



BELLEVEUE
COLLEGE

Board of Trustees
Community College District VIII

Regular Meeting

April 27, 2016



Vision

Bellevue College is the region's college of choice, based on its excellence, innovation, and national recognition for exemplary programs.

Core Values

We, the Board of Trustees, faculty, staff and administration of Bellevue College, place students at the center of all we do and support and promote the excellence of their efforts. We affirm and embody pluralism; value collaboration and shared decision making; and honor creativity and innovation. We consider it our duty to anticipate changing demands in education and welcome the opportunity to shape its future. We acknowledge our responsibility to society and embrace the belief that widespread access to excellent postsecondary education is the cornerstone of a democratic society.

Mission

Bellevue College is a student-centered, comprehensive and innovative college, committed to teaching excellence, that advances the life-long educational development of its students while strengthening the economic, social and cultural life of its diverse community. The college promotes student success by providing high-quality, flexible, accessible educational programs and services; advancing pluralism, inclusion and global awareness; and acting as a catalyst and collaborator for a vibrant region.

Core Themes: *Mission Alignment*

Student Success

BC supports the success of all students in meeting their educational goals through its commitments to open access learning; to offer a portfolio of appropriate and well-chosen educational programs, services, and activities; and to its ongoing attention to student persistence and educational attainment.

Teaching and Learning Excellence

BC prepares and enables excellence in teaching and learning through its commitments to ensure relevance, responsiveness, and inclusiveness of curriculum; to maintain an effective teaching environment by supporting the teaching and professional achievement of all faculty; to provide for the accessibility of quality learning support services; and to monitor the academic and professional success of all students.

College Life and Culture

BC values a learning and working environment through its commitments to support a campus environment that is diverse, inclusive, open, safe, and accessible; to model a college community that affirms and embodies pluralism and values collaboration and shared decision making; and to honor and practice sustainability, creativity and innovation.

Community Engagement and Enrichment

BC strives to be a leader and partner in building a strong and vibrant region through its commitments to collaborate with businesses, industries, local school districts, primary transfer institutions, alumni, donors, and governmental and social services organizations to develop and refine educational programs that prepare individuals for academic success, employment, and lifelong learning; and to provide programs and space for use by the community at large.

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**



A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Wednesday, April 27, 2016. The business session will begin at 3:40 pm in room B201. Steve Miller, Chair, will preside.

AGENDA

11:30 AM	BC Foundation Become Exceptional Luncheon Meydenbauer Convention Center Bellevue, WA		
2:00 PM	EXECUTIVE SESSION (A201) There will be an executive session to review the performance of a public employee and to consider candidates for tenure.		
2:40 PM	STUDY SESSION (B201) Technology Study Session	Beard	
3:10 PM	STUDY SESSION (B201) 2016-2017 Budget	White	
3:40 PM	BUSINESS SESSION (B201)		
	I. Call to Order		
	II. Roll Call and Introductions		
	III. Consent Agenda		
	A. Approval of Agenda for April 27, 2016		3
	B. Meeting Minutes from March 9, 2016		5
3:55 PM	IV. Constituent Reports		
	A. Faculty	Stiehl	
	B. Classified Staff	Turnbull	
	C. Foundation	King	
	D. Student	Mueller	
4:25PM	V. Monitoring Reports (reports for this meeting in bold)		
	A. Student Success	All	12
	B. Instruction	All	14
	C. Economic and Workforce Development	All	15
	D. Student Affairs	All	16
	E. Equity and Pluralism	All	
	F. Institutional Advancement	All	17

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

	G. Information Technology	Quarterly	18
	H. Capital Facilities	Quarterly	
	I. Finance	Quarterly	
	J. Human Resources	Quarterly	
	K. Enrollment Report	Quarterly	19
	L. Budget and Legislative Developments	As needed	
	M. Marketing and Public Relations	As needed	
4:30 PM	VI. Information Items		
	A. All Washington State Academic Team	Nielsen	23
	B. Discussions with Washington State University	Beard	
4:40 PM	VII. First Read		
	A. 2016-2017 International Student Contract	White	24
	B. 2016-2017 Bellevue College Budget	White	25
	C. 2016-2017 Services & Activities Budget	Karim	31
	D. Sabbatical Leave Authorization	Nielsen	36
	E. Tenure Recommendation	Nielsen	40
	F. Board Elections – Chair and Vice Chair	Miller	42
4:50 PM	VIII. Board Reports		
	A. ACT Board of Directors		
	B. ACT Legislative Committee	Miller	
	C. Foundation Liaison	Heu-Weller	
	D. Individual Member Reports		
5:00 PM	IX. President’s Report	Rule	
5:10 PM	X. Unscheduled Business/Community Testimony		
5:15 PM	XI. Business Meeting Adjournment		
	<i>Time and order are estimates only and subject to change.</i>		
5:15 pm	There will be a reception for newly tenured faculty immediately following the meeting.		

BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on March 9, 2016 at Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. Mr. Steve Miller, Chair, presided.

EXECUTIVE SESSION

The executive session was called to order at 12:00 p.m. Steve Miller announced that there would be an executive session for approximately an hour to discuss evaluation of a public employee and collective bargaining. The executive session was adjourned at 1:30 p.m.

STUDY SESSION

Student Affairs presented an overview of student support programs. Ross was interested in the ethnic breakdown of the students in the high school programs. Presenters included Glenn Jackson, Aaron Reader, Tess Ames, and Barb Brodsky.

BUSINESS SESSION

The business session was called to order at 3:15 p.m.

I. **ROLL CALL**

Dr. Chin, Mr. Fukutaki, Ms. Heu-Weller, Mr. Miller, and President Rule were present.

II. **CONSENT AGENDA**

Lisa Chin made a motion to approve the consent agenda.

The motion passed.

III. **CONSTITUENT REPORTS**

Faculty Report

Chace Stiehl, Bellevue College Association of Higher Education, reported on the following items:

- Three dimensional models for visually impaired students in anthropology.
- Business transfer – presented work they are doing with UW Foster School of Business.
- Concerns about WSU partnership.

Classified Staff Report

Becky Turnbull, representing classified staff, reported on the following items:

- Shared some of the discussion points for the labor negotiations in Olympia, including Raise Up Washington and use of sick leave to care for a sick child.
- Professional classified staff development day had 200 participants.
- Excited about classified staff participation in new governance model.
- Employment is becoming more technical and would like to increase staff training.

ASG Report

ASG President Frank Mueller presented on the following items:

- ASG is working on making recommendations to change the ASG constitution.

- ASG BBQ is April 20th. Nine ASG positions opened. Presented ASG panel on college issues day on governance.
- HBCU trip has recruited all twelve spots and the trip is full.
- Polling students on topics and they're also talking about the smoking huts.
- Support for bill 2764 which is on the governor's desk for signature.

Foundation Report

Laura Celis reported on foundation activities:

Noted that the three dimensional printer was funded by a foundation mini grant.

An additional \$150,000 donation was made for KBCS, \$50,000 per year for each of the next three years.

Nominations are closed and Margin of Excellence winners have been selected.

About 73% of the goal has been solicited for the luncheon. Please let the foundation know about anyone that should be solicited for sponsorships. Currently working on securing challenge amounts.

Thanked Steve for a friend's gift of \$2500.

Working on Lockwood grants supporting innovation in teaching. Applications are open until March 31st.

IV. **MONITORING REPORTS**. The board reviewed the monitoring reports. Style guide and USA today Black History month publications were distributed by Institutional Advancement.

V. **INFORMATION ITEMS**

A. Discussions with Washington State University

Discussion of the current status of talks with WSU. Russ Beard has been tasked with creating a group to meet with WSU at a retreat to start working on this over an extended period of time. Innovation has been defined as creating opportunities for students who are not currently being served. Published purpose statement is aspirational. Faculty, staff and industry members will be participating in the retreat. Work is scheduled to begin within the next month.

VI. **ACTION ITEMS**

A. Tenure Recommendations for the 2016-2017 Academic Year

Motion 3:16

It was moved by Lisa China and seconded by Merisa Heu-Weller that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Jennifer Anderson, Arts & Humanities (Communications).

The motion passed.

Motion 4:16

It was moved by Merisa Heu-Weller and seconded by Lisa Chin that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Sonya Doucette, Science (Chemistry).

The motion passed.

Motion 5:16

It was moved by Rich Fukutaki and seconded by Merisa Heu-Weller that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Richard Glover, Science (Chemistry).

The motion passed.

Motion 6:16

It was moved by Ross Hunter and seconded by Rich Fukutaki that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Lisa Harris, Institute for Business and Information Technology (Database Administration).

The motion passed.

Motion 7:16

It was moved by Steve Miller and seconded by Rich Fukutaki that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Allison Kang, Science (Biology).

The motion passed.

Motion 8:16

It was moved by Lisa Chin and seconded by Merisa Heu-Weller that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Deepti Karkhanis, Social Science (Psychology).

The motion passed.

Motion 9:16

It was moved by Merisa Heu-Weller and seconded by Ross Hunter that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Dena Laney, Institute for Business and Information Technology (Business Technology Systems).

The motion passed.

Motion 10:16

It was moved by Rich Fukutaki and seconded by Lisa Chin that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Tom Lee, Institute for Business and Information Technology (Network Services and Computing Systems).

The motion passed.

Motion 11:16

It was moved by Ross Hunter and seconded by Merisa Heu-Weller that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Li Liu, Arts and Humanities (Communication).

The motion passed.

Motion 12:16

It was moved by Lisa Chin and seconded by Ross Hunter that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Natalie Martinez, Arts and Humanities (English).

The motion passed.

Motion 13:16

It was moved by Merisa Heu-Weller and seconded by Lisa Chin that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Eric Nacke, Arts and Humanities (Developmental Education).

The motion passed.

Motion 14:16

It was moved by Rich Fukutaki and seconded by Merisa Heu-Weller that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Hyesu Park, Arts and Humanities (English).

The motion passed.

Motion 15:16

It was moved by Ross Hunter and seconded by Rich Fukutaki that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to James Sisko, Arts and Humanities (Music).

The motion passed.

Motion 16:16

It was moved by Lisa Chin and seconded by Merisa Heu-Weller that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Jennifer Townsend, Science (Mathematics).

The motion passed.

Motion 17:16

It was moved by Merisa Heu-Weller and seconded by Rich Fukutaki that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Brandon Unti, Social Science (Economics).

The motion passed.

Motion 18:16

It was moved by Rich Fukutaki and seconded by Lisa Chin that:

The Board of Trustees of Community College District VIII hereby grants a fourth probationary year to Ricardo Chavez, Science (Mathematics), in that all conditions required by RCW 28B.50.852 for advancement to a fourth year have been met.

The motion passed.

VIII. **BOARD REPORTS**

ACT – No report.

ACT Legislative Committee –The legislative session will end on Thursday. The BC bill is currently in the senate. It may be considered with the budget.

Foundation Liaison – Merisa highlighted the opportunity for trustees to become challenge donors.

Individual Member Reports – Rich Fukutaki participated in the ACCT National Legislative Summit in Washington, DC. He noted that it was interesting to hear the different legislative perspectives. Risk Sharing, Perkins, and the Higher Ed Reauthorization Act are unlikely to get authorized this year. There was also discussion regarding year round Pell. Merisa reported on attending a BC girls' basketball game with her daughter.

IX. **PRESIDENT'S REPORT**

President Rule reported on the following items:

- Yoshiko Harden accepted the position of Vice President of Student Affairs at Seattle Central Community College and is leaving.
- Tom Nielsen announced his retirement after 34 years with Bellevue College.
- The Vice President for Instruction will be transitioned to the position of Provost/Vice President of Instruction.
- Recent trip to Kenya and the Democratic Republic of the Congo.
- Article published in *Educause Review*.

X. **UNSCHEDULED BUSINESS**

Community testimony from Rosemary Richardson regarding sports field renovations. Concerns are safety issues for persons using the perimeter trail.

XI. **ADJOURNMENT**

There being no further business, the meeting of the Board of Trustees adjourned at 5:20 p.m.

Steve Miller, Chair
Board of Trustees

ATTEST:

Lisa Corcoran
Secretary, Board of Trustees
Community College District VIII



RETENTION, TRANSFER, GRADUATION

Background

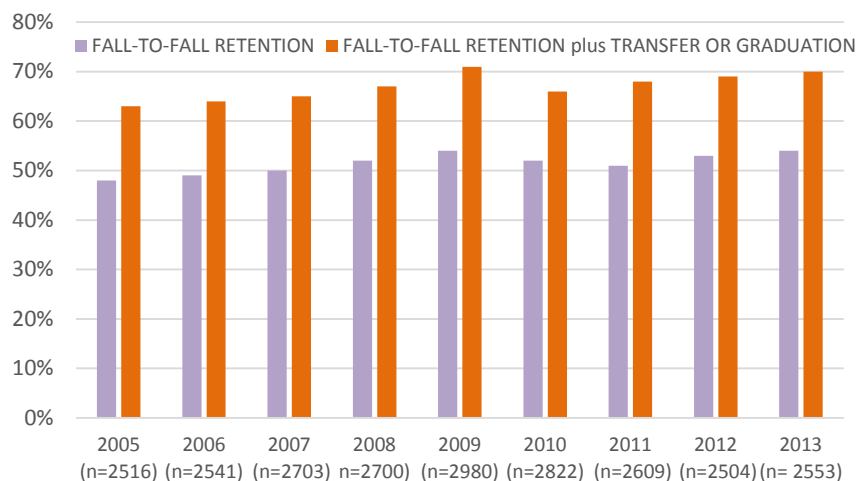
Effectiveness and Strategic Planning (ESP) has been working on a new approach to measuring the short-, medium-, and long-term success of our students. While the focus historically has been on “internal” outcomes such as retention and the earning of Bellevue College (BC) certificates and degrees, there is evidence that students are successful in other ways. For example, BC students often transfer on to selective four-year institutions before completing a BC certificate or degree. In addition, because the greater Seattle area contains a large number of colleges, some students “swirl” from one college to another. Another non-trivial number of BC students complete degrees and certificates at other SBCTC open enrollment institutions. By combining college data with data from the National Student Clearinghouse (NSC), researchers are able to create a more comprehensive view of student outcomes.

Key Finding: Retention is typically seen as an adequate short-term outcome measure with transfer and graduation as medium- and long-term outcomes.

The data show that transfer and graduation are significant even in the short and medium term.

Chart 1* shows the impact of considering transfer and graduation in short-term measures of success. The purple columns represent the standard fall-to-fall retention measure, which ranges from 48% to 53% over the nine-year time frame. The orange columns represent the fall-to-fall retention plus transfer and graduation, which ranges from 63% to 71%.

Chart 1. Two Measures of Fall-to-Fall Success



Relying on retention as a measure of success after one year understates the overall success of the college by as much as 14 percentage points.

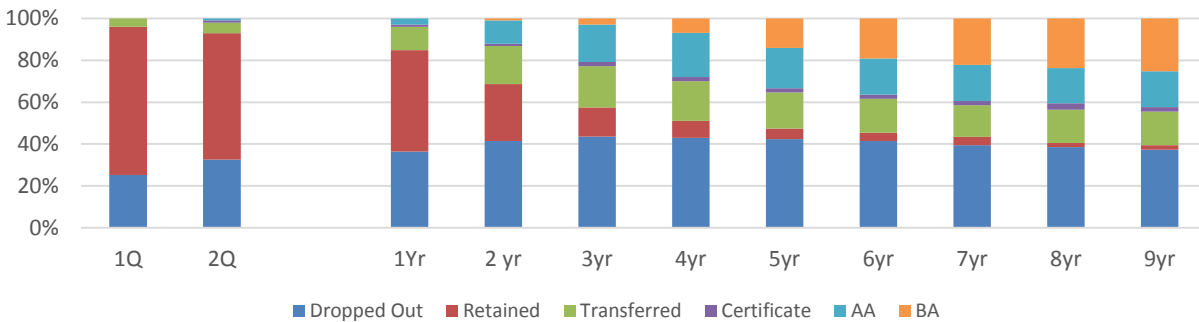
*The following criteria were used to refine the cohorts of new to BC entering fall cohorts. Note that the methodology for determining the first postsecondary quarter attending BC is subject to further revision as datasets become available.

1. Enrolled in a postsecondary class, defined as any 100-level or above class (college-level) or an approved below-100-level class in math or English (pre-college), at BC for the first time.
2. Is not enrolled as a Running Start, Tech Prep, College in the High School, Year Up Seattle, international, or employee or senior citizen fee-waiver student.
3. Is not enrolled in an applied baccalaureate-degree program.
4. Is not enrolled as a parent education program student.
5. Has not previously earned an associate or a bachelor degree.

Typically fall-to-fall retention is substantially lower than fall-to-spring retention. This drop in rates is typically seen as a major problem for open enrollment institutions like Bellevue College. Analysis of the full range of outcomes shows that one-half to two-thirds of this drop off is accounted for by transfer and graduation. In other words fall-to-fall retention is lower than fall-to-spring retention but fall-to-fall success is much more similar to fall-to-spring success.

Key Finding: The overall level of success stabilizes quickly although the kind of success changes over the long term.

Chart 2. Outcomes for New in Fall 2005 Students (N = 2516)



The NSC data also allow us to conduct long-term analysis on single cohorts. **Chart 2** shows the outcomes for all new postsecondary students in fall 2005, excluding dual enrollment and international students. The data show results for the first two quarters (fall-to-winter and fall-to-spring) and then show data annually.

While the data have many interesting features one of the most striking is the fact that the proportion of students who have not completed and are not enrolled (dark blue “Dropped Out” segment) does not change much after one year. Students who will drop out do so early on in their college careers.

What’s next? These data were recently acquired and will be further analyzed for:

- Consideration of additional cohorts of students including Running Start and international students who were excluded from these data.
- Disaggregation. Data on Race/Ethnicity, Gender and Credit load have been analyzed and will be prepared for presentation. Data on health limitations and veterans will be added, analyzed and prepared for presentation.
- Reconsideration of the cohort definition. This is a broadly defined cohort of new students and probably includes some students who are not truly degree seeking. Similar data on a more narrowly defined degree seeking cohort will be generated. These two cohort definitions amount to a trade-off between Type 1 (False Positive) and Type 2 error (False Negative).

Report prepared by: Alec Campbell, Director of Research and Analysis
 Submitted by: Patty James, Associate Vice President, Effectiveness and Strategic Planning
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INSTRUCTION



PRIORITIES 2015-16: COMMUNICATION

Key Points

- In summer 2015, the Vice President of Instruction convened members of instructional leadership including Deans, Associate Deans, Assistant Deans, and Directors for a retreat to work on prioritizing objectives in alignment with Bellevue College's Strategic Plan for academic year 2015-16.
- Communication was identified as one of the key priorities for this year with the following objective:
 - Build a culture of effective, balanced, and professional communication.
- Under the priority of Communication, the Office of Instruction has:
 - Organized a task force to explore opportunities for improved communication with particular attention to the issue of civility.
 - Hosted a Joint Collaboration Session with invitations sent to leadership from Student Affairs, Information Technology Services, Equity & Pluralism, Effectiveness & Strategic Planning and Economic & Workforce Development with the goal of sharing priorities, discussing data, and beginning exploration of potential implementation of Guided Pathways.
 - Conducted 4th Wednesday meetings of Deans and Directors of Operations focused on creating consistent procedures across divisions.
 - Created and launched an Instruction blog titled *The Instruction Section* located under the BC Commons to provide ongoing communication to campus.
 - Organized Monday morning "Huddles" whereby staff and leads provide brief status updates, note important dates on the calendar, and track initiatives on a shared [Kanban Board](#). These visual cues are an important part of the application of Lean principles in creating efficiencies in the workplace and the huddle provides regular opportunities for communication and team building.

Next Steps

- The Office of Instruction will work with ITS to create a public facing website for ease of access to information about the department.
- Communication task force is working with Human Resources to draft a letter of understanding regarding appropriate professional communication that is connected to the Affirmation of Inclusion, will coordinate with Title IX, and that can be sent to the entire campus.
- Another Joint Collaboration Session is being planned for June 29 on the topic of Student Success with a focus on placement.

Report by: Tom Nielsen, Vice President, Instruction
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ECONOMIC & WORKFORCE DEVELOPMENT



CONTINUING EDUCATION/WORKFORCE EDUCATION/OLS

Key Points

Workforce Education

- Workforce Education (WE) has restructured to better address the needs of students. The number of directors has been reduced from four to two.
- The department is being cross-trained to improve service to students.
- The Associate Dean of Workforce Education has been establishing and building new relationships with departments essential for student success.
- WE has seen enrollment increase 5% from winter quarter to spring quarter countering the traditional downward enrollment trend encountered from fall to spring.

Economic and Workforce Development

- Bellevue College and Year Up have agreed to increase the cohort from 40 to 80 beginning the fall of 2016.

OLS

- OLS was named a finalist for an Award of Excellence at the American Association of Community Colleges (AACC) in the category of student success at AACC's 2016 Annual Meeting. Albert Lewis, VP of Economic and Workforce Development and Marci Muhlestein, OLS Director, co-presented College Partnerships: Providing a Structured Associate Degree for Students with Cognitive Disabilities to highlight the replicability of the model.

Next Steps

- Coordinate meeting with Year Up and IBIT to discuss any curricular changes and faculty needs to facilitate the new cohort.
- Follow up discussions with colleges that expressed interest in learning more about the OLS National Network.
- Monitor current students more closely through increased touch points to minimize attrition during the spring quarter.

Report by: Albert Lewis, Vice President
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STUDENT AFFAIRS



NEW STUDENT ONLINE ORIENTATION

In support of the President's goals, a New Student Online Orientation is scheduled to launch at the end of May 2016. Substantive orientation for incoming students has been identified as a best practice by student success literature, and it is considered a high-impact practice by the American Association of Community Colleges (AACC).

This new online orientation site aims to provide incoming students with an easy-to-use tool to welcome them to and familiarize them with Bellevue College. The new site provides a range of information essential to a successful start at our school. It represents a clear starting point, and it supports a smooth and comfortable transition into life as a student at Bellevue College.

Key Points

- The New Student Online Orientation explains the following aspects of BC life:
 - Paying for college
 - Assessment, transfers, and placement
 - Advising
 - Parking and transportation
 - Technology requirements
 - Registration
 - Campus resources and campus life

Next Steps

- Launch first iteration by the end of May 2016
- Evaluate this dynamic product and incorporate improvements into subsequent iterations
- Assess the impact of this positive intervention on student outcomes

Report by: Ata Karim, Vice President Student Affairs
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INSTITUTIONAL ADVANCEMENT

Key Points

- The Foundation has raised \$623,172—80% of the budgeted revenue goal to date. The 17th Annual Become Exceptional Luncheon will be held on April 27, 2016. To date confirmed sponsorships total \$137,000.
- In alignment with the IA Division’s focus on informed philanthropy, the following collaborative donor cultivation initiatives are scheduled: House parties benefitting Autism Spectrum Navigator, April 28th and KBCS, May 10th; GiveBig, May 3rd and a KBCS donor reception at “Town Hall with Democracy Now!” featuring host Amy Goodman, May 6th
- Key events also include:
 - BC Scholarship Read-Day on May 13th
 - BC Quarterly celebrating Bulldog Baseball, May 15th
 - Margin of Excellence (MOE), June 1st
 - BC BINGO – not your Grandma’s BINGO, a new fundraiser follows the MOE celebration, June 1st
- The revised scholarship application process results: start rate has increased by nearly 135% with 484 applications in progress.
- The “Get Your Spring On” campaign effectively marketed spring registration among existing students and those who had applied but not enrolled.

Results:

Marketing Campaign Results (Get Your Spring On Campaign)

5321	Incremental website sessions
8%	Sessions to App conversion
92	Incremental applications (clicked apply button)
58	Incremental Enrolled Students (based on 63% conversion)*
29	FTEs (assuming 50% FTE/enroll conversion)
\$ 145,000	Incremental Revenue (@5k per student)

* Estimates based of current run rate

Next Steps

- An integrated fall enrollment campaign will be in market in the next 3 weeks. This campaign includes a major broadcast, digital and out of home blitz that will significantly drive increased awareness and perception shift. This campaign is expected to reach over 1M impressions per week , acquire 60 new enrollments and generate a 400% Return on Investment
- Planning is underway for BC Bingo and 50th Homecoming Week Activities including a TEDx Conference which will be one of the signature events.
- In the coming weeks, significant focus will be directed to the President’s Commencement speech and Spring newsletter
- A campus wide volunteer initiative BC Cares is planned for 5/21

Report by: Dr. Gayle Colston Barge, VP Institutional Advancement

INFORMATION TECHNOLOGY SERVICES (ITS)



SPRING 2016

Key Points

- Accessibility Task Force
- The Learning Genome Project

Next Steps

- An Accessibility Task Force has been working the last year to produce a set of recommendations that will lead the work of ITS in implementing and maintaining accessible technology services. Bellevue College put policy in place mandating technology services comply with accessibility standards in 2013. This task force will publish recommendations by the end of June that enable BC to understand the resources and strategy needed to bring equity to the technology service offerings. Captioning and compliant software is at the heart of the research and analysis.
- Today the understanding of the use data is at a pivotal point. The industry is flooded with wonderful shiny new toys, promises and magic abound. The truth of these promises lies just ahead and if what has been seen in the recent past is any indicator then "machine learning" is the next great frontier. Bellevue College has begun gathering data from every source possible and will use it to build data warehouses and lakes. Machine algorithms are already being trained to provide data models that can produce information beyond the predictive analytics that are the buzz today. Prescriptive analytics are the next logical step in this work as they build on the predictions and provide known interventions and guidance based on the models that show successful outcomes. In the educational space these "prescriptions" will provide guidance and support to its students that will enable them to reach success. There is reason to believe that these prescriptions can also be applied to the learning model, showing what delivery method best empowers each individual learner. As the college moves into this field it will work with the educational and business community to amass as much data as possible, the more we gather the faster we will be able to map the learning genome.

Report by: Russell Beard, Vice President of Information Technology Services
Russ.beard@bellevuecollege.edu

ENROLLMENT REPORT



TOTAL ENROLLMENT WINTER QUARTER 2016

Description

The college continually monitors and analyzes enrollment statistics and trends, particularly during registration and enrollment periods. Enrollment updates are regularly provided to the entire college during that time. Downward and upward trends are analyzed, and strategies are put into place to address areas of concern.

As part of the strategic enrollment and planning process, each quarter, an enrollment report for all fund sources (state-funded, self-support and other) is compiled for review and discussion. The final winter enrollment report is being presented to the Board of Trustees.

Key Questions

- * Was the college's enrollment target for state funded and self-support FTES met for Winter Quarter 2016, and how did that performance compare to Winter Quarter 2015?
- * Were there any areas of enrollment that experienced significant differences (increase or decrease for Winter Quarter 2016)?

Analysis

The report for Winter Quarter 2016 reflects an overall increase in FTES when compared to previous year. Although Bellevue College state support enrollments are down from last year, the College has experienced a dramatic increase in Running Start and international student enrollments. Bellevue College continues to maintain significant enrollment beyond the state allocation and, if current trends continue, the college will easily meet its state enrollment commitment for the year.

For Winter 2016 Bellevue College exceeded target by 329.9 FTES or 3.2%

- Arts and Humanities Division exceeded target by 43.2 FTES or 1.5%
- Institute for Business and Information Technology were down from target by 26.2 FTES or 2.6%
- Health Sciences, Education and Wellness Institute (non-self-support) were down from target by 13.3 FTES or 1.7%
- Science Division exceeded target by 136.3 FTES or 4.7%
- Social Science Division exceeded target by 117.4 FTES or 6.3%
- Other Programs exceeded target by 72.5 FTES or 7.9%

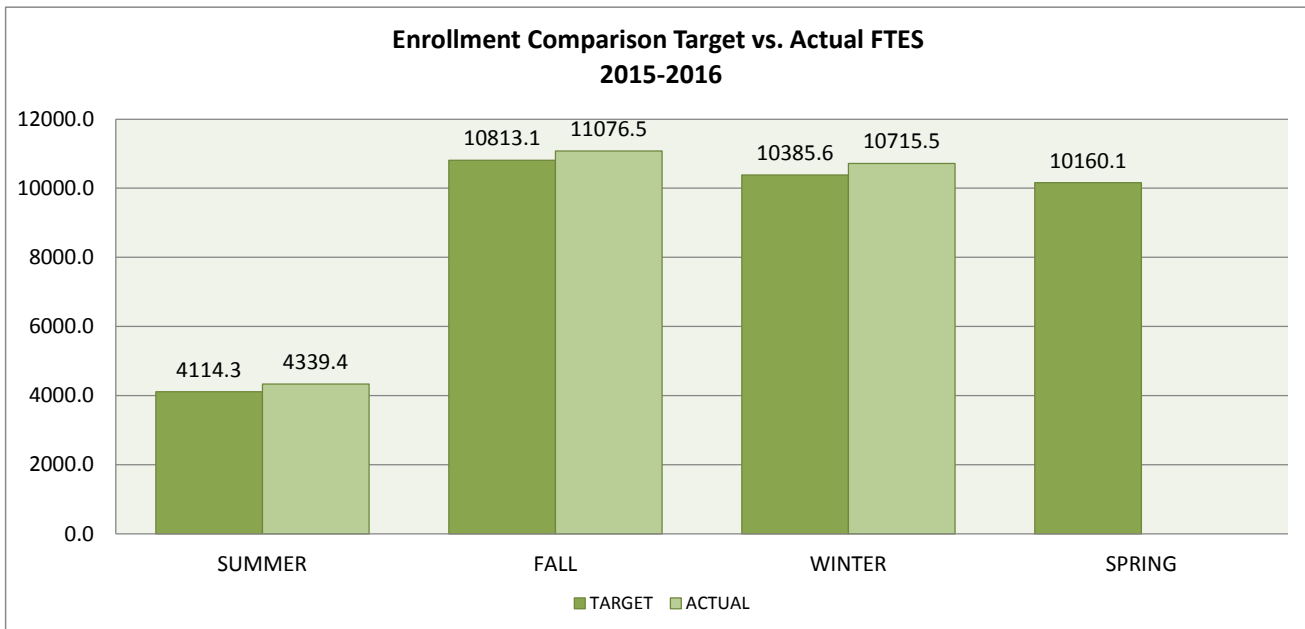
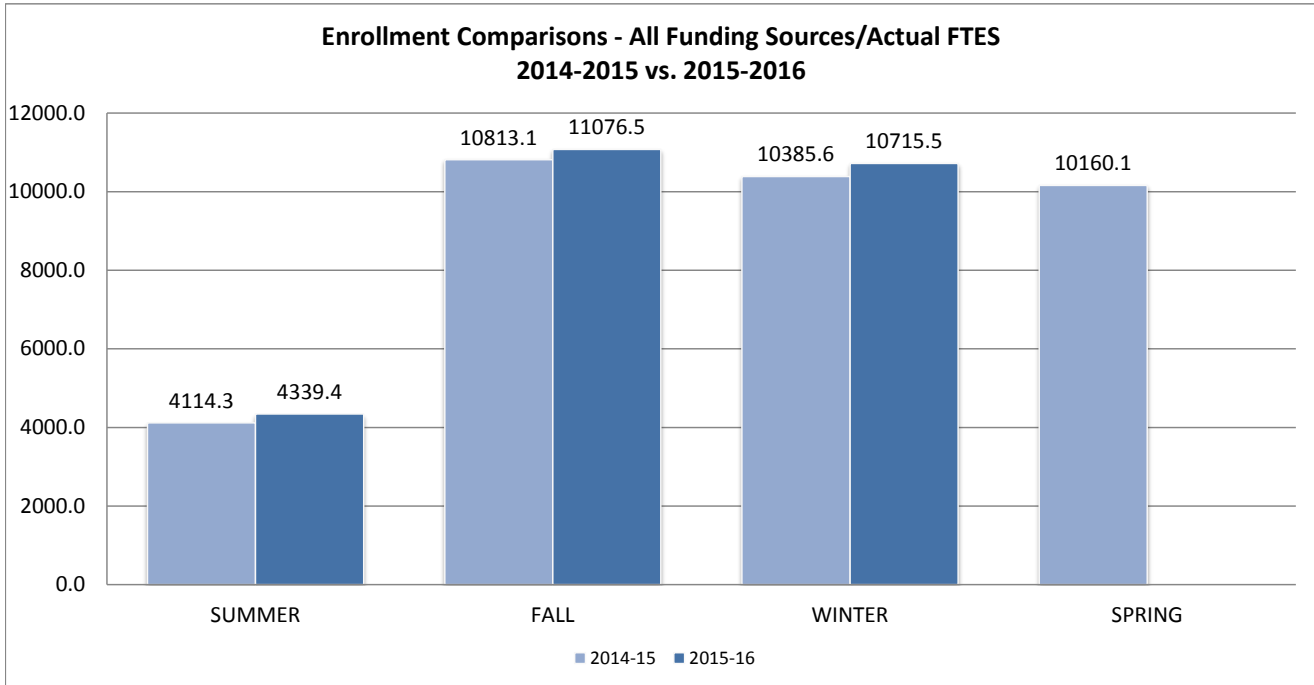
Background/Supplemental Information

- Enrollment Comparison: Target vs. Actual FTES – Winter Quarter 2016
- Enrollment Comparison For All Funding Sources: Actual FTES 2015-2016 vs. 2014-2015

Prepared by: Tom Nielsen, Vice President of Instruction
tom.nielsen@bellevuecollege.edu

TOTAL COLLEGE									
All Divisions & Miscellaneous Programs	Winter FTES Target	Winter 2015 FTES	# Difference	% Difference					
	10386	10716	329.9	3.2%					
Division	Winter FTES Target	Winter 2015 FTES	# Difference	% Difference	Division	Winter FTES Target	Winter 2015 FTES	# Difference	% Difference
Arts & Humanities	2925	2968	43.2	1.5%	Business (IBIT)	1004	978	-26.2	-2.6%
Humanities	0	0	0.0	0.0%	Accounting	99	105	5.8	5.8%
Art	210	222	11.8	5.6%	Sustainable Business Practices	0	0	0.0	0.0%
Applied Linguistics	0	0	0.0	0%	Information Tech	26	23	-3.3	-12.8%
Communications	397	430	33.5	8.4%	Business Management	216	204	-11.7	-5.4%
Dance	7	9	2.2	31.6%	Marketing	77	78	1.0	1.3%
Drama	52	38	-14.0	-27.0%	Business Tech System	154	148	-6.0	-3.9%
English	999	969	-30.2	-3.0%	Business Intelligence	89	81	-8.3	-9.3%
World Language	335	337	2.4	0.7%	Network Services	41	48	6.9	16.6%
Interior Design	77	78	1.1	1.5%	Programming	140	124	-16.0	-11.4%
Music	150	152	1.8	1.2%	Technical Support	19	18	-1.4	-9.1%
Philosophy	191	216	24.7	12.9%	Digital Media Arts	142	149	-23.3	-35.0%
ABE/GED	115	127	12.0	10.4%					
DEVED/ID	0	0	0.0	0.0%	Science	2907	3043	136.3	4.7%
ESL	392	390	7.5	10.5%	Astronomy	169	173	4.4	2.6%
					Biology	597	655	57.7	9.7%
Health Sciences	773	759	-13.3	-1.7%	Botany	24	24	0.0	0.0%
Diagnostic Ultrasound	51	53	2.2	4%	Chemistry	415	442	26.7	6.4%
Early Childhood Educ	32	31	-0.5	-2%	Computer Science	124	106	-18.3	-14.7%
Education	45	27	-18.2	-40%	Environmental Science	54	56	1.1	2.0%
Health	48	53	5.3	11%	Engineering	39	30	-8.9	-22.6%
Indiv Studies	0	0	0.0	0%	Geology	62	53	-9.3	-15%
Imaging	0	0	0.0	0%	I.D. Math	338	345	6.6	1.9%
Nursing	91	99	8.6	10%	Math	844	924	79.6	9.4%
Nuclear Medicine Tech	11	11	0.5	5%	Meteorology	35	36	0.7	1.9%
Parent Ed	0	0	0.0	0%	Oceanography	37	35	-2.0	-5.4%
Physical Development	115	122	6.8	6%	Physics	166	164	-2.0	-1.2%
Radiologic Technology	60	61	1.7	3%	Other Programs	912	985	72.5	7.9%
Radiation Therapy	19	17	-1.7	-9%	Alcohol/Drug	49	31	-17.65	-36.0%
Recreation Education	0	0	0.0	0%	BAA Interior Design (FS5)	55	68	12.87	23.4%
Health Professions	112	93	-18.7	-17%	BSN Nursing (FS5)	14	19	7.13	100.8%
Radiation Mgmt/Tech	35	26	-9.5	-27%	BAS Radiation (FS5)	6	5	2.74	80.6%
Neuro Diagnostic Tech	15	16	0.7	4%	BAS Healthcare Tech Mgt (FS5)	40	49	26.32	143.6%
Medical Informatics	0	0	0.0	0%	BAS Accounting (FS5)**	0	9	8.67	0.0%
Parent Education	141	150	9.4	7%	Business Management (FS5)***	0	0	0.00	0.0%
Social Science	1865	1983	117.4	6.3%	BAS Info Sys/Info Tech	19	36	16.68	87.8%
Criminal Justice	81	91	9.7	11.9%	AA Info Sys/Info Tech****	0	0	0.00	0.0%
Anthropology	129	151	21.5	16.6%	BAS Data Analytics*	5	25	20.00	375.2%
Economics	189	183	-5.9	-3.1%	Career Education Opt	98	112	14.27	14.6%
Geography	124	121	-2.7	-2.2%	ELI University Prep	306	301	-4.93	-1.6%
History	207	212	5.0	2.4%	ELI Internl Bus Prof	43	40	-3.6	-8.4%
International Studies	17	30	12.3	71%	Experiential Learning	40	55	15.2	37.9%
Political Science	146	174	28.1	19%	Human Development	38	44	6.21	16.2%
Psychology	380	397	17.5	4.6%	Cont Nurs Educ (FS 5)	5	4	-0.73	-16.1%
Business Admin Trans	220	230	10.0	4.6%	Cert Nurs Assistant (FS 5)	7	9	1.86	24.9%
Sociology	283	300	17.0	6.0%	College in the High School	182	175	-7.12	-3.9%
Cultural and Ethnic Studi	89	94	4.9	5.5%	Study Abroad	4	2	-2.32	-58.1%
Interdisciplinary Studies	0	0	0.0	0.0%	Tech Prep (Summer only)	0	0	0.00	0.0%

**COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE COLLEGE
WINTER 2016**





REGULAR MEETING AGENDA ITEM

ALL USA/ALL WASHINGTON ACADEMIC TEAM

INFORMATION

FIRST READ

ACTION

Description

Phi Theta Kappa, the International Honor Society for Two Year Colleges, began the All USA Academic Team to recognize and honor two-year college students for their scholastic achievement and community and college service. Nominations to the All USA Academic Team are automatically named to All Washington Academic Team. A student’s ranking on the state team is determined by the student’s score in the national competition. In addition to the All USA Academic Team, scholars who apply for the All USA Team are automatically nominated for the Coca Cola Community College Academic Team administered by Phi Theta Kappa.

Key Questions

- * What is the All USA/All Washington Academic Team?
- * Which Bellevue College students are being recognized in 2016?

Analysis

This year two Bellevue College students were nominated for the All USA/All Washington Academic Team.

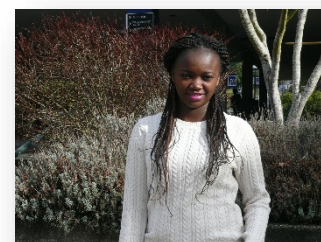


Hoang (Henry) Vu

Hoang (Henry) is originally from Vietnam. He is highly active in campus activities including Peer-to-Peer Mentoring, and is a Phi Theta Kappa chapter and regional officer. He volunteers with English language learners at King County Library Talk Time, and translates information for Vietnamese families about Hopelink’s Travel Program and various other services. He’s an instructional assistant in the Lake Washington School District, and is studying Elementary Education.

Benedicte Diakubama

Benedicte is an international student from DR Congo. She is actively involved on campus, serving as an International Student Ambassador, Peer-to-Peer Mentor and the African Students Association Event Coordinator. She is passionate about encouraging middle and high school students to study Mathematics and Physics, through science workshops and lab experiments on campus. She is studying Chemical Engineering, and hopes to work in the petroleum industry.



Background/Supplemental Information

Phi Theta Kappa Honor Society – www.ptk.org

All Washington Academic Team – www.spscc.ctc.edu/allwa



REGULAR MEETING AGENDA ITEM

2016-17 INTERNATIONAL STUDENT CONTRACT

INFORMATION

FIRST READ

ACTION

Description

Seven years ago, the State Board for Community and Technical Colleges (SBCTC) provided colleges the option of counting international students as part of the college's state-funded enrollment target or engaging in a contractual relationship with a community entity to offer the program. In addition, if a college chooses the second option, the SBCTC requires that the college's board reaffirm annually that it is continuing this contractual arrangement because the college is unable to accommodate international student programs within the current state funded enrollment target. Bellevue College has opted to offer the program through a contractual arrangement with the Bellevue College Foundation, since the college has been oversubscribed in meeting its state enrollment target in previous years, and intends to continue this option.

Key Questions

- * Does continuing the contractual arrangement for International Programs with the Bellevue College Foundation support the college's mission in supporting its international program?

Analysis

The college continues to be overenrolled and cannot support International Student Program enrollments within the current state funded enrollment target. The existing contractual relationship with the Bellevue College Foundation supports the college's international student program.

Recommendation/Outcomes

That, at the next meeting, the Board of Trustees of Community College District VIII reaffirms the contractual relationship with the Bellevue College Foundation for International Student Programs for FY 2016-17.

Prepared by: Ray White, Vice President of Administrative Services
ray.white@bellevuecollege.edu



REGULAR MEETING AGENDA ITEM

2016 – 17 COLLEGE BUDGET

INFORMATION

FIRST READ

ACTION

Description

The Bellevue College Operating, Proprietary, and Financial Aid Budgets for fiscal year 2016-17 are presented to the Board of Trustees for consideration of approval at their June 2016 meeting. The Capital Budget will be presented to the Board of Trustees for approval in a future meeting. To assist the board in considering the proposed budget, a comparison of the initial 2015-16 with the 2016-17 budget is provided with the Reserve Report. In addition a list of proposed State One-Time and Self-Support On-going / One-Time proposals are provided for your review.

Key Questions

- * What is the 2016-17 college's budgetary plan for all funds, excluding capital?

Analysis

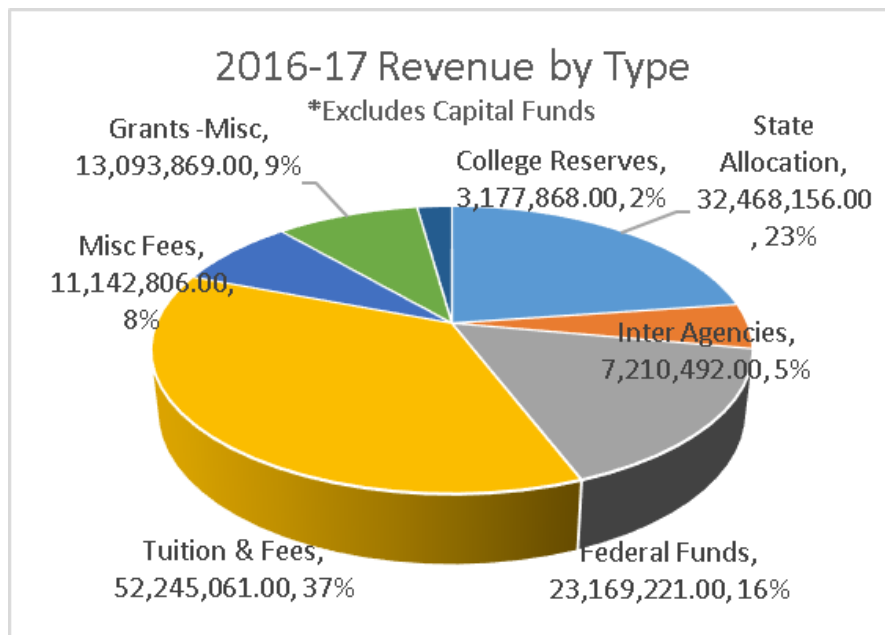
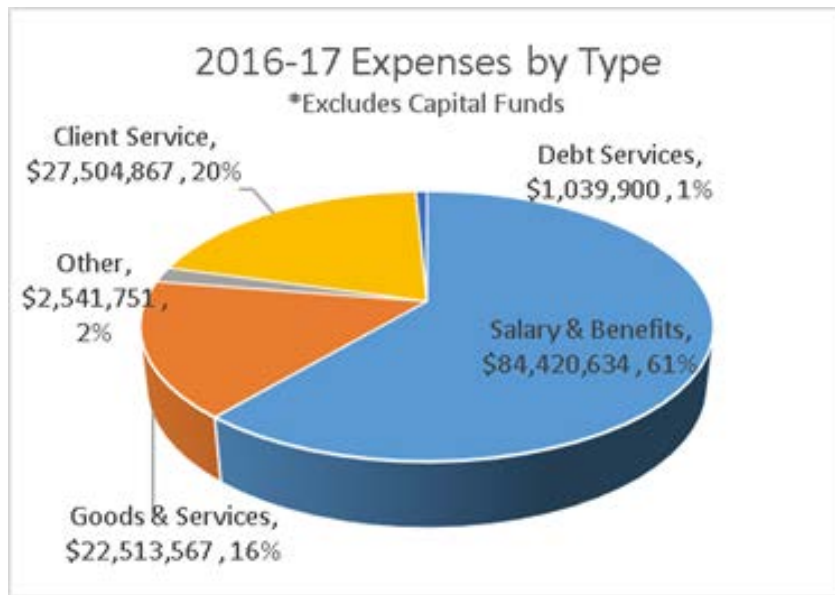
The fiscal year 2016-17 budget was developed based on the following assumptions:

- State allocation increase includes funding for COLA/ Heath benefit pass through, Worker Retraining base adjustment, and tuition backfill;
- State enrollments have declined, however International and Running Start enrollments have increased providing level projections;
- 1.8% COLA for all permanent staff and FT & PT Faculty;
- Faculty Contract increases;
- State Need grant and State Work-Study funding reduction;
- Addition of 2 staff positions to prepare the college for housing impacts;

Background/Supplemental Information

- Proposed 2016-17 College Budget and Reserve report;
- Proposed 2016-17 State and Self-Support One-Time and On-Going Program Funding;

Expense & Revenue Charts by Type



Budget Increase / Decrease Explanation

OPERATING FUND

- State allocation est. increase \$4,070,495:
 - \$1,356,273, Allocation adjustments and employee pass through;
 - \$442,000 New Building M&O;
 - \$2,272,222 Tuition backfill & rebasing;
- Local Operating decline <\$695,918>:
 - Budget adjustment to reflect actual tuition collection;
- Dedicated Local Fund decline <\$1,458,941>:
 - Excess Enrollment revenue decrease;
- Grant & Contract revenue increase \$7,065,257:
 - \$2,731,923 International & Running Start enrollment increase;
 - \$4,333,334 Reflects contribution to reserves budget process change;

PROPRIETARY FUNDS

- Budget adjustments to reflect department expectations, parking revenue adjustment to reflect state enrollment decline;

FINANCIAL AID FUNDS

- State Need Grant and State Work Study reduction;

Recommendation/Outcomes

It is recommended that the Board of Trustees of Community College District VIII approves the following budget plan for fiscal period July 1, 2016 through June 30, 2017 at their June 2016 meeting;

Annual Budget	
Operating Funds	\$102,687,299
Proprietary Funds	\$ 13,170,226
ASG Service and Activities Fees	\$ 3,326,563
Financial Aid Funds	\$ <u>23,323,385</u>
Total 2016-17 Annual Budget	<u>\$142,507,473</u>
 Reserve Funds	
Contingency Fund	\$ 1,464,100
Operating Reserve	\$ 10,787,512
Proprietary Reserve	\$ <u>2,474,518</u>
Total 2016-17 Reserve Funds	<u>\$ 14,726,130</u>

Recommended Motion

That the Board of Trustees of Community College District VIII recommend the college budget plan, as proposed, for fiscal period 2016-2017 be approved at their next meeting. This recommendation of the budget includes the Board of Trustees authorizing:

- the College President to proceed with the **execution of the planned program**;
- the College President to **transfer funds** within the General Fund, or from local and other funds, to eliminate any cash deficit as required by RCW 43.88.2601, to **provide working capital, and to support approved projects** and activities;
- the **tuition and fee schedule** as established by law, by the State Board for Community and Technical Colleges, as implemented by the College President, and as listed in the College catalog;
- the College President to **accept allocation amendments** from the State Board for Community and Technical Colleges, to accept such grants and contracts as may be acquired during the budget period, and to report on such changes, at least quarterly, to the Board of Trustees;
- the **addition of staff and faculty positions** necessary to carry out the College's programs; and
- the College President to determine **the fee schedule for contract courses** and programs.

Prepared by: Ray White, Vice President of Administrative Services
ray.white@bellevuecollege.edu

COMMUNITY COLLEGE DISTRICT VIII
 BELLEVUE COLLEGE
 Bellevue, Washington

2016-17 COLLEGE BUDGET and RESERVE REPORT

Proposed Revenue Plan by Fund
 Includes comparison to initial 2015-16 college budget

	2015-16 INITIAL BUDGET	Increase/ (Decrease)	2016-17 INITIAL BUDGET
OPERATING FUND:			
STATE ALLOCATION	\$28,397,661	\$4,070,495	\$32,468,156
LOCAL OPERATING	\$23,436,297	-\$695,918	\$22,740,379
DEDICATED LOCAL FUND	\$18,167,150	-\$1,458,941	\$16,708,209
GRANTS & CONTRACTS	\$23,705,298	\$7,065,257	\$30,770,555
TOTAL OPERATING FUNDS:	\$93,706,406	\$8,980,893	\$102,687,299
PROPRIETARY FUNDS:			
COMPUTER SERVICE FUND	10,001	\$0	10,001
PRINTING FUND	938,301	-\$26,444	911,857
ASSOCIATED STUDENTS	2,847,877	\$478,686	3,326,563
BOOKSTORE	3,796,100	\$80,500	3,876,600
PARKING	2,993,958	-\$159,183	2,834,775
FOOD SERVICES	1,667,620	\$285,750	1,953,370
OTHER AUXILIARY ENTERPRISES	3,443,912	\$139,711	3,583,623
TOTAL PROPRIETARY FUNDS:	\$15,697,769	\$799,020	\$16,496,789
FINANCIAL AID FUNDS:			
GRANTS IN AID	12,916,467	-\$651,211	12,265,256
STUDENT LOAN	10,000,000	\$0	10,000,000
STATE WORK STUDY	150,238	-\$55,609	94,629
FINANCIAL AID FUND	963,500	\$0	963,500
TOTAL FINANCIAL AID FUNDS:	\$24,030,205	-\$706,820	\$23,323,385
TOTAL ANNUAL REVENUE:	\$133,434,380	\$9,073,093	\$142,507,473

2016-17 COLLEGE RESERVE REPORT	
	Reserve
RESERVE PER POLICY 7110	
Contingency Fund (2.7% State Operating)	\$1,464,100
Operating Reserve 15%	\$10,787,512
Proprietary Reserve 15%	\$2,474,518
TOTAL ANNUAL RESERVE REQUIREMENT	\$14,726,130
RESERVE FUNDS	
Parking Garage Reserve	\$5,216,186
Student Housing Reserve	\$2,000,000
East Campus Reserve	\$11,000,000
Subtotal Resesrve	\$18,216,186
TOTAL RESERVED	\$32,942,316

**COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE COLLEGE
Bellevue, Washington**

2016-17 State and Self-Support One-Time and On-Going Program Funding

2016-17 State One-Time Funding		
Department	Description	Amount
Administrative Svc	CTC Payment 2of 2 yrs	\$500,000
Effect. & Streg. Plan	Governance Coordinator- project	\$107,122
Effect. & Streg. Plan	Governance Operations	\$100,000
Equity & Pluralism	Title IX Coordinator Asst.	\$75,000
Equity & Pluralism	Department Operations	\$113,300
Info. Tech. Services	Staff Computer Replacement	\$200,000
Instruction	Tutor Service increase	\$24,000
Instruction	Faculty Robes	\$10,650
Instruction	Faculty Commons	\$137,923
Instruction	Sabbatical	\$259,045
Instruction	ED Ready Renewal	\$20,000
Instruction	V-Lab Main. Tech Temp position	\$84,590
Student Services	Disability Resource Ct. Renew 2 project positions	\$115,632
Student Services	Student Central PT Hourly Staffing	\$25,000
Total State One-Time Funding		<u><u>\$1,772,262</u></u>

2016-17 Self-Support On-Going and One-Time Funding			
Department	Description		Amount
Admin Serv	Employee Bus Pass Increase	On-Going	\$10,000
Infor Tech Serv	KBCS Expansion	One-Time	\$200,000
Instruction	BAS HC Prom & Mgmt	One-Time	\$68,090
Instruction	BAS Accounting	One-Time	\$55,450
Instruction	BAS Molecular Bioscience	One-Time	\$42,926
Instruction	BS Computer Science	One-Time	\$79,547
Instruction	BAS Development Office Operations	One-Time	\$234,949
Instruction	English Language Institute Operation	On-Going	\$463,353
Instruction	Instructional Designer Project position	One-Time	\$82,728
Equit & Plur	Social Justice Institute Operating	One-Time	\$101,400
Student Services	TRIO Operations	One-Time	\$18,339
Student Services	TRIO Laptop Lending Program	One-Time	\$7,500
Student Services	Office International Ed. & Global Init. Operating	On-Going	\$486,253
Student Services	Dean of Student Life	On-Going	\$123,536
Student Services	Director of Student Housing	On-Going	\$100,728
Workforce	Occupational & Life Skills Program Growth	One-Time	\$125,500
Workforce	Continuing Education Program Development	One-Time	\$327,184
Workforce	Continuing Education Year-Up Expansion	One-Time	\$28,570
Total Self-Support Funding			<u><u>\$2,556,053</u></u>



REGULAR MEETING AGENDA ITEM

2016-2017 SERVICES & ACTIVITIES FEE BUDGET

INFORMATION

FIRST READ

ACTION

Description

RCW 28B.15.044 for the State of Washington grants authority to the Board of Trustees to approve the Associated Student Government's Services and Activities (S & A) Budget. Further, it requires students to advance a budgetary recommendation for consideration of the Board of Trustees.

The S & A Budget is developed by a committee, comprised of four students, one administrator and one each faculty and classified staff representatives. This year's committee members are (asterisks denote voting members):

Terrence Chan*- ASG VP of Finance (Chair)
Frank Miller*- ASG President
Subin Hoang* - Student at Large
Evan Bowman* - Student at Large
Jennifer Strother* - Administrator
James Torrence* - Faculty
Hristo Stoynov* - Classified Staff
Faisal Jaswal – Assistant Dean Student Programs

The committee completed its deliberations and has prepared a recommendation for the 2016-2017 year that will be presented for action at the June Board of Trustees meeting. The budget was approved unanimously by the committee.

Key Questions

- Is the services and activities fee budget proposal equitable and does it address the needs of student funded programs?
- How does the services and activities fee budget plan reflect a sustainable balanced budget?
- What are some key considerations/strategies to maintain the growth and continued integrity of the services and activities budget and the programs it supports?

Analysis

The proposed services and activities budget recommendations fund \$2,427,900 to student funded programs. No programs will experience any budgetary cuts during this fiscal period. The recommended budget model spends from revenues collected during the 2015-16 fiscal period and allows for growth of 8%.

Regular Meeting Agenda Item
2016-17 Services and Activities Fee Budget

Background/Supplemental Information

2016-17 ASG Services and Activities Fee Budget

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII consider the Services and Activities budget for approval at the June 8, 2016 meeting.

Prepared by: Dr. Ata Karim, Vice President of Student Services
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COMMUNITY COLLEGE DISTRICT VIII
 Bellevue College
 Bellevue, Washington

2016-17 ASG SERVICES AND ACTIVITIES FEE BUDGET

REVENUE

	Initial Budgeted Revenue S&A (-1999)	Initial Budgeted Revenue BAS (-1996)	One-time Budgeted Reserves (-1986)	Total Budgeted Rev. & Res.
LOCAL FUNDS:				
Allocations to Student Programs	2,320,400	17,500	90,000	2,427,900
Student Programs Remodel Budget Allocation*	82,673			82,673
ASG Reserve Budget Allocation*	127,447			127,447
One-Time Grant Budget Allocation	90,000		(90,000)	3,286
Program Income (projected)	437,987			437,987
Program Fund Balances (projected)	237,270			237,270
Radiology BAS	27,500	(17,500)		10,000

TOTAL LOCAL FUNDS \$ 3,323,277

\$ 3,326,563

TOTAL AVAILABLE FOR EXPENDITURE \$ 3,323,277 **\$ 3,326,563**

* These numbers are based on a projected 2015-16 S&A collection amount, which will not be final until all refunds for 2015-16 are processed.

2016 S&A FUNDING REQUEST SUMMARY

PROGRAM	Budget Number	2016-17 From BAS	2016-17 One-time Allocation	2016-17 S&A Allocation	2016-17 Request	2015-16 One-time Allocation	2015-16 Allocation	2015-16 Request
ASG	1900			177,000	176,157		200,000	212,783
STUDENT LEGISLATIVE COMMITTEE	1901		6,000	29,000	45,649	1,000	29,000	39,354
CAMPUS ACTIVITIES BOARD	1902		10,000	119,000	169,476	7,000	119,000	161,765
CULTURAL ACTIVITIES FUND	1903			13,000	13,000		15,000	13,000
SERVICE LEARNING	1905			0	0		0	0
STUDENT PROGRAMS SUPPORT	1906		15,000	245,000	280,681		245,000	254,069
PHI THETA KAPPA	1909			16,250	16,250		16,250	16,250
ASBCC CLUB CONTINGENCY	1910			15,000	15,000		15,000	15,000
RADIATION AND IMAGING (BAS)	1911	5,000			5,000		5,000	5,000
MULTICULTURAL FESTIVAL	1912			0	0		0	0
INTERNATIONAL STUDENT ASSOC.	1913			13,000	13,000	1,000	12,000	14,225
FIRST YEAR EXPERIENCE	1914			0	0		0	0
LGBTQ	1915			13,000	13,000	1,000	12,000	12,000
PALS CENTER	1916		20,000	80,000	196,120	20,000	80,000	128,100
BSU	1917			13,000	13,000	1,000	12,000	16,024
STUDENT SCIENCE ASSOCIATION	1918			3,000	3,000		3,000	3,000
EL CENTRO LATINIO	1919			13,000	13,500	1,000	12,000	25,272
BUSINESS LEADERSHIP CLUB	1920		8,000	42,000	64,299	1,000	40,000	50,176
MCS CULTURAL FUND	1921			28,000	40,000		27,800	40,000
INTERCOLLEGIATE RENTALS	1923			12,000	12,000		12,000	12,000
ALUMNI OUTREACH	1924			1,000	1,000		1,000	500
CAREER CENTER INTERNSHIP	1925			33,000	32,500		32,500	32,500
STUDENT PROGRAMS WEBSITE & TECH	1926		18,000	45,000	70,132		16,134	16,134
BCAVETS	1927			5,500	5,500	1,000	4,500	11,422
LIBRARY GALLERY SPACE	1928			10,750	10,750		10,750	11,069
SPEECH & DEBATE SOCIETY	1929			19,000	19,000	8,000	19,000	26,800
INTERCOLLEGIATE TOURNEY TRAVEL	1930			18,000	18,000		17,000	18,500
DISABILITY RESOURCE CENTER	1931		2,000	25,000	37,000		25,000	35,450
MATH LAB	1932			72,000	68,573			
TELOS	1935			0	0		4,500	4,500
BC STUDENT HANDBOOK	1936			22,000	25,000	3,000	22,000	22,000
MUSICAL PRODUCTIONS CHORAL	1937			78,000	85,500		77,000	84,500
DIGITAL MEDIA DESIGN	1938			4,500	4,500		4,500	4,500
ACADEMIC SUCCESS CENTER	1939			120,000	142,360	2,000	148,000	155,496
WATCHDOG (Formerly JIBSHEET)	1940			70,000	91,500	2,000	68,000	98,000
RADIO STATION KBCS	1941			28,000	32,000		26,000	52,000
DRAMA PRODUCTIONS	1943			22,500	22,470	1,000	21,500	26,170
MUSIC PROD-INSTRUMENTAL	1944			37,000	41,000	2,000	35,225	40,000
EASTSIDE DANCE PRODUCTION	1945			10,000	10,000		0	0
BELLETRIST LITERARY JOURNAL	1946			0	0		4,500	4,500
CENTER FOR CAREER CONNECTIONS	1947			53,000	53,160		50,000	53,160
STAGEFRIGHT DRAMA CLUB	1948			13,000	13,000		11,000	15,719
ASIAN-PACIFIC ISLANDERS S A	1953			13,000	16,160		12,000	12,000
ARABIC CULTURE STUDENT ASSOC.	1954			13,000	25,000		4,500	4,500
DECA	1955			13,000	92,000		4,500	4,500
CIVIL RIGHTS PILGRIMAGE	1956			9,000	9,000		4,500	4,500
BC INFO SYSTEMS & TECHNOLOGY ASSOC	1957			3,000	3,000		4,500	4,500
HEALTHCARE TECHNOLOGY AND MGMT	1958			4,500	4,500	4,500		
OUTREACH SERVICES	1959			15,000	21,746	30,000	0	44,000
INTERCOLLEGIATE ATHLETICS	1962			70,000	70,000		68,000	68,000
MEN'S BASKETBALL	1964			10,000	10,900		9,900	9,900
MEN'S BASEBALL	1965			10,000	10,700		9,700	9,700
MEN'S (AND WOMEN'S) GOLF	1966			7,750	7,750		7,750	7,750
WOMEN'S BASKETBALL	1971			10,000	10,900		9,900	9,900
WOMEN'S VOLLEYBALL	1972			9,000	8,750		7,750	7,750
WOMEN'S SOFTBALL	1973			10,000	10,700		9,700	9,700
MEN'S SOCCER	1974			10,000	10,500		9,500	9,500

2016 S&A FUNDING REQUEST SUMMARY

PROGRAM	Budget Number	2016-17 From BAS	2016-17 One-time Allocation	2016-17 S&A Allocation	2016-17 Request	2015-16 One-time Allocation	2015-16 Allocation	2015-16 Request
PERFORMING ARTS COORD.	1975			35,500	35,395		34,077	34,077
WELLNESS CENTER	1976			33,000	32,900		32,900	32,900
WOMEN'S SOCCER	1977			10,000	10,500		9,500	9,500
WOMEN'S TENNIS	1978			4,700	4,635		4,635	4,635
MEN'S TENNIS	1979			4,700	4,635		4,635	4,635
PEER-TO-PEER MENTORING	1980		11,000	99,000	112,212		98,624	159,143
LEADERSHIP INSTITUTE	1981			75,000	82,020	6,000	60,000	71,600
STUDENT CHILDCARE CTR.	1982			250,000	220,000	10,000	200,000	240,000
INTERIOR DESIGN STU. ASSOC.	1985	6,000		6,000	11,400		10,400	10,400
OPEN HOUSE	1987			12,000	12,000		12,000	12,000
AMERICAN SIGN LANGUAGE	1988			4,500	4,500		4,500	4,170
CHEER SQUAD	1989			13,000	17,500	2,000	6,500	14,880
MODEL UNITED NATIONS	1992			33,000	36,000		32,370	32,370
NURSING STUDENT ASSOCIATION	1993	6,500		6,500	31,800		4,500	7,150
WOMEN'S GOLF	TBD			7,750	7,750			
TOTAL base		17,500	90,000	2,320,400	2,806,930	104,500	2,130,000	2,574,598
TOTAL base and one-time			2,427,900				2,234,500	



REGULAR MEETING AGENDA ITEM

SABBATICAL LEAVE AUTHORIZATION FOR THE 2016-17 ACADEMIC YEAR

INFORMATION

FIRST READ

ACTION

Description

The purpose of a Sabbatical Leave shall be to improve the professional skills of the faculty member through study, research, and creative work. The College will receive direct benefit of such an experience through the increasing effectiveness of those persons participating in a professional leave program.

Key Questions

- * What is the purpose of sabbatical leave?
- * How many faculty have applied for sabbatical leave for the 2016-17 year?
- * What is the Board of Trustees role in the sabbatical leave process?
- * How have sabbatical leaves been affected by ongoing budget constraints?

Analysis

The Sabbatical Leave Committee received requests from nine (9) faculty for sabbatical leave, to occur during the 2016-17 academic year. The Sabbatical Leave Committee met in March to review and rank the proposals, and is recommending leaves for seven (7) individuals totaling 3.67 FTEF. The Office of Human Resources has provided the committee with FTE replacement cost for the requested sabbaticals. This information, along with the committee's recommendation, has been forwarded to the President. The President's recommendation will be presented to the Board of Trustees as an action item in June.

The Board of Trustees has committed, through the Negotiated Agreement, to make "every reasonable effort to grant at least 5.0 FTE leaves annually, provided that at least that number of applicants have applied and are ranked by the Sabbatical Leave Committee..." (Article 20, Section 3.6). The number of leaves granted is subject to fiscal and budget constraints and also the calculation of potential cost of replacement.

Last year ten (10) faculty submitted applications for sabbatical leaves totaling 5.67 FTEF. The President recommended that the Board of Trustees grant sabbatical leave for six (6) faculty members totaling 3.66 FTEF. The replacement cost for last year was \$128,519. The cost of this expense was covered by one-time-only funds.

The President will make a recommendation for consideration and action at the June meeting.

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII receives information about sabbatical leave requests as a future action item.

Prepared by: Tom Nielsen, Vice President of Instruction
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SABBATICAL LEAVE REQUESTS 2016-17 SUMMARY

DAN BEERT, Arts and Humanities

Building toward a Fall 2017 Interior Design program study abroad in Florence, Italy, Dan's sabbatical would take place in Fall 2016 and Winter 2017 (contingent upon his ability to secure additional travel funding) and focuses on developing a recurring study abroad curriculum for drawing and related visual research methodologies. Dan plans to consult and take classes with local artists, conduct studies of local notable built environments, and return with a portfolio of examples, lessons, and plans for promoting relevant drawing skills in the Interior Design program.

TAMMIS DOYLE, Arts and Humanities

With sabbatical leave in Spring 2017, Tammis hopes to achieve three goals that she feels would greatly benefit the Theatre Arts Department and Bellevue College. Tammis plans to write two plays and a novel and have them ready for local submission. She would also like to spend time with professional theatres in order to become more proficient in the production aspects of directing. Lastly, she would like to engage in beginning acting classes as a student in order to reinvigorate and update her acting training. Since sabbatical leave applications cannot be approved across academic years, Tammis plans to reapply for continuing sabbatical for Fall 2017.

FRANK HATSTAT, Institute for Business and Information Technology

Frank would like to investigate the full dimension of business ethics and ethical challenges for businesses and formulate original learning materials based on the research results for integration in business and business law courses. This involves conducting original research and investigation, identifying literature, outreach to corporate managers and compliance officers, as well as the legal community, academic community and governmental sector. Frank plans to reapply for continuing sabbatical leave in upcoming academic years depending on the productivity of this initial research inquiry.

ROBERT HOBBS, Science

The work Robert plans for his sabbatical leave will continue and expand on work begun at the University of Colorado during the sabbatical he was granted for Fall 2015, which would have a direct benefit to the physics program and laboratory sciences at Bellevue College. Robert's previous sabbatical produced several presentations and work that contributed to a published paper in the area of laboratory assessment. Progress was also made on projects including development of Laboratory Assistants training for two-year Science degree programs, improvement of existing laboratory instruction and assessment, and advancing a project focused on informal science learning.

DALE LINDMAN, Arts and Humanities

Dale proposes to use sabbatical leave Fall 2016, Winter and Spring 2017 to acquire a thorough knowledge of polymer and acrylic based mediums to develop coursework in the Art Department for a totally non-toxic alternative to oil based painting and apply for a residency in upstate New York at the Sam and Adele Golden Foundation. He also plans to immerse himself in the landscapes and culture of Spain including educating himself in the Spanish language. This experience would expand his experiential knowledge, broaden his understanding and improve his ability as an instructor of painting and design.

DONNA MIGUEL, Arts and Humanities

The goal of Donna's Winter and Spring 2017 sabbatical leave will be to study the implications of "cultural taxation" on faculty of color, with a specific focus on women of color in the community college setting and how that in turn impacts the manner in which they teach. She plans to use materials recommended by her large network of colleagues to write an article and to infuse the results of her research into her work at Bellevue College, both in and out of the classroom. Donna's plans directly relate to the College's goals stated in Strategic Plans 3 and 6.

KIM POLLOCK, Social Science

Sabbatical Leave for Kim would focus on transforming online curriculum for CES 100: Race in the U.S into a book that could be used as a text book both for faculty teaching classes on race, both in and outside of the classroom, to use with students, and for faculty who are training other faculty to teach classes on race. In addition to being a text book that gives tried and true assignments, discussion questions, grading rubrics, explanations of terminology, explanations of non-dominant cultural perspectives, the work will also provide the basis for a long term study of the effectiveness of our Cultural and Ethnic Studies classes to impact students' abilities to succeed in a world that is increasing in diversity every day.

JAMES TORRENCE, Arts and Humanities

The primary purpose for James' sabbatical leave during Winter 2017 would be curriculum development for two online courses, English 101 and English 201 focusing on increased interactivity, additional scaffolding and improved accessibility. The secondary purpose would be to conduct research and attend academic conferences such as MLA 2017 national conference as well as additional Canvas-related trainings, which are regularly offered by Faculty Commons and Bellevue College eLearning Office. The research and learning completed during James' sabbatical will also contribute to traditional on-campus composition courses, such as ENGL 101, 201, and 271.

ANDRIA VILLINES, Science

Andria would like to study math history, mentoring, and leadership through a combination of reading, attending conferences and taking classes. She also plans to take at least one of the actuarial exams. During her sabbatical leave Fall 2016 through Spring 2017, Andria will learn statistical processes that will be useful in teaching the new stats classes currently under development in the math department. Andria would also like to earn a 2-6 month contract for work related to mathematics with a local employer such as Microsoft, Expedia, Amazon, Boeing or T-Mobile, with the hope of bringing this personal experience in the business world to her students.



REGULAR MEETING AGENDA ITEM

TENURE REVIEW COMMITTEE RECOMMENDATIONS

INFORMATION

FIRST READ

ACTION

Description

A recommendation from the Tenure Review Committee regarding tenure appointment for the full-time faculty members listed below is being submitted to the Board of Trustees, in accordance with the "Agreement Between the Board of Trustees of Community College District VIII and the Bellevue College Association of Higher Education.

Third Year Candidates Recommended for Tenure

Subramanya Betageri	Health Sciences, Education and Wellness Institute (Radiation Therapy)
Tabitha Kirkland Turowski	Social Science (Psychology)

Key Questions

- * What is the reason for granting tenure to faculty?
- * Has a process for granting tenure been followed for each candidate under consideration, and what elements are included in the process?

Analysis

According to the Tenure Guidelines, the reason for tenure, as stated in the Revised Code of Washington, is to protect faculty employment rights. Further, tenure protects academic freedom and promotes collegiality and professionalism among faculty.

In addition to the fifteen candidates recommended for tenure at the March 9, 2016 meeting of the Board of Trustees, two tenure candidates will be presented for Board action at the June 08, 2016 meeting. The candidates, whose tenure timelines are "off-cycle" by one quarter due to a mid-quarter start at the time of initial employment (Betageri) or an approved leave of absence (Turowski), have participated in a rigorous tenure process as outlined in the college's tenure guidelines. A recommendation has been forwarded to the Board of Trustees and the President by the Tenure Review Committee (TRC) to grant tenure to the candidates.

The tenure process at Bellevue College involves four levels:

1. The Tenure Evaluation Subcommittee (TES) gathers information, mentors the candidate, and prepares the tenure document.

2. The Tenure Review Committee (TRC), including six faculty members elected by the faculty at large, reviews the documentation prepared by the TES to ensure that similar standards and expectations are met across the many disciplines. The TRC provides an objective look at each document to make sure that the case supporting the recommendation of the TES is sound.
3. The College President, after reviewing the recommendations of the TRC, submits those recommendations and accompanying materials, along with his/her own recommendation, to the Board of Trustees.
4. Finally, the Board of Trustees, giving serious consideration to the recommendation of the President and the TRC, decides to grant or not grant tenure or extend the probationary period. During the first two years of candidates' employment, the President uses the recommendation of the TRC to decide whether or not to continue the probationary period.

Required documents have been gathered by the TES and the tenure candidates that provide evidence that the process described above has been strictly followed.

Background/Supplemental Information

An electronic notebook in .pdf format has been assembled for the tenure candidates, and all pertinent documents for will be included for review by members of the Board of Trustees.

Recommendation/Outcomes

This item will be presented for board action at the June 8, 2016 meeting.

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REGULAR MEETING AGENDA ITEM

ELECTION OF BOARD CHAIR AND VICE CHAIR

INFORMATION

FIRST READ

ACTION

Description

The terms of the current chair and vice chair end on June 30, 2016. Bellevue College bylaws and Washington state RCW require that a new chair and vice chair be elected.

Key Questions

- Who shall serve as Chair and Vice Chair of the Board of Trustees for the 2016-17 academic year?

Analysis

As per the Bellevue College bylaws for the Board of Trustees (WAC 132H-106-040), the board annually elects from its membership a chair and vice-chair to serve for the ensuing year. RCW 28B.50.130 mandates that "...it shall elect from among its members a chair and vice chair, each to serve for one year, and annually thereafter shall elect such officers to serve until their successors are appointed or qualified."

Recommendation/Outcomes

Chair and Vice Chair elections will be presented for action at a future board of trustees meeting.

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