	-2,404,589	54.5%
EXPENSE	4,604,838	0	4,604,838	1,784,857	2,707,836	0	0	-1,897,002	58.8%
TOTAL BOOKSTORE	**5,288,005**	**0**	**5,288,005**	**242,477**	**175,580**	**0**	**0**		
PARKING - 528									
REVENUE	1,749,441	0	1,749,441	853,808	1,116,833	0	0	-632,608	63.8%
EXPENSE	1,749,441	0	1,749,441	117,149	584,590	0	0	-1,164,851	33.4%
TOTAL PARKING	**1,749,441**	**0**	**1,749,441**	**736,659**	**532,243**	**0**	**0**		
FOOD SERVICES - 569									
REVENUE	1,480,182	10,000	1,490,182	233,201	705,770	0	0	-784,412	47.4%
EXPENSE	1,490,182	0	1,490,182	329,558	791,303	0	0	-698,879	53.1%
TOTAL FOOD SERVICES	**1,480,182**	**10,000**	**1,490,182**	**-96,357**	**-85,533**	**0**	**0**		
OTHER AUXILIARY ENTERPRISES - 570									
REVENUE	3,213,830	0	3,213,830	973,632	2,020,809	0	0	-1,193,021	62.9%
EXPENSE	3,213,830	0	3,213,830	785,992	1,638,230	0	0	-1,575,600	51.0%
OTHER AUXILIARY ENTERPRISES	**3,213,830**	**0**	**3,213,830**	**187,640**	**382,579**	**0**	**0**		
TOTAL PROPRIETARY FUNDS:	**15,853,399**	**10,000**	**15,885,189**	**2,226,560**	**2,458,238**	**0**	**0**		
FIDUCIARY FUNDS:									
GRANTS IN AID - 846									
REVENUE	6,044,300	0	6,044,300	1,901,860	4,320,937	0	0	-1,723,363	71.5%
EXPENSE	6,044,300	0	6,044,300	2,399,700	6,621,291	0	0	576,991	109.5%
TOTAL GRANTS IN AID	**6,044,300**	**0**	**6,044,300**	**-497,840**	**-2,300,354**	**0**	**0**		

	2009-10 INITIAL BUDGET	CUMMULATIVE BUDGET REVISIONS	2009-10 REVISED BUDGET	PERIOD ENDING				2009-10 DIFFERENCE ACTUAL LESS BUDGET	2009-10 YTD % BUDGET
				SEP 2009 ACTUAL REVENUE & EXPENSE	DEC 2009 ACTUAL REVENUE & EXPENSE	MAR 2010 ACTUAL REVENUE & EXPENSE	JUN 2010 ACTUAL REVENUE & EXPENSE		
STUDENT LOAN - 849									
REVENUE	6,900,000	0	6,900,000	1,116,749	3,521,660	0	0	-3,378,340	51.0%
EXPENSE	6,900,000	0	6,900,000	1,179,831	3,340,367	0	0	-3,559,633	48.4%
TOTAL STUDENT LOAN	**6,900,000**	**0**	**6,900,000**	**-63,082**	**181,293**	**0**	**0**		
FINANCIAL AID FUND - 860									
REVENUE	750,000		750,000	395,360	663,771	0	0	-86,229	88.5%
EXPENSE	750,000		750,000	296,521	505,171	0	0	-244,829	67.4%
TOTAL FINANCIAL AID FUND	**750,000**	**0**	**750,000**	**98,839**	**158,600**	**0**	**0**		
AGENCY - 840									
REVENUE	0	0	0	529,066	1,046,615	0	0	n/a	n/a
EXPENSE		0	0	314,202	747,449	0	0	n/a	n/a
TOTAL AGENCY	**0**	**0**	**0**	**214,864**	**299,166**	**0**	**0**		
TOTAL ENDOWMENT LOCAL REVENUE - 8	**0**	**0**	**0**	**2,675**	**3,262**	**0**	**0**	n/a	n/a
TOTAL FIDUCIARY FUNDS:	**13,694,300**	**0**	**13,694,300**	**-244,544**	**-1,658,033**	**0**	**0**		
TOTAL ANNUAL REVENUE:	**103,937,045**	**5,917,179**	**109,854,224**	**33,476,411**	**64,585,242**	**0**	**0**	**-45,268,982**	**58.8%**
TOTAL BUDGETED OPENING ENTRIES:	**1,693,360**	**734,366**	**2,427,726**	**0**					
TOTAL ANNUAL EXPENSE:	**104,957,238**	**6,641,545**	**111,598,783**	**22,712,635**	**50,899,409**	**0**	**0**	**-60,699,374**	**45.6%**
NET GAIN (LOSS) YEAR TO DATE:				**10,763,776**	**13,685,833**	**0**	**0**		
CAPITAL PROJECTS: 2009-2011									
STATE APPROPRIATIONS	7,604,600	757,888	8,362,488	416,969	825,656	0	0	-7,536,832	9.9%
LOCAL CAPITAL FUND - R10	17,545,614	123,264	17,668,878	878,959	2,266,440	0	0	-15,402,438	12.8%
TOTAL CAPITAL PROJECTS FUNDS:	**25,150,214**	**881,152**	**26,031,366**	**1,295,928**	**3,092,096**	**0**	**0**		
GRAND TOTAL ALL REVENUE FUNDS :	**130,780,619**	**7,532,697**	**138,313,316**	**34,772,339**	**67,677,338**	**0**	**0**		

BELLEVUE COLLEGE
Become Exceptional

REGULAR MEETING AGENDA ITEM   Tab 5
February 3, 2010

☐ **Information**   ☒ **Discussion**   ☐ **Action**

Topic

Total Enrollment, Fall Quarter 2009

Description

The college continually monitors and analyzes enrollment statistics and trends, particularly during registration and enrollment periods. Enrollment updates are regularly provided to the entire college during that time. Downward and upward trends are analyzed, and strategies are put into place to address areas of concern.

As part of the strategic enrollment and planning process, each quarter, an enrollment report for all fund sources (state-funded, self-support and other) is compiled for review and discussion. The final fall enrollment report is being presented to the Board of Trustees as a discussion item.

Key Questions

*   Was the college's enrollment target for state funded and self-support FTES met for Fall Quarter 2009, and how did that performance compare to Fall Quarter 2008?

*   Were there any areas of enrollment that experienced significant differences (increase or decrease) for Fall Quarter 2009, and what are the reasons for those changes?

Analysis

The downturn in the state economy continues to persist and the state job outlook has continued its decline. In December 2009, state officials reported that Washington's unemployment rate jumped to 9.5, the highest since 1984. As a result, colleges statewide have been experiencing record enrollment numbers. These circumstances continue to be reflected in the fall quarter enrollment data for Bellevue College. However, state funding for worker retraining has run dry, which will make it difficult to sustain the numbers reflected below. Moreover, it will create increased hardship for students seeking access to training when it is needed most.

Increase (or decrease) by division or unit:

- Arts and Humanities Division exceeded its target by 326 FTES or 9.5%
- Business Division exceeded its target by 144 FTES or 10.7%
- Health Science Division did not meet its target by -14 FTES or -1.7%
- Science Division exceeded its target by 191 FTES or 7.9%
- Social Science Division exceeded its target by 89 FTES or 5.7%
- Other Programs did not meet their target by -7.34 FTES or -1.2%

Background Information

Attachment 1:

- Enrollment Comparison For All Funding Sources: Actual FTES 2009-2010 vs. 2008-2009

- Enrollment Comparison: Target vs. Actual FTES – Fall Quarter 2009

Recommendation/Outcomes

The Board will have an opportunity to review and discuss the college's enrollment data and trends for Fall Quarter 2009.

Prepared by: Tom Nielsen, Executive Dean
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COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE COMMUNITY COLLEGE
FALL QUARTER 2009

I. ENROLLMENT COMPARISONS FALL 2009

	FALL 2009			
	ACT FTES 2009	ACT FTES 2008	# Change	% Change + or -
STATE SUPPORT	7,615	7,794	-179	-2.3%
EXCESS ENROLLMENT	995	0	995	0.0%
TOTAL STATE FUNDED	8,611	7,794	816	10.5%
SELF-SUPPORT/OTHER	2,287	2,266	21	0.9%
GRAND TOTAL	10,897	10,060	837	8.3%

II. ENROLLMENT COMPARISON TARGET VS ACTUAL FALL 2009

	FALL 2009			
	ACTUAL FTES	TARGET FTES	# Change	% Change + or -
STATE SUPPORT	7,615	7,615	0	0.0%
EXCESS ENROLLMENT	995	306	689	0.0%
SUB-TOTAL	8,611	7,921	690	8.7%
SELF-SUPPORT/OTHER	2,287	2,248	38	1.7%%
GRAND TOTAL	10,897	10,169	728	7.2%

FALL 2009 Observations

- Total State Funded figure increased by 10.5% (816 FTES) compared to Fall 2008, and the College exceeded its target of 7921 by 8.7% (690 FTES).

- The State Support Worker Retraining Program came in at 497 FTES which is an increase of 86.8% (231 FTES) over last year.

- The college's new Baccalaureate Degree Program in Radiology and Imaging Sciences exceeded the state target of 41 FTES with a total of 44.4 FTES.

- The Total Self-Support/Other category exceeded Fall 2008 enrollments by 21 FTES (a .9% increase). Included in that calculation: Running Start Program (up 3%); International Programs (up 1.8%); and Grants & Contracts (down 3%). Career Education Opportunities (CEO) showed an increase of 25.4% over Fall 2008.

- The number of sections offered in distance education courses increased by 55 sections over last year, bringing the total number of sections to 344. The number of FTES increased by 614.2 FTES (to 2848 FTES) or 27.5% over Fall 2008.

REGULAR MEETING AGENDA ITEM   **Tab 6**

February 3, 2010

☒ **Information**   ☐ **Discussion**   ☐ **Action**

Topic

Tenure Review Committee Recommendations for the 2009-10 Academic Year

Description

A recommendation from the Tenure Review Committee regarding tenure appointments for full-time faculty members listed below has been submitted to the President, in accordance with the "Agreement Between the Board of Trustees of Community College District VIII and the Bellevue Community College Association of Higher Education."

Third Year Candidates Recommended for Tenure

Carol Anderson	Social Science Division (Psychology)
Peter Benarcik	Arts and Humanities Division (Interior Design)
Susan Hakoda	Health Sciences, Education & Wellness Institute (Early Learning and Teacher Education)
Stephanie Hurst	Arts & Humanities Division (Speech)
Sunmi Ku	Science Division (Math)
Donna Miguel	Arts and Humanities Division (English)
Susan Miller	Science Division (Biology)
Jennifer Stanton	Arts and Humanities Division (English)
Martha Stevens	Science Division (Math)
Kristine Van Slyke	Health Sciences, Education and Wellness Institute (Radiologic Technology)

Fourth Year Candidates

Nancy Gonlin **	Social Science Division (Anthropology)
	** *One quarter extension granted due to medical leave*
Robert Backstrand	Business Division (Digital Media Arts)

Key Questions

*   What is the reason for granting tenure to faculty?

*   Has a process for granting tenure been followed for each candidate under consideration, and who is included in the process?

Analysis

According to the Tenure Guidelines, the reason for tenure, as stated in the Revised Code of Washington, is to protect faculty employment rights. Further, tenure protects academic freedom and promotes collegiality and professionalism among faculty.

This year, twelve tenure candidates will be presented for Board action. The candidates have participated in a rigorous tenure process as outlined in the college's tenure guidelines. A recommendation has been forwarded to the President by the Tenure Review Committee (TRC) as follows:

- Grant tenure to ten candidates;
- Grant a one quarter extension for one candidate due to medical leave; and
- Grant a fourth probationary year to one candidate.

As outlined in the Tenure Guidelines, the tenure process at Bellevue College normally consists of a three-year probationary period for each candidate, and has three levels.

1) Tenure Evaluation Subcommittee (TES) consists of members elected within the candidate's division and approved by the Tenure Review Committee (TRC). This group gathers information and data in support of the candidate's tenure, and provides mentoring and assists the candidate throughout the three year process.

2) The Tenure Review Committee (six members elected by the faculty) reviews the documentation prepared by the TES to ensure that similar standards and expectations are met across the many disciplines. The TRC provides an objective look at each document to make sure that the case supporting the recommendations of the TES is sound.

3) Finally, the Board of Trustees, giving serious consideration to the recommendation of the TRC, decides to grant or not grant tenure. During the first two years of candidates' employment, the President uses the recommendation of the TRC to decide whether or not to continue the probationary period.

Background Information

Electronic notebooks in .pdf format are being assembled for each tenure candidate. An executive summary and all pertinent documentsfor each case will be included for review by members of the Board of Trustees. A thumbdrive with an electronic notebook for each candidate will be sent to the Board of Trustees prior to the March meeting.

Recommendation/Outcomes

This item will be presented for board action at the March 10, 2010 meeting.

Prepared by: Tom Nielsen, Executive Dean
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BELLEVUE COLLEGE

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REGULAR MEETING AGENDA ITEM   Tab 7

February 3, 2010

☒ **Information**   ☐ **Discussion**   ☐ **Action**

Topic

2010-2011 Budget Preparation Update

Description

The college once again is anticipating reductions in its state allocation resulting from the State's additional projected deficit of $2.6 billion. Based on the governor's proposal we estimate the college's share of this reduction at $2.1 million. The college has set aside approximately $1.4 million in contingency during the last budget process for further reductions. We also anticipate additional tuition revenue from the 7% rate increase and revenues from programs like Running Start which could help meet this reduction target.

The college started its budget planning process with a joint meeting with members of President's Staff and Planning Council last December. The Planning Council is now developing budget principles to guide this year planning process. It also discussed key budget planning activities in developing the budget calendar of events from now to the board's adoption of the budget in June. Based on preliminary information at the state level, the college plans to not only address the anticipated reduction in the 2010-2011 fiscal year but will prepare itself for more possible reductions in the upcoming fiscal period.

Key Questions

*   What is the anticipated impact to BC on the State's projected deficit?

*   How does the college plan to meet this deficit?

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REGULAR MEETING AGENDA ITEM　　　　　　　　**Tab 8**

February 3, 2010

☒ **Information**　　☐ **Discussion**　　☐ **Action**

Topic

BC Nursing Department Strategic Plan Progress Report

Description

Ray Butler, Interim Executive Director of the Health Sciences Education and Wellness Institute (HSEWI), will provide an update on efforts to address retention issues in the Nursing program. Summer/Fall 2009 goals include working on improvements in seven specific areas:

1) New admission standards;

2) Program prerequisites;

3) Faculty multicultural training sessions;

4) Recruitment of diverse teaching staff;

5) Program curriculum sequence changes winter term;

6) Lab and advising support; and

7) Number of students admitted to the program annually.

Key Questions

*　　What changes have been implemented in the Nursing Department in response to the high student attrition rate during the 2008-09 academic year?

*　　How do the 2009-10 Nursing Program student success rates compare to prior years?

*　　Have potential multicultural barriers to student success been identified within the Nursing Program?

Prepared by:　　Ray Butler, Interim Executive Director, HSEWI
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BELLEVUE COLLEGE

Become Exceptional

REGULAR MEETING AGENDA ITEM   Tab 9
February 3, 2010

☒ **Information**   ☐ **Discussion**   ☐ **Action**

Topic

Region A Community College Health IT Consortium, Led by Bellevue College

Description

In the last six months, Bellevue College has leveraged six years of experience in healthcare information technology (health IT) by:

- Convening a Washington Community and Technical College Health IT Collaborative;

- Developing the Health IT Workforce Development Plan for Washington Community & Technical Colleges;

- Creating an 18-credit Health IT certificate for dislocated IT workers;

- Receiving designation as Washington's lead workforce development and training organization for state stimulus initiatives; and

- Submitting a $6.2M proposal to the Department of Health and Human Services, as lead institution in a 10-state consortium, to provide training supportng the adoption of electronic health records.

Key Questions

*   **How does the health IT consortium project fit with the mission and goals of BC?**

*   **How does the project benefit BC? What is the value added?**

Analysis

As lead college in the 10-state Consortium, Bellevue College is the *catalyst* in a stimulus project underwriting economic recovery, and contributing to the *region's vibrancy.*

The project is exceptionally *student centered*, emphasizing learner retention and successful job placement services. It's goal is to *anticipate changing workforce demands*, as the infrastructure of healthcare is increasingly digitalized.

Consortium direction demonstrates Bellevue College's *technology leadership* in a rapidly developing sector. Health IT programs will be delivered in *flexible* format, often outside traditional College schedules.

As one of 5 Consortium leaders in the country, Bellevue College accepts responsibility for substantial contribution to *shaping the future of health IT education*, and appreciates the *national recognition* accompanying this award.

As a result of this award, Bellevue College will better serve learners through Healthcare Informatics program expansion, retention and job placement services. Faculty will receive professional development and have the opportunity to teach cutting edge curricula, supplied by the Office of the National Coordinator for Health Information Technology. BC project staff will occupy one of five seats on the national committee. Industry recognition of BC's program and capabilities will be strengthened and enhanced through leadership of this high profile project.

The work completed on this project will help build the foundation for future degree offerings including a potential baccalaureate degree.

Background Information:

Attachment 1: Region A Community College Health IT Consortium, Led by Bellevue College

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REGION A COMMUNITY COLLEGE HEALTH IT CONSORTIUM,

LED BY BELLEVUE COLLEGE

EXECUTIVE SUMMARY

$6.2 million of ARRA funds have been designated for healthcare information technology training at community colleges in a 10-state region, including Washington, Oregon, Alaska, Idaho, Montana, Colorado, North Dakota, South Dakota, Utah and Wyoming. The consortium formed by member states selected Bellevue College as lead applicant for this funding opportunity from the U.S. Department of Health and Human Services, Office of the National Coordinator for Health Information Technology. The funding goal is to produce 2,400 short term certificate graduates in two years in the 10-state region, 300 from Washington, and assist them in job placement. This workforce initiative supports the adoption of electronic healthcare technology in hospitals, clinics and physician practices, incentivized by $19.2 billion in stimulus funds to speed adoption of digital patient records and health care reform. Bellevue College will receive up to $1M to administer the region's effort, and another $625,000 to deploy health IT training throughout the state by subcontracting with other Washington community colleges. The remaining $4.375M will be allocated to seven sub-awardee colleges from other states.

Award notification: March 15, 2010

BACKGROUND

Legislative Authority: American Recovery and Reinvestment Act of 2009 (Recovery Act), Division A—Appropriations Provisions, Subtitle B—Information Technology Professionals in Health Care, Section 3016 of the Public Health Service Act (PHSA)

Funding Opportunity: Department of Health and Human Services (HHS, Office of the National Coordinator for Health Information Technology (ONC)

Funding Opportunity Title: Information Technology Professionals in Health Care: Community College Consortia to Educate Health Information Technology Professionals

Funding Opportunity Number: EP-HIT-10-001

The American Recovery and Reinvestment Act (ARRA) includes the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act) that sets forth a plan for advancing the appropriate use of health information technology to improve quality of care for each individual in the United States and establish a foundation for the electronic exchange and use of health information. Section 3001 of HITECH established the Office of the National Coordinator for Health Information Technology

(ONC) within the U.S. Department of Health and Human Services (HHS). ONC serves as the principal Federal entity charged with coordinating the overall effort to realize widespread and secure use of interoperable health information technologies, including the implementation of a nationwide health information technology infrastructure and widespread and meaningful use of electronic health records (EHR).

A skilled workforce is needed to support the adoption of EHRs, exchange of health information among health care providers and public health authorities, and the redesign of workflows within health care settings to gain the quality and efficiency benefits of EHRs, while maintaining individual privacy and security.

The Community College Consortia to Educate Health Information Technology Professionals funding opportunity purpose is to "provide assistance to institutions of higher education, or consortia thereof, to establish or expand medical health informatics education programs to ensure the rapid and effective utilization and development of health information technologies." The U.S. Department of Health and Human Services has allocated $70M to fund 5 multi state consortia, in predefined regions. A maximum of $6.2M is designated for Region A; Washington, Oregon, Alaska, Idaho, Montana, Colorado, North Dakota, South Dakota, Utah and Wyoming. Bellevue College was selected by Region A member colleges to lead the consortium.

Funding will support rapid implementation of community college health care information technology (health IT) certificate programs in six areas:

- Practice workflow and information management redesign specialists
- Clinician/practitioner consultants
- Implementation support specialists
- Implementation managers
- Technical/software support staff
- Trainers

BELLEVUE COLLEGE "REGION A" PROPOSAL

This submission includes eight Member Colleges, the maximum allowed for inclusion in a Region A Consortium. They are: Bellevue College (lead), Portland Community College, North Idaho College, Salt Lake Community College, Montana Tech, Pueblo (CO) Community College, Dakota State University (South Dakota), and Lake Region State College (North Dakota). Wyoming and Alaska may affiliate through subcontract.

The ONC will supply curricula and faculty training. Individual colleges may implement curricula flexibly to reflect local workforce needs. Graduates from certificate programs (lasting no longer than six months) will receive job placement support.

The Consortium will produce 2,400 short term certificate (six months or less) graduates within the two year funding period, amounting to 300 graduates per state. Funding underwrites new and existing health IT programs in recruitment, tuition assistance, retention, faculty development, cost of instruction, employment services and administration costs.

Bellevue College (BC) will administer the Consortium, as well as offer certificates in health IT, and subcontract with other Washington community colleges to implement certificate training in their areas. BC will also represent the 10-state region on a national committee to guide the deployment of health IT curricula in U.S. community colleges.

BC has been a national leader in community college health IT for six years:

- Washington's State Board of Community and Technical Colleges identified health IT as an emerging high demand field six years ago, and funded BC to build programs in this area;
- BC was funded by the Department of Labor as the National Community College Life Science Informatics Center of Expertise, as part of the National Center for the Biotechnology Workforce;
- With BC's leadership, Washington community colleges have formed a health IT collaborative and developed health IT curricula targeting dislocated IT workers in advance of ARRA funding; and
- BC is home to a National Science Foundation Advanced Technological Education Center, as well as being the state's community college Information Technology Center of Excellence