



BELLEVEUE
COLLEGE

Board of Trustees
Community College District VIII

Regular Meeting

November 18, 2015



Vision

Bellevue College is the region's college of choice, based on its excellence, innovation, and national recognition for exemplary programs.

Core Values

We, the Board of Trustees, faculty, staff and administration of Bellevue College, place students at the center of all we do and support and promote the excellence of their efforts. We affirm and embody pluralism; value collaboration and shared decision making; and honor creativity and innovation. We consider it our duty to anticipate changing demands in education and welcome the opportunity to shape its future. We acknowledge our responsibility to society and embrace the belief that widespread access to excellent postsecondary education is the cornerstone of a democratic society.

Mission

Bellevue College is a student-centered, comprehensive and innovative college, committed to teaching excellence, that advances the life-long educational development of its students while strengthening the economic, social and cultural life of its diverse community. The college promotes student success by providing high-quality, flexible, accessible educational programs and services; advancing pluralism, inclusion and global awareness; and acting as a catalyst and collaborator for a vibrant region.

Core Themes: *Mission Alignment*

Student Success

BC supports the success of all students in meeting their educational goals through its commitments to open access learning; to offer a portfolio of appropriate and well-chosen educational programs, services, and activities; and to its ongoing attention to student persistence and educational attainment.

Teaching and Learning Excellence

BC prepares and enables excellence in teaching and learning through its commitments to ensure relevance, responsiveness, and inclusiveness of curriculum; to maintain an effective teaching environment by supporting the teaching and professional achievement of all faculty; to provide for the accessibility of quality learning support services; and to monitor the academic and professional success of all students.

College Life and Culture

BC values a learning and working environment through its commitments to support a campus environment that is diverse, inclusive, open, safe, and accessible; to model a college community that affirms and embodies pluralism and values collaboration and shared decision making; and to honor and practice sustainability, creativity and innovation.

Community Engagement and Enrichment

BC strives to be a leader and partner in building a strong and vibrant region through its commitments to collaborate with businesses, industries, local school districts, primary transfer institutions, alumni, donors, and governmental and social services organizations to develop and refine educational programs that prepare individuals for academic success, employment, and lifelong learning; and to provide programs and space for use by the community at large.

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**



A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Wednesday, November 18, 2015. The business session will begin at 2:00 pm in room D106. Steve Miller, Chair, will preside.

AGENDA

12:00 PM	WORKING LUNCH AND EXECUTIVE SESSION (A201) There will be an executive session to consider a site or acquisition of real estate; to consider if other real estate may be offered for sale; and collective bargaining.		
1:00 PM	STUDY SESSION (D106) Competency Based Education	Nielsen	
1:30 PM	STUDY SESSION SBCTC Allocation Model	White	
2:00 PM	BUSINESS SESSION (D106)		
	I. Call to Order		
	II. Roll Call and Introductions		
	III. Consent Agenda		
	A. Approval of Agenda for November 18, 2015		3
	B. Meeting Minutes from September 16, 2015		5
2:05 PM	IV. Constituent Reports		
	A. Faculty	Stiehl	
	B. Classified Staff	Turnbull	
	C. Foundation	King	
	D. Student	Amare	
2:45 PM	V. Monitoring Reports (reports for this meeting in bold)		
	A. Student Success	All	9
	B. Instruction	All	11
	C. Economic and Workforce Development	All	13
	D. Student Affairs	All	14
	E. Equity and Pluralism	All	16
	F. Institutional Advancement	All	17
	G. Information Technology	Quarterly	18
	H. Capital Facilities	Quarterly	19
	I. Finance	Quarterly	21
	J. Human Resources	Quarterly	23

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

	K. Enrollment Report	Quarterly	24
	L. Budget and Legislative Developments	As needed	
	M. Marketing and Public Relations	As needed	
3:15 PM	VI. Information Items		
	A. Discussions with Washington State University	Rule	
	B. International Agreements	Rule/Karim /Campbell	
3:45 PM	VII. Action Items		
	A. Board of Trustees Meeting Dates for 2016-2017	Corcoran	27
4:00 PM	VIII. First Read		
	A. Tuition Waiver Policy	Karim	29
4:15 PM	IX. Board Reports		
	A. ACT Board of Directors		
	B. ACT Legislative Committee	Miller	
	C. Foundation Liaison	Heu-Weller	
	D. Individual Member Reports		
4:25 PM	X. President's Report	Rule	
4:35 PM	XI. Unscheduled Business/Community Testimony		
4:50 PM	XII. Adjournment		
	<i>Time and order are estimates only and subject to change.</i>		

BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON

A special meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on September 16, 2015 at Bellevue College 3000 Landerholm Circle SE, Bellevue, Washington. Mr. Steve Miller, Chair, presided.

EXECUTIVE SESSION

The executive session was called to order at 12:00 pm. Steve Miller announced that there would be an executive session for approximately an hour to review the performance of a public employee and to consider candidates for tenure. The executive session was extended and adjourned at 1:20 p.m.

STUDY SESSION

Vice President Ray White introduced Brodie Bain with the Perkins Will architectural firm who shared the strategies for creating the Campus Master Plan.

BUSINESS SESSION

The business session was called to order at 1:58 p.m.

I. **ROLL CALL**

Dr. Chin, Ms. Heu-Weller, Mr. Miller, Mr. Fukutaki and President Rule were present.

II. **CONSENT AGENDA**

Lisa Chin made a motion to approve the consent agenda. Merisa Heu-Weller seconded the motion.

The motion passed.

III. **CONSTITUENT REPORTS**

Faculty Report

Doug Brown and Chace Stiehl, Bellevue College Association of Higher Education, reported on the following items:

- Introduction of Chace Stiehl as the incoming BCAHE President and noting that this was Doug Brown's final report
- Faculty participation in discussions with WSU
- Working with the Board for legislative change

Classified Staff Report

Becky Turnbull, representing classified staff, reported on the following items:

- Appreciation of the work of classified staff.
- Activities of the professional development committee
- STAACC Conference – 11 BC employees attended

ASG Report

ASG President Gebriel Amare introduced the ASG team for 2015-2016 and asked them to share their focus for the upcoming year. After the introductions, Gebriel reported on the following items:

- Camp Casey Leadership camp.

- Speaker system for the cafeteria
- Connecting with staff on campus.

Foundation Report

Rebecca Chawgo began the report and Dale King joined to report on activities completed over the summer and upcoming events.

- Costco is funding a scholarship
- Walmart will fund Vets Connect initiative.
- Mini grants open at the end of the month.
- Started distribution of 50 new \$1000 scholarships for feeder high schools and specific programs.
- Annual luncheon is scheduled for April 27th
- First OLS fundraiser
- BC Quarterly is scheduled for September 26th - Beer & Chili
- Robin and Dave Nelson Plaza Dedication is September 23rd at 3:00 PM

Mareth Flores introduced the WE are BC campaign

IV. **MONITORING REPORTS.**

The board reviewed the monitoring reports and expressed appreciation for the student success numbers.

V. **INFORMATION ITEMS**

A. Discussions with Washington State University

Russ Beard shared the status of the discussions with Washington State University. He shared a draft of a shared vision statement with WSU. Work groups have been formed and have begun to meet. There are 7 groups. Looking for the biggest issues. Vision statement will assist with legislative requests. Goal is completion by mid-November. Next town hall is Oct. 6th at Lincoln Square. Lisa Chin offered to help with industry contacts. One of the committees is a governance workgroup. Lisa Chin and Steve Miller will serve on the committee.

VI. **ACTION ITEMS**

A. Policy 2950 – Accommodations for Reasons of Faith and Conscience.

Ata Karim presented the policy for accommodating students for reasons of faith and conscience.

Motion 24:15

Lisa Chin made a motion to approve the policy. Richard Fukutaki seconded.

The motion was approved.

- B. Policy 3110 – Awarding of credit for non-traditional learning
Tom Nielsen presenting the policy changes for Policy 3110.
-

Motion 25-15

Merisa Heu-Weller made a motion to approve policy 3110. Lisa Chin seconded.

The motion was approved.

- C. Policy 3200 – Student Academic Standing
Tom Nielsen presented the policy 3200 noting that it is designed to provide a foundation for procedures already in place.
-

Motion 26-15

Richard Fukutaki moved to approve policy 3200. Merisa Heu-Weller seconded

The motion was approved.

- D. Tenure Recommendation
-

Motion 27-15

Lisa Chin moved to grant tenure effective spring quarter 2016 for Linda Schinmann, Health Sciences, Education and Wellness Institute, (Radiation Therapy). Richard Fukutaki seconded.

The motion was approved.

- E. Annual Contract

The annual contract for the chief executive officer was reviewed during executive session.

Motion 28:15

Merisa Heu-Weller moved to approve the amended contract for Dr. David Rule. Lisa Chin seconded.

The motion was approved.

VII. **FIRST READ**

- A. Board meeting dates for 2016-2017

VIII. **BOARD REPORTS**

ACT –No report

ACT Legislative Committee –Legislature is out of session. Look at scheduling legislators in December. Make sure they are included in 50th anniversary events.

Foundation Liaison – A recap of foundation activities over the summer was provided.

Individual Member Reports-No reports.

IX. **PRESIDENT’S REPORT**

President Rule reported on the following items:

- New entry way to campus with the 50th anniversary banners.
- Robin and Dave Nelson Plaza Dedication
- Incoming student fair was yesterday. New students clubs and signups.
- Encouraged trustees to contact governor’s office to move forward on student trustee.
- Traffic flow has been changed between parking garage and student affairs. Crossing guards will be stationed at sidewalks during peak times.
- The board room renovation will begin shortly.
- SBCTC discussions regarding baccalaureate degrees at community colleges.

X. **UNSCHEDULED BUSINESS**

There was no unscheduled business.

XI. **ADJOURNMENT**

There being no further business, the meeting of the Board of Trustees adjourned at 4:46 p.m.

Steve Miller, Chair
Board of Trustees

ATTEST:

Lisa Corcoran
Secretary, Board of Trustees
Community College District VIII



STUDENT SUCCESS

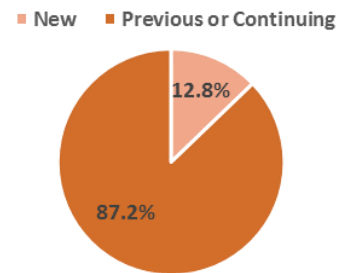
RETENTION

This month the Student Success Monitoring Report was a collaborative effort with the Dean of Student Success, Ana Blackstad, and designed to coordinate with the Student Affairs Monitoring Report. This report focuses on students enrolled in Bellevue College (BC) postsecondary classes¹ from fall 2014.

Key Points

- 12,647 students in postsecondary classes
- Just over 12% are taking their first BC postsecondary class (**Chart 1**)
- Whether new or continuing, about 97% enrolled for 5 or more credits

Chart 1. Fall 2014 Postsecondary Students



Performance and Persistence

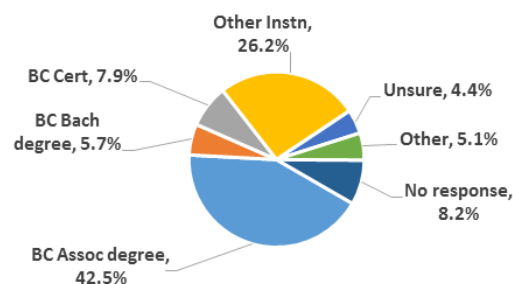
The notion of persistence assumes that every student who enrolls in a given term is expected to enroll in subsequent terms. However, without knowing a student’s education plan, measuring persistence purely based on an expectation of continuous enrollment could result in misguided policies and procedures.

Since 2011, students have been asked each quarter when they register how they plan to use the credits they will earn at BC. This is one of several questions asked of students regarding their educational goal while attending BC.

Chart 2 shows the distribution of new fall 2014 postsecondary students by education plan.

- More than eight out of ten students (82.3%) were in pursuit of a higher education credential.
- The majority of new students (56.1%) indicated they were interested in earning some form of a BC credential—certificate or associate or bachelor’s degree.
- Another 26.2% were using their BC credits for admission to, or completion of, a credential at another institution.

Chart 2. New Fall 2014 BC Postsecondary Students Education Plans (n=1,623)



¹ *Postsecondary* is defined as courses that either directly contributed to a certificate or degree (college-level) or are below college level in math or English (pre-college). Such courses are recognized as eligible for federal financial aid.

Chart 3 shows the attainment levels of these new students by their education plans.

- More than three-fourths of new fall 2014 students who were pursuing a credential either at BC or elsewhere completed the quarter with a 2.0 or higher GPA.
- Those who were “Unsure” about how they would use their fall 2014 BC credits (4.4%) had the lowest percentage of GPAs at or above a 2.0.

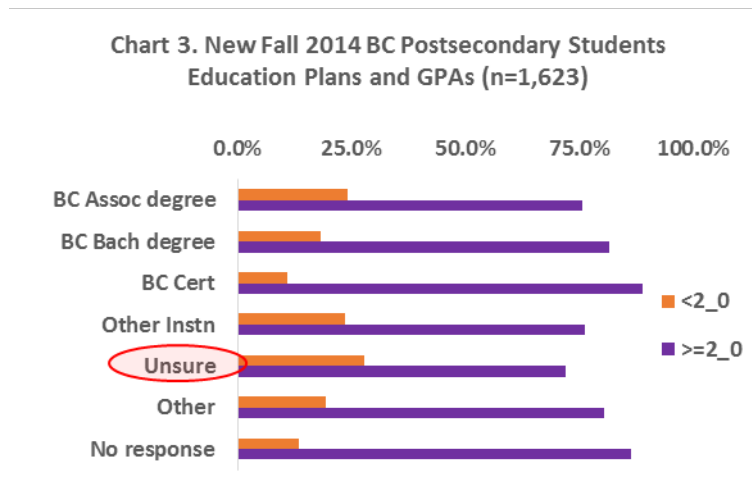


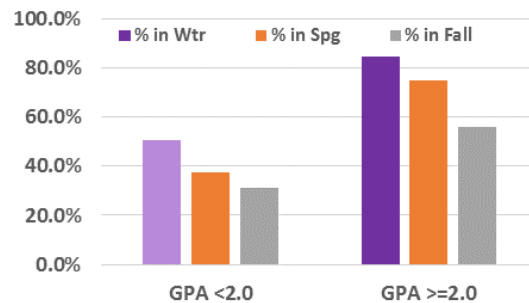
Chart 4 shows the persistence of students based on the GPA earned fall 2014. Of all BC credential-seeking students,

- 77.3% students enrolled winter 2015
- 66.7% enrolled spring 2015
- 50.9% enrolled fall 2015

Overall, students who identified as pursuing a BC credential and earned a fall GPA at or above 2.0 had noticeably higher rates of persistence than those who performed below the 2.0 GPA level.

- winter = 84.7%
- spring = 74.9%
- fall = 56.2%

**Chart 4. New Fall 2014 BC Postsecondary Students Pursuing a BC Certificate or Degree
% Enrolled Winter 2015 by Fall GPA**



Next Steps

As the new Academic Standing policy is implemented, staff in the Office of Effectiveness and Strategic Planning will work closely with Student Affairs staff to develop better ways of identifying students who might benefit from specific interventions that will improve their success at BC.

Report by: Patty James, Associate Vice President, Effectiveness and Strategic Planning
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INSTRUCTION



SUPPORTING STUDENT SUCCESS THROUGH CHANGES TO LATE ENROLLMENT PRACTICES

Key Points

- In collaboration with Student Affairs, and in alignment with the Core Themes of Student Success and Teaching and Learning Excellence, the Office of Instruction convened a task force to conduct an analysis of Bellevue College enrollment practices to determine if late enrollment policies contributed to low student success rates.
- The task force concluded that in years past, the College's effort to maximize enrollment led to policies allowing students to enroll as late as the tenth day of the quarter, and to sign-up on numerous course waitlists. They determined that the following issues resulted from these policies:
 - Since 2013, increasingly greater numbers of students were registering for classes on the third through tenth day
 - Greater numbers of administrative drops for non-payment were processed
 - Students experienced delays in
 - financial aid disbursement
 - ordering and obtaining books
 - obtaining access to online instructional materials
 - Management of course waitlists included automated enrollment of waitlisted students as seats became available through the third day of the quarter. Students who did not pay attention to the waitlist notification of late enrollment sometimes received F grades for courses they never attended.
 - Unnecessary course cancellations occurred due to unreliable enrollment forecasting.
- The task force agreed that these policies were not contributing to student success; rather they implicitly communicated the wrong message to students about the importance of timely enrollment. Work began to develop new policies and a plan to introduce them to stakeholders.
- The task force conducted a student focus group as part of this work and developed new registration policies focused on shifting the culture from "Just in Time Enrollment" to "Success Starts on Day One." A major marketing campaign began in fall quarter 2014 to acquaint students, faculty and staff with new deadlines, procedures and protocols that would be implemented in winter quarter 2015.
- Changes to practices include:
 - The establishment of an admission deadline in alignment with the financial aid deadline. This has set the stage for a more orderly registration sequence.
 - Promotion of the NelNet payment plan and the adjustment of the drop policy to exclude students who have some payment activity. This has reduced the administrative load for faculty, enrollment services, and students.

- Instructor initiated drop for students who do not attend the first days of class or contacted the instructor. This change reduces students' unintended failure and improves overall success and completion rates.

Data on registration activity after the start of the quarter

	Winter 2014	Winter 2015
1 st week	4466 (2377 online days 1-3)	3549
Days 1-2	1960	1711
2 nd week	1023	260
	Spring 2014	Spring 2015
1 st week	3289 (2042 online days 1-3)	2503
Days 1-2	1844	1000
2 nd week	750	264
	Fall 2014	Fall 2015
1 st week	3589 (1884 online days 1-3)	2358
Days 1-2	1471	678
2 nd week	693	197

Data show number of course-add transactions. Includes open registration during days 1-3 for 2014.

Analysis:

The new registration deadlines have significantly reduced registration during the second week of the quarter. The volume of registration in the first week of the quarter is reduced compared to the prior year, but is increased when open registration (under prior deadlines) numbers are removed.

Next Steps:

- Increase the number and diversity in late start classes to accommodate students who have not registered on time.
- Increase the marketing for the NelNet payment plan to ease the financial stress that motivates some students to enroll later.
- Phase-in an earlier enrollment deadline with the last day of all enrollment *before* week one.
- Improve the messaging to students to clarify the deadlines and procedures.
- Implement a progressively increased late registration fee. Currently there is no late registration fee during days 1-5 followed by a \$144.00 per class late registration fee days 6 and beyond.

Report by: Tom Nielsen, Vice President, Instruction
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ECONOMIC & WORKFORCE DEVELOPMENT



ENVIRONMENTAL SCAN INITIATIVE & WIOA UPDATE

Key Points

Economic and Workforce Development (EWD) is embarking on an environmental scan initiative that will include a SWOT Analysis, benchmarking other colleges, competitive analysis, demographic data, and labor market analysis. This will determine the current state of Continuing Education and Workforce Education to inform decisions and direction regarding future programming. This process serves as a precursor to developing a strategic plan that will support the overall strategic objectives of Bellevue College. The team is divided into the following groups: Marketing, Programs, Operations, Business Development (Customized Training), Workforce Education, and Community Education.

Next Steps

Groups will seek input from external stakeholders (advisory board members) and internal stakeholders (program coordinators, deans, faculty, etc.) from other areas of the college.

Key Points

EWD has participated in a number of listening sessions on the new Workforce Innovation Opportunity Act (WIOA), formerly known as the Workforce Investment Act (WIA). The following changes have occurred that can prove impactful for Bellevue College programs:

- Greater emphasis on incumbent worker retraining to assist existing employees to become upskilled and eligible for more pay and promotions.
- Greater emphasis on supporting out-of-school youth, 75% of the funding designated for out-of-school youth ages 18-24.
- Provide work-based learning opportunities and internships.

Next Steps

Continue to participate in listening sessions and ensure that all staff are informed of changes.

Report by: Albert Lewis, Vice President, Economic & Workforce Development
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STUDENT AFFAIRS



REVISED ACADEMIC STANDING POLICY:

EARLY ENGAGEMENT WITH STUDENTS IN ACADEMIC DIFFICULTY

Student Affairs in collaboration with Office of Instruction revised the Academic Standing Policy that permits the institution to intervene with students after the first quarter of academic difficulty in an effort to support student success. The Board approved changes to Policy 3200 – Student Academic Standing at the September 16, 2015 meeting. The policy goes into effect fall quarter 2015.

Implications: This early engagement is expected to have positive impact on the successful retention and timely completion of course work. Furthermore it is expected that this early intervention will safeguard the students against loss of their financial aid eligibility which can create a huge barrier to retention and completion for students on financial aid. The revised policy is dynamic, progressive and developmental in nature and permits for increasingly intrusive interventions with students who continue to struggle academically.

Revised policy	Previous policy
<p>Academic Warning</p> <ul style="list-style-type: none"> • Students carrying 5 or more credits will be placed on Academic Warning at the end of any quarter in which their quarterly GPA is below 2.0. • Students will be sent a letter that offers effective study tips and strongly encourages students to take advantage of college support resources (counseling, advising, workshops, tutoring, etc.) for educational planning. 	<p>No Warning status</p>
<p>Academic Probation</p> <ul style="list-style-type: none"> • Students carrying 5 or more credits will be placed on Academic Probation at the end of any quarter in which their quarterly GPA is below 2.0 for a <u>second consecutive quarter</u>. • Students required to: <ul style="list-style-type: none"> • Complete an Academic Probation Contract that outlines steps for improving the student's academic performance. 	<p>Academic Probation</p> <ul style="list-style-type: none"> • Allowed students to accumulate 30 college level credits with a grade point average below 2.0 • Students were also placed on academic probation if they failed to complete 75 percent of the credits attempted over 3 consecutive quarters or withdrew from more than 25 percent of their attempted credits over 3 consecutive quarters. • Students were required to meet with a counselor to create a success plan.

<ul style="list-style-type: none"> • Meet with an Academic Advisor, Counselor, or designated Faculty member; or • Attend and actively participate in an Academic & Study Skills workshop; or • Successfully complete an online Academic & Study Skills workshop. • Online registration is blocked 	<ul style="list-style-type: none"> • Registration blocked
<p>Academic Dismissal</p> <p>1 Quarter Dismissal</p> <ul style="list-style-type: none"> • Students carrying five or more credits will be placed on 1 Quarter Academic Dismissal at the end of any quarter in which their quarterly GPA is below 2.0 for a <u>third consecutive quarter</u>. <p>4 Quarter Dismissal</p> <ul style="list-style-type: none"> • Students carrying five or more credits will be placed on 4 Quarter Academic Dismissal at the end of any quarter in which their quarterly GPA is below 2.0 for a <u>fourth consecutive quarter</u>. <p>Reinstatement</p> <ul style="list-style-type: none"> • Appeal process available for academic dismissal 	<p>Academic Dismissal</p> <p>Students were allowed to earn <u>60 cumulative GPA credits</u> with a cumulative GPA below 2.00 before being placed on academic dismissal for one year.</p> <p>Reinstatement</p> <p>Student had to meet with the Dean of Student Success for future registration.</p>

Next steps:

- First group of <2.0 students will go on academic warning after fall quarter grades are posted.
- Train counselors, advisors and selected faculty on the new process and their responsibilities by winter quarter.
- Developing a quarter-long academic skills support course for students to be implemented, Spring 2016.

Report by: Ata U. Karim, Vice President of Student Affairs
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EQUITY AND PLURALISM



FACULTY/STAFF OF COLOR CONFERENCE 2015

Bellevue College sponsored forty faculty, staff and administrators to attend the 20th annual Washington State Faculty/Staff of Color Conference in Bellingham, Washington. The college was very involved in leading, presenting and supporting the conference. Beabe Akpojowvo, assistant to the Vice President for Diversity, served as this year's conference co-chair. Dr. Sayumi Irei presented a workshop and Yoshiko Harden served as panelist on the plenary session on women of color in leadership. President's Cabinet members, Dr. David Rule, Albert Lewis, and Russ Beard also attended the conference.

Future Events

On January 30, 2016, the Diversity and Equity in Higher Education and Professional Development (DEHPD) is holding a one-day conference on recruitment and retention of diverse faculty and staff at Bellevue College. The conference will focus on strategic, concrete steps colleges can take to design and implement recruitment and hiring practices to diversify faculty, staff and administrative ranks.

Report by: Yoshiko Harden, Vice President for Diversity/Chief Diversity Officer
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INSTITUTIONAL ADVANCEMENT



Key Points

- The We are BC campaign is off to a great start with the faculty and staff participation rate increasing from 3% to 13%! Our challenge goal is to reach 30%. The Foundation's year end fundraising efforts will kick off on December 1st on #GivingTuesday providing faculty and staff, current and lapsed donors, and prospects an opportunity to become a Founding Member of the We are BC campaign by December 31st.
- A media interview by Ana Blackstad (highlighting BC's Behavior Intervention Team) was telecast on King 5.
- The fall issue of the Exceptional magazine is in distribution.
- 50th Anniversary branding campaign highlights include: sponsorships of the College Success Foundation Empowering Youth Luncheon, Seattle Met and Seattle Foundation's Light A Fire Award and Greater Seattle Links Evening of Excellence program.
- The Foundations' appreciation event for the various BC Advisory Boards was held on October 27th. Dedication ceremonies were held for the Robin and David Nelson Student Plaza on September 23rd and the T Building on October 29th.
- The IA Division's creative services team received Medallion Awards at the October conference of the National Council of Marketing and Public Relations:
 - GOLD Poster – The Witch of Blackbird Pond
 - GOLD Print Ad Series – 50th Anniversary Ads
 - SILVER Print Ad, Single – USA Today ad – Education Remains the Key
 - SILVER Logo Design – Disability Resource Center logo
 - SILVER Newsletter – GloBelleView
 - SILVER Online Advertising – Give Big
 - SILVER Postcard – We want to hear from you
 - SILVER Poster – Support & Engage Immigration & Human Rights
 - SILVER Poster – Triple Feature: The History of Film and Music
 - SILVER Viewbook
 - BRONZE Logo Design – RISE logo
 - BRONZE Magazine – Exceptional
- Lauren Harden was selected as the Scholarship and Programs Manager and will join the IA team in late November.
- Dr. Barge will present "African-American Women and Work-Life Integration from a Collectivist Perspective at the Oxford Women's Leadership Symposium in December.

Report by: Dr. Gayle Colston Barge, VP Institutional Advancement
gayle.barge@bellevuecollege.edu

Key Points

Case Management

- ITS is in the build phase of a case management solution. Leveraging the Microsoft Dynamics platform, the college will begin a phased implementation of a case management tool that will allow us to better understand and guide the student experience. Two main goals will be achieved with this initiative; the first is to have a single record that contains all of a student's information, the second is a further step in having data that tells the story of the student experience at Bellevue College and subsequently feed predictive analytics tools that can enable us to further the success of our students.

Technology Plan

- ITS has contracted with Sadlouskos Consulting to produce a technology plan that will continue the work of the 2013 plan, "Strategy vs Reaction". Many stakeholders have been interviewed to gather input for this plan and now research is being conducted to understand industry trends and the best direction for technology at Bellevue College. Presentation of the plan will take place in early 2016.

CAPITAL FACILITIES



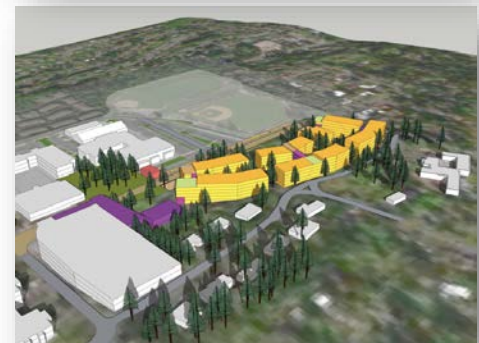
T-Building Construction: The T-Building is now open for campus use. The project began in summer 2013 and was completed summer 2015. All departments within Health Sciences have occupied the building. The main administrative offices for the division are also housed on the second floor of the building. The project was delivered on budget.

B Building RISE/Physics Remodel: BC has hired Schacht Aslani Architects to redesign the second floor of the B building to house the RISE Center and Physics labs. The project is nearing the end of schematic design phase. Construction will begin winter quarter 2017.

Student Housing: These images show potential student housing which will be a three phase project. The construction work for Phase I will begin fall 2016. Phase I will provide 350 beds in apartment style units.

BC has hired NAC Architects to design student housing. The feasibility and house plan is nearing completion for Phase I. The contractor selection process will begin shortly.

Athletic Field Improvements: BC has selected Zervas Architects and their consulting team to design the soccer/softball field upgrades. The project scope will only include artificial turf and lighting. Construction will begin March 2016.



Board Room Remodel: The Board room is currently closed for construction. The contract has been awarded and the construction will begin soon. The redesign will change the orientation so that the front of the room will be the south wall. Work will be completed March 2016.



Student Lunch Prep Remodel: The student lunch prep area and staff lunch room is being renovated and will re-open at the end of November for student and staff use.

Master Planning: The master planning process will be completed by summer 2016. BC hired Perkins +Will early this summer. They are currently meeting with all departments and students on campus gathering space needs information. They are collaborating with a BC steering committee to establish infrastructure goals and projections based on needs and enrollment. This study will provide BC with a ten-year infrastructure plan and a 30-year vision.

Other Repair Projects:

- Early Learning Center roof and repairs – Construction summer 2016
- C,D & E buildings transformer switch replacement – Construction summer 2016
- Exterior stairway replacement – Construction summer 2016

Report by: Ray White, VP for Administrative Services
ray.white@bellevuecollege.edu

FINANCIAL REPORT



FOR PERIOD JULY 1, 2015 TO SEPTEMBER 30, 2015

1. How has the financial environment changed since the current budget (Jun-14) was built?

In spite of weak state enrollments, overall enrollments are consistent with budget projections. Several assumptions used to build the current budget (May 2014) however, have proven to be conservative. For example, state support for COLA funding and the backfill of the tuition reduction has not been as negative as expected. A mid-year review has identified that the net financial position of the college is now projected to be more favorable by \$700k. As a result, a secondary process was conducted to determine which unfunded measures could now be included (see below).

2. How do actual revenues and expenditures compare to budgeted?

Revenues and expenses are consistent with expectations. Although performance in several of the proprietary lines (bookstore, food service, and print services) has improved, the growth in revenues between this year and last are mostly attributed to pass-through funding for such things as tuition backfill, COLAs and health care.

NET GAIN(LOSS) Analysis Operating Funds For the Period Ending SEPTEMBER 30, 2015					
		FY 16 BUDGET	FY 16 ACTUAL	FY 15 ACTUAL	Actual % of Budget YTD
OPERATING FUND:					
STATE OPERATING	ALLOCATION	\$32,133,953	\$4,974,260	\$4,420,063	15.48%
	REVENUE	\$20,971,517	\$9,988,597	\$10,811,727	47.63%
	RESERVE	\$1,704,462	\$1,185,496	\$1,198,653	69.55%
	EXPENSE	\$54,809,932	\$12,079,392	\$10,907,405	22.04%
DEDICATED LOCAL					
	REVENUE	\$18,949,957	\$6,222,244	\$6,882,185	32.84%
	EXPENSE	\$18,679,113	\$4,120,986	\$4,020,614	22.06%
GRANTS & CONTRACTS					
	REVENUE	\$24,911,189	\$4,512,405	\$3,760,823	18.11%
	EXPENSE	\$24,911,189	\$3,084,584	\$2,603,664	12.38%
PROPRIETARY:					
	REVENUE	\$15,779,602	\$4,861,140	\$4,764,545	30.81%
	EXPENSE	\$15,666,951	\$3,924,184	\$3,540,077	25.05%

3. Are there reasonable explanations for significant variances?

- State Operating** reflects higher YTD allocations and lower revenues than last September. Tuition is down due to both a 5% tuition reduction as well as lower enrollments. Allocations reflect the state's tuition back-fill, additional funds for T-building operations, cost of living increase funding, and increased healthcare cost funding. State operating expenses also increased from last September due to cost of living increases, health increases, and increases in faculty and other salaries.

- **Dedicated local** revenues are lower than last September due to lower Continuing Education program revenues and transfers to the capital fund. Expenses increased primarily due to healthcare and salary cost increases for self-support programs.
- **Grants and contracts** revenues are up from last September primarily due to increases in the Department of Labor grant, and international program revenues. Expenses are also up due primarily due to increases in the Basic Food Employment & Training (BFET) program expenses, and international program expenses.
- **Proprietary** revenues and expenses increased relative to last September. Revenue increased primarily due to improved sales in the cafeteria revenues compared to last year when the cafeteria was closed for a major plumbing repair. The bookstore increased revenues slightly but had lower net income due to purchasing for both fall and winter quarter books and retail inventory. The print center increased sales and had an improved net income compared to last year.

Revolving Quarterly Review - Mid-Year Review

A mid-year financial review conducted in October showed the net position of the college to be better than originally projected in the budget planning process. As a result a secondary process was conducted to determine which previously unfunded measures could now be included in the ongoing operating budget.

HR Generalist Positions (3 net)	67,196
Media Producer	42,000
Outreach Coordinator	55,323
Deaf Specialist	63,577
Program Spec 3-Autism	65,535
Student Conduct Officer	82,080
2 Student Success Coaches	140,000
TOTAL ADDITIONS	\$ 515,711

All of the additions are for permanent staff positions (a total of ten). Half of these are existing, temporarily-funded positions that are becoming permanent and the rest represent new positions that will support Bellevue's strategic initiatives.

Report by: Ray White, Vice President of Administrative Services
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HUMAN RESOURCES



Key Points

- **HR Procedural Updates-**

Over the next few months, Human Resources will evaluate many of the hiring, onboarding and employment procedures implemented across campus. One of the first addressed will be the New Hire Orientation/Onboarding process. In addition to an update to various policies, Human Resources will also review and update both the Employee and Administrator Handbooks. The purpose of these reviews is to allow policies to more accurately reflect the practices of the College.

- **Recruitment**

Human Resources is in the process of completing recruitments for seven non-adjunct or temporary positions. In addition to those recruitments, HR is working with Ryan Law as recommended by a Representative of the Assistant Attorney General to complete three permanent residency sponsorships.

- **Training-**

In 2015, the WPEA and WFSE contracts were renegotiated. As a follow up to those renegotiated agreements, Human Resources has offered several trainings to update staff and supervisors on the changes to the Agreements.

- **Benefits-**

In the fall, Human Resources focuses on changes to the employee benefit plans. During the Open Enrollment that began on November 1, 2015, employees will have three additional medical plans. Human Resources recognizes the importance of the incorporating all available benefit options to maximize coverage. To this end a representative from the Social Security office was invited to talk to employees about the Social Security process – how & when to file, how benefits are calculated, deceased and/or divorced spousal benefits, etc. There was a very positive response to this event.

Additional efforts to educate employees on the benefit packages available include brown-bag lunches, informational emails, BC Portal updates, and one-on-one counseling. Human Resources has also initiated more one-one-one benefits enrollment sessions with incoming employees and decreased response time to typically same day for employee benefit questions.

To best manage benefit costs, Human Resources has collaborated with Payroll for faster communication regarding deduction changes, employees reaching maximum plan limits (SRA's, HSA's specifically), retirement reporting, health care billing and payroll adjustments.

Report by: Aaron Hilliard, Vice President of Human Resources
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ENROLLMENT REPORT



TOTAL ENROLLMENT SUMMER QUARTER 2015

Description

The college continually monitors and analyzes enrollment statistics and trends, particularly during registration and enrollment periods. Enrollment updates are regularly provided to the entire college during that time. Downward and upward trends are analyzed, and strategies are put into place to address areas of concern. As part of the strategic enrollment and planning process, each quarter, an enrollment report for all fund sources (state-funded, self-support and other) is compiled for review and discussion.

Analysis

The Enrollment Report indicates that combined FTES reflect an increase in overall enrollment, with the final tally over five percent higher than that for Summer Quarter 2014-15. The report documents notable growth in the Institute for Business and Information Technology (iBIT) for programs such as Marketing, Business Intelligence and Digital Media Arts. Social Science programs such as Criminal Justice and Economics also experienced an increase. Health care programs overall experienced a downturn; however, enrollments continue to increase in programs such as Diagnostic Ultrasound, Radiologic Technology, and BSN Nursing. The report reflects impressive increases in English Language Institute's University Preparation program and Tech Prep enrollments. Targets for 2015-16 were set using the actual values from last year.

For Summer 2015 Bellevue College exceeded targets by 225.1 FTES or 5.5%

- Arts and Humanities Division were down from their target by 5.6 FTES or 0.6%
- IBIT Division exceeded their target by 5.9 FTES or 1.8%
- Health Science Division (non-self-support) were down from their target by 8.7 FTES or 3.3%
- Science Division were down from their target by 17.8 FTES or 1.6%
- Social Science Division exceeded their target by 50.0 FTES or 7.3%
- Other Programs exceeded their target by 201.2 FTES or 24%

Background/Supplemental Information

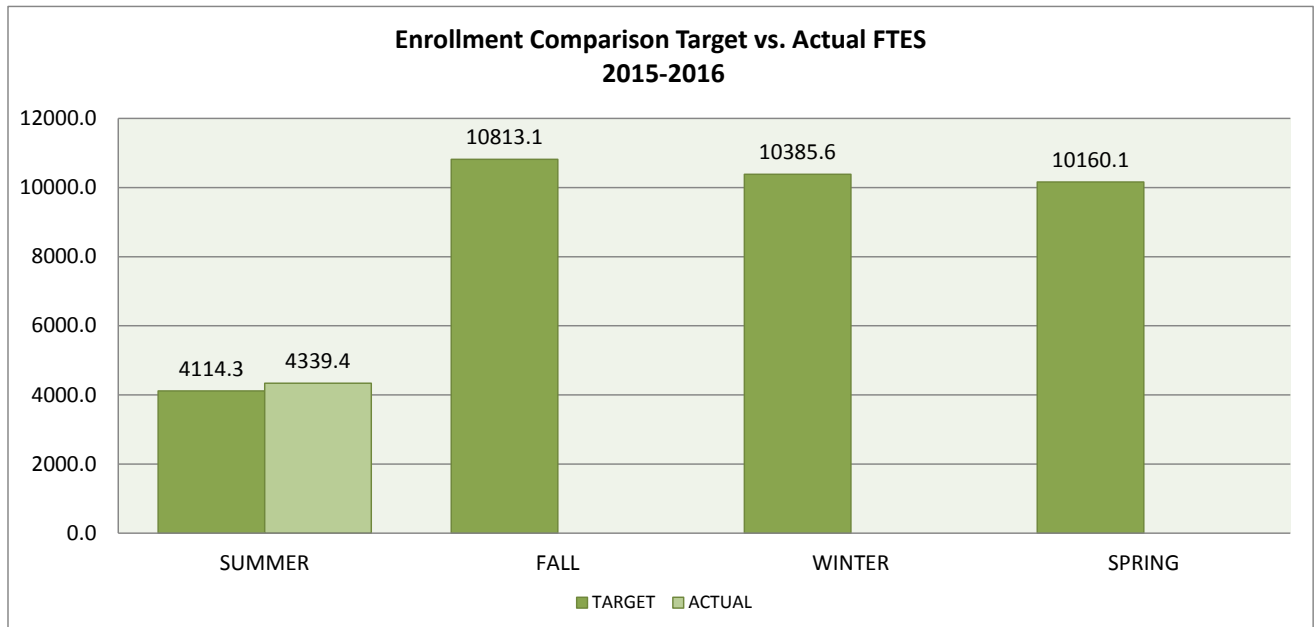
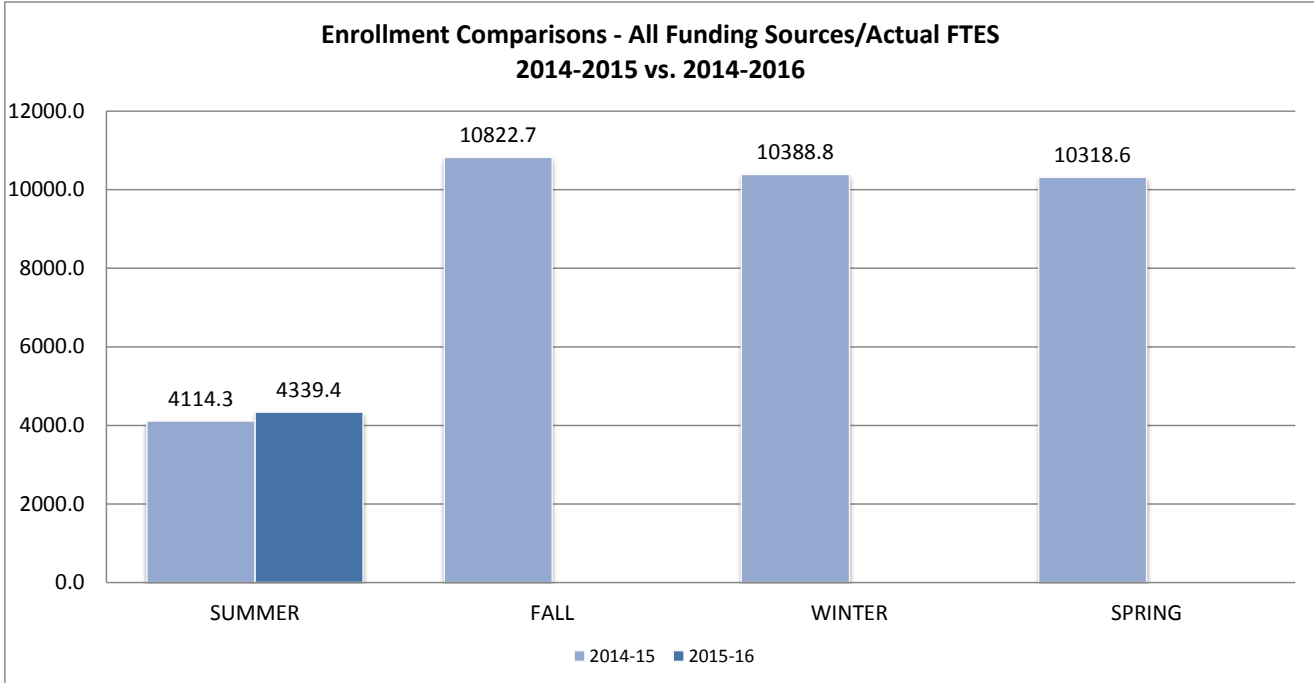
Attachment A:

- Enrollment Comparison: Target vs. Actual FTES – Summer Quarter 2015
- Enrollment Comparison For All Funding Sources: Actual FTES 2015-2016 vs. 2014-2015

Prepared by: Tom Nielsen, Vice President, Instruction
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TOTAL COLLEGE									
All Divisions & Miscellaneous Programs	Summer FTES Target	Summer 2015 FTES	# Difference	% Difference					
	4114	4339	225.1	5.5%					
Division	Summer FTES Target	Summer 2015 FTES	# Difference	% Difference	Division	Summer FTES Target	Summer 2015 FTES	# Difference	% Difference
Arts & Humanities	903	897	-5.6	-0.6%	Business (IBIT)	320	326	5.9	1.8%
Humanities	0	0	0.0	0.0%	Accounting	33	37	3.7	11.1%
Art	41	55	14.1	34.4%	Sustainable Business Practices	4	0	-4.3	-100.0%
Applied Linguistics	0	0	0.0	0%	Information Tech	16	18	2.0	12.5%
Communications	201	202	1.0	0.5%	Business Management	63	57	-6.7	-10.5%
Dance	3	0	-3.2	-100.0%	Marketing	14	22	8.3	60.9%
Drama	12	8	-4.1	-34.9%	Business Tech System	105	94	-10.9	-10.4%
English	322	306	-16.2	-5.0%	Business Intelligence	19	32	13.7	73.3%
World Language	72	77	4.7	6.5%	Network Services	12	0	-11.7	-100.0%
Interior Design	17	11	-5.7	-34.2%	Programming	10	9	-1.3	-12.9%
Music	71	63	-7.7	-10.8%	Technical Support	0	11	14.3	9.1%
Philosophy	45	48	3.0	6.6%	Digital Media Arts	43	46	23.3	35.0%
ABE/GED	39	44	4.5	11.5%					
DEVED/ID	0	0	0.0	0.0%	Science	1103	1085	-17.8	-1.6%
ESL	79	83	7.5	10.5%	Astronomy	44	48	3.6	8.1%
					Biology	222	234	12.1	5.5%
Health Sciences	267	258	-8.7	-3.3%	Botany	4	8	3.2	72.7%
Diagnostic Ultrasound	38	44	5.8	15%	Chemistry	246	227	-19.5	-7.9%
Early Childhood Educ	13	18	4.5	34%	Computer Science	43	40	-3.3	-7.7%
Education	10	7	-3.3	-33%	Environmental Science	18	16	-2.0	-11.1%
Health	0	0	0.0	0%	Engineering	0	0	0.0	0.0%
Indiv Studies	0	0	0.0	0%	Geology	17	14	-2.5	-15%
Imaging	0	0	0.0	0%	I.D. Math	104	109	5.7	5.5%
Nursing	21	15	-6.5	-31%	Math	304	298	-6.4	-2.1%
Nuclear Medicine Tech	8	6	-2.0	-25%	Meteorology	10	7	-2.7	-27.6%
Parent Ed	0	0	0.0	0%	Oceanography	14	18	3.6	25.7%
Physical Development	19	21	2.2	12%	Physics	77	68	-9.6	-12.4%
Radiologic Technology	44	46	2.1	5%	Other Programs	839	1040	201.2	24.0%
Radiation Therapy	14	12	-2.4	-17%	Alcohol/Drug	17	21	3.60	20.8%
Recreation Education	0	0	0.0	0%	BAA Interior Design (FS5)	8	3	-4.87	-63.5%
Health Professions	65	64	-1.0	-2%	BSN Nursing (FS5)	7	10	7.13	100.8%
Radiation Mgmt/Tech	30	22	-7.6	-25%	BAS Radiation (FS5)	1	4	2.74	80.6%
Neuro Diagnostic Tech	4	3	-0.3	-9%	BAS Hlthcr Tech Mng (FS5)	13	10	26.32	143.6%
Medical Informatics	0	0	0.0	0%	BAS Accounting (FS5)**	0	0	0.00	0.0%
Parent Education	0	0	0.0	0%	Business Management (FS5)***	0	0	0.00	0.0%
Social Science	683	733	50.0	7.3%	BAS Info Sys/Info Tech	0	0	0.00	0.0%
Criminal Justice	21	33	11.7	54.7%	AA Info Sys/Info Tech****	0	0	0.00	0.0%
Anthropology	61	53	-8.3	-13.7%	BAS Data Analytics*	0	0	0.00	0.0%
Economics	90	98	8.0	8.9%	Career Education Opt	6	6	0.00	0.0%
Geography	59	58	-1.4	-2.3%	ELI University Prep	224	260	36.60	16.4%
History	51	64	12.7	24.7%	ELI Internl Bus Prof	43	43	-0.7	-1.6%
International Studies	8	6	-2.0	-25%	Experiential Learning	10	9	-1.8	-16.9%
Political Science	25	22	-3.0	-12%	Human Development	22	22	0.81	3.7%
Psychology	124	152	28.4	22.9%	Cont Nurs Educ (FS 5)	3	5	1.55	44.5%
Business Admin Trans	110	99	-11.3	-10.3%	Cert Nurs Assistant (FS 5)	8	11	2.8	33.3%
Sociology	100	112	12.7	12.7%	College in the High School	0	0	0.00	0.0%
Cultural and Ethnic Studies	32	35	2.7	8.2%	Study Abroad	1	1	-0.34	-34.0%
Interdisciplinary Studies	0	0	0.0	0.0%	Tech Prep (Summer only)	475	636	160.93	33.9%

**COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE COLLEGE
SUMMER 2015**





REGULAR MEETING AGENDA ITEM

PROPOSED BOARD OF TRUSTEES MEETING DATES

INFORMATION

FIRST READ

ACTION

Description

The Washington Administrative Code (W.A.C.) requires that a list of Board meeting dates be filed with the Code Revisers Office each calendar year so that the appropriate notice of meeting dates can be given to the public.

The following dates are being submitted for the Board's consideration as regular meeting dates for the 2016-17 academic year.

2016-17 Academic Year

Wednesday, September 7, 2016

Wednesday, October 12, 2016 (tentatively scheduled as an all day retreat, time and location may vary)

Wednesday, November 16, 2016

Wednesday, February 1, 2017

Wednesday, March 1, 2017

Wednesday, April 26, 2017

Wednesday, June 7, 2017

Wednesday, June 21, 2017 (tentative, pending budget process needs)

Key Questions

- * Do the proposed dates meet the needs of the college in maintaining its administrative and contractual obligations?
- * Do the proposed dates conflict with any major religious or secular holidays or other dates that might cause key personnel to be unavailable?
- * Do the proposed dates meet the needs of the individual trustees?

Analysis

The proposed dates meet the needs of the college in maintaining its administrative and contractual obligations and do not conflict with any major religious or secular holidays.

Background/Supplemental Information

The September meeting should be scheduled for the first or second Wednesday of the month to allow any negotiated changes in faculty salary to be implemented by the September 25 paycheck. This assumes that a tentative agreement has been reached that may have salary implications.

The October meeting is an ideal time for a retreat to review the college's strategic planning for the coming year. Other considerations for September and October include the Jewish observance of Sukkot October 17- 23, 2016, the Hindu observance of Navaratri October 1-10, 2016, and the Islam observance of Eid al Adha September 11-14, 2016. The Interfaith calendar at <http://www.interfaithcalendar.org/index.htm> was used to determine primary sacred times for world religions.

The first meeting of the year should be scheduled as late as possible in January or early February to allow the Tenure Review Committee (TRC) as much time as possible to complete their recommendations. The ACT Winter Conference in Olympia, WA has not yet been determined for 2017.

State law requires that a tenure decision be made before the start of the candidate's 9th consecutive quarter (not counting summer) and the timing is such that a meeting needs to be scheduled at the beginning of March. In addition, the BCAHE negotiated contract requires that, if the Board disagrees with the recommendations of the TRC, this disagreement must be determined in open session and that the Board must then meet with the TRC at least five days before they make their final decision. In order to allow for this possibility and to avoid meeting during finals week, the March meeting should occur prior to March 1 or 8, 2017. Finals are anticipated for March 20-22, 2017.

The April/May board meeting is usually scheduled to accommodate any tuition recommendations from the SBCTC and any budget information from the legislature.

The budget must be approved in June and a second tentative meeting is typically scheduled to accommodate a late decision by the legislature. The year-end event including the Margin of Excellence is scheduled for June 7, 2015.

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII approve the proposed schedule of meeting dates for 2016-2017.

Prepared by: Lisa Corcoran, Executive Assistant to the President
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REGULAR MEETING AGENDA ITEM

POLICY 2400-TUITION AND FEE WAIVERS

INFORMATION

FIRST READ

ACTION

Description

Tuition and fee waivers for state-supported courses fall into two categories; those designated as mandatory and those designated as permissible for specific categories of students. A recent minor revision of this policy was approved by the board in June 2015, which prompted a broader and more detailed look at the policy. The current policy has not been significantly updated since 2012. Since then state law, regulations, and college practices have changed, which requires a broader revision.

Key Questions

- * Will adherence to this policy maintain compliance with state regulations?
- * What is the impact on the specific groups of students affected by this update?

Analysis

This policy has been revised to address changes made by state law and regulations established by the State Board for Community and Technical Colleges (SBCTC). Adherence to this policy complies with these changes.

The college proposes that two waivers be eliminated. (1) Vocation Training over 18 credits, due to changes in enrollment requirements. The college no longer has programs that require students to enroll for more than 18 credits, and the college requires special permission to even allow enrollment in over 18 credits. (2) Congressional dependent waiver: Due to non-use. No record of anyone accessing this waiver.

We propose a modification of two waivers. (1) Senior Citizen, due to requirements of use. The purpose of the waiver is to allow senior citizens to register for classes on a space available basis for personal enrichment. Seniors are prohibited from using the waiver to obtain a credential, or for wage progression. There have also been issues with seniors attempting to use the waiver while receiving financial aid funds. Suggest using the state approved audit only option. (2) State Employee, due to unequal benefit to state employees. The rule allows BC to provide a single benefit to BC college employees, by allowing them first access to enrollment on a space available basis, but to include additional criterion that allows BC employees to register for more credits and to pay a reduced amount

that is not provided to other eligible state employees. There is potential for liability in the unequal treatment. To keep the extra benefit restricted to BC employees, the college would need to go through the rule-making process. Suggest allowing all state employees to pay the current BC employee rate, and to take the BC allowed 12 credits each quarter. BC employees retain the benefit of having first access to courses on a space available basis.

Recommendation/Outcomes

It is recommended that the Board of Trustees of Community College District VIII approve Policy 2400 – Tuition and Fee Waivers, at a future meeting.

Prepared by: Ata U. Karim, Vice President of Student Affairs
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2400 Tuition and Fee Waivers

Original Date: 9/12/1995 * Last Revision Effective: 6/24/2015

Policy Contact: Vice President, Student Affairs

Policy

~~The board of trustees of Bellevue College establishes and revises tuition and fee waivers for specific categories of students as permitted by state law and by the State Board for Community and Technical Colleges. The college may waive all or some portion of tuition and/or fees for state-supported courses.~~

~~The following waivers have been established and may be granted by the college:~~

In accordance with state law and regulations, Bellevue College offers both mandatory and optional tuition and fee waivers for specific categories of students. The Bellevue College Board of Trustees approves the establishment of optional waivers, as well as the amount of the waiver and any adjustments deemed appropriate.

The college has developed procedures and detailed information advising students of the availability, the amount, and how to access all mandatory and optional tuition and fee waivers.

General Waivers

The Board of Trustees has approved the following optional tuition and fee waivers:

- ~~• Vocation training over eighteen (18) credits: The college may waive overload fees for resident or non-resident students enrolled in more than eighteen (18) credits in a vocational preparatory program.~~
- ~~• Children of deceased or disabled law officers and firefighters: The college may waive all or a portion of tuition and services and activities fees.~~
- ~~• Needy students: The college may waive all or a portion of tuition and services and activities fees (not to exceed 3% of estimated tuition revenues) for resident needy students as designated by the financial aid office. Up to 25% of the maximum waiver capacity may be used for other than needy resident students, with the exception of waivers for athletics.~~

- Financially needy students who are eligible to pay resident tuition: Tuition waiver – State support classes only (eligibility determined by the Financial Aid Office) ~~Eligible veterans or National Guard members who have served in a war or conflict fought on foreign soil or in international waters, or served in support of those that were: The college may waive 25% of the operating tuition fee.~~
- Eligible Veterans or National Guard Members: 25% waiver of tuition – state support classes only
- Other Eligible Military or Naval Veterans: 25% waiver of tuition – state support classes only
- Military service members eligible to participate in the Department of Defense Tuition Assistance program: Waives building fees, and services and activities fees
- ~~Child and spouse of eligible veteran that is totally disabled or POW/MIA or deceased: The college must waive 100% tuition and services and activities fees.~~
- ~~Athletes: Beginning with Fall Quarter 2007 the college may waive 25% tuition and service and activities fees for all enrolled Bellevue College athletes that are grant-in-aid eligible.~~
- Athletic Waiver – Resident and Nonresident: 25% waiver of tuition and fees for eligible students (up to 15 credits per quarter)
- Ungraded Courses: Parent Education – Waives 85% of tuition and all building and S & A fees
- Nonresident – Waives Operating Fee Differential for specific student groups
 - Students taking only online classes.
 - Eligible students who have completed the residency paperwork and been approved for a future quarter – limited to a 40% waiver.
- ~~Eligible running start students' tuition and operating fees are waived up to fifteen combined college and high school (15) credits. Need based waivers are available for qualifying low-income running start students for all fees other than tuition and operating fees. Wrongfully convicted individuals and their children and step-children. The college must waive all tuition and fees for wrongfully convicted individuals, their children and step-children. Recipients may attend full-time or part-time. Total credits earned using the waiver may not exceed two-hundred quarter credits, or the equivalent of semester credits.~~ **Waivers for Non-Resident Differential in Tuition and Fees**
- ~~U.S. citizens and resident aliens: The college may waive 40% of the non-resident operating fee differential, not building fee differential, after the student has enrolled and paid as a non-resident for at least one quarter. The waiver is applicable starting the second quarter and thereafter.~~

~~Distance learners: The college may waive the non-resident operating fee differential, not building fee differential, for students enrolled only in distance education classes.~~

- ~~• Congressional dependents: The college may waive all or a portion of the non-resident differential.~~
- ~~• Higher education employees, spouses and dependents: The college may waive all or a portion of the non-residential differential for those persons living in the state of Washington and employed in higher education on at least a half-time basis and for their spouses and dependents.~~
- Nonresident Higher Education Employees: Waives nonresident tuition differential
- ~~• International Student Exchange: The college may waive all or a portion of the non-residential differential, limited to 100 full-time students statewide.~~
- International Student Exchange: Waives nonresident tuition differential
 - Limited to 100 foreign exchange students per year, with an equal number of Bellevue College domestic students placed in exchange country
- ~~• Refugees: The college may waive all or a portion of the non-residential differential of operating fees for refugees, their spouses and dependents with parole status, immigrant visa, or citizenship applications.~~
 - Refugee: Waives nonresident tuition differential.

~~Space Available Waivers~~

- ~~• Seniors taking credit and/or auditing courses: The college may waive all or a portion of tuition and services and activities fees with a minimum registration fee of \$5.~~
- ~~• State employees: The college may waive all or a portion of tuition and services and activities fees for at least half-time state employees. Preference for registration may be given to Bellevue College employees.~~
- Senior Citizens (audit only): \$5 fee charged – state support classes only (enrollment on space available basis, and limited to two courses per quarter
- State Employees with enrollment preference given to Bellevue College employees: \$5 fee plus all classroom related fees charged – state support classes only (enrollment on a space available basis, and limited to 12 credits per quarter)

~~Ungraded Courses~~

- ~~ABE/ESL/GED: The college may waive all of the tuition for needy students, who must provide documentation from organization(s) that verify the student's low income status.~~
- Waiver of \$25 fee for ABE, ESL, GED preparation classes for financially needy students (eligibility determined by appropriate department)

Transportation

- ~~The college may waive up to 100% of parking permit costs and 100% of bus permit costs for eligible non-financial-aid students meeting need-based criteria established by the college.~~
- Transportation fees for Workforce Education, ABE/GEC/ESL, Running Start, Career Education Options, and Multicultural Services financially needed students (eligibility determined by appropriate departments).

Relevant Laws and Other Resources

- ~~Board of Trustees Resolution 233~~
- RCW [28B:15](#)
- HB 1706
- WAC [131-28-026\(4\)\(a\)](#)
- State Board for Community & Technical Colleges Tuition Waivers and Residency Classification
- Bellevue College Procedure [#2400P Tuition and Fee Waivers](#)

Revision History

Original 9/12/1995

Revisions 10/22/1997; 3/22/2005; 12/13/2005; 9/12/2007; 5/21/2009; 9/11/2012; 4/6/2015; 6/24/2015

Approved By