



Board of Trustees
Community College District VIII

Regular Meeting

September 5, 2012

Vision

Bellevue College is the region's college of choice, based on its excellence, innovation, and national recognition for exemplary programs.

Core Values

We, the Board of Trustees, faculty, staff and administration of Bellevue College, place students at the center of all we do and support and promote the excellence of their efforts. We affirm and embody pluralism; value collaboration and shared decision making; and honor creativity and innovation. We consider it our duty to anticipate changing demands in education and welcome the opportunity to shape its future. We acknowledge our responsibility to society and embrace the belief that widespread access to excellent postsecondary education is the cornerstone of a democratic society.

Mission

Bellevue College is a student-centered, comprehensive and innovative college, committed to teaching excellence, that advances the life-long educational development of its students while strengthening the economic, social and cultural life of its diverse community. The college promotes student success by providing high-quality, flexible, accessible educational programs and services; advancing pluralism, inclusion and global awareness; and acting as a catalyst and collaborator for a vibrant region.

Core Themes: *Mission Alignment*

Student Success

BC supports the success of all students in meeting their educational goals through its commitments to open access learning; to offer a portfolio of appropriate and well-chosen educational programs, services, and activities; and to its ongoing attention to student persistence and educational attainment.

Teaching and Learning Excellence

BC prepares and enables excellence in teaching and learning through its commitments to ensure relevance, responsiveness, and inclusiveness of curriculum; to maintain an effective teaching environment by supporting the teaching and professional achievement of all faculty; to provide for the accessibility of quality learning support services; and to monitor the academic and professional success of all students.

College Life and Culture

BC values a learning and working environment through its commitments to support a campus environment that is diverse, inclusive, open, safe, and accessible; to model a college community that affirms and embodies pluralism and values collaboration and shared decision making; and to honor and practice sustainability, creativity and innovation.

Community Engagement and Enrichment

BC strives to be a leader and partner in building a strong and vibrant region through its commitments to collaborate with businesses, industries, local school districts, primary transfer institutions, alumni, donors, and governmental and social services organizations to develop and refine educational programs that prepare individuals for academic success, employment, and lifelong learning; and to provide programs and space for use by the community at large.

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**



A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Wednesday, September 5, 2012. The business session will begin at 3:30 pm in room B201. Paul Chiles, Chair, will preside.

AGENDA

2:30 PM	EXECUTIVE SESSION (A201) There will an executive session for 30 minutes to evaluate the qualifications of an applicant for public employment.		
3:10 PM	STUDY SESSION (B201) 13 th Annual Summer Science Camp	Ellinger	
3:30 PM	BUSINESS SESSION (B201)		
	I. Call to Order		
	II. Roll Call and Introductions		
	III. Consent Agenda		
	A. Approval of Agenda for September 5, 2012		3
	B. Meeting Minutes from June 13, 2012		5
	C. Meeting Minutes from August 5-6, 2012		14
3:40 PM	IV. Constituent Reports		
	A. Faculty	Brown	
	B. Classified Staff	Ng	
	C. Student	Dzhuraeva	
4:10 PM	V. Monitoring Reports (reports for this meeting in bold)		
	A. Student Success	All	16
	B. Instruction	All	18
	C. Workforce and Economic Development	All	20
	D. Student Services	All	21
	E. Equity & Pluralism	All	22
	F. Foundation	All	23
	G. Information Resources	Quarterly	
	H. Capital Facilities	Quarterly	
	I. New Campus Development	Quarterly	24
	J. Finance	Quarterly	25
	K. Human Resources	Quarterly	
	L. Enrollment Report	Quarterly	32
	M. Budget and Legislative Developments	As needed	
	N. Marketing and Public Relations	As needed	

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

4:20 PM	VI.	First Read		
	A.	2013 Board Meeting Dates	Corcoran	35
	B.	Negotiated Agreement between Bellevue College Association of Higher Education and the Board of Trustees of Community College District VIII	Portillo	38
4:25 PM	VIII.	Board Reports		
	A.	TACTC Board of Directors	Gunn	
	B.	TACTC Legislative Committee	Miller/Orrico	
	C.	Presidential Search	Chiles/Orrico	
	D.	Individual Member Reports		
4:35 PM	IX.	Interim President's Report		
4:45 PM	X.	Unscheduled Business/Community Testimony		
5:00 PM	XI.	Adjournment		
		<i>Time and order are estimates only and subject to change.</i>		

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held June 13, 2012 in room B201, Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. Ms. Vicki Orrico, Chair, presided.

EXECUTIVE SESSION

Vicki Orrico announced that there would be an executive session for approximately 30 minutes to discuss the performance of public employees. Tom Nielsen, Cesar Portillo and Laura Saunders were invited to join the board. The executive session ended at 1:32 pm.

STUDY SESSION – FINANCIAL AID

Sherri Ballantyne, Assistant Dean, Financial Aid, Veterans and Work Study, presented an overview of student need, aid programs and recipients of aid at Bellevue College. Key points included:

- How need is calculated
- Need and non-need programs
- Data trends

STUDY SESSION – SCIENCE AND MATH INSTITUTE (SAMI)

Kate Souza, Program Manager, Science and Math Institute, presented an overview of SAMI which reviewed the institute's purpose, connections to the college's core themes, initiatives, events and activities.

BUSINESS SESSION

I. ROLL CALL

Mr. Chiles, Ms. Gunn, Mr. Miller, Ms. Chin and Ms. Orrico were present. .

Laura Saunders introduced Yoshiko Harden, Vice President for Diversity, who will be joining Bellevue College in July.

Paula Boyum introduced Janis Machala, the new Dean for Continuing Education.

INTRODUCTIONS

Laura Saunders, Interim President

Lisa Corcoran, Exec. Asst. to the President

Gita Bangera, representing BCAHE

Jan Ng, Classified Employee Representative

Paula Boyum, Vice President of Workforce
Development

Ray White, Vice President of Admin Services

Laurence Herron, Interim Vice President of
Institutional Advancement

Jennifer Strother, Executive Director of Finance

Bruce Marvin, Asst. Attorney General

Tom Nielsen, Vice President of Instruction

Russ Beard, Vice President of Information
Resources

Yoshiko Harden, Vice President of Diversity

Cesar Portillo, Vice President of Human
Resources

Brandon Anderson, ASG President

Patty James, Associate Vice President of
Effectiveness and Strategic Planning

Matt Groshong, Dean, Student Services

Kelly Paustain, Manager, Budget Office

Chris Stoyinov, Program Coordinator, Student Programs

Faisal Jaswal, Asst. Dean, Student Programs

Takhmina Dzhuraeva, ASG President-elect

Sarah Fisher, Student Programs

Nora Lance, Student Programs

Pauline Christiansen, Faculty

Jan Ng, Classified Staff Representative

Janis Machala, Dean, Continuing Education

Yonnas Kidane, student

Hana Moges, student

Linda Mayo, student

Ellseo Gonzalez, student

Aman Abdu, student

Shar Valliaui, student

Yuhan Cham, student

Zeta (Wai Ting) Chiki

Angelica Palma-G, student

Jason Aqui, Director of Computing Services

Jake Atwell-Scrivner, ASG Legislative Liaison

Candy Stewart, Program Coordinator, Student Programs

Rob Viens, Dean, Science Division

Kate Souza, Faculty

Alicia Lewis, Director, High School Programs

Page Garcia, WPEA

Gita Bangera, Faculty Representative

Tal Lev, Student Programs

Alex Stout, student

T. Hefa, student

Rafael Delgado, student

Jared Velazquez, student

Henri Broussard, student

Mauicio Martinez

Laura Hidalgo, student

Christopher Vu, student

II. **CONSENT AGENDA**

Paul Chiles moved to approve the consent agenda. Marie Gunn seconded.

The consent agenda was approved unanimously (5-0).

III. **CONSTITUENT REPORTS**

Faculty Report

Gita Bangera, Bellevue College Association of Higher Education (BCAHE) reporting for BCAHE president Doug Brown . Key points were:

- STEM Open House and Venus Transit activities;
- Support for the mid-year budget review; and
- Review of tenure process.

Classified Staff Report

Jan Ng, representing classified staff, reported to the board and said that classified staff:

- Appreciated the board's support for classified staff;

- Reported that successful trainings and professional developments needs were provided although there is concern that supervisory approval to attend workshops is still an issue, and;
- There is staff concern about the 3% salary reduction and ORCA price increase.

Student Report

Takhmina Dzhuraeva, ASG President-elect and Brandon Anderson, ASG President, presented the student report:

- Concern that the selection process for the student speaker was not sufficiently inclusive;
- Recognition for student officers who are leaving, and acknowledgement for Jake Atwell-Scrivner for his work in legislative affairs;
- Training of new officers for 2012-13, and;
- Interviewing and selection of student trustee position.

The board expressed their support for creating a more inclusive student commencement speaker selection process in future years.

IV. **MONITORING REPORTS**

The board reviewed monitoring reports for Student Success, Instruction, Workforce and Economic Development, the Foundation, Information Resources, Capital Facilities, Human Resources and enrollment.

In response to the reports, there was a discussion regarding college in the high school enrollments, the need to establish a marketing and outreach plan, and energy retrofits.

V. **INFORMATION ITEM**

A. Work Plan Scorecard – Objectives for 2012-13

Patty James presented the preliminary focused objectives for the 2012-13 Academic Year. Materials were organized by both responsibility and by core theme. The plan is in alignment with the new NWCCU accreditation process. Measures associated with each of the objectives will be reported in the fall. The board would like to see national benchmarking data.

VI. **ACTION ITEMS**

A. 2012-13 College Budget

Ray White presented the proposed 2012-13 budget. There will be a mid-year budget review in the fall.

Motion 12:14

Steve Miller moved to approve the 2012-2013 budget as presented. Paul Chiles seconded. The motion passed unanimously (5-0).

B. 2012-13 International Student Contract

Ray White presented the contractual arrangement for international students through the Bellevue College Foundation.

Motion 12:15

Marie Gunn moved to approve the renewal of the contractual relationship with the Bellevue College Foundation for International Student Programs for fiscal year 2012-13. Lisa Chin seconded. The motion passed unanimously (5-0).

C. 2012-13 Tuition and Fee Schedule.

Ray White presented the recommended tuition and fee schedule for 2012-13. The recommendation includes no fee increases.

International student tuition will be increased by the same dollar amount as resident students.

Motion 12:16

Steve Miller moved to endorse the tuition increases approved by the State Board for Community and Technical Colleges reflected in the 2012-13 Tuition and Fee Schedule presented to the Board. Marie Gunn seconded. The motion passed unanimously.

D. Policy Regarding First Amendment Activities

Ray White presented the recommended changes to the first amendment policy.

Motion 12:17

Steve Miller moved to approve the revisions to Policy 6120 Use of Community college District VIII Facilities by College Groups and Non-College Groups for First Amendment Activities and W.A.C. 132H-142-0140 through 080. Paul Chiles seconded. The motion passed unanimously (5-0).

E. Services and activities Fee Budget

Takhmina Dhzuraeva, ASG VP of Finance and Chair of the Services and Activities Budget Committee presented the committee's recommendations for the 2012-13 Services and Activities Budget.

Motion 12:18

Marie Gunn moved to approve the ASG 2012-13 Service and Activities budget as recommended by the Service and Activities Fee Budget Committee. Paul Chiles seconded. The motion passed unanimously (5-0).

F. Student Trustee Policy

Motion 12:19

Marie Gunn moved to approve Resolution No. 305 appointing a sixth voting member that is a student, to the Board of Trustees. In addition, that the Board of Trustees approve the process recommended by the ASG by which the student trustee is selected. Lisa Chin seconded the motion. The motion passed unanimously (5-0).

Resolution No. 305

Student Trustee

WHEREAS, the Washington state legislature passed legislation allowing the appointment of student members on the board of trustees of community colleges; and

WHEREAS, the governor of the state of Washington has signed legislation which allows the governor to appoint a sixth trustee; and

WHEREAS, the Bellevue College Associated Student Government Board of Directors has passed a resolution to add the process of selecting the student trustee to the bylaws; and

WHEREAS, the Bellevue College Board of Trustees supports students and their efforts to pursue a stronger student voice in college governance; and

WHEREAS, the Bellevue College Associated Student Government has created a process to identify potential student trustees; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Bellevue College, Community College District VIII does hereby create a sixth trustee position to be held by a student put forth by the student body and appointed by the Governor.

PASSED, this 13TH Day of June, 2012.

BOARD OF TRUSTEE
Vicki Orrico, Chair
Paul Chiles, Vice-Chair
Lisa Chin, Trustee
Marie Gunn, Trustee
Steve Miller, Trustee

ATTEST:

Lisa Corcoran

Secretary, Board of Trustees

Community College District VIII

G. Commendation for Retiring Bellevue College Faculty Pauline Christiansen

Tom Nielsen introduced Pauline Christiansen, noting that she is Bellevue College's most senior employee having joining the college in 1967.

Motion 12:20

Steve Miller moved that the board adopt Resolution No. 306, Commendation for Pauline Christiansen. Paul Chiles seconded and the motion passed unanimously (5-0).

Resolution No. 306

COMMENDATION FOR PAULINE CHRISTIANSEN

WHEREAS, PAULINE CHRISTIANSEN has faithfully served as faculty of Bellevue College for over forty-four years, having joined Bellevue Community College in its second year of operation; and

WHEREAS, Pauline served as the first official chair of the English Department where under Pauline's leadership assisted Bellevue College in receiving national recognition by presentations at national conferences and giving nineteen workshops over a five year period, both locally and nationally; and

WHEREAS, Pauline was the first faculty member in Arts and Humanities to have a textbook published; and

WHEREAS, Pauline was an innovator in the use of film video tape presentations on English Mechanics and Style for use in English classes and made them available to other schools nationwide; and

WHEREAS, Pauline pioneered the use of powerpoint presentations on famous writers and poets for use in Humanities classes which are still available and used today; and

WHEREAS, Pauline, working with a technical student, created the first homepage for the English department and established a structure to assist other instructors in establishing their own webpages; and

WHEREAS, Pauline has always received consistently outstanding evaluations by her students and is loved for her teaching; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Bellevue College, Community College District VIII hereby commends Pauline Christiansen for her commitment and dedication to Bellevue College, education, teaching and students.

PASSED, this 13TH Day of June, 2012.

BOARD OF TRUSTEE
Vicki Orrico, Chair
Paul Chiles, Vice-Chair

Lisa Chin, Trustee

Marie Gunn, Trustee

Steve Miller, Trustee

ATTEST:

Lisa Corcoran

Secretary, Board of Trustees

Community College District VIII

H. Applied Baccalaureate Degree Plan

Tom Nielsen presented the Applied Baccalaureate Degree Plan that describes the plan for the development of additional baccalaureate degrees and the pathways from BC's core areas. The plan will be presented to the State Board for Community and Technical Colleges and the Washington State Legislature.

Motion 12:21

Steve Miller moved that the board is informed about the applied baccalaureate degrees that are being submitted for preliminary approval to the SBCTC and will be submitted for final approval to the Board of Trustees and the Legislature. Paul Chiles seconded. The motion passed unanimously (5-0).

I. Sabbatical Leave authorization

Tom Nielsen presented the request to amend the sabbatical leave authorization for 2012-13 to correctly reflect the costs.

Motion 12:22

Steve Miller moved that the Board of Trustees concurs with the recommendation of the interim president and authorizes sabbatical leaves at the amended equivalent of 2.665 FTEF, at the amended costs of \$72,524 for the 2012-13 academic year. Paul Chiles seconded. The motion passed unanimously (5-0).

J. Tenure Review Committee Recommendation for the 2012-13 Academic Year

Chair Orrico stated that, at this time, each Board member has independently and thoroughly reviewed all information provided with respect to fourth year tenure candidate, Robert Backstrand. It has also reviewed in detail the process and recommendations of the Tenure Review Committee.

Motion 12:23

Paul Chiles moved that the Board of Trustees of Community College District VIII adopt the recommendation of the Tenure Review Committee and does not grant tenure for the 2012-

2013 academic year to Robert Backstrand, Institute for Business and Information Technology. Marie Gunn seconded. The motion passed unanimously (5-0).

K. Board chair elections

Motion 12:24

Steve Miller nominated Paul Chiles as Chair and Marie Gunn as Vice Chair of the Bellevue College Board of Trustees for the period commencing July 1, 2012 and continuing until June 30, 2013 and moved to close the nominations. Lisa Chin seconded the motion. The motion passed unanimously (5-0).

L. Contract Extension – Chief Executive Officer, Interim President

Motion 12:25

Marie Gunn moved that the Board of Trustees of Community College District VIII extend the contract of the chief executive officer of Community College District VIII, effective July 1, 2012 through June 30, 2013 or until such time as a new president takes office, or as is mutually agreed to by both parties. Paul Chiles seconded. The motion passed unanimously (5-0).

VII. **BOARD REPORTS**

TACTC – Lisa Chin, Marie Gunn, Vicki Orrico and Laura Saunders will be attending the TACTC conference in Moses Lake at Big Bend Community College.

TACTC and BC Legislative Committees– no report

Presidential Search – The RFP for an executive search firm has been posted and applications will be considered by Paul Chiles and Vicki Orrico after June 15th.

Board committee assignments – The board will consider adding workforce development as a committee assignment and expanding the legislative committee to encompass federal legislation. Board members will consider committee assignment preferences and recommendations as a whole for discussion at the fall retreat.

The retreat tentatively scheduled for October 10th remains on the schedule. The board meeting scheduled for June 27th is cancelled.

VIII. **INTERIM PRESIDENT'S REPORT**

Interim President Saunders reported on the following items:

The Autism Spectrum Navigators program sponsored a video game tournament with over 200 attendees. BC Student Brian Wu received first place. The event raised approximately \$6500 to support the Autism Spectrum Navigators Program.

The college held two forums on the Presidential Search process.

End of year celebrations/activities have included:

- Phi Theta Kappa Induction ceremony
- Occupational Live Skills Program Presentations
- End of Year Celebration
- Tenure Celebration
- Veteran's Agreement Signing Ceremony and Monument/Challenge Coin unveiling
- Retirement parties
- Radiological Tech and Nursing Pinning Ceremonies
- ESL/GED/ABE graduation

In athletics, Alex Ross was drafted by the Mariners and Adrian Sampson was drafted by the Pittsburgh Pirates.

College leadership received training from Dr. Caprice Hollins in cultural competency. Additional training will be provided during the next few months.

There are currently five vacant community college presidencies in the state of Washington. Since 2010, nineteen new presidents have been hired.

IX. UNSCHEDULED BUSINESS

There was no unscheduled business.

X. ADJOURNMENT

There being no further business, the business meeting of the Board of Trustees adjourned at 4:10 PM to reconvene in executive session to evaluate the qualifications of applicants for public employment.

The executive session adjourned at 6:00 p.m.

ATTEST:

Vicki Orrico, Chair
Board of Trustees

Lisa Corcoran
Secretary, Board of Trustees
Community College District VIII

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A special meeting of the Board of Trustees of Community College District VIII, state of Washington, was held August 5-6, 2012 in room B201, Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. Mr. Paul Chiles, Chair, presided.

The special meeting was called to order at 6:00 PM. Mr. Chiles, Ms. Gunn, Mr. Miller and Ms. Orrico were present.

EXECUTIVE SESSION

Paul Chiles announced that there would be an executive session for approximately three hours to evaluate the qualifications of an applicant for public employment. Laura Saunders, Cesar Portillo, and Narcisa Polonio were invited to join the board. The board recessed at 8:00 PM.

The board reconvened at 8:05 AM on August 6th.

BUSINESS SESSION

I. ROLL CALL

Mr. Chiles, Ms. Gunn, Ms. Chin, Mr. Miller and Ms. Orrico were present.

INTRODUCTIONS

Laura Saunders, Interim President

Cesar Portillo, VP of Human Resources

Lisa Corcoran, Exec. Asst. to the President

Jennifer Strother, Executive Director of Finance

Alicia Lewis, Director, High School Programs

II. AGENDA

Vicki Orrico made a motion to approve the agenda and Lisa Chin seconded.

The consent agenda was approved unanimously (5-0).

III. ACTION ITEMS

A. Parent Education Waiver Extension

Laura Saunders described the current status of parent education waivers. The college is requesting that the board approve the continuation of the waivers at an 85% waiver until the college has the opportunity to study of the parent ed waiver and its impact.

Motion 12:26

Vicki Orrico moved to approve the continuation of an 85% tuition waiver to parent education students for a period of up to one year. Lisa Chin seconded. The motion passed unanimously (5-0).

B. W.A.C. Regarding First Amendment Activities

At the June 13th meeting the Board approved policy 6120 Use of Community College District VIII Facilities by College Groups and Non-College Groups for First Amendment Activities and W.A.C. 132h-142-010-080. The public meeting for this W.A.C. was held on June 28, 2012 and no public testimony was presented.

Vicki Orrico moved that the Board of Trustees of Community college District VIII approves the revisions to W.A.C. 132H-142-010 through 080. Steve Miller seconded. The motion passed unanimously (5-0).

IV. ADJOURNMENT

There being no further business, the business meeting of the Board of Trustees adjourned at 8:10 AM.

Paul Chiles announced that there would be an executive session for approximately six hours to evaluate the qualifications of an applicant for public employment. Laura Saunders, Cesar Portillo, and Narcisa Polonio were invited to join the board.

Executive Session adjourned at 2:30 p.m.

ATTEST:

Paul Chiles, Chair
Board of Trustees

Lisa Corcoran
Secretary, Board of Trustees
Community College District VIII

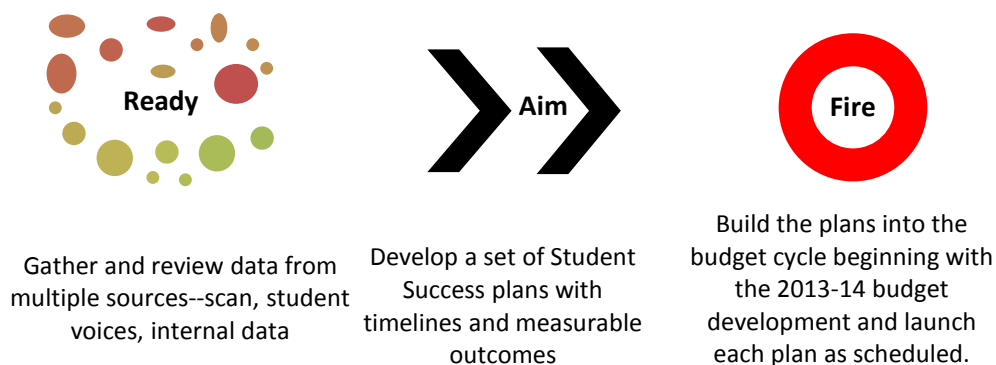
STUDENT SUCCESS

DEVELOPING A PLAN FOR SUCCESS FOR ALL STUDENTS

Key Points

- Historically education has taken a “one-size-fits-all” approach to moving students through a system with defined “start” and “end” points for each potential segment of a student’s education—K-12, community college, baccalaureate, graduate, and professional.
- Every student’s path to BC is a unique story—not experienced by any other individual. Consequently, every student has his or her own set of needs. Every student has his or her own set of standards against which they measure their own success.
- BC’s broad mission—from basic skills to baccalaureate degrees—attracts students with widely varying educational goals and needs. And because the college has this expansive mission, BC serves students who are between those “start and end points”.
- BC’s experience with its First Year Experience (FYE) program provides some evidence that students are more successful with a more tailored approach as they enter higher education. In addition, over the past year, BC faculty and staff have engaged in several focused efforts centered on creating seamless pathways that lead to gainful employment for students. Staff and faculty have been involved in the Eastside Pathways community collective for cradle to career success, a BC K-12 Summit, the Transitions Team, and the Faculty Commons, to name a few.
- In order to ensure seamlessness is created and maintained in the pathways, BC is furthering its commitment to meet every student “where they are” in their journey to becoming valued citizens engaged in meaningful work by developing a system that includes connections, collaboration, and communication that meets each student’s distinctive needs.

Next Steps



- In early August, a group of over 50 BC employees spent a day working toward building the inputs for a Student Success Plan. Pre-reading materials (short, descriptive overviews) were provided to the participants so they could come to the retreat with context about the environment we are currently in and likely to enter. (Those materials are posted on the BC website [here](#).) On the day of the retreat, staff first listened to six BC students tell their stories and help staff understand “what BC could do to help them succeed”. This was followed by a “World Café” series of table topics responding to questions that would guide the creation of a Student Success Plan by suggesting elements of its *framework, interdependencies, accountabilities, and obstacles*.
- These sessions will continue with other members of BC’s employee population with a goal of gathering enough information for a guiding group of college employees to use to develop the long-term Student Success Plan.
- The goal is to have the framework of the plan developed by the end of fall quarter to consider in the 2013-14 budget deliberations and for full deployment by the end of 2015-16.

Report by: Patty James, Associate Vice President, Effectiveness and Strategic Planning
patricia.james@bellevuecollege.edu

OFFICE OF INSTRUCTION



NEW FULL-TIME TENURE TRACK FACULTY

Key Points

The Office of Instruction would like to take this opportunity to celebrate and briefly introduce the newest tenure-track faculty hires, who will begin serving in that role in fall 2012.

Sean Allen, Arts & Humanities/Developmental English

Sean is an experienced BC adjunct instructor and has co-directed the BC reading and writing labs for several years. He earned his AA from Bellevue College, his BA in English at UW and his M.Ed. in TESOL (Teaching English to Speakers of Other Languages) from Seattle University

Elizabeth Anthony, Social Science/Psychology

Elizabeth received her Ph.D. in Community Psychology from Georgia State University in 2011. She began teaching as a graduate student in 2008. Her teaching interests are broad and include research methods and statistics.

Brian Casserly, Social Science/History

Brian earned his Ph.D. in History from the University of Washington in 2007. He has taught at several community colleges in Washington, including an adjunct position at BC. He serves on the Board of Trustees of the Eastside Heritage Center and as a Consultant at the Museum of History and Industry.

Shannon Fenster, Science/Nutrition

Prior to her adjunct position at Bellevue College, Shannon taught Nutrition through the Community Health Education Programs at Evergreen Health Care. She has over 12 years of experience in health and nutrition and holds a Master of Science in Nutrition from Bastyr University.

Charlene Freyberg, Social Science/Criminal Justice

Along with her experience as a Corrections Officer and Special Investigator, Charlene has taught at WSU and Kaplan College, where she also served as Department Chair. She has been an adjunct instructor at Bellevue College since 2009 and is the current chair of the Criminal Justice Program.

Elizabeth Harazim, Arts & Humanities/English

Elizabeth is a former student of Bellevue College who has been serving as a part-time instructor here since Fall 2009. One of our most popular instructors, Elizabeth holds a Master's degree in English from Portland State University and BA in Psychology from Western Washington University.

Terry Hatcher, Health Sciences, Education & Wellness Institute/Diagnostic Ultrasound

Terry has a BA in Health Sciences Management & Education, an MA in Higher Education and Student Affairs, and is currently working on her Ph.D. in Health Services/Administration. Her experience includes 20 years as a technologist and manager, 12 years teaching and nine years as program chair.

Eric Laub, Science/Mathematics

Eric returns to Washington from the University of Central Oklahoma where he served two years as a Mathematics instructor and coordinator. Eric holds a M.S.T. in Mathematics from Portland State University, and a BA in Mathematics-Secondary Education from Western Washington University.

Bethanne Luzzi, Counseling/Faculty Counselor

Bethanne served an Internship here at Bellevue College as part of her MA degree program in Community Counseling from Seattle University, which she completed in 2011. She has since served BC as a Counselor, Instructor and part-time Advisor in the CEO program.

Steven Martel, Counseling/Faculty Counselor

Steven earned his MA in Clinical Psychology from Argosy University in 2009. He has a wide range of teaching and therapeutic experience in the university and community college settings. Steven expects to earn his doctoral degree in Clinical Psychology from Argosy University in 2012.

Nancy McEachran, Arts & Humanities/Developmental Education (Basic Skills)

Nancy has served Bellevue College as an adjunct ESL instructor since 1998. She taught for 13 years in the MA-TESOL graduate program at Seattle Pacific University and is currently a doctoral candidate in Leadership Studies at Gonzaga University.

Maurya Radvilas, Health Sciences, Education & Wellness Institute/ Radiation and Imaging Sciences (BAS)

Maurya received an AA in Radiologic Technology and BAS in Radiation and Imaging Sciences from Bellevue College, and holds a Master's in Healthcare Administration from University of Phoenix. She has 25 years of experience as an adjunct instructor and curriculum developer and 30 years of healthcare experience, most recently as Director of Imaging Services for MultiCare Health System.

Sabrina Sanchez, Social Science/History

Sabrina comes to Bellevue College from South Texas College where she has taught U.S. History since 2010. She earned her BA in History from UC Berkeley in 2004 and expects to earn her doctoral degree in History from UC Santa Cruz in 2012.

Linda Schinman, Health Sciences, Education & Wellness Institute/Radiation Therapy

Linda is another of BC's own, having received AA in Radiation Therapy, a Certificate in Medical Dosimetry, and a BAS in Radiation and Imaging Sciences at Bellevue College. She has many years of healthcare experience and is currently working on her MBA from Western Governors University.

Aron Segal, Social Science/Accounting

Aron earned his CPA in 2007 and has over 8 years' experience at Bader Martin, P.S. in Seattle. He earned a BA in Philosophy from Beloit College, as well as a MBA and MPAC (Masters of Professional Accounting) from Seattle University. Aron is highly skilled in streamlining processes, systems Implementation and conversions.

Next Steps

- Faculty have been invited to the SBCTC New Faculty Institute, September 6-7, 2012
- Faculty have also been invited to the Faculty Commons Teaching Institute, September 14, 2012

Report by: Tom Nielsen, Vice President of Instruction

tom.nielsen@bellevuecollege.edu

WORKFORCE & ECONOMIC DEVELOPMENT



TECH PREP COLLEGE CONNECTIONS

Key Points

Students enrolled in Tech Prep can earn college credit in high school courses that are formally aligned – articulated – with college courses. Most 'Tech Prep' high school classes are part of a Career and Technical Education (CTE) program and connect with a professional/technical certificate or degree with Bellevue College. **Tech Prep College Connections** is a partnership of nine local school districts (Bellevue, Edmonds, Issaquah, Lake Washington, Mercer Island, Northshore, Riverview, Shoreline, and Snoqualmie Valley) and is housed at Bellevue College North Campus. The consortium also partners closely with the Washington Network for Innovative Careers (WaNIC), the local Skills Center.

In 2011-12, Tech Prep staff visited over 160 classrooms at partner high schools, reaching out to over 4,000 high school students (and potential CTC students!) to inform them of dual credit and career pathway opportunities. Bellevue College has over 200 active articulations in areas ranging from Digital Media, Health Careers, IT, Criminal Justice and Business/Marketing articulations.

TECH PREP TRANSCRIPTIONS – BELLEVUE COLLEGE – 2011-12

SCHOOL DISTRICT	Students 2011/12	Credits 2011/12
Bellevue SD	217	2,620
Edmonds SD	22	125
Issaquah SD	113	706
Lake Washington SD	139	881
Mercer Island SD	9	80
Northshore SD	158	1,518
Riverview SD	57	335
Shoreline SD	42	235
Snoqualmie Valley SD	64	397
WaNIC Skills Center	8	144
NON Consortium	1	3
TOTAL	830	7,044

Next Steps

Tech Prep CC is collaborating with Bellevue College to develop a comprehensive and strategic K12 Center initiative to connect education partners in the secondary and postsecondary, and increase student transition from high school to Bellevue College.

Tech Prep focuses on creating Programs of Study and informing students of their Pathway choices to create a transition plan from high school to the CTC programs. A review of all active articulations is currently underway to create streamlined agreements that provide *all students* with a clear Program of Study from high school to beyond.

Report by: Paula Boyum, Vice-President for Workforce Development
paula.boyum@bellevuecollege.edu



BELLEVUE
COLLEGE

STUDENT SERVICES

TRiO AT BELLEVUE COLLEGE

Key Points

TRiO support services are one of the most successful student success programs at Bellevue College. The staff of TRiO offer wrap around support services as well as a welcoming and supportive environment. To be TRiO eligible, prospective students must be first generation college student, low-income or have a documented disability.

- TRiO students have access to:
 - One-on-one tutoring
 - Financial aid preparation and advocacy
 - Counseling services
 - College visits
 - Strong networking with faculty
 - Academic advising
- TRiO Students also become partners with other services, such as Multicultural Services, WorkFirst and the Career Center.
- TRiO staff will assist with study skill development, time management
- Often, TRiO will assist students with identifying outside agencies that may assist in times of need whether economic or personal.

Outcomes

TRiO's success is well documented:

- The average GPA for TRiO students is 3.41
- Twice as likely to graduate from college than the general student population (54% vs. 27%)
- More than four times as likely to graduate when compared to TRiO eligible students who did not participate in the program (12% vs. 54%)

Next Steps

Trio is introducing:

- A week long "boot camp" for students who assessed into pre-college English and math in an effort to prepare them for the coming year. This camp will begin August 27, 2012
- TRiO is also adding a motivational component to their HD student success courses.

TRiO is comprised of full full-time staff. Together, they coordinate and supervise the efforts of approximately two dozen student tutors and helpers. All are committed to this very intensive and often intrusive support program. On average, 30 hours of support is devoted to each TRiO student.

Report by: Tom Pritchard, Vice President of Student Services
tom.pritchard@bellevuecollege.edu

Key Points

- Yoshiko Harden, Vice-President of diversity, started at the College on July 9, 2012. Prior to coming to Bellevue College, Ms. Harden served as the Director of Multicultural Services and Student Development at Highline Community College. Ms. Harden has over ten years of experience as a student affairs practitioner with extensive skills in leadership and program development. She also served in a specialist role on many campus-wide committees and initiatives that addressed professional development for staff and faculty, college accreditation, and Student Services assessment. In her new role as Vice President, she will provide leadership in the development, coordination, and implementation of programs that promote and integrate equity and inclusion at the College. She will also provide guidance, council, and support to the president, vice presidents and other college leadership around institutional policies and procedures. Ms. Harden earned her Bachelor of Arts degree from University of California, San Diego in Communications with a minor in Women's Studies in 1996. In 2001, she earned her M.Ed. from Seattle University in Student Development Administration.
- Ms. Harden is meeting with college leadership, faculty and staff to hear from stakeholders regarding the college's challenges and successes around pluralism and inclusion.
- Ms. Harden was a keynote speaker at Green River Community College's 1st annual African-American Leadership Conference on August 9. Her talk was titled, "Good Intentions Aren't Enough; the Damaging Effects of Racial Microaggressions."

Current initiatives:

- Partnership with Multicultural Services, the Disability Resource Center, and the Faculty Commons to develop a professional development track focused on diversity and inclusion.
- Partnership with Human Resources to assess recruitment strategies for faculty and staff from diverse backgrounds.

Next Steps

- Develop a model, operating budget and implementation timeline for the office of equity and pluralism.

Report by: Yoshiko Harden, Vice President for Diversity
yoshiko.harden@bellevuecollege.edu

BELLEVUE COLLEGE FOUNDATION



Key Points

NEW FOUNDATION BOARD OF DIRECTORS EXECUTIVE TEAM ELECTED ON JUNE 20:

President – Paul Swegle, Counsel, Kinsel Law Offices
President Elect – Sarah Langton, Langton Spieth
Secretary – Amy Hedin, Human Point
Treasure – Al Dunnell, Peterson Sullivan
Scholarship Committee – Laura Celis & Robin Nelson, Community Volunteers
Development Committee – Jim Coughlin, Coughlin Porter Lundeen
Emeritus Committee & Immediate Past President – Bill Kent
Strategic Planning Committee – Dale King, GLY
Director's Committee – Carol Taylor

Six New Board Members Elected in 2012

- Mary Cabrian, Lighthouse for the Blind
- Dellanie Fragnoli, Costco
- Cheryl Gunderson, Fortune Bank
- Mark Pellegrino, Rainier Group Investment Advisory LLC
- Joshua Schaer, City Council – Issaquah
- Chad Wall, BNY Mellon Wealth Management

FOUNDATION IMPACT ON THE COLLEGE:

June 2012 the BCF received one of its largest major gifts in recent history.

- \$200,000 to the Interior Design Program contributed by the Katz Family.
- Gift was given in honor of Doris Katz, a former Interior Design Instructor.
- The gift will fund a comprehensive professional engagement program, including workshops, visits from professionals, trips to studios in the region, internships and more.

LUNCHEON:

2013 *Become Exceptional* Luncheon: WEDNESDAY, MAY 1, 2013 at the Meydenbauer Center in Bellevue. Keynote speaker is Gerald Chertavian CEO/Founder of Year Up.

SCHOLARSHIPS:

\$118,000 in scholarships awarded for FY13.

SPECIAL EVENTS:

Donor & Scholar Event – Wednesday, November 7th from 5:30pm to 7:30pm.

Report by: Kara Talbott, Development Director

kara.talbott@bellevuecollege.edu

NEW CAMPUS DEVELOPMENT

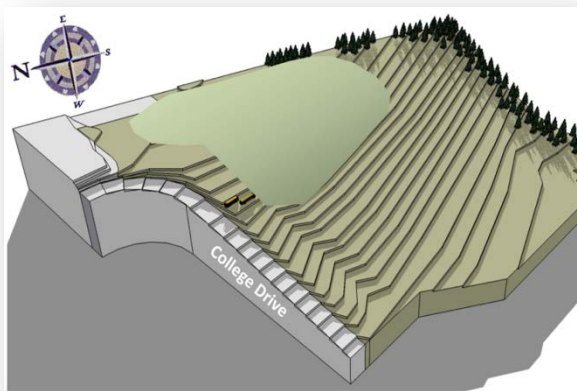
EAST CAMPUS

Key Points

- Although the East Campus Task Force is not meeting over the summer, work continues on the development of a Site Master Plan. BC staff are working with the steering committee, consultants, and the City of Issaquah to compile and review the elements and data needed to prepare conceptual alternatives and a draft document.
- Initial programming work by a task force of on-campus stakeholders was complete in June.
- Over the summer a project team has been working to conduct research, complete site-specific studies, and visit other colleges to inform the Site Master Plan.

Next Steps

- During September, several alternative concepts will be presented for review and discussion by the steering committee. From those discussions a single master plan conceptual program will be developed.
- With the return of faculty in the fall, the task force will reconvene to review the proposed Site Master Plan and provide comment. A study session will also be scheduled with the Board of Trustees in the fall.
- A final document will be produced and is scheduled to be presented early in December.
- Reports, studies, recent presentations, and other East Campus materials are available at <https://go.mybcc.net/president/eastcampus/default.aspx>



Report by: Ray White, Vice President of Administrative Services
Ray.White@bellevuecollege.edu, 425-564-2446



BELLEVUE
COLLEGE

FINANCE

FINANCIAL REPORT

FOR PERIOD JULY 1, 2011 TO JUNE 30, 2012

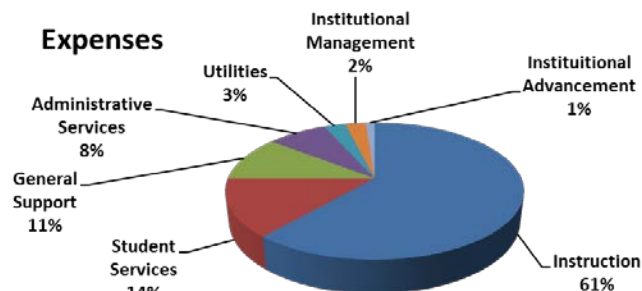
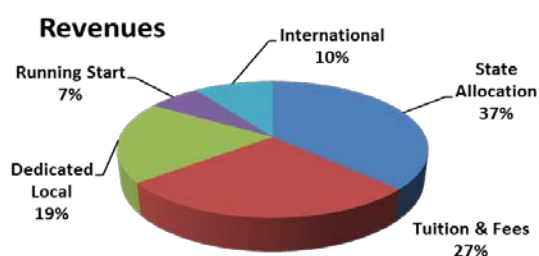
The purpose of this review is to analyze revenue and expenditure patterns and to identify emerging trends.

Key questions are

- What is the status of the college's financial activities for each fund?
- What are emerging financial trends?
- What implications can be identified for future budget planning?

Analysis

- Sources and Uses of Funds for FYE 2011-2012



- The total State Operating allocation for 2011-12 was 14% lower than the previous year while Tuition in Local Operating increased slightly reflecting a tuition rate increase (net of payments for the ERP system and lower enrollment). Tuition is reflected both in *local operating* and in *dedicated local* funds. Total tuition collected for the 2011-12 was nearly \$20 million.
- Dedicated local revenue is meeting expectations and reflects tuition and fee increases over last fiscal year.
- Combined state and local operating expenses are lower this fiscal year reflecting both a lower state allocation and a reduced operating budget for the fiscal year.

- The Computer Service fund reflected a reduction due to planned spending from fund balance to improve equipment. The Print fund is reduced due to timing of reimbursements and a decline in revenues. Results also reflect that Stores fund has scaled back operations with process changes in ordering supplies.
- Higher enrollment levels have clearly helped meet demand as state support has waned. However, as enrollments across the state flatten or decline, operating budgets will be strained to support the current infrastructure. Enrollment levels are being carefully scrutinized.
- It should be noted that the Capital Projects figures are reported for the biennium (2011-2013). Nonetheless, capital expenditures were less than anticipated during the 2011-2012 fiscal year. This was primarily due to programming delays for ongoing major capital projects (East Campus, IBIT remodel, ESCO and B Building remodel).

Supplemental Information

- Cumulative Financial Comparison – Budget versus Actual by Fund
- Quarterly Comparison – Budget, Revenue, and Expense by Fund

Report by: Ray White, Vice President of Administrative Services

Ray.White@bellevuecollege.edu, 425-564-2446

COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE COLLEGE
2011-12 Quarterly Financial Report
For the Period Ending
June 30, 2012

COMPARISON OF BUDGETED VS. ACTUAL REVENUE AND EXPENSE BY FUND									
	2011-12 INITIAL BUDGET	CUMULATIVE BUDGET REVISIONS	2011-12 REVISED BUDGET	SEP 2011 CUMULATIVE ACTUAL REVENUE & EXPENSE	DEC 2011 CUMULATIVE ACTUAL REVENUE & EXPENSE	MAR 2012 CUMULATIVE ACTUAL REVENUE & EXPENSE	JUN 2012 CUMULATIVE ACTUAL REVENUE & EXPENSE	2011-12 DIFFERENCE ACTUAL LESS BUDGET	2011-12 YTD % BUDGET
OPERATING FUND:									
STATE ALLOCATION									
ALLOCATION	25,565,207	1,769,948	27,335,155	4,548,908	10,311,438	17,061,254	27,335,155	0	100.00%
EXPENSE	25,565,207	1,769,948	27,335,155	4,548,908	10,311,438	17,061,254	27,335,155	0	100.00%
TOTAL STATE ALLOCATION	25,565,207	1,769,948	27,335,155	0	0	0	0		
LOCAL OPERATING									
REVENUE	20,235,500	-1,725	20,233,775	11,156,239	16,237,316	19,426,821	19,945,425	-288,350	98.57%
OPENING ENTRIES (Budgeted)	618,021	0	618,021			522,711	-29,728		
EXPENSE	20,853,521	-1,725	20,851,796	5,723,895	12,702,694	19,949,532	19,915,697	-936,099	95.51%
TOTAL LOCAL OPERATING	20,853,521	-1,725	20,851,796	5,432,344	3,534,622	0	0		
DEDICATED LOCAL FUND									
REVENUE	13,961,684	787,492	14,749,176	5,493,183	10,258,527	18,743,123	14,235,312	-513,864	96.52%
EXPENSE	13,961,684	787,492	14,749,176	2,917,802	5,504,252	7,962,296	10,947,750	-3,801,426	74.23%
TOTAL DEDICATED LOCAL FUND	13,961,684	787,492	14,749,176	2,575,381	4,754,275	10,780,827	3,287,562		
GRANTS & CONTRACTS									
REVENUE	13,671,347	8,936,137	22,607,484	3,874,472	8,771,096	15,491,589	24,709,205	2,101,721	109.30%
EXPENSE	13,671,347	8,936,137	22,607,484	2,564,864	5,343,823	8,230,129	18,041,076	-4,566,408	79.80%
TOTAL GRANTS & CONTRACTS	13,671,347	8,936,137	22,607,484	1,309,608	3,427,273	7,261,460	6,668,129		
TOTAL OPERATING FUNDS:	74,051,759	11,491,852	85,543,611	9,317,333	11,716,170	18,042,287	9,955,691		
PROPRIETARY FUNDS:									
STORES FUND									
REVENUE	350,000	0	350,000	82,610	157,026	233,665	297,113	-52,887	84.89%
EXPENSE	350,000	0	350,000	59,930	145,280	197,069	298,650	-51,350	85.33%
TOTAL STORES FUND	350,000	0	350,000	22,680	11,746	36,596	-1,537		
COMPUTER SERVICE FUND									
REVENUE	410,000	0	410,000	402,002	404,835	407,704	414,208	4,208	101.03%
EXPENSE	410,000	0	410,000	26,161	404,536	446,200	612,097	202,097	149.29%
TOTAL COMPUTER SERVICE FUND	410,000	0	410,000	375,841	299	-38,496	-197,889		
PRINTING FUND									
REVENUE	1,058,747	0	1,058,747	231,978	448,470	691,651	927,205	-131,542	87.58%

COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE COLLEGE
2011-12 Quarterly Financial Report
For the Period Ending
June 30, 2012

	2011-12 INITIAL BUDGET	CUMMULATIVE BUDGET REVISIONS	2011-12 REVISED BUDGET	PERIOD ENDING			JUN 2012 CUMULATIVE ACTUAL REVENUE & EXPENSE	2011-12 DIFFERENCE ACTUAL LESS BUDGET	2011-12 YTD % BUDGET
				SEP 2011 CUMULATIVE ACTUAL REVENUE & EXPENSE	DEC 2011 CUMULATIVE ACTUAL REVENUE & EXPENSE	MAR 2012 CUMULATIVE ACTUAL REVENUE & EXPENSE			
	EXPENSE	0	1,058,747	228,540	455,374	673,957	987,753	-70,994	93.29%
	TOTAL PRINTING FUND	0	1,058,747	3,438	-6,904	17,694	-60,548		
	MOTOR POOL								
	REVENUE	0	16,000	2,920	2,920	12,083	26,681	10,681	166.76%
	EXPENSE	0	16,000	2,920	3,772	11,310	31,037	15,037	193.98%
	TOTAL MOTOR POOL	0	16,000	0	-852	773	-4,356		
	ASSOCIATED STUDENTS								
	REVENUE	101,348	2,679,507	1,264,460	2,058,069	2,610,638	2,823,778	144,271	105.38%
	EXPENSE	101,348	2,679,507	295,652	752,312	1,287,989	2,058,010	-621,497	76.81%
	TOTAL ASSOCIATED STUDENTS	101,348	2,679,507	968,808	1,305,757	1,322,649	765,768		
	BOOKSTORE								
	REVENUE	0	4,746,110	1,620,606	2,179,321	3,498,406	4,674,233	-71,877	98.49%
	EXPENSE	0	4,425,460	1,862,478	2,591,123	3,433,048	4,265,186	-160,274	96.38%
	TOTAL BOOKSTORE	0	4,746,110	-241,872	-411,802	65,358	409,047		
	PARKING								
	REVENUE	56,016	2,109,313	1,178,817	1,595,292	2,851,455	3,394,032	1,284,719	160.91%
	EXPENSE	56,016	2,109,313	189,897	1,090,705	1,311,332	2,114,539	5,226	100.25%
	TOTAL PARKING	56,016	2,109,313	988,920	504,587	1,540,123	1,279,493		
	FOOD SERVICES								
	REVENUE	0	1,476,576	212,289	669,594	1,153,156	1,708,755	232,179	115.72%
	EXPENSE	0	1,476,576	307,113	707,243	1,216,269	1,680,172	203,596	113.79%
	TOTAL FOOD SERVICES	0	1,476,576	-94,824	-37,649	-63,113	28,583		
	OTHER AUXILIARY ENTERPRISES								
	REVENUE	25,187	3,324,313	964,871	1,747,886	2,580,677	3,437,741	113,428	103.41%
	EXPENSE	25,187	3,324,313	784,016	1,557,578	2,347,477	3,220,214	-104,099	96.87%
	OTHER AUXILIARY ENTERPRISES	25,187	3,324,313	180,855	190,308	233,200	217,527		
	TOTAL PROPRIETARY FUNDS:	182,551	16,170,566	2,203,846	1,555,490	3,114,784	2,436,088		
	FIDUCIARY FUNDS:								
	GRANTS IN AID								
	REVENUE	5,000	9,210,800	1,670,160	4,814,640	10,318,143	12,322,467	3,111,667	133.78%
	EXPENSE	5,000	9,210,800	3,096,263	7,451,601	11,996,304	12,254,225	3,043,425	133.04%
	TOTAL GRANTS IN AID	5,000	9,210,800	-1,426,103	-2,636,961	-1,678,161	68,242		
	STUDENT LOAN								
	REVENUE	0	7,000,000	1,703,248	2,905,257	6,194,250	9,782,761	2,782,761	139.75%

COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE COLLEGE
2011-12 Quarterly Financial Report
For the Period Ending
June 30, 2012

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QUARTERLY COMPARISON OF FY 11 and FY 12 REVENUE AND EXPENSE BY FUND

	2010-11 BUDGET	2011-12 BUDGET	Period Ending		2009-10 YTD % BUDGET	2010-11 YTD % BUDGET	2011-12 YTD % BUDGET	Actual FY12 from FY11 % Change
			JUN 2011 CUMULATIVE ACTUAL REVENUE & EXPENSE	JUN 2012 CUMULATIVE ACTUAL REVENUE & EXPENSE				
OPERATING FUND:								
STATE ALLOCATION								
ALLOCATION	31,882,812	27,335,155	31,878,077	27,335,155	99.98%	99.99%	100.00%	-14.3%
EXPENSE	31,882,812	27,335,155	31,878,077	27,335,155	99.98%	99.99%	100.00%	-14.3%
TOTAL STATE ALLOCATION	31,882,812	27,335,155	0	0				
LOCAL OPERATING								
REVENUE	17,844,220	20,233,775	18,740,153	19,945,425	99.99%	105.02%	98.57%	6.4%
OPENING ENTRIES (Budgeted)	641,069	618,021	401,661	-29,728	20.70%	62.65%	-4.81%	-107.4%
EXPENSE	18,485,289	20,851,796	19,141,814	19,915,697	93.35%	103.55%	95.51%	4.0%
TOTAL LOCAL OPERATING	18,485,289	20,851,796	0	0				
DEDICATED LOCAL FUND								
REVENUE	14,123,781	14,749,176	12,061,165	14,235,312	110.59%	85.40%	96.52%	18.0%
OPENING ENTRIES (Budgeted)	491,199							
EXPENSE	14,614,980	14,749,176	10,500,887	10,947,750	91.63%	71.85%	74.23%	4.3%
TOTAL DEDICATED LOCAL FUND	14,614,980	14,749,176	1,560,278	3,287,562				
GRANTS & CONTRACTS								
REVENUE	25,828,228	22,607,484	22,463,112	24,709,205	55.41%	86.97%	109.30%	10.0%
OPENING ENTRIES (Budgeted)	278,309							
EXPENSE	26,106,537	22,607,484	16,631,912	18,041,076	51.32%	63.71%	79.80%	8.5%
TOTAL GRANTS & CONTRACTS	26,106,537	22,607,484	5,831,200	6,668,129				
TOTAL OPERATING FUNDS:	91,089,618	85,543,611	7,391,478	9,955,691				
PROPRIETARY FUNDS:								
STORES FUND								
REVENUE	350,000	350,000	394,040	297,113	111.19%	112.58%	84.89%	-24.6%
EXPENSE	350,000	350,000	352,421	298,650	122.46%	100.69%	85.33%	-15.3%
TOTAL STORES FUND	350,000	350,000	41,619	-1,537				
COMPUTER SERVICE FUND								
REVENUE	1,217,246	410,000	455,781	414,208	55.59%	37.44%	101.03%	-9.1%
EXPENSE	1,217,246	410,000	355,789	612,097	36.58%	29.23%	149.29%	72.0%
TOTAL COMPUTER SERVICE FUND	1,217,246	410,000	99,992	-197,889				
PRINTING FUND								
REVENUE	1,093,124	1,058,747	1,072,978	927,205	94.63%	98.16%	87.58%	-13.6%
EXPENSE	1,093,124	1,058,747	1,056,193	987,753	88.57%	96.62%	93.29%	-6.5%
TOTAL PRINTING FUND	1,093,124	1,058,747	16,785	-60,548				
MOTOR POOL								
REVENUE	16,000	16,000	14,193	26,681	65.89%	88.71%	166.76%	88.0%
EXPENSE	16,000	16,000	13,758	31,037	72.50%	85.99%	193.98%	125.6%
TOTAL MOTOR POOL	16,000	16,000	435	-4,356				
ASSOCIATED STUDENTS								
REVENUE	2,723,862	2,679,507	2,626,862	2,823,778	104.72%	96.44%	105.38%	7.5%
EXPENSE	2,723,862	2,679,507	1,953,346	2,058,010	77.88%	71.71%	76.81%	5.4%
TOTAL ASSOCIATED STUDENTS	2,723,862	2,679,507	673,516	765,768				
BOOKSTORE								
REVENUE	5,295,356	4,746,110	5,792,631	4,674,233	118.62%	109.39%	98.49%	-19.3%
EXPENSE	4,637,079	4,425,460	5,394,495	4,265,186	122.79%	116.33%	96.38%	-20.9%
TOTAL BOOKSTORE	5,295,356	4,746,110	398,136	409,047				
PARKING								
REVENUE	1,886,920	2,109,313	2,475,279	3,394,032	115.39%	131.18%	160.91%	37.1%
EXPENSE	1,886,920	2,109,313	1,655,882	2,114,539	94.14%	87.76%	100.25%	27.7%
TOTAL PARKING	1,886,920	2,109,313	819,397	1,279,493				
FOOD SERVICES								
REVENUE	1,404,362	1,476,576	1,751,404	1,708,755	118.67%	124.71%	115.72%	-2.4%
EXPENSE	1,404,362	1,476,576	1,737,435	1,680,172	116.92%	123.72%	113.79%	-3.3%
TOTAL FOOD SERVICES	1,404,362	1,476,576	13,969	28,583				
OTHER AUXILIARY ENTERPRISES								
REVENUE	3,268,826	3,324,313	3,408,636	3,437,741	112.66%	104.28%	103.41%	0.9%

	2010-11 BUDGET	2011-12 BUDGET	Period Ending		2009-10 YTD % BUDGET	2010-11 YTD % BUDGET	2011-12 YTD % BUDGET	Actual FY12 from FY11 % Change
			JUN 2011 CUMULATIVE ACTUAL REVENUE & EXPENSE	JUN 2012 CUMULATIVE ACTUAL REVENUE & EXPENSE				
EXPENSE	3,268,826	3,324,313	3,786,393	3,220,214	104.63%	115.83%	96.87%	-15.0%
OTHER AUXILIARY ENTERPRISES	3,268,826	3,324,313	-377,757	217,527				
TOTAL PROPRIETARY FUNDS:	17,255,696	16,170,566	1,686,092	2,436,088				
FIDUCIARY FUNDS:								
GRANTS IN AID								
REVENUE	9,060,800	9,210,800	12,222,347	12,322,467	159.53%	134.89%	133.78%	0.8%
EXPENSE	9,060,800	9,210,800	12,364,661	12,254,225	159.46%	136.46%	133.04%	-0.9%
TOTAL GRANTS IN AID	9,060,800	9,210,800	-142,314	68,242				
STUDENT LOAN								
REVENUE	10,400,000	7,000,000	9,319,967	9,782,761	105.39%	89.62%	139.75%	5.0%
EXPENSE	10,400,000	7,000,000	9,319,411	9,773,683	105.39%	89.61%	139.62%	4.9%
TOTAL STUDENT LOAN	10,400,000	7,000,000	556	9,078				
FINANCIAL AID FUND								
REVENUE	800,000	800,000	830,919	896,663	96.78%	103.86%	112.08%	7.9%
EXPENSE	800,000	800,000	857,362	916,878	123.90%	107.17%	114.61%	6.9%
TOTAL FINANCIAL AID FUND	800,000	800,000	-26,443	-20,215				
AGENCY								
REVENUE	0	0	1,762,574	1,953,019	n/a	n/a	n/a	n/a
EXPENSE	0	0	1,568,161	1,841,293	n/a	n/a	n/a	n/a
TOTAL AGENCY	0	0	194,413	111,726				
TOTAL ENDOWMENT LOCAL REVENUE	0	0	6,947	3,600	n/a	n/a	n/a	n/a
TOTAL FIDUCIARY FUNDS:	20,260,800	17,010,800	33,159	172,431				
TOTAL ANNUAL REVENUE:	127,195,537	118,106,956	127,277,065	128,887,353	98.8%	100.1%	109.1%	1.3%
Total Budgeted Opening Entries:		618,021		-29,728				
TOTAL ANNUAL EXPENSE:	127,947,837	118,404,327	118,567,997	116,293,415	93.5%	92.7%	98.2%	-1.9%
NET GAIN (LOSS) YEAR TO DATE:			9,110,729	12,564,210				
CAPITAL PROJECTS: 2009-2011								
STATE APPROPRIATIONS (1)	5,839,994	4,394,856	5,467,237	1,032,769	42.3%	93.6%	23.50%	n/a
LOCAL CAPITAL FUND (1)	34,341,819	25,652,574	22,434,782	2,855,724	9.1%	65.3%	11.13%	n/a
TOTAL CAPITAL PROJECTS FUNDS:	40,181,813	30,047,430	27,902,019	3,888,493				
GRAND TOTAL ALL REVENUE FUNDS :	168,787,927	148,772,407	155,179,084	132,775,846				
(1) Capital projects are reported for the 2 year biennium.								

ENROLLMENT REPORT



TOTAL ENROLLMENT SPRING QUARTER 2012

Description

The college continually monitors and analyzes enrollment statistics and trends, particularly during registration and enrollment periods. Enrollment updates are regularly provided to the entire college during that time. Downward and upward trends are analyzed, and strategies are put into place to address areas of concern.

As part of the strategic enrollment and planning process, each quarter, an enrollment report for all fund sources (state-funded, self-support and other) is compiled for review and discussion. The final spring enrollment report is being presented to the Board of Trustees as a monitoring report.

Analysis

The 2012 Spring Quarter enrollment report indicates a slight rebound from the downward trend the CTC system and the college has been experiencing during the last year. Contrary to BC's typical enrollment pattern across the academic year, the college experienced very little drop in FTES from winter quarter to spring quarter, and actually exceeded internal targets for spring. This helped the college finish the 2011-12 year at 99% of the internal annual target, and at 97% of the record-high actual FTES production of the previous year. The numbers in the report reflect performance against internal targets only; BC continued to produce substantial "unfunded" enrollments and comfortably exceeded the state-funded enrollment target for 2011-12.

For Spring 2012, we exceeded our target by 343.9 FTES or 3.3%

- Arts and Humanities Division were down from target by 56.1 FTES or 1.7%
- Business (IBIT) Division were down from target by 41.8 FTES or 3.9%
- Health Science Division were down from target by 61.2 FTES or 7.3%
- Science Division exceeded their target by 391.5 FTES or 15.8%
- Social Science Division were down from target by 1.3 FTES or 0.1%
- Other Programs exceeded their target by 112.8 FTES or 16.8%

Background/Supplemental Information

- Enrollment Comparison: Target vs. Actual FTES – Spring Quarter 2012
- Enrollment Comparison For All Funding Sources: Actual FTES 2011-2012 vs. 2010-2011

Report by: Tom Nielsen, Vice President of Instruction

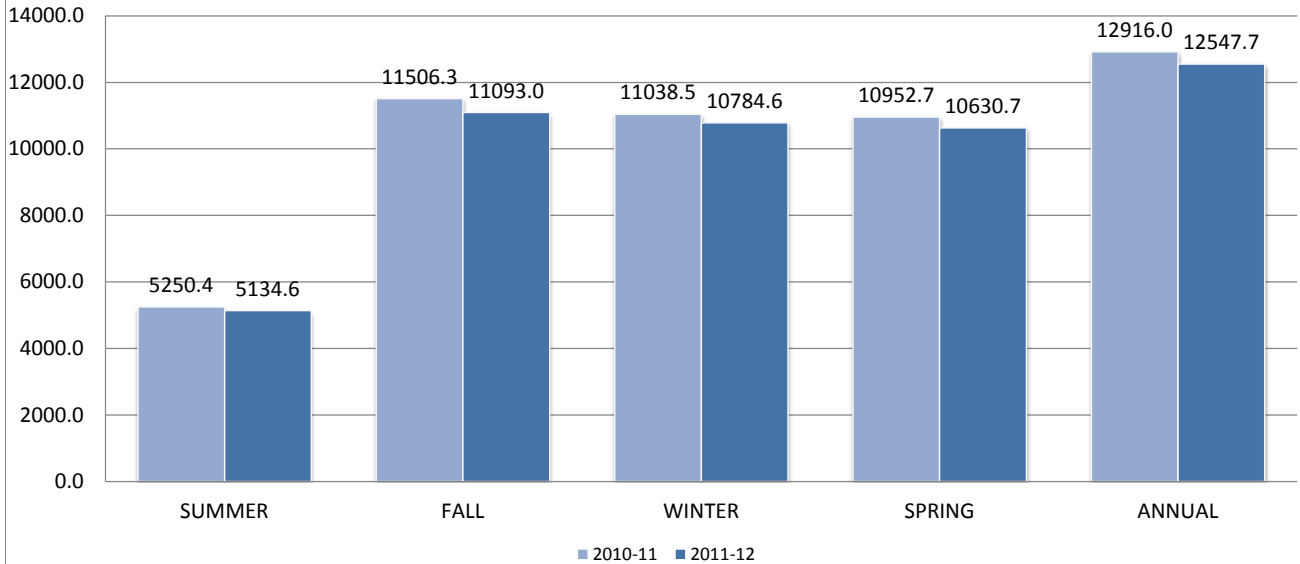
tom.nielsen@bellevuecollege.edu

425-564-2305

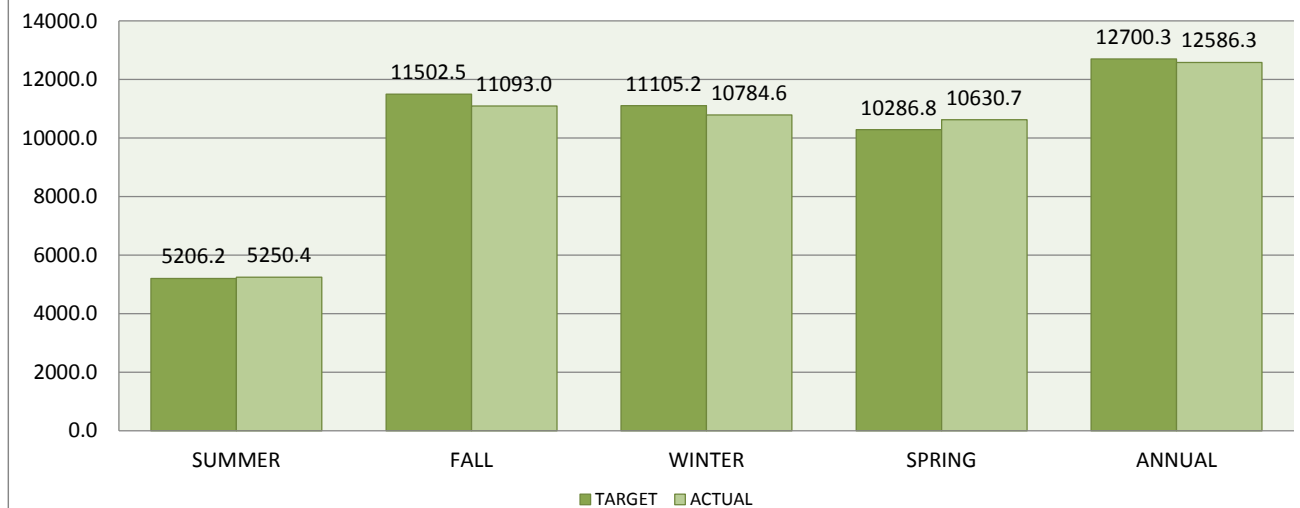
TOTAL COLLEGE									
All Divisions & Miscellaneous Programs	Spring 2012 FTES Target	Actual FTES	# Change	% Change					
	10287	10631	343.9	3.3%					
Division	Spring 2012 FTES Target	Actual FTES	# Change	% Change	Division	Spring 2012 FTES Target	Actual FTES	# Change	% Change
Arts & Humanities	3242	3186	-56.1	-1.7%	Business (IBIT)	1062	1020	-41.8	-3.9%
Humanities	1	0	-0.7	-100.0%	Accounting-Paraprofessiona	101	102	0.2	0.2%
Art	231	231	0.6	0.2%	Sustainable Business Practic	0	12	12.3	0.0%
Applied Linguistics	0	0	0.0	0%	Information Tech	15	7	-8.0	-53.3%
Communications	363	426	62.6	17.2%	Business Management	215	227	12.1	5.6%
Dance	15	14	-1.8	-11.3%	Marketing	58	72	14.0	24.1%
Drama	30	44	13.4	44.4%	Business Tech System	260	210	-50.3	-19.3%
English	1038	1041	3.4	0.3%	Business Intelligence	50	20	-29.7	-59.3%
World Language	459	382	-77.3	-16.8%	Network Services	66	58	-7.8	-11.8%
Interdisciplinary	0	0	0.0	0.0%	Programming	104	105	1.1	1.0%
Interior Design	201	106	-95.6	-47.5%	Database Admin	0	0	0.0	0.0%
Music	150	175	24.8	16.5%	Technical Support	31	50	19.0	60.5%
Philosophy	215	228	13.8	6.4%	Digital Media Arts	161	156	-4.7	-2.9%
ABE/GED	69	100	30.7	44.3%					
DEVED/ID	17	15	-2.0	-11.4%					
Experiential Learning	14	24	9.4	65.9%					
ESL	438	401	-37.5	-8.6%					
Health Sciences	843	781	-61.2	-7.3%	Science	2470	2862	391.5	15.8%
Diagnostic Ultrasound	39	30	-8.8	-23%	Astronomy	138	198	60.4	43.9%
Early Childhood Educ	24	31	6.8	28%	Biology	534	597	63.8	12.0%
Education	12	10	-2.2	-18%	Botany	22	21	-1.6	-7.1%
Health	50	39	-11.3	-22%	Chemistry	369	422	52.8	14.3%
Indiv Studies	0	1	1.1	0%	Computer Science	77	79	2.1	2.7%
Imaging	12	0	-12.2	-100%	Environmental Science	43	37	-5.5	-12.8%
Nursing	99	104	4.3	4%	Engineering	39	41	2.3	6.0%
Nuclear Medicine Tech	11	7	-4.4	-40%	Geology	62	80	18.2	29%
Parent Ed	0	1	1.1	0%	I.D. Math	378	434	55.9	14.8%
Physical Development	143	118	-25.2	-18%	Math	588	696	108.5	18.5%
Radiologic Technology	50	53	3.8	8%	Meteorology	37	44	7.2	19.6%
Radiation Therapy	20	18	-2.4	-12%	Oceanography	46	43	-2.7	-5.9%
Recreation Education	0	2	2.4	0%	Physics	139.2	169.2	30.0	21.6%
Health Professions	110	135	24.7	22%					
Radiation Mgmt/Tech	40	32	-8.7	-22%					
Neuro Diagnostic Tech	12	21	9.3	81%					
Medical Informatics	9	0	-9.2	-100%					
Parent Education	210	180	-30.4	-14%					
Social Science	1998	1997	-1.3	-0.1%	Other Programs	672	785	112.8	16.8%
Criminal Justice	71	80	9.0	12.7%	Alcohol/Drug	36	41	5.27	14.8%
Anthropology	118	174	55.5	46.9%	BAA Interior Design (FS5)	35	40	5.40	15.5%
Economics	224	240	15.7	7.0%	Career Education Opt	54	96	41.74	76.7%
Geography	135	138	3.1	2.3%	ELI Internl Bus Prof	40	64	24.60	62.2%
History	247	216	-31.2	-12.7%	ELI University Prep	244	243	-1.17	-0.5%
International Studies	43	13	-30.3	-71%	Fire Science	22	21	-0.78	-3.6%
Political Science	115	109	-5.7	-5%	Human Development	39	53	13.65	34.6%
Psychology	367	373	6.0	1.6%	Tech Prep (Summer only)	0	0	0.00	0.0%
Business Admin Trans	302	284	-18.6	-6.2%	College in the High School	188	194	6.35	3.4%
Sociology	210	275	64.3	30.6%	Cont Nurs Educ (FS 5)	15	32	17.71	120.7%
Ethnic Studies	166	96	-69.1	-41.7%					

**COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE COLLEGE
SUMMER/FALL 2011, WINTER/SPRING 2012**

**Enrollment Comparisons - All Funding Sources/Actual FTES
2011-2012 vs. 2010-2011**



**Enrollment Comparison Target vs. Actual FTES
2011-2012**





BELLEVUE
COLLEGE

REGULAR MEETING AGENDA ITEM

PROPOSED BOARD OF TRUSTEES MEETING DATES

☐ INFORMATION

☒ FIRST READ

☐ ACTION

Description

The Washington Administrative Code (W.A.C) requires that a list of Board meeting dates be filed with the Code Revisers Office each calendar year so that the appropriate notice of meeting dates can be given to the public.

The following dates are being submitted for the Board's consideration as regular meeting dates for the remainder of the 2012-13 academic year and the 2013-14 academic year.

2012-13 Academic Year

Wednesday, February 6, 2013

Wednesday, March 6, 2013

Wednesday, May 22, 2013

Wednesday, June 12, 2013

Wednesday, June 26, 2013 (tentative, pending budget process needs)

2013-14 Academic Year

Wednesday, September 11, 2013

Wednesday, October 23, 2013 (tentatively scheduled as an all day retreat, time and location may vary)

Wednesday, November 20, 2013

Wednesday, February 5, 2014

Wednesday, March 5, 2014

Wednesday, May 7, 2014

Wednesday, June 11, 2014

Wednesday, June 25, 2014 (tentative, pending budget process needs)

Key Questions

- * Do the proposed dates meet the needs of the college in maintaining its administrative and contractual obligations?
- * Do the proposed dates conflict with any major religious or secular holidays or other dates that might cause key personnel to be unavailable?
- * Do the proposed dates meet the needs of the individual trustees?

Analysis

The proposed dates meet the needs of the college in maintaining its administrative and contractual obligations and do not conflict with any major religious or secular holidays. The Bellevue School District, Issaquah School District and Mercer Island School District calendars have also been taken into consideration and none of the proposed dates conflict with school breaks during the 2012-13 academic year. School district calendars are not yet available for the 2013-14 school year.

Background/Supplemental Information

The first meeting of the year should be scheduled as late as possible in January or early February to allow the Tenure Review Committee (TRC) as much time as possible to complete their recommendations. The TACTC Winter Conference is scheduled for January 29th – 30th in Olympia, WA.

State law requires that a tenure decision be made before the start of the candidate's 9th consecutive quarter (not counting summer) and the timing is such that a meeting needs to be scheduled at the beginning of March. In addition, the BCAHE negotiated contract requires that, if the Board disagrees with the recommendations of the TRC, this disagreement must be determined in open session and that the Board must then meet with the TRC at least five days before they make their final decision. In order to allow for this possibility and to avoid meeting during finals week, the March meeting should occur prior to March 11, 2013 and March 10, 2014. Finals are scheduled for March 18-20, 2013 and are anticipated for March 17-20, 2014.

The May board meeting is usually scheduled in mid-month to accommodate any tuition recommendations from the SBCTC and any budget information from the legislature. It is also scheduled to coincide with the Margin of Excellence Awards ceremony. However, in 2013 the typical schedule conflicts with the Jewish holiday of Shavuot so the date of May 22nd is recommended. In 2014 the date of May 7th is recommended so as not to conflict with the Buddhist holiday of Visakha Puja. The Margin of Excellence Awards ceremony schedule is currently under review.

The budget must be approved in June and a second tentative meeting is typically scheduled to accommodate a late decision by the legislature. The year-end events are scheduled for June 5, 2013 and June 4, 2014.

The September meeting should be scheduled for the first or second Wednesday of the month to allow any negotiated changes in faculty salary to be implemented by the September 25 paycheck. This assumes that a tentative agreement has been reached that may have salary implications.

The October meeting is an ideal time for a retreat to review the college's strategic planning for the coming year. Other considerations for October include the Jewish observance of Sukkot September 19-25, 2013, the Hindu observance of Navaratri October 5-13, 2013, and the Islam observance of Eid al Adha October 15-18, 2013. The Interfaith calendar at <http://www.interfaithcalendar.org/index.htm> was used to determine primary sacred times for world religions.

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII review the proposed schedule of meeting dates for 2012-13 and 2013-14 and that the proposed meeting dates be presented for approval at the November 14, 2012 meeting.

Prepared by: Lisa Corcoran, Executive Assistant to the President
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REGULAR MEETING AGENDA ITEM



NEGOTIATED AGREEMENT BETWEEN BELLEVUE COLLEGE ASSOCIATION OF HIGHER EDUCATION AND THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT VIII, SEPTEMBER 1, 2011- AUGUST 31, 2013

☐ INFORMATION

☒ FIRST READ

☐ ACTION

Description

Representatives for the Bellevue College Association of Higher Education and Community College District VIII have been negotiating revisions to the collective bargaining agreement to include the 2013-2014 academic calendar and turnover savings.

Key Questions

- * Do the Tentative Agreements represent the mutual interests of the college and the faculty and should the Tentative Agreements be approved?

Analysis

Both parties have reached tentative agreement on financial aspects of the contract, the 2013-2014 contract. The college bargaining team believes the Tentative Agreement represents the mutual interests of the college and the association.

Background/Supplemental Information

The parties have engaged in negotiations with a collaborative, interest based approach and have been able to reach agreement on several significant issues and on a number of housekeeping items.

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII reviews the recommended revisions to the 2011-2013 Agreement Between the Board of Trustees of Community college District VIII and Bellevue College Association of Higher Education and approve them at a future board meeting.

Prepared by: Cesar Portillo, Vice President, Human Resources
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