



BELLEVUE
COLLEGE

Board of Trustees
Community College District VIII

Regular Meeting

January 6, 2016



Vision

Bellevue College is the region's college of choice, based on its excellence, innovation, and national recognition for exemplary programs.

Core Values

We, the Board of Trustees, faculty, staff and administration of Bellevue College, place students at the center of all we do and support and promote the excellence of their efforts. We affirm and embody pluralism; value collaboration and shared decision making; and honor creativity and innovation. We consider it our duty to anticipate changing demands in education and welcome the opportunity to shape its future. We acknowledge our responsibility to society and embrace the belief that widespread access to excellent postsecondary education is the cornerstone of a democratic society.

Mission

Bellevue College is a student-centered, comprehensive and innovative college, committed to teaching excellence, that advances the life-long educational development of its students while strengthening the economic, social and cultural life of its diverse community. The college promotes student success by providing high-quality, flexible, accessible educational programs and services; advancing pluralism, inclusion and global awareness; and acting as a catalyst and collaborator for a vibrant region.

Core Themes: *Mission Alignment*

Student Success

BC supports the success of all students in meeting their educational goals through its commitments to open access learning; to offer a portfolio of appropriate and well-chosen educational programs, services, and activities; and to its ongoing attention to student persistence and educational attainment.

Teaching and Learning Excellence

BC prepares and enables excellence in teaching and learning through its commitments to ensure relevance, responsiveness, and inclusiveness of curriculum; to maintain an effective teaching environment by supporting the teaching and professional achievement of all faculty; to provide for the accessibility of quality learning support services; and to monitor the academic and professional success of all students.

College Life and Culture

BC values a learning and working environment through its commitments to support a campus environment that is diverse, inclusive, open, safe, and accessible; to model a college community that affirms and embodies pluralism and values collaboration and shared decision making; and to honor and practice sustainability, creativity and innovation.

Community Engagement and Enrichment

BC strives to be a leader and partner in building a strong and vibrant region through its commitments to collaborate with businesses, industries, local school districts, primary transfer institutions, alumni, donors, and governmental and social services organizations to develop and refine educational programs that prepare individuals for academic success, employment, and lifelong learning; and to provide programs and space for use by the community at large.

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**



A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Wednesday, January 6, 2016. The business session will begin at 2:15 pm in room D106. Steve Miller, Chair, will preside.

AGENDA

8:30 AM	Welcome, Introductions and Overview	
8:45 AM	STUDY SESSION (D106) Student Achievement	James/All
9:30 AM	STUDY SESSION (D106) Strategic Planning and Legislative Priorities	Rule/White
10:45 AM	Break	
11:00 AM	STUDY SESSION (D106) Real Estate, Property Development and Entrepreneurial Efforts	Rule/White
11:45 AM	STUDY SESSION (D106) 50 TH Anniversary	Barge
12:15 PM	WORKING LUNCH AND EXECUTIVE SESSION (A201) To review the performance of a public employee.	
1:15 PM	BREAK	
1:30 PM	STUDY SESSION (D106) Bachelor of Science in Computer Science	Nielsen
2:15 PM	BUSINESS SESSION (D106)	
	I. Call to Order	
	II. Roll Call and Introductions	
	III. Consent Agenda	
	A. Approval of Agenda for January 6, 2016	3
	B. Meeting Minutes from November 18, 2015	5
	C. Meeting Minutes from November 24, 2015	9

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

2:20 PM	IV. Constituent Reports		
	A. Faculty	Stiehl	
	B. Classified Staff	Turnbull	
	C. Foundation	King	
	D. Student	Mueller	
3:00 PM	V. Monitoring Reports (reports for this meeting in bold)		
	A. Student Success/Student Affairs	All	11
	B. Instruction	All	13
	C. Economic and Workforce Development	All	16
	D. Student Affairs (Combined with Student Success)	All	
	E. Equity and Pluralism	All	17
	F. Institutional Advancement	All	18
	G. Information Technology	Quarterly	
	H. Capital Facilities	Quarterly	
	I. Finance	Quarterly	
	J. Human Resources	Quarterly	
	K. Enrollment Report	Quarterly	
	L. Budget and Legislative Developments	As needed	
	M. Marketing and Public Relations	As needed	
3:15 PM	VI. Information Items		
	A. Discussions with Washington State University	Beard	
	B. Coca-Cola Promise Scholar Sara Young		
	C. BC Transforming Lives Nominee Nina Nesterenko		
3:55 PM	VII. Action Items		
	A. Tuition Waiver Policy	Karim	20
4:10 PM	VIII. First Read		
	A. Tenure Recommendations for 2016-2017	Nielsen	28
4:15 PM	IX. Board Reports		
	A. ACT Board of Directors		
	B. ACT Legislative Committee	Miller	
	C. Foundation Liaison	Heu-Weller	
	D. Individual Member Reports		
4:25 PM	X. President's Report	Rule	
4:35 PM	XI. Unscheduled Business/Community Testimony		
4:50 PM	XII. Business Meeting Adjournment		
	<i>Time and order are estimates only and subject to change.</i>		
5:00 PM	XIII. Dinner and Team Building Activities (A265)		

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on November 18, 2015 at Bellevue College 3000 Landerholm Circle SE, Bellevue, Washington. Mr. Steve Miller, Chair, presided.

EXECUTIVE SESSION

The executive session was called to order at 12:00 pm. Steve Miller announced that there would be an executive session for approximately an hour to consider a site or acquisition of real estate; to consider if other real estate may be offered for sale; and collective bargaining. The executive session was adjourned at 1:00 p.m.

STUDY SESSIONS

Competency Based Education

Vice President Tom Nielsen and Faculty members Judith Paquette and Katherine Oleson presented viewpoints on Competency Based Education.

SBCTC Allocation Model

Vice President Ray White and Jennifer Strother, Executive Director of Finance & Auxiliary Services presented the revised SBCTC allocation model.

BUSINESS SESSION

The business session was called to order at 2:20 p.m.

I. **ROLL CALL**

Mr. Fukutaki, Mr. Kook, Ms. Heu-Weller, Mr. Miller, and President Rule were present.

II. **CONSENT AGENDA**

Merisa Heu-Weller made a motion to approve the consent agenda. Rich Fukutaki seconded the motion.

The motion passed.

III. **CONSTITUENT REPORTS**

Faculty Report

Chace Stiehl, Bellevue College Association of Higher Education, reported on the following items:

- Shared concerns on salaries for faculty regarding home purchases for BC faculty
- BCAHE members are available to assist with efforts in educating legislators and the public.

Classified Staff Report

Becky Turnbull, representing classified staff, reported on the following item:

- Shared methods for improving morale

ASG Report

ASG President Gebriel Amare presented on the following items:

- Meet and greet with administrative services
- Student chair of all college council
- Responses to the student survey. Brandon Lueken presented the survey results. ASG will use this data to inform their legislative agenda.

Foundation Report

Dale King reported on the following foundation activities:

- Two new foundation board members - Lisa Brock and Daniel Kwon
- Grand Opening for “T” Building
- Donor Scholar Reception
- Advisory Board Thank You event
- Emeritus Luncheon
- Faculty and Staff Retiree Luncheon
- Three year gift to KBCS of \$100,000 per year.
- “We are BC” campaign
- Student Trustee Scholarship for David Kook.

IV. **MONITORING REPORTS.** The board reviewed the monitoring reports. Additional discussions regarding the late enrollment changes and the student housing construction timeline.

V. **INFORMATION ITEMS**

A. Discussions with Washington State University

President Rule updated the board regarding activities with WSU, including the first WSU/BC governance committee meeting. Richard Fukutaki shared his perspective on the meeting. A draft agreement is being reviewed and may be available in a few weeks.

B. International Agreements

Jean D’arc Campbell presented the goals and activities of the Office of International Education and Global Initiatives, including the international visits that Dr. Rule will be participating in this year.

VI. **ACTION ITEMS**

A. Board of Trustees Meeting Dates for 2016-2017

Motion 29:15

Rich Fukutaki moved to approve the proposed schedule of meeting dates for 2016-2017 as submitted. Merisa Heu-Weller seconded.

There was discussion regarding making the January 6th meeting an all day retreat.

The motion was approved.

VII. **FIRST READ**

A. Tuition Waiver Policy

The board reviewed the tuition waiver policy for first read.

VIII. **BOARD REPORTS**

ACT – No report.

ACT Legislative Committee – The ACT Legislative Action Fall conference is tomorrow.

Foundation Liaison – Merisa Heu-Weller attended the advisory board appreciation event.

Individual Member Reports – David Kook introduced himself. Rich Fukutaki thanked Vice Presidents for the trustee orientation.

IX. **PRESIDENT'S REPORT**

President Rule reported on the following items:

- Bellevue College is a partner with the Washington State Department of Veterans Affairs as a Veteran Supportive Campus. A signing ceremony was held on campus.
- BC has been selected as a Washington state Supreme Court travelling site for 2016.
- Sara Young, a BC Phi Theta Kappa Scholar has been selected as a 2015 Coca-Cola Leaders of Promise Scholar.
- Appreciation to Steve Ramsey and Rebecca Chawgo for their work on the donation for KBCS.
- Memorial event for former BC President Thomas O'Connell
- Installation for new president of Bastyr University, Dr. Mac Powell
- Status of B.S. in Computer Science degree
- Legislative meetings

X. **UNSCHEDULED BUSINESS**

Susan Gjolmesli is retiring next month and thanked the board for their support over the years.

XI. **ADJOURNMENT**

There being no further business, the meeting of the Board of Trustees adjourned at 4:30 p.m.

Steve Miller, Chair
Board of Trustees

ATTEST:

Lisa Corcoran
Secretary, Board of Trustees
Community College District VIII

BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on November 24, 2015 at Bellevue College 3000 Landerholm Circle SE, Bellevue, Washington. Mr. Steve Miller, Chair, presided.

BUSINESS SESSION

The business session was called to order at 2:20 p.m.

I. **ROLL CALL**

Mr. Fukutaki, Mr. Kook, Mr. Miller and President Rule were present. Dr. Chin participated via conference call.

II. **BUSINESS SESSION**

A. **INFORMATION ITEM**

Discussion of topics for January Board of Trustees retreat and meeting.

Russ Beard updated the board on planned trips to continue exploring the WSU partnership and activities that the board will need to consider to further this exploration.

Steve Miller polled the board for recommendations on topics for the board's consideration. The list included:

- Discussion on priorities for the coming year, including reviewing established priorities and progress towards those priorities.
- Incorporating students into discussions on WSU as a component of the student survey
- Gathering external data on community and business needs.
- Potential effects of partnership with WSU on Lake Washington Institute of Technology and Renton Technical Institute.
- Real estate priorities and entrepreneurial efforts.
- Getting to know each other/team building
- Creating a Bellevue College legislative agenda
- Joint legislative agenda with faculty and classified staff

III. **UNSCHEDULED BUSINESS**

There was no unscheduled business.

IV. **ADJOURNMENT**

There being no further business, the meeting of the Board of Trustees adjourned at 2:40 p.m.

Steve Miller, Chair
Board of Trustees

ATTEST:

Lisa Corcoran
Secretary, Board of Trustees
Community College District VIII

STUDENT SUCCESS and STUDENT AFFAIRS



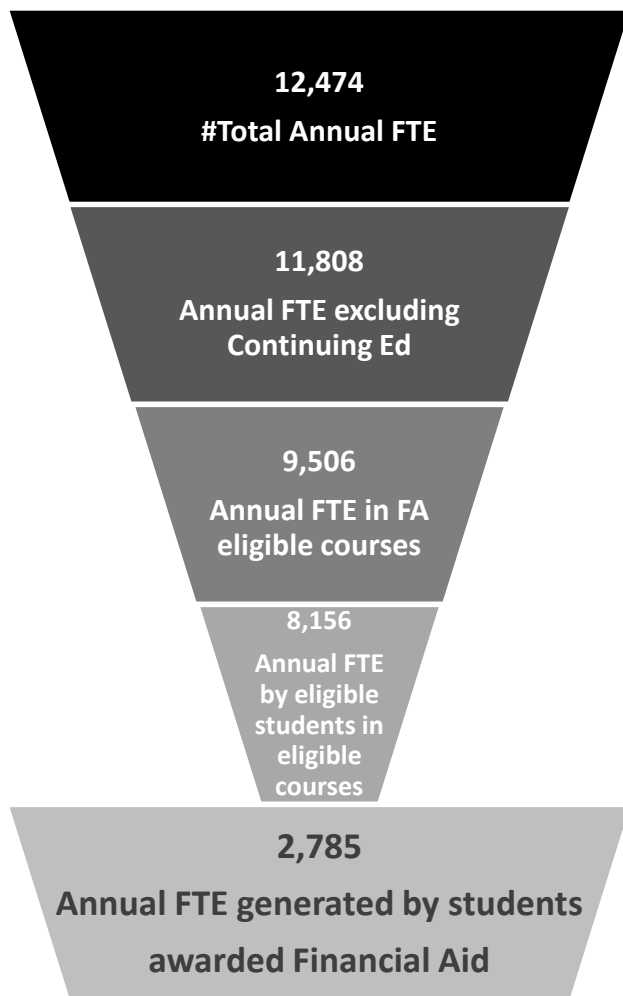
FINANCIAL AID

THIS REPORT REPRESENTS A COLLABORATION BETWEEN ESP AND STUDENT AFFAIRS

Financial Aid is an excellent predictor of enrollment. More than 90% of students awarded financial aid in the 2014-15 academic year enrolled at BC during that time.



What proportion of BC students received financial aid in AY 2014-15?



➤ This includes all activity assigned credit by Bellevue College.

➤ This excludes Continuing Education courses which are not credit bearing in most institutions.

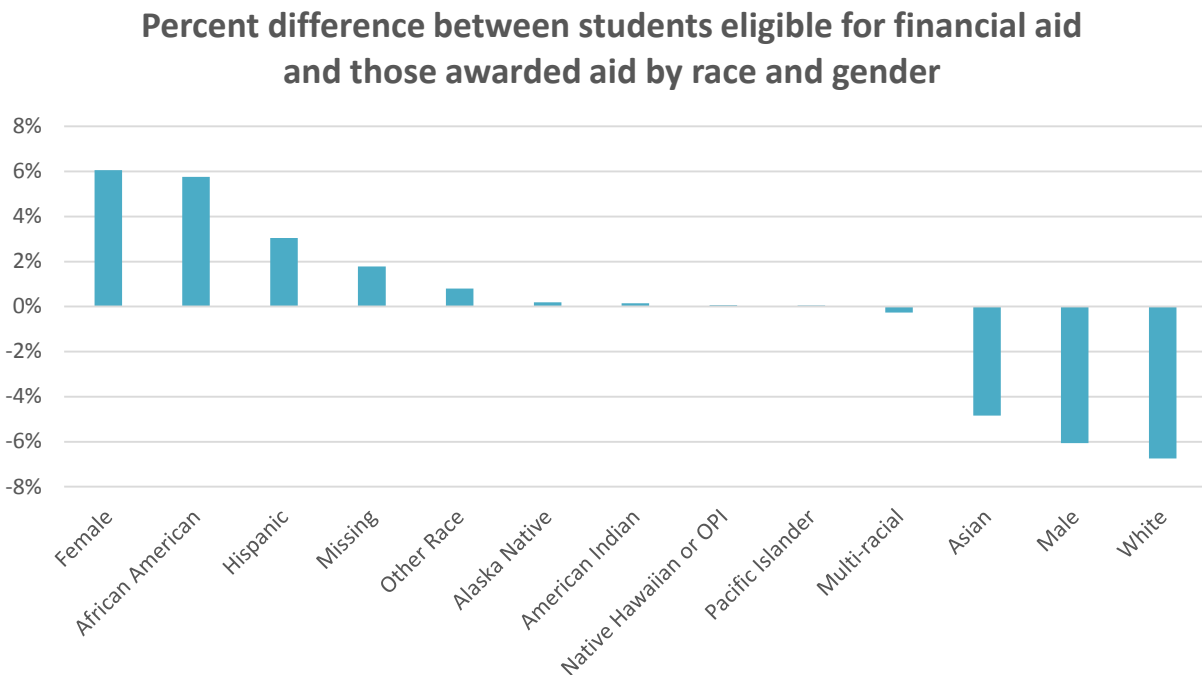
➤ This excludes courses that are below college level except for precollege math and English. This excludes ABE and ESL.

➤ This excludes students who are not eligible for financial aid, such as dual enrollment programs and Contract International students. Note that only about 2/3 of our total FTE are eligible to apply for financial aid.

➤ These are the FTE earned by students awarded financial aid. This is 22% of BC's total FTE but only 34% of those eligible to apply for financial aid.

Who are BC's Financial Aid students?

Financial aid awardees do not mirror the student population exactly. They tend to be more female and less white than the college as a whole. The following chart shows the difference between financial aid awardees and the pool of eligible students in eligible courses (see above). Asian, white and male students are less likely to receive financial aid while women, African-Americans and Hispanics are more likely to receive financial aid.



What are BC's Financial Aid students' outcomes?

Success: Of the financial aid awardees who attended BC in AY 2014-15, 16% graduated by the end of the year.

16%

75%

Persistence: of 2014-2015 financial aid awardees who did not graduate 75% returned in the Fall of 2015.

Report prepared by: Alec Campbell, Director of Research and Analysis
in collaboration with Rae Ellen Reas, Dean of Enrollment Services

Submitted by: Patty James, Associate Vice President, Effectiveness and Strategic Planning
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INSTRUCTION



NEW FULL-TIME TENURE TRACK FACULTY

Key Points

The Office of Instruction would like to take this opportunity to celebrate and briefly introduce the newest tenure-track faculty hires.

Suzanne Beltz, Health Sciences, Education and Wellness Institute/BSN Nursing

A Certified Nursing Educator, Suzanne brings extensive experience in curriculum development and teaching in both pre-licensure and graduate nursing programs. She earned a Bachelor of Science in Health Arts from the University of St. Francis in Joliet Illinois, a Master of Science in Nursing from the University of Minnesota, and a PhD in Nursing from the University of Texas at Austin. Suzanne is a Clinical Nurse Specialist in Gerontological Nursing and has numerous publications and presentations.

Dianne Caraway, Health Sciences, Education and Wellness Institute/Nursing

Dianne earned her Bachelor of Science in Nursing from the University of Minnesota and her Master of Science in Nursing from University of Washington. Her expertise is in infusion therapy and home health. Dianne holds certification as a Certified Registered Nurse - Infusion. She is currently teaching first quarter nursing students primarily in the nursing laboratory where she brings her education experience in the community setting to the nursing students at Bellevue College.

Pam Charney, Health Sciences, Education and Wellness Institute/Healthcare Technology and Management

In her temporary full-time position, Pam has been the Program Chair for HCTM, the first fully online baccalaureate degree at Bellevue College, since the program started in 2012. She is a member of the Faculty Commons Council and chairs the eLearning Council. Pam received a Bachelor of Science in Dietetics from the University of West Florida, completed a dietetic internship at Walter Reed Army Medical Center, and is an Army veteran. She earned two master's degrees from the University of Washington in Nutritional Sciences and Clinical Informatics and Patient Centered Technology. Her PhD in Health Sciences is from Rutgers University.

Jean Irons-Dendy, Health Sciences, Education and Wellness Institute/Nursing

Jean is a Clinical Nurse Specialist/Educator in critical care who has served as an adjunct instructor at Bellevue College since 2014. She earned her Bachelor of Science in Nursing from Montana State University and her Master of Science in Nursing from the University of Washington. Jean has extensive experience in nursing education in the clinical setting and has developed, presented, and coordinated numerous educational programs for nurse residents and interdisciplinary teams.

Kurt Friedrich, Institute for Business and Information Technology/BAS Information Systems and Technology

With his Bachelor of Science in Electrical Engineering from Carnegie Mellon University, Pittsburgh and his Masters in Business Administration from Northeastern University in Boston, Kurt has worked for such tech giants as Microsoft and Hewlett-Packard. He began his teaching career after retiring from industry a few years ago. He has served as a Programming instructor at Bellevue College and is a favorite among students.

David Goodwin, Health Sciences, Education and Wellness Institute/Diagnostic Ultrasound, Echocardiography

David has performed adult echocardiography for over thirty-four years and has worked in multiple states as a cardiac sonographer. His teaching experience includes echocardiography courses at University of Arkansas School of Medical Science. He received his Masters degree in Adult Education from the University of Arkansas at Little Rock, Little Rock, Arkansas. An avid reader, when not teaching or visiting hospital clinical sites, he collects frequent flyer awards and travels the world.

Liz Hollerman, Institute for Business and Information Technology/Digital Media Arts

Liz earned her Bachelor of Fine Arts in Animation from University of Louisiana at Lafayette and her Masters in Animation at DePaul University in Chicago. Liz's teaching experience includes Art Institute of Seattle, and Sanford Brown College where she taught courses in 3D animation, modeling and the business of game development and design. Most recently, Liz has worked as a Technical Animator and 3D Motion Designer for Microsoft-Turn 10 Studios and Amazon Creative Services.

Danielle Jacobson, Science/Mathematics

Danielle's teaching experience includes Central Washington University where she earned her Bachelor of Arts and Master of Arts in Mathematics Education and taught courses such as Mathematics in the Modern World and Calculus. Danielle was also active in CWU services and governance, with roles including Assistant Director of the Learning Commons for Math and member of the General Education Standards Committee.

Jacquelyn Jinhong, Health Sciences, Education and Wellness Institute/Nursing

Jacquelyn has served as an adjunct instructor for Bellevue College as well as Seattle University and Shoreline Community College. She earned her Bachelor of Science and her Master of Science in Nursing from the University of Washington. Jacquelyn brings her clinical expertise as a surgical staff nurse to the nursing students at Bellevue College. Her interests and specializations include Transsexual Transgender preventive health for youth and young adults, metabolic disorders, and colorectal issues.

Mihyung Kim, Science/Mathematics

Mihyung is a proud alumnus of Bellevue College, receiving a scholarship as *Outstanding International Student* in Academics and earning her Associates degree with honors in 2009. She earned her Bachelor of Science in Mathematics for Teaching from University of California at Los Angeles and Master of

Science in Applied Mathematics from California State University at Los Angeles, where she also taught courses in algebra and calculus.

John Lott, Health Sciences, Education and Wellness Institute/Neurodiagnostic Technology

John Lott has an Associate of Arts Degree in General Studies and completed the Neurodiagnostics Certificate Program through Naval School of Health Sciences. John recently separated from military service where he ended his Navy career teaching an accredited Neurodiagnostic Technology program for the Armed Forces. He is a native of Texas and is excited to continue teaching at Bellevue College.

Sheila Lozan, Social Science/Business Transfer - Accounting

Sheila is a Certified Public Accountant. She comes to Bellevue College with a decade of professional experience as a Senior Associate at PricewaterhouseCoopers and teaching experience that includes courses in Principles of Accounting and Financial Accounting for MBA's. She taught at North Seattle Community College and Seattle University, where she earned her Bachelor of Arts in Business Administration. She received her Masters of Accounting from the University of Southern California.

Chelsea Murphy, Science/Nutrition

Chelsea is a Registered Dietician with professional experience as Lead Dietician at the Puget Sound Surgical Center. Her teaching experience includes Central Washington University where she earned her Bachelor of Science in Food Science and Nutrition, and Master of Science in Nutrition. She has many professional affiliations and has presented at national conferences such as the American Diabetes Association Conference.

Wendy Orcajo, Health Sciences, Education and Wellness Institute/Early Learning and Teacher Education

Wendy holds a Bachelor of Arts and Master of Arts in Child Development from Whittier College and California State University respectively, and a Ph.D. in Education, Teaching and Learning from Capella University. She has worked as an Infant Development Specialist and a Foster Care Social Worker. Her teaching experience includes various California community colleges and universities where she has developed distance education courses and written curriculum in Early Childhood Development.

David Spataro, Social Science/Political Science

Bellevue College has been fortunate to have David as an adjunct instructor who teaches such courses as Introduction to Political Science and Revolutions in the Modern World. David earned his Bachelor of Arts in Rhetoric in Film from University of California at Berkley, and his Master of Philosophy and Ph.D. Human Geography Subprogram, Earth and Environmental Sciences from City University, New York. His areas of specialization include U.S. Urban Social Movements and Feminist Political Economy.

Dana Vukajlovich, Science/Oceanography & Meteorology/Geology

Dana's teaching experience includes University of Washington where she taught graduate courses in Museology and Pacific Science Center where she developed and taught professional development workshops to STEM professionals. She earned a Bachelor of Science in Geochemistry from California

Institute of Technology and Master of Science in Oceanography at Scripps Institution at University of California, San Diego.

Jono Vaughan, Arts and Humanities/2-D Art

As an instructor at many colleges and universities in Florida including The Morean Arts Center in St. Petersburg, University of Tampa, and the Art Institute of Tampa, Jono has taught courses in drawing, printmaking, painting, drawing and art history. Jono also taught in the Seminole County Public School System for many years. Jono is the recipient of numerous honors, grants and awards including the National Performance and Visual Artist Grant and Best of the Bay in Drawing Critics Choice Award.

Next Steps

- Faculty are now active in the work of their divisions, serving on governance committees and participating in the first year of Bellevue College's rigorous tenure process.

Report by: Tom Nielsen, Vice President of Instruction
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ECONOMIC & WORKFORCE DEVELOPMENT



OCCUPATIONAL & LIFE SKILLS (OLS) PROGRAM

Bellevue College's program "OLS: A Replicable Associate Degree for Adults with Cognitive Disabilities-A Turn-Key Approach" has been selected as one of the 10 Bellwether Finalist Winners in the **Planning, Governance & Finance (PGF) category**. *This category is defined as Programs or activities that have been designed and successfully implemented to improve efficiency and effectiveness in the community college.* The college has been competitively selected to compete for the prestigious 2016 Bellwether Award at the upcoming Community College Futures Assembly.

Key Points:

- The Bellwether Awards annually recognize outstanding innovative programs and practices that are successfully leading community colleges into the future.
- Winners and finalists are invited to join the prestigious Bellwether College Consortium.
- Finalists are competitively selected based upon how well the program addresses: the conference theme, an identified critical issue, and the published criteria.

Next Steps:

- The college will present the program at the Assembly in Orlando, Florida on Monday, January 25, 2016. The audience will be college trustees and administrators, thusly, providing a marketing opportunity to expose this much needed program to key leaders and stakeholders at a national level.
- Finalist will be honored at the Bellwether Finalist Awards reception in the evening of Monday, January 25th. Photographs of all the members of the delegation attending will be taken after the reception for use to promote the award winning program.
- The 2016 Bellwether Award Winners will be announced at the Closing Session & Bellwether Awards Luncheon on Tuesday, January 26.

Report by: Albert Lewis, Jr., Vice President of Economic & Workforce Development
albert.lewis@bellevuecollege.edu

EQUITY AND PLURALISM



BOOM-BREAKING OUT OF THE MARGINS

The Office of Equity and Pluralism, High School Programs/CEO, and Multicultural Services partnered with the Bellevue School District's Office of Equity to host the first annual BOOM Experience, a one-day conference for Black, Latino and Native boys and young men between 7th-12th grades. The college welcomed over 170 students, twenty workshop facilitators and many volunteers to campus on December 15, 2015.

The BOOM Experience began with a BOOM chant by community leader, Isaiah Anderson Jr. and keynote speech from Dr. Michael Benitez Jr., national diversity speaker and Chief Diversity Officer for the University of Puget Sound (UPS). The conference focused on increasing participants' understanding of racial and gender identity, masculinity, arts and spoken word, privilege and leadership. Workshop topics included:

- Unleashing Your Potential as an Academic
- American Ethnic Literature
- Promise and Opportunity: Empowerment for Males of Color
- Where I'm From

The BOOM Experience event illuminated the critical need to support boys of color in K-12 and higher education. Research tells us that men of color, especially Black and Latino men, are disproportionately impacted by poverty, unemployment, juvenile and adult criminal justice system and violence. However, girls and young women of color will not be left out. The college and district are in the early planning stages to hold a similar event for 7th-12th grade girls next year.

Report by: Yoshiko Harden, Vice President for Diversity/Chief Diversity Officer
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INSTITUTIONAL ADVANCEMENT



Key Points

- The revision to the Foundation Investment and Spending was adopted and the reallocation made to further diversify the portfolio and make it more resistant to economic downturns.
- The Emeritus Luncheon was well-attended and the first Emeritus 1996 Society gift was solicited and received at \$1,966.
- Internal review of faculty Mini Grant requests has been completed. External review and announcement of awards will take place in January.
- Each of the high schools in Community College District 8 has been invited to nominate students for the BC Foundation's **50 for the 50th** scholarships.
- The BC Foundation with the President's Office hosted a luncheon for former faculty and staff. Nearly 50 former employees enjoyed lunch and campus updates in the T Bldg.
- The Foundation hired Lauren Hardin as the Scholarship and Program manager. Lauren comes to the Foundation with a wide array of experience earned at College Success Foundation, Western Washington University and Seattle University.
- The calendar year end appeal has been launched. This multi-vehicle campaign is part of the comprehensive **We Are BC** campaign.
- **Margin of Excellence** award nominations open in January.
- The Institutional Advancement web editor in chief is developing collaborative program processes with IT to improve functionality and get more content on the front of the BC website, including additional permanent links for high traffic departments.
- Dr. Gayle Barge presented research findings at the Oxford Women's Leadership Symposium at Oxford University, UK. Colleagues from China, Turkey, the US, Poland, Africa, Australia, Japan, Pakistan and Malaysia presented papers on global issues related to social justice, education and environmental sustainability. Dr. Barge has been invited to submit a post-symposium paper for publication consideration.

Report by: Dr. Gayle Colston Barge, Vice President, Institutional Advancement
gayle.barge@bellevuecollege.edu

REGULAR MEETING AGENDA ITEM



Policy 2400-Tuition and Fee Waivers

☐ INFORMATION

☐ FIRST READ

☒ ACTION

Description

Tuition and fee waivers for state-supported courses fall into two categories; those designated as mandatory and those designated as permissible for specific categories of students. A recent minor revision of this policy was approved by the Board in June 2015, which prompted a broader and more detailed look at the policy. The current policy has not been significantly updated since 2012. Since then state law, regulations, and college practices have changed, which requires a broader revision.

Key Questions

- * Will adherence to this policy maintain compliance with state regulations?
- * What is the impact on the specific groups of students affected by this update?

Analysis

This policy has been revised to address changes made by state law and regulations established by the State Board for Community and Technical Colleges (SBCTC). Adherence to this policy complies with these changes.

The college proposes that two waivers be eliminated. (1) Vocation Training over 18 credits, due to changes in enrollment requirements. The college no longer has programs that require students to enroll for more than 18 credits, and the college requires special permission to even allow enrollment in over 18 credits. (2) Congressional dependent waiver: Due to non-use. No record of anyone accessing this waiver.

A modification is proposed for two waivers. (1) Senior Citizen, due to requirements of use. The purpose of the waiver is to allow senior citizens to register for classes on a space available basis for personal enrichment. Seniors are prohibited from using the waiver to obtain a credential, or for wage progression. There have also been issues with seniors attempting to use the waiver while receiving financial aid funds. Suggest using the state approved audit only option. (2) State Employee, due to unequal benefit to state employees. The rule allows BC to provide a single benefit to BC college employees, by allowing them first access to enrollment on a space available basis, but there is additional criterion that allows BC employees to register for more credits and to pay a reduced amount that is not provided to other eligible state employees. There is potential for liability in the unequal treatment. To

keep the extra benefit to BC employees, the college would need to go through the rule-making process. The recommendation is to allow all state employees to pay the current BC employee rate, and to take the BC allowed 12 credits each quarter. BC employees retain the benefit of having first access to courses on a space available basis.

Recommendation/Outcomes

It is recommended that the Board of Trustees of Community College District VIII approve Policy 2400 – Tuition and Fee Waivers.

Prepared by: Ata U. Karim, Vice President of Student Affairs
Ata.karim@bellevuecollege.edu

2400 Tuition and Fee Waivers

Original Date: 9/12/1995 * Last Revision Effective: 6/24/2015

Policy Contact: Vice President, Student Affairs

Policy

In accordance with state law and regulations, Bellevue College offers both mandatory and optional tuition and fee waivers for specific categories of students. The Bellevue College Board of Trustees approves the establishment of optional waivers, as well as the amount of the waiver and any adjustments deemed appropriate.

The college has developed procedures and detailed information advising students of the availability, the amount, and how to access all mandatory and optional tuition and fee waivers.

The Board of Trustees has approved the following optional tuition and fee waivers:

- Financially needy students who are eligible to pay resident tuition: Tuition waiver – State support classes only (eligibility determined by the Financial Aid Office)
- Eligible Veterans or National Guard Members: 25% waiver of tuition – state support classes only
- Other Eligible Military or Naval Veterans: 25% waiver of tuition – state support classes only
- Military service members eligible to participate in the Department of Defense Tuition Assistance program: Waives building fees, and services and activities fees
- Athletic Waiver – Resident and Nonresident: 25% waiver of tuition and fees for eligible students (up to 15 credits per quarter)
- Ungraded Courses: Parent Education – Waives 85% of tuition and all building and S & A fees
- Nonresident – Waives Operating Fee Differential for specific student groups
 - Students taking only online classes.
 - Eligible students who have completed the residency paperwork and been approved for a future quarter – limited to 40% waiver.
- Nonresident Higher Education Employees: Waives nonresident tuition differential
- International Student Exchange: Waives nonresident tuition differential

- Limited to 100 foreign exchange students per year, with an equal number of Bellevue College domestic students placed in exchange country
- Refugee: Waives nonresident tuition differential.
- Senior Citizens (audit only): \$5 fee charged – state support classes only (enrollment on space available basis, and limited to two courses per quarter)
- State Employees with enrollment preference given to Bellevue College employees: \$5 fee plus all classroom related fees charged – state support classes only (enrollment on a space available basis, and limited to 12 credits per quarter)
- Waiver of \$25 fee for ABE, ESL, GED preparation classes for financially needy students (eligibility determined by appropriate department)
- Transportation fees for Workforce Education, ABE/GEC/ESL, Running Start, Career Education Options, and Multicultural Services financially needed students (eligibility determined by appropriate departments).

Relevant Laws and Other Resources

- RCW 28B:15
- HB 1706
- WAC 131-28-026(4)(a)
- State Board for Community & Technical Colleges Tuition Waivers and Residency Classification
- Bellevue College Procedure #2400P Tuition and Fee Waivers

Revision History

Original 9/12/1995

Revisions 10/22/1997; 3/22/2005; 12/13/2005; 9/12/2007; 5/21/2009; 9/11/2012; 4/6/2015; 6/24/2015

Approved By

2400 Tuition and Fee Waivers

Original Date: 9/12/1995 * Last Revision Effective: 6/24/2015

Policy Contact: Vice President, Student Affairs

Policy

~~The board of trustees of Bellevue College establishes and revises tuition and fee waivers for specific categories of students as permitted by state law and by the State Board for Community and Technical Colleges. The college may waive all or some portion of tuition and/or fees for state-supported courses.~~

~~The following waivers have been established and may be granted by the college:~~

In accordance with state law and regulations, Bellevue College offers both mandatory and optional tuition and fee waivers for specific categories of students. The Bellevue College Board of Trustees approves the establishment of optional waivers, as well as the amount of the waiver and any adjustments deemed appropriate.

The college has developed procedures and detailed information advising students of the availability, the amount, and how to access all mandatory and optional tuition and fee waivers.

General Waivers

The Board of Trustees has approved the following optional tuition and fee waivers:

- ~~• Vocation training over eighteen (18) credits: The college may waive overload fees for resident or non-resident students enrolled in more than eighteen (18) credits in a vocational preparatory program.~~
- ~~• Children of deceased or disabled law officers and firefighters: The college may waive all or a portion of tuition and services and activities fees.~~
- ~~• Needy students: The college may waive all or a portion of tuition and services and activities fees (not to exceed 3% of estimated tuition revenues) for resident needy students as designated by the financial aid office. Up to 25% of the maximum waiver capacity may be used for other than needy resident students, with the exception of waivers for athletics.~~

- Financially needy students who are eligible to pay resident tuition: Tuition waiver – State support classes only (eligibility determined by the Financial Aid Office)
- ~~Eligible veterans or National Guard members who have served in a war or conflict fought on foreign soil or in international waters, or served in support of those that were: The college may waive 25% of the operating tuition fee.~~
- Eligible Veterans or National Guard Members: 25% waiver of tuition – state support classes only
- Other Eligible Military or Naval Veterans: 25% waiver of tuition – state support classes only
- Military service members eligible to participate in the Department of Defense Tuition Assistance program: Waives building fees, and services and activities fees
- ~~Child and spouse of eligible veteran that is totally disabled or POW/MIA or deceased: The college must waive 100% tuition and services and activities fees.~~
- ~~Athletes: Beginning with Fall Quarter 2007 the college may waive 25% tuition and service and activities fees for all enrolled Bellevue College athletes that are grant-in-aid eligible.~~
- Athletic Waiver – Resident and Nonresident: 25% waiver of tuition and fees for eligible students (up to 15 credits per quarter)
- Ungraded Courses: Parent Education – Waives 85% of tuition and all building and S & A fees
- ~~Eligible running start students' tuition and operating fees are waived up to fifteen combined college and high school (15) credits. Need based waivers are available for qualifying low income running start students for all fees other than tuition and operating fees.~~
- ~~Wrongfully convicted individuals and their children and step-children. The college must waive all tuition and fees for wrongfully convicted individuals, their children and step-children. Recipients may attend full-time or part-time. Total credits earned using the waiver may not exceed two hundred quarter credits, or the equivalent of semester credits.~~

~~Waivers for Non-Resident Differential in Tuition and Fees~~

- ~~U.S. citizens and resident aliens: The college may waive 40% of the non-resident operating fee differential, not building fee differential, after the student has enrolled and paid as a non-resident for at least one quarter. The waiver is applicable starting the second quarter and thereafter.~~

- ~~Distance learners: The college may waive the non-resident operating fee differential, not building fee differential, for students enrolled only in distance education classes.~~
- Nonresident – Waives Operating Fee Differential for specific student groups
 - Students taking only online classes.
 - Eligible students who have completed the residency paperwork and been approved for a future quarter – limited to 40% waiver.
- ~~Congressional dependents: The college may waive all or a portion of the non-resident differential.~~
- ~~Higher education employees, spouses and dependents: The college may waive all or a portion of the non-residential differential for those persons living in the state of Washington and employed in higher education on at least a half-time basis and for their spouses and dependents.~~
- Nonresident Higher Education Employees: Waives nonresident tuition differential
- ~~International Student Exchange: The college may waive all or a portion of the non-residential differential, limited to 100 full-time students statewide.~~
- International Student Exchange: Waives nonresident tuition differential
 - Limited to 100 foreign exchange students per year, with an equal number of Bellevue College domestic students placed in exchange country
- ~~Refugees: The college may waive all or a portion of the non-residential differential of operating fees for refugees, their spouses and dependents with parole status, immigrant visa, or citizenship applications.~~
- Refugee: Waives nonresident tuition differential.

~~Space Available Waivers~~

- ~~Seniors taking credit and/or auditing courses: The college may waive all or a portion of tuition and services and activities fees with a minimum registration fee of \$5.~~
- State employees: The college may waive all or a portion of tuition and services and activities fees for at least half-time state employees. Preference for registration may be given to Bellevue College employees.
- Senior Citizens (audit only): \$5 fee charged – state support classes only (enrollment on space available basis, and limited to two courses per quarter

- State Employees with enrollment preference given to Bellevue College employees: \$5 fee plus all classroom related fees charged – state support classes only (enrollment on a space available basis, and limited to 12 credits per quarter)

Ungraded Courses

- ~~ABE/ESL/GED: The college may waive all of the tuition for needy students, who must provide documentation from organization(s) that verify the student's low income status.~~
- Waiver of \$25 fee for ABE, ESL, GED preparation classes for financially needy students (eligibility determined by appropriate department)

Transportation

- ~~The college may waive up to 100% of parking permit costs and 100% of bus permit costs for eligible non-financial aid students meeting need-based criteria established by the college.~~
- Transportation fees for Workforce Education, ABE/GEC/ESL, Running Start, Career Education Options, and Multicultural Services financially needed students (eligibility determined by appropriate departments).

Relevant Laws and Other Resources

- ~~Board of Trustees Resolution 233~~
- RCW [28B:15](#)
- HB 1706
- WAC [131-28-026\(4\)\(a\)](#)
- State Board for Community & Technical Colleges Tuition Waivers and Residency Classification
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Approved By



BELLEVUE
COLLEGE

REGULAR MEETING AGENDA ITEM

TENURE RECOMMENDATIONS FOR 2016-2017

☐ INFORMATION

☒ FIRST READ

☐ ACTION

Description

A recommendation from the Tenure Review Committee regarding tenure appointments for full-time faculty members listed below has been submitted to the College President, in accordance with the "Agreement Between the Board of Trustees of Community College District VIII and the Bellevue College Association of Higher Education."

Third Year Candidates Recommended for Tenure

Jennifer Anderson	Arts and Humanities (Communications)
Sonya Doucette	Science (Chemistry)
Richard Glover	Science (Chemistry)
Lisa Harris	Institute for Business and Information Technology (Database Administration)
Allison Kang	Science (Biology)
Deepti Karkhanis	Social Science (Psychology)
Dena Laney	Institute for Business and Information Technology (Business Technology Systems)
Tom Lee	Institute for Business and Information Technology (
Li Liu	Arts and Humanities (Communication)
Natalie Martinez	Arts and Humanities (English)
Eric Nacke	Arts and Humanities (Developmental Education)
Hyesu Park	Arts and Humanities (English)
James Sisko	Arts and Humanities (Music)
Jennifer Townsend	Science (Mathematics)
Brandon Unti	Social Science (Economics)

Third Year Candidates Recommended for Extended Probationary Period

Ricardo Chavez	Science (Mathematics) Extend to fourth year
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Key Questions

- * What is the reason for granting tenure to faculty?
- * Has a process for granting tenure been followed for each candidate under consideration, and what elements are included in the process?

Analysis

According to the Tenure Guidelines, the reason for tenure, as stated in the Revised Code of Washington, is to protect faculty employment rights. Further, tenure protects academic freedom and promotes collegiality and professionalism among faculty.

This year, sixteen tenure candidates will be presented for Board action at the next meeting. The candidates have participated in a rigorous tenure review process as outlined in the college's tenure guidelines. A recommendation has been forwarded to the President by the Tenure Review Committee (TRC) to grant tenure to fifteen candidates and extend the probationary period for one candidate.

As outlined in the Tenure Guidelines, the tenure process at Bellevue College normally consists of a three-year probationary period for each candidate, and includes three levels of review.

- 1) A Tenure Evaluation Subcommittee (TES), composed of members elected within the candidate's division and chosen by the candidate and approved by the Tenure Review Committee (TRC), is formed for each candidate. This group gathers information and data in support of the candidate's tenure, and provides mentoring and assists the candidate throughout the three year process.
- 2) The Tenure Review Committee, including six members elected by the faculty, reviews the documentation prepared by the TES to ensure that college and program standards and expectations are met across the many disciplines. The TRC provides an objective look at each document to make sure that the case supporting the recommendations of the TES is sound, and provides a recommendation each year to the President.
- 3) During the first two years of candidates' employment, the President uses the recommendation of the TRC to decide whether or not to continue the probationary period. In the third year, the President considers the recommendation of the TRC in formulating his recommendation to the Board of Trustees to grant tenure or extend the probationary period.

Finally, the Board of Trustees, giving serious consideration to the recommendation of the President and the TRC, decides to grant or not grant tenure.

Background/Supplemental Information

Electronic notebooks in .pdf format have been assembled for each tenure candidate, and all pertinent documents for each case will be included for review by members of the Board of Trustees.

Recommendation/Outcomes

This item will be presented for board action at the February 3, 2016 meeting.

Prepared by: Tom Nielsen, Vice President of Instruction
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