

BELLEVEUE
COLLEGE

Board of Trustees
Community College District VIII

Special Meeting

February 3, 2015



Vision

Bellevue College is the region's college of choice, based on its excellence, innovation, and national recognition for exemplary programs.

Core Values

We, the Board of Trustees, faculty, staff and administration of Bellevue College, place students at the center of all we do and support and promote the excellence of their efforts. We affirm and embody pluralism; value collaboration and shared decision making; and honor creativity and innovation. We consider it our duty to anticipate changing demands in education and welcome the opportunity to shape its future. We acknowledge our responsibility to society and embrace the belief that widespread access to excellent postsecondary education is the cornerstone of a democratic society.

Mission

Bellevue College is a student-centered, comprehensive and innovative college, committed to teaching excellence, that advances the life-long educational development of its students while strengthening the economic, social and cultural life of its diverse community. The college promotes student success by providing high-quality, flexible, accessible educational programs and services; advancing pluralism, inclusion and global awareness; and acting as a catalyst and collaborator for a vibrant region.

Core Themes: *Mission Alignment*

Student Success

BC supports the success of all students in meeting their educational goals through its commitments to open access learning; to offer a portfolio of appropriate and well-chosen educational programs, services, and activities; and to its ongoing attention to student persistence and educational attainment.

Teaching and Learning Excellence

BC prepares and enables excellence in teaching and learning through its commitments to ensure relevance, responsiveness, and inclusiveness of curriculum; to maintain an effective teaching environment by supporting the teaching and professional achievement of all faculty; to provide for the accessibility of quality learning support services; and to monitor the academic and professional success of all students.

College Life and Culture

BC values a learning and working environment through its commitments to support a campus environment that is diverse, inclusive, open, safe, and accessible; to model a college community that affirms and embodies pluralism and values collaboration and shared decision making; and to honor and practice sustainability, creativity and innovation.

Community Engagement and Enrichment

BC strives to be a leader and partner in building a strong and vibrant region through its commitments to collaborate with businesses, industries, local school districts, primary transfer institutions, alumni, donors, and governmental and social services organizations to develop and refine educational programs that prepare individuals for academic success, employment, and lifelong learning; and to provide programs and space for use by the community at large.

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**



A special meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Tuesday, February 3, 2015. The business session will begin at 3:00 pm in room B201. Lisa Chin, Vice Chair, will preside.

AGENDA

12:00 PM	LUNCH (A201)		
12:30 PM	EXECUTIVE SESSION (A201) There will be an executive session to review the performance of a public employee, to discuss collective bargaining and to consider candidates for tenure.		
2:30 PM	STUDY SESSION (B201) Civil Rights Pilgrimage		
3:00 PM	BUSINESS SESSION (B201)		
	I. Call to Order		
	II. Roll Call and Introductions		
	III. Consent Agenda		
	A. Approval of Agenda for February 3, 2015		3
	B. Meeting Minutes from January 9, 2015		5
3:05 PM	IV. Constituent Reports		
	A. Faculty	Brown	
	B. Classified Staff	Turnbull	
	C. Student	Jenkins	
	D. Foundation	King	
3:45 PM	V. Monitoring Reports (reports for this meeting in bold)		
	A. Student Success	All	9
	B. Instruction	All	11
	C. Economic and Workforce Development	All	12
	D. Student Affairs	All	13
	E. Equity and Pluralism	All	14
	F. Institutional Advancement	All	15
	G. Information Technology	Quarterly	
	H. Capital Facilities	Quarterly	16
	I. Finance	Quarterly	
	J. Human Resources	Quarterly	
	K. Enrollment Report	Quarterly	17
	L. Budget and Legislative Developments	As needed	

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

		M. Marketing and Public Relations	As needed	
3:55 PM	VI.	Information Items		
	A.	Building Naming Conventions	White	20
4:10 PM	VII.	First Read Items		
	A.	Tenure Recommendations		21
4:15 PM	VIII.	Action Items		
	A.	Housing Recommendations	White	22
4:25 PM	IX.	Board Reports		
	A.	TACTC Board of Directors	Orrico	
	B.	TACTC and BC Legislative Committees	Miller/Orrico	
	C.	Foundation Liaison	Heu-Weller	
	D.	Individual Member Reports		
4:35 PM	X.	President's Report	Rule	
4:45 PM	XI.	Unscheduled Business/Community Testimony		
5:00 PM	XII.	Adjournment		

Time and order are estimates only and subject to change.

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held January 9, 2015 in room B201, Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. Mr. Steve Miller, Chair, presided.

EXECUTIVE SESSION

The executive session was called to order at 12:30 pm. Steve Miller announced that there would be an executive session for approximately two hours to discuss the selection of a site or the acquisition of real estate and to review the performance of a public employee. The executive session adjourned at 2:30 p.m.

STUDY SESSION

Ray White presented a financial overview of Bellevue College demonstrating revenue streams. Jennifer Strother and Kelly Paustain provided a breakdown of the operating budget.

Patty James provided a presentation which outlined the decline in state support for Bellevue College as well as a comparison of support to other community and technical colleges.

BUSINESS SESSION

The business session was called to order at 3:15 p.m.

I. **ROLL CALL**

Ms. Abji, Ms. Chin, Mr. Miller, Ms. Orrico, and Ms. Obregon were present. Trustee Chin has a conflict and will leave the meeting at 4:00 p.m.

II. **CONSENT AGENDA**

Vicki Orrico made a motion to amend the meeting agenda to include an action item on exploring potential partnerships. Shelmina Abji seconded the motion.

The motion passed.

Vicki Orrico made a motion to approve the consent agenda as amended. Lisa Chin seconded. The motion passed.

III. **CONSTITUENT REPORTS**

Faculty Report

Doug Brown, representing Bellevue College Association of Higher Education, reported on the following:

- Implementation of collective bargaining agreement
- Promotional structure guidelines
- Back pay for raises at end of quarter
- Faculty commons effectiveness for faculty guided professional development
- Revised governance structure and task force.
- Legislative affairs and how faculty will support advocacy in Olympia

Classified Staff Report

Becky Turnbull, representing classified staff, reported on the following items:

- Appreciation for cookie social
- Appreciation for lighting during break for parking
- February 16th classified staff professional development day will continue with wellness theme

ASG Report

Hevel Fernandez, ASG Vice President of Finance and Communications, reported on the following items for student government:

- Supported student attendance at the LACC and Arabic National Leadership programs
- Welcomed new students and chartered over sixty clubs
- Established a food pantry for students with limited resources
- Supported students in voting and will participate in MLK March on January 19th
- Preparing for ASG elections

Foundation Report

Dr. Gayle Colston Barge, Vice President of Institutional Advancement, presented for the Bellevue College Foundation, on the following items:

- Executive director and web editor positions are currently being searched
- Excellent audit report with no findings
- Updating MOU with college and foundation
- Planning for luncheon on April 14th
- Strategic plan is extending to 2018. Focus will be on increasing capacity, responsive to needs of college and expanding external role.
- Sponsoring table for women of color empowered luncheon. Bellevue College Dean Gita Bangera is being honored.

IV. **MONITORING REPORTS**

Yoshiko Harden informed the board that Olympic medalist and activist John Carlos and sports writer Dave Zirin would be speaking at BC as part of the MLK celebration.

The board also asked Russ Beard, Vice President of Information Resources regarding the CTC link project. The slide in implementation dates was noted. BC is scheduled for 2016/2017.

V. **ACTION**

A. Authorization to Explore Partnerships

Motion 05:15

Vicki Orrico made a motion that the Board of Trustees of Community College District VIII authorizes and directs Bellevue College to proceed with exploring potential alternatives and partnerships including a potential partnership with Washington State University. The

alternatives and partnerships should provide enhanced student access to better educational opportunities including baccalaureate programs and provide more value to our community while retaining and furthering the college's mission, vision and core values. Lisa Chin seconded.

The motion passed.

VI. **INFORMATION ITEMS**

A. Athletic Field Improvements

Ray White, Vice President of Administrative Services presented on possible phasing opportunities for the athletic field improvements. The board discussed scope creep on the project and concern over increased costs.

VII. **FIRST READ**

A. Housing Recommendation

Ray White, Vice President of Administrative Services, reviewed the residence hall recommendations for identifying site locations and scope with the board of trustees. Location identified as "B" in the materials is the recommended site. The first suggested phase is apartment style housing which would be fully furnished. Deliverables would be an opening in fall of 2018.

VIII. **BOARD REPORTS**

TACTC –TACTC winter conference is at end of month.

TACTC Legislative Committee – Steve has had contact with budget chairs of house and senate.

Foundation Liaison –no report.

Individual Member Reports – no reports.

IX. **PRESIDENT'S REPORT**

President Rule updated the board on the following items:

Search committee for the Vice President of Economic and Workforce Development. Ata Karim, Vice President of Student Affairs is chairing the committee.

The Bellevue Jazz Band is scheduled to perform at Tula's in Seattle.

X. **UNSCHEDULED BUSINESS**

There was no unscheduled business.

XI. **ADJOURNMENT**

There being no further business, the meeting of the Board of Trustees adjourned at 4:32 p.m.

Steve Miller, Chair
Board of Trustees

Board of Trustees Minutes

January 9, 2015

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ATTEST:

Lisa Corcoran

Secretary, Board of Trustees

Community College District VIII

STUDENT SUCCESS



STUDENT ACHIEVEMENT: UNDERSTANDING GRADUATION RATES

Background

Since the mid-1990s the federal Department of Education (ED) has required all higher education institutions authorized to award Title IV federal financial aid (by virtue of accreditation standing) to submit data regarding graduation rates, as well as other data, into the Integrated Postsecondary Education Data System (IPEDS). The graduation rate data are generated for the colleges by the State Board for Community and Technical Colleges (SBCTC), and the colleges are provided limited portions of the raw data used to generate the reports.

The graduation rate is developed from a cohort of **first-time, full-time** degree-seeking students. The rules for reporting require tracking students to 150% of the degree requirements. This means that *new* students pursuing associate degrees are considered to have completed if they earn the associate degree within three years after starting; for baccalaureate degrees the time to degree is six years.

As an associate-degree-granting-only institution, BC reported these outcomes at the end of three years—a fall 2007 cohort would be tracked through spring 2010 and reported to IPEDS the following year (2011). When BC became accredited as a baccalaureate-degree-granting institution, the reporting period extended to *six years* based on the assumption that BC would be *admitting* first-time students into its baccalaureate degrees. However, because admission requirements to BC's baccalaureate degrees require previously earned associate degrees or equivalent college credits, those students are *never* considered first-time, full-time for the graduation rate reporting. Nonetheless, the college must delay reporting on the entering student cohorts until after **six years from starting**.

Graduation Rates—how much of the story do they tell?

Following the reporting requirements described above, BC reported that **24.0%** of the Fall 2007 cohort of first-time, full-time degree-seeking students (n=508) graduated within three years (150% of time to earn an associate degree). The ED publishes this data point on its [College Navigator site](#).

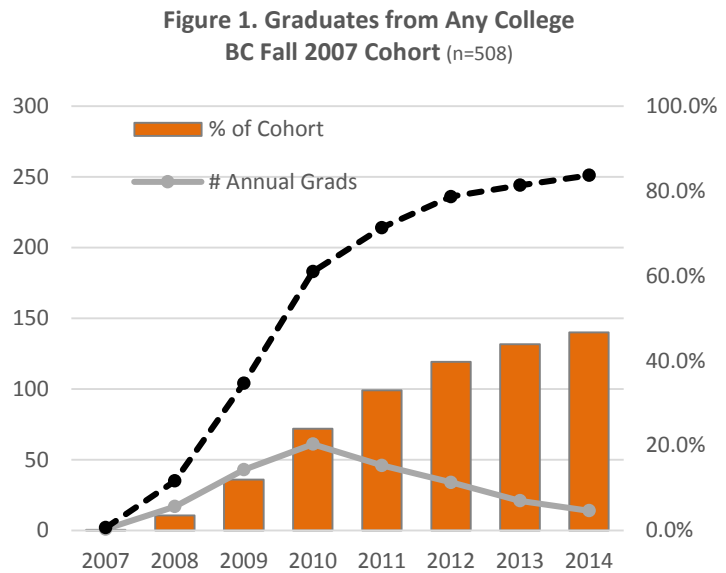
But this is only a small part of the total picture.

Through the National Student Clearinghouse (NSC), colleges are able to track the enrollment activity of their students at other participating colleges. The matching process is considerably reliable even though it is based solely on name and date of birth (colleges are not permitted to use SSNs for this purpose). The NSC data provide colleges with more insight into student persistence.

A submission of the fall 2007 cohort of 508 students to the NSC resulted in a match for 489 students (or 96.3%). Of the 508 students, 237 had earned at least one degree by winter 2015 from BC or another college. (Note: of the 19 unmatched students, 10 earned a BC degree and are included in the 237.)

Figure 1. illustrates graduation patterns of the fall 2007 cohort. The *gray solid line* represents the number of students who graduated—from any college—each year. The *black dotted line* is the sum of graduates over the eight-year time frame. The *orange columns* are the running percentage those graduates represent of the original cohort.

- Just over half (51.5%) of all degrees were earned within the 150% time.
- By the end of 2014, **46.7%** of the fall 2007 entering cohort had earned at least one degree. However, due to the constraints of federal reporting, the additional 22.7% of the cohort who graduated are not captured in the reporting structure, which leaves an incomplete picture of their outcomes.
- Of those graduating, over one-fourth (28.3%) earned a degree from another institution *without earning a BC degree*. These “transfer-out non-completers” also are excluded from the federal graduation rate for BC, and not reported by any institution.



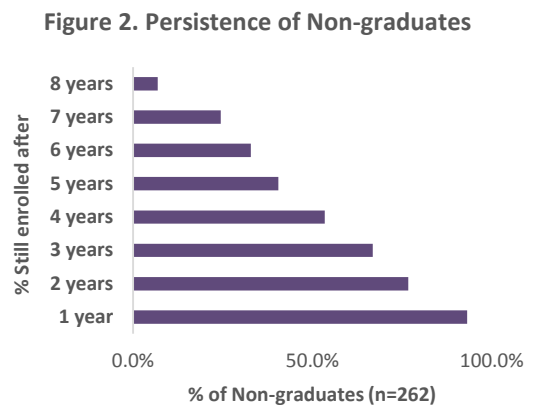
What happened to the non-graduates?

The enrollment pattern in **Figure 2.** below shows the persistence of students in the fall 2007 cohort who have not graduated. As of winter 2015, 6.9% of the cohort were still enrolled—at BC or elsewhere.

These 262 students started at BC enrolled as full-time students taking 12 or more credits in fall 2007, and eight years later they have not yet completed.

- More than half of those who had not graduated within three years were still enrolled after four years; 40% were still enrolled after five years.

Further exploitation of the information provided through the NSC file may provide insights into the challenges such students face and the types of services or interventions that will improve their outcomes.



INSTRUCTION



IBIT PARTNERS WITH JUBILEE REACH

FACULTY AND STUDENTS OF NSCOM REACH OUT

Key Points

- Network Services & Computing Systems (NSCOM) instructors Tom Lee and Rudy Helm, along with their students, have partnered with Eastside charity organization Jubilee REACH to provide free computers and technical training for local low-income families.
- Jubilee REACH (Relationship, Education, Assistance, Community, and Hospitality) provides wrap-around services for community programs offered in middle and elementary schools, as well as a thriving thrift store. Initiated by instructor Rudy Helm, Bellevue College has partnered with this organization in various ways for the past ten years.
- Rudy and his students are primarily working with Title I schools that serve large populations of students qualifying for the Free/Reduced Meal Plan. The current project serves 90 families.
- BC students train these Title I families on such topics as basic PC use, email and electronic communication, file management, and navigating the Bellevue School District's portal.
- Four series of this class are offered per year; the first two are being offered in Winter 2015, the second two will be offered in Spring 2015.
- Evening classes are held at Jubilee REACH's Bellevue location to meet childcare needs of the families in the program and training is offered in multiple languages.
- Students volunteer as teaching assistants for the first training class session, then have the opportunity to lead the remaining class sessions.
- On the final day of the course, the Title I families are given a laptop donated anonymously to Jubilee REACH and refurbished by TECH 293/294 students. Both the training and the refurbishing projects meet program outcomes and provide hands-on service learning for BC students.
- In response to Tom Lee's outreach efforts, NSCOM students and alumni have donated over 40 laptops so far this year to help ensure continuation of the program.

Next Steps

- The possibility of conducting the training sessions on site at participating schools is being explored.
- This program's effectiveness continues to be assessed, with the hope that BC students will continue to serve their community while gaining hands-on experience for their own career success.

Report by: Tom Nielsen, Vice President of Instruction
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ECONOMIC AND WORKFORCE DEVELOPMENT



OCCUPATIONAL LIFE SKILLS (OLS) NATIONAL CENTER (OLS AT BELLEVUE COLLEGE REPLICATION)

Key Points

OLS National Center is partnering with other likeminded colleges to replicate OLS at Bellevue College much like a franchise model. The OLS National Center is providing other colleges' assistance with planning, accreditation, hiring, marketing, recruiting, on and off-site training, and ongoing support. The Center will also provide the proprietary works include curriculum, systems, data collection, and the *Art of OLS* for use by the replicating college. Below are highlights from 2014-15:

- National Conference Presentations: 2014 AACC, AHEAD (Disability Resource Specialist), COMBASE (Innovative Colleges) with Dave Rule and NWACC, ACCT (Board of Trustees) with Dave Rule, Vicki Orrico and NWACC, 2015 League for Innovations with NWACC, and 2015 AACC with Dave Rule, NWACC, and LSC-Tomball.
- OLS logo is trademarked. Copyrighting of proprietary information in process.
- OLS National staff: Hired a program manager, a part-time program assistant and instructional coordinator.
- 2 contracted replicating colleges in the process of hiring staff & recruiting students for admissions Fall 2015. NW Arkansas Community College-Bentonville, AK and Lone Star College-Tomball-Houston, TX
- 4 MORE colleges are attending "Experience OLS" on February 25-26 at North campus. Each college is sending at least 2 paying participants (in a leadership role-Deans, VP, etc.) to BC to learn about OLS and create next steps for replication in Fall 2016. They will commit to continuation towards replication with an MOU. Aims CC--Colorado, Nicolet CC--WI, Centralia CC-WA, Dallas CCCD-TX
- 12 other colleges have considered replication of OLS with 4-5 in the preplanning stages
- A learning management system is being built by a local company to provide online training for OLS instructors and staff. Training will result in an OLS instructor certification and later used for training of trainers.
- A replicating college is paying a licensing fee of \$35,000/year for the first 5 years and \$25,000 for all subsequent years. The fee will include the use of propriety works, curriculum, *Art of OLS*, training, support, and use of the LMS training system.
- 2 replicating colleges are paying for licensure 2014-15: Revenue \$39,500

Next Steps

- Replication successful at NWACC and LSC-Tomball/
- Become self-supported within 5 years. An estimated 9 licensed colleges will cover projected expenses with continuation of replication.

Report by: Carl Ellis, Interim Vice President of Economic & Workforce Development
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STUDENT AFFAIRS



ACADEMIC ADVISING (BARK) AND HD 100 (FYE & CSI) SUCCESSES

Bellevue Advising and Registration Kickoff (BARK) was launched in May of 2014.

Attendance at BARK is required for all new college students prior to registering for their chosen starting quarter. This group session is presented by academic advisors and helps students understand registration, course selection, time commitment and many resources intended for new student success; it prepares all attendees for the realities of college schedule planning and the importance of deadlines. Key highlights include:

- 70 two-hour BARK sessions were held between May 28th and September 23rd
- 1,442 students attended a BARK session following the completion of their Math and English assessment
- Only five students took their assessment but did not attend a BARK session (and subsequently did not register). This minimal program “leakage” demonstrates the program’s strong collaboration and the streamlining of processes between Enrollment & Registrar Services, Assessment, and Advising.

The HD 100, one-credit student success course for new students (taken as either the First Year Experience or the Comprehensive Success Initiative) is mandatory for all first-time-to-college, degree-seeking students and has existed at Bellevue College since 2007; however, Fall Quarter 2014 and Winter 2015 marked a period of program growth, including:

- The highest ever completion rate for the course for Fall 2014. 92% of the 1,078 students who enrolled in HD 100 received credit for the course (as compared to 80% in Fall 2013).
 - This may be attributed to the consistent course information and marketing that students received during their BARK advising session.
- Piloting of new course modalities: Five quarter-long sections (in addition to the 40 two-day sections) ran in Fall 2014. Two hybrid versions of the course were piloted specifically for students in the Autism Spectrum Navigators program. An online version of the course is currently being piloted during Winter 2015.
- 82% of students who enrolled in the quarter-long sections during Fall Quarter enrolled in Winter Quarter courses.
- The Comprehensive Success Initiative, which is offered as a package of classes (one-credit HD 100 pre-quarter and two-credit HD 190 during the quarter) had 92% of its Fall Quarter students enroll in Winter Quarter courses.

Further assessment and research is currently being conducted to study the impact of BARK and HD 100 on student success (gpa, quarter-to-quarter retention, etc.) and how these programs can be scaled up and further refined to serve the diverse needs of Bellevue College students.

Report by: Ata U. Karim, Vice President of Student Affairs

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EQUITY AND PLURALISM



Events

College Issues Day will be held on February 6, 2015. College Issues Day is for faculty and staff. This year, administration decided to provide professional development opportunities for trainings that are mandatory, necessary and/or strongly encouraged by the College. Many employees are interested in training and professional development, however, their work schedules do not leave much room to participate.

The college is excited to host Michael Benitez, Chief Diversity Officer and Dean of Diversity and Inclusion at the University of Puget Sound. A leading national social justice educator, and activist-scholar with extensive experience in education and diversity issues, Michael is known for his down-to-earth insightful commentary and critical perspectives on social and cultural issues. Benitez integrates multifaceted pedagogies, scholarly inquiry, and personal narrative to provide multi-context and -issue frameworks for empowerment and transformation. Benitez has served higher education in different capacities for the last fifteen years, including academic affairs, student affairs, diversity and inclusion, and teaching. Benitez will provide a morning keynote and breakout session on building ways to engage diversity critically in the 21st century and inclusive praxis and pedagogy.

Breakout session topics include:

- Sexual Harassment
- Universal Design for Learning (UDL)
- Pluralism in the Selection Process
- Safe Space- LGBTQ training
- Office 365
- Conflict Resolution
- Title IV/Violence Against Women's Act (VAWA)
- Mindfulness
- Positive Parenting

Kudos to Beabe Akpojowvo, Gita Bangera, Maggie Harada, Leslie Heizer-Newquist, Lisa Corcoran and Peggy Strader for their time and effort dedicated to planning College Issues Day.

Report by: Yoshiko Harden, Vice President for Diversity/Chief Diversity Officer
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INSTITUTIONAL ADVANCEMENT



Key Points

- The national search for the Foundation Executive Director position is underway with assistance from the ACCT firm.
- The Web Editor-in-chief search is in the resume review stage.
- Recruitment for the 50th Anniversary Project Management Associate position is in process.
- Institutional Advancement is developing its strategic plan vis-à-vis the college's strategic direction to ensure its efforts are appropriately focused and reflect Bellevue College of the future.
- Effective, February 1, 2015, Bellevue College is a member of CASE, the Council for Advancement and Support of Education. CASE is globally recognized as education's leading resource for knowledge, standards, advocacy and training in alumni relations, communications, marketing and related activities.
- Please plan to attend and host tables for the April 14th Become Exceptional Luncheon.
- As part of the national messaging campaign to support the college's 50th Anniversary, our inaugural advertisement was published in the 2015 *USA TODAY* Black History Special Edition.
- The Foundation's tax return, prepared by Smith Bunday Berman Britton, was submitted to the IRS.
- The agreement between the Foundation and the College is 10 years old. Best practices were explored and a model agreement put forward by AGB (the Association of Governing Boards of Universities and Colleges) in collaboration with CASE (the Council for Advancement and Support of Education) was found. The Foundation's legal counsel at K&L Gates reviewed the agreement and the Foundation's Executive Committee directed the agreement to the College President, the Foundation President and the Vice President of Institutional Advancement to identify next steps.

Report by: Dr. Gayle Colston Barge, VP Institutional Advancement and Interim Executive Director
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**BELLEVUE
COLLEGE**

CAPITAL FACILITIES

T-Building Construction

The T-Building construction is progressing and is on schedule for completion Spring 2015. The building shell is now complete. The interior finishes are currently being installed. The Building received its permanent power after a shutdown on Jan 3rd. With the geothermal work complete, the exterior grading and concrete work has begun. The green roof installation is also complete.



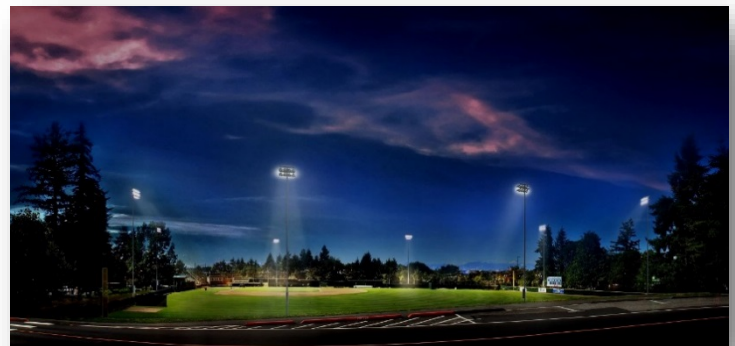
The capital projects team is working with vendors to procure the furniture and equipment for the project and is coordinating with BC's Health Science departments to establish a transition plan. The team has also selected Washington artist, Luke Blackstone, to execute the art commission project.

B Building Student Services Remodel: BC has hired Mahlum Architects to complete the pre-design for the BC Student Services remodel. While that is

wrapping up, the architect selection process is getting underway.

Student Housing: BC has contracted with Spectrum Development Solutions to provide feasibility studies and a financial model for the Student Housing. This report is now complete has been presented to the Board of Trustees for consideration. Next steps will be to select a design team to carry the project forward.

Athletic Field Improvements: Musco Lighting has been hired to add lighting to the baseball field. The light poles are in place. Work is underway to set the transformer. BC has also selected Zervas Architects and their consultant team to design the soccer/softball field upgrades with a potential field house to aid the fields. Zervas presented their conceptual design on Jan 9th.



Report by: Ray White, VP for Administrative Services
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ENROLLMENT REPORT



FALL QUARTER 2014

The college continually monitors and analyzes enrollment statistics and trends, particularly during registration and enrollment periods. Enrollment updates are regularly provided to the entire college during that time. Downward and upward trends are analyzed, and strategies are put into place to address areas of concern. As part of the strategic enrollment and planning process, each quarter, an enrollment report for all fund sources (state-funded, self-support and other) is compiled for review and discussion.

The Fall 2014 Enrollment Report indicates a small overall decline in FTES when compared to the previous year. This means that enrollments fell short of our institutional target. Overall enrollments are still well above our state-allocated FTES, and if current trends continue the college will easily meet its state enrollment commitment for the year. Notable exceptions to the downturn were enrollments in the Institute for Business and Information Technology, with the most dramatic increases occurring in Information Technology and Business Management programs.

For Fall 2014 overall enrollments were down from target by 176.9 FTES or 1.6%

- Arts and Humanities enrollments were down from target by 107.4 FTES or 3.3%
- Institute for Business and Information Technology enrollments exceeded target by 7.3 FTES or 0.6%
- Health Sciences, Education and Wellness Institute enrollments were down from target by 29.6 FTES or 3.6%
- Science Division enrollments were down from target by 99.3 FTES or 3.2%
- Social Science Division enrollments were down from target by 12.8 FTES or 0.6%
- Other programs exceeded target by 65 FTES or 8.6%

Background/Supplemental Information

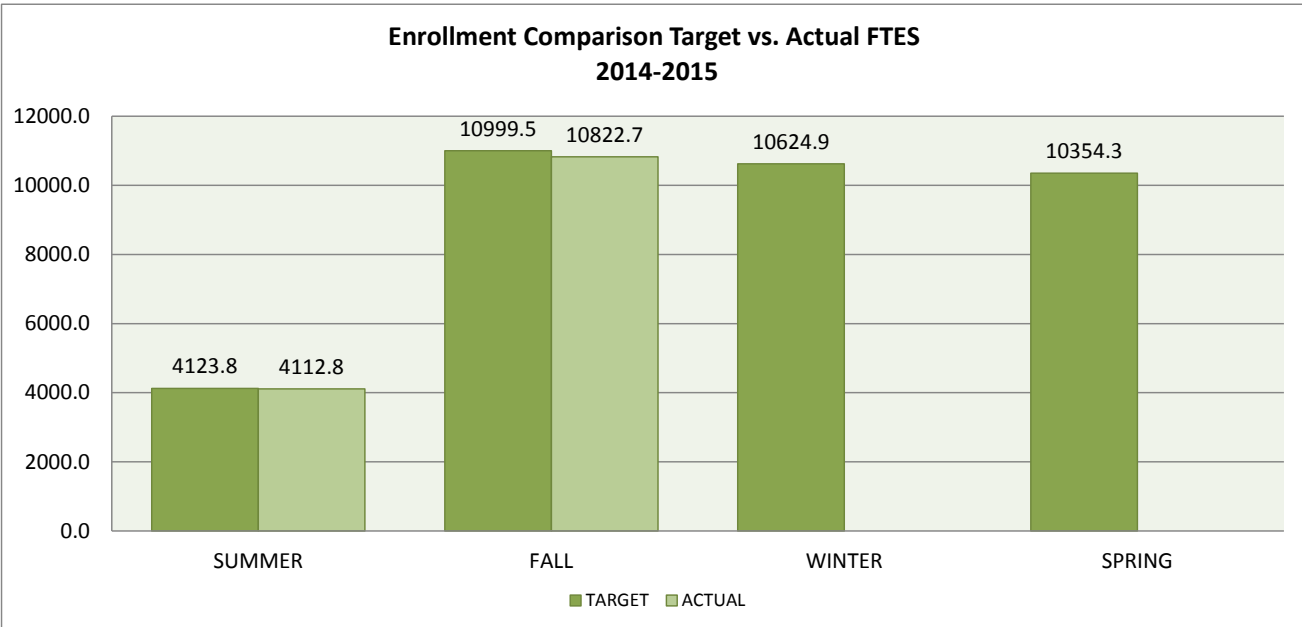
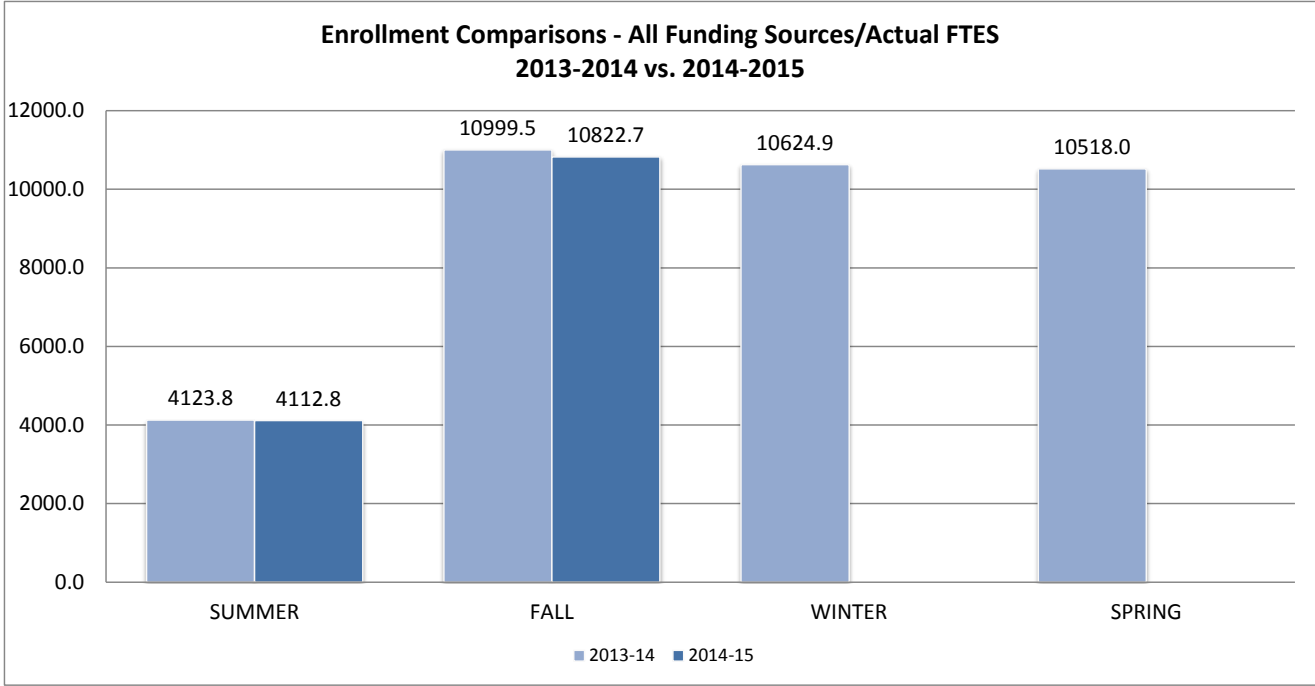
Attachments:

- Enrollment Comparison: Target vs. Actual FTES – Fall Quarter 2014
- Enrollment Comparison For All Funding Sources: Actual FTES 2014-2015 vs. 2013-2014

Prepared by: Tom Nielsen, Vice President of Instruction
Tom.nielsen@bellevuecollege.edu

TOTAL COLLEGE									
All Divisions & Miscellaneous Programs	Fall FTES Target	Fall 2014 FTES	# Difference	% Difference					
	11000	10823	-176.9	-1.6%					
Division	Fall FTES Target	Fall 2014 FTES	# Difference	% Difference	Division	Fall FTES Target	Fall 2014 FTES	# Difference	% Difference
Arts & Humanities	3267	3159	-107.4	-3.3%	Business (IBIT)	1122	1129	7.3	0.6%
Humanities	0	0	0.0	0.0%	Accounting	110	114	4.4	4.0%
Art	226	226	-0.1	0.0%	Sustainable Business Practices	19	5	-14.0	-75.0%
Applied Linguistics	0	0	0.0	0%	Information Tech	22	62	39.7	177.7%
Communications	495	453	-42.6	-8.6%	Business Management	232	276	44.2	19.0%
Dance	14	10	-3.8	-27.1%	Marketing	85	66	-18.7	-22.1%
Drama	45	46	0.8	1.9%	Business Tech System	230	172	-58.0	-25.2%
English	1098	1102	3.1	0.3%	Business Intelligence	53	51	-2.7	-5.0%
World Language	390	356	-34.0	-8.7%	Network Services	53	50	-2.6	-5.0%
Interior Design	100	86	-13.6	-13.6%	Programming	106	115	9.3	8.8%
Music	160	163	3.0	1.9%	Technical Support	43	68	25.0	58.1%
Philosophy	201	196	-5.0	-2.5%	Digital Media Arts	171	151	-20.0	-11.7%
ABE/GED	130	109	-21.0	-16.1%					
DEVED/ID	9	0	-9.0	-100.0%					
ESL	399	414	15.0	3.8%					
Health Sciences	813	784	-29.6	-3.6%	Science	3066	2967	-99.3	-3.2%
Diagnostic Ultrasound	51	61	10.0	19.6%	Astronomy	163	180	17.0	10.4%
Early Childhood Educ	39	41	2.0	5.1%	Biology	628	610	-18.0	-2.9%
Education	21	22	1.0	4.8%	Botany	35	37	2.0	5.7%
Health	48	61	13.0	27.1%	Chemistry	413	404	-9.0	-2.2%
Indiv Studies	0	0	0.0	0%	Computer Science	93	106	13.0	14.0%
Imaging	0	0	0.0	0%	Environmental Science	58	47	-11.0	-19.2%
Nursing	112	104	-8.0	-7.1%	Engineering	27	33	6.0	22.2%
Nuclear Medicine Tech	9	10	1.0	11.1%	Geology	66	60	-6.0	-9.1%
Parent Ed	0	0	0.0	0%	I.D. Math	453	357	-96.0	-21.2%
Physical Development	115	110	-5.0	-4.3%	Math	891	897	6.0	0.7%
Radiologic Technology	56	55	-1.0	-1.8%	Meteorology	33	34	1.0	3.0%
Radiation Therapy	22	21	-1.0	-4.5%	Oceanography	31	32	1.0	3.2%
Recreation Education	1	0	-1.0	-100%	Physics	175	171	-4.0	-2.3%
Health Professions	151	113	-38.0	-25.2%	Other Programs	758	823	65.0	8.6%
Radiation Mgmt/Tech	27	29	2.0	7.4%	Alcohol/Drug	46	50	4.0	8.7%
Neuro Diagnostic Tech	16	19	3.0	18.8%	BAA Interior Design (FS5)	46	56	10.0	21.7%
Medical Informatics	0	0	0.0	0%	BAS Radiation (FS5)	12	6	-6.0	-50.0%
Parent Education	145	137	-8.0	-5.5%	BAS Hlthcr Tech Mng (FS5)	11	32	21.0	190.9%
Social Science	1972	1960	-12.8	-0.6%	BAS Info Sys/Info Tech	10	18	8.0	80.0%
Criminal Justice	73	83	10.0	13.7%	BSN Nursing (FS5)	4	15	11.0	275.0%
Anthropology	154	150	-4.0	-2.6%	Career Education Opt	108	116	8.0	7.4%
Economics	156	206	50.0	31.9%	ELI Internl Bus Prof	56	55	-1.0	-1.8%
Geography	132	119	-13.0	-9.9%	ELI University Prep	311	346	35.0	11.3%
History	237	234	-3.0	-1.3%	Experiential Learning	35	38	3.0	8.6%
International Studies	34	40	6.0	17.6%	Fire Science	15	0	-15.0	-100.0%
Political Science	146	132	-14.0	-9.6%	Human Development	57	58	1.0	1.8%
Psychology	389	342	-47.0	-12.1%	Cont Nurs Educ (FS 5)	27	9	-18.0	-66.7%
Business Admin Trans	247	218	-29.0	-11.7%	Cert Nurs Assistant (FS 5)	8	7	-1.0	-12.5%
Sociology	304	336	32.0	10.5%	College in the High School	12	9	-3.0	-25.0%
Cultural and Ethnic Studies	100	99	-1.0	-1.0%	Study Abroad	2	8	6.0	300.0%
Interdisciplinary Studies	0	0	0.0	0.0%	Tech Prep (Summer only)	0	0	0.0	0.0%

COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE COLLEGE
SUMMER 2014





REGULAR MEETING AGENDA ITEM

CAMPUS BUILDING NAMING CONVENTION

INFORMATION

FIRST READ

ACTION

Description

The board is asked to consider establishing a naming convention for campus buildings beyond the alphabetical designations currently employed. Preliminary discussions have led to a recommendation to use indigenous trees that align with the currently designated alpha designation for each building.

Key Questions

- * Would more formal building names benefit the campus community?
- * Will the strategy impede future naming opportunities for potential large donors?

Analysis

As the college prepares for new campus way-finding signage, the notion of adding building names has arisen. It is the general sentiment on campus that the current alphabetical designations are not appropriate for an institution of higher education. Campus Operations and Public Safety staff suggest that keeping the existing letter designation and adding a compatible name would not require official re-titling for the purposes of legal description, city addressing, emergency responders, etc. Finally, with roadways named after local waterways and streams, the idea of using species of local trees was widely favored by the faculty and staff polled. This table shows some possibilities.

Potential Building Names - Washington Trees						
Bldg.	Currently Named					
A		Alder	Ash	Aspen		
B		Birch	Bigleaf Maple			
C	<i>Floten Center</i>	Camas	Cascara	Cedar	Chestnut	Cottonwood Cypress
D		Dogwood	Douglas-Fir			
E		Elderberry	Elm			
F		Fir				
G	<i>Courter Center</i>	Gaultheria	Grand Fir			
K		Kinnikinnick				
L		Larch				
M		Madrone	Maple			
N		Ninebark	Noble Fir			
Q		Quercus				
R		Red Cedar	Redwood	Red Alder	Rhododendron	
S		Salal	Salix	Silver Fir	Sitka Spruce	Spruce Sycamore
T		Tanoak	Thimbleberry	Thuja	Trillium	Tsuga

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII considers this change and provides feedback and guidance on the topic.

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REGULAR MEETING AGENDA ITEM

RECOMMENDATION – STUDENT HOUSING

INFORMATION

FIRST READ

ACTION

Description

The board will have an opportunity to make comment and ask questions regarding the findings of a study by Spectrum Development Solutions regarding student housing at Bellevue College. The report with recommendations for site, massing, financing and timeline was presented as a first read January 9.

Key Questions

- * Should the college proceed with the student housing project as recommended?
- * What adjustments and/or guidance does the board have for the project?

Analysis

Spectrum and a team from Bellevue College have been meeting regularly and conducting preliminary research to inform a recommendation to the board. The analysis includes a thorough study of site locations, financial models, construction types and potential size.

Background/Supplemental Information

Three sites were analyzed, all on existing college-owned property. Issues of zoning and building requirements, utilities infrastructure and master planning were also studied. Various financing models were evaluated for compatibility with BC's resources and goals. The costs for build and operate the project were analyzed against a strong commitment to providing affordable housing for BC students. Modeling that addresses this challenge was presented for board consideration and discussion. Finally, a recommended project timeline was offered.

Recommendation/Outcomes

It is recommended that the Board of Trustees of Community College District VIII approves the concept, offers further guidance to the development team, and authorizes the project to go forward into the design phase.

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REGULAR MEETING AGENDA ITEM

TENURE RECOMMENDATIONS FOR THE 2015-2016 ACADEMIC YEAR

INFORMATION

FIRST READ

ACTION

Description

A recommendation from the Tenure Review Committee regarding tenure appointments for full-time faculty members listed below has been submitted to the College President, in accordance with the "Agreement Between the Board of Trustees of Community College District VIII and the Bellevue College Association of Higher Education."

Third Year Candidates Recommended for Tenure

Sean Allen	Arts & Humanities (English)
Brian Casserly	Social Science (History)
Elizabeth Harazim	Arts & Humanities (English)
Terry Hatcher	Health Sciences, Education and Wellness Institute (Diagnostic Ultrasound)
Bethanne Luzzi	Counseling
Steven Martel	Counseling
Nancy McEachran	Arts & Humanities (Developmental Education)
Maurya Radvilas	Health Sciences, Education and Wellness Institute (Radiation and Imaging Sciences)
Sabrina Sanchez	Social Science (History)
Aron Segal	Social Science (Business Administration)

Third Year Candidates Recommended for Extended Probationary Period

Linda Schinman	Health Sciences, Education and Wellness Institute (Radiation Therapy) two quarter extension
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Key Questions

- * What is the reason for granting tenure to faculty?
- * Has a process for granting tenure been followed for each candidate under consideration, and what elements are included in the process?

Analysis

According to the Tenure Guidelines, the reason for tenure, as stated in the Revised Code of Washington, is to protect faculty employment rights. Further, tenure protects academic freedom and promotes collegiality and professionalism among faculty.

This year, ten tenure candidates will be presented for Board action at the next meeting. The candidates have participated in a rigorous tenure review process as outlined in the college's tenure guidelines. A recommendation has been forwarded to the President by the Tenure Review Committee (TRC) to grant tenure to nine candidates and extend the probationary period for one candidate.

As outlined in the Tenure Guidelines, the tenure process at Bellevue College normally consists of a three-year probationary period for each candidate, and includes three levels of review.

- 1) A Tenure Evaluation Subcommittee (TES), composed of members elected within the candidate's division and chosen by the candidate and approved by the Tenure Review Committee (TRC), is formed for each candidate. This group gathers information and data in support of the candidate's tenure, and provides mentoring and assists the candidate throughout the three year process.
- 2) The Tenure Review Committee, including six members elected by the faculty, reviews the documentation prepared by the TES to ensure that college and program standards and expectations are met across the many disciplines. The TRC provides an objective look at each document to make sure that the case supporting the recommendations of the TES is sound, and provides a recommendation each year to the President.
- 3) During the first two years of candidates' employment, the President uses the recommendation of the TRC to decide whether or not to continue the probationary period. In the third year, the President considers the recommendation of the TRC in formulating his recommendation to the Board of Trustees to grant tenure or extend the probationary period.

Finally, the Board of Trustees, giving serious consideration to the recommendation of the President and the TRC, decides to grant or not grant tenure.

Background/Supplemental Information

Electronic notebooks in .pdf format have been assembled for each tenure candidate, and all pertinent documents for each case will be included for review by members of the Board of Trustees.

Recommendation/Outcomes

This item will be presented for board action at the March 4, 2015 meeting.

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