



BELLEVUE
COLLEGE

Board of Trustees
Community College District VIII

Regular Meeting

June 8, 2016



Vision

Bellevue College is the region's college of choice, based on its excellence, innovation, and national recognition for exemplary programs.

Core Values

We, the Board of Trustees, faculty, staff and administration of Bellevue College, place students at the center of all we do and support and promote the excellence of their efforts. We affirm and embody pluralism; value collaboration and shared decision making; and honor creativity and innovation. We consider it our duty to anticipate changing demands in education and welcome the opportunity to shape its future. We acknowledge our responsibility to society and embrace the belief that widespread access to excellent postsecondary education is the cornerstone of a democratic society.

Mission

Bellevue College is a student-centered, comprehensive and innovative college, committed to teaching excellence, that advances the life-long educational development of its students while strengthening the economic, social and cultural life of its diverse community. The college promotes student success by providing high-quality, flexible, accessible educational programs and services; advancing pluralism, inclusion and global awareness; and acting as a catalyst and collaborator for a vibrant region.

Core Themes: *Mission Alignment*

Student Success

BC supports the success of all students in meeting their educational goals through its commitments to open access learning; to offer a portfolio of appropriate and well-chosen educational programs, services, and activities; and to its ongoing attention to student persistence and educational attainment.

Teaching and Learning Excellence

BC prepares and enables excellence in teaching and learning through its commitments to ensure relevance, responsiveness, and inclusiveness of curriculum; to maintain an effective teaching environment by supporting the teaching and professional achievement of all faculty; to provide for the accessibility of quality learning support services; and to monitor the academic and professional success of all students.

College Life and Culture

BC values a learning and working environment through its commitments to support a campus environment that is diverse, inclusive, open, safe, and accessible; to model a college community that affirms and embodies pluralism and values collaboration and shared decision making; and to honor and practice sustainability, creativity and innovation.

Community Engagement and Enrichment

BC strives to be a leader and partner in building a strong and vibrant region through its commitments to collaborate with businesses, industries, local school districts, primary transfer institutions, alumni, donors, and governmental and social services organizations to develop and refine educational programs that prepare individuals for academic success, employment, and lifelong learning; and to provide programs and space for use by the community at large.

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**



A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Wednesday, June 8, 2016. The business session will begin at 2:00 pm in room B201. Steve Miller, Chair, will preside.

AGENDA

12:00 PM	EXECUTIVE SESSION /LUNCH (A201) There will be an executive session to review the performance of a public employee and to consider candidates for tenure.		
1:00 PM	STUDY SESSION (B201) "B" Building Tour		
2:00 PM	BUSINESS SESSION (B201)		
	I. Call to Order		
	II. Roll Call and Introductions		
	III. Consent Agenda		
	A. Approval of Agenda for June 8, 2016		3
	B. Meeting Minutes from April 27, 2016		5
2:05 PM	IV. Constituent Reports		
	A. Faculty	Stiehl	
	B. Classified Staff	Turnbull	
	C. Foundation	King	
	D. Student	Mueller	
2:45 PM	V. Monitoring Reports (reports for this meeting in bold)		
	A. Student Success	All	8
	B. Instruction	All	9
	C. Economic and Workforce Development	All	10
	D. Student Affairs	All	11
	E. Equity and Pluralism	All	12
	F. Institutional Advancement	All	13
	G. Information Technology	Quarterly	
	H. Capital Facilities	Quarterly	
	I. Finance	Quarterly	15
	J. Human Resources	Quarterly	
	K. Enrollment Report	Quarterly	
	L. Budget and Legislative Developments	As needed	

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

	M. Marketing and Public Relations	As needed	
3:00 PM	VI. Information Items		
	A. Discussions with Washington State University	Beard	17
3:30 PM	VII. Action Items		
	A. 2016-2017 International Student Contract	White	18
	B. 2016-2017 Bellevue College Budget	White	19
	C. 2016-2017 Services & Activities Budget	Karim	25
	D. Sabbatical Leave Authorization	Nielsen	29
	E. Tenure Recommendations	Nielsen	33
	F. Board Elections – Chair and Vice Chair	Miller	36
4:00 PM	VIII. Board Reports		
	A. ACT Board of Directors		
	B. ACT Legislative Committee	Miller	
	C. Foundation Liaison	Heu-Weller	
	D. Individual Member Reports		
4:15 PM	IX. President’s Report	Rule	
4:30 PM	X. Unscheduled Business/Community Testimony		
4:45 PM	XI. Business Meeting Adjournment		
	<i>Time and order are estimates only and subject to change.</i>		

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on April 27, 2016 at Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. Mr. Steve Miller, Chair, presided.

EXECUTIVE SESSION

The executive session was called to order at 2:10 p.m. Steve Miller announced that there would be an executive session for approximately 40 minutes to discuss evaluation of a public employee and tenure. The executive session was adjourned at 2:50 p.m.

STUDY SESSIONS

Technology Study Session

Russ Beard provided an update the ITS Technology Plan and the status of technology on campus.

2016-2017 Budget

Ray White and Kelly Paustain provided an overview of the 2016-2017 budget proposal for operating budget.

Discussions included the cost of international programs and a review of net revenues and capital expenses.

BUSINESS SESSION

The business session was called to order at 4:00 p.m.

I. **ROLL CALL**

Dr. Chin, Ms. Heu-Weller, Mr. Hunter, Mr. Miller, Mr. Kook and President Rule were present.

II. **CONSENT AGENDA**

Lisa Chin made a motion to approve the consent agenda as amended. Correct minutes to include Ross Hunter in attendance at last meeting.

The motion passed.

III. **CONSTITUENT REPORTS**

Faculty Report

Chace Stiehl, Bellevue College Association of Higher Education, reported on the following item:

- Policy regarding election of deans

Classified Staff Report

Becky Turnbull, representing classified staff, reported on the following items:

- BC Alumni and Autism Spectrum Navigators participant, Nathan Olson presented at a conference, and thanked BC for his success in his education.
- Employees have been attending conferences on mentoring, building bridges in technology, and the students of color conference.
- Encouraging staff to participating in the new governance model.
- Professional development association is sponsoring an ice cream social.

- Concern about the request for information from the Freedom Foundation.

ASG Report

ASG President Frank Mueller presented on the following items:

- Completed Services and Activities Fee Budget committee.
- Three students attended at conference on textbook affordability.
- The ASG BBQ was a green event with 861 students voting for the new ASG officers.

Foundation Report

Rebecca Chawgo, Executive Director of the Foundation reported on the following items:

- Foundation Luncheon
- Democracy Now Broadcast
- House Party scheduled for May 10th
- Art Walk Reception

IV. **MONITORING REPORTS**

The board reviewed the monitoring reports.

V. **INFORMATION ITEMS**

A. Washington State Academic Team

Katherine Oleson introduced the All Washington Academic Scholarship students and described the scholarship process and criteria. Scholarship winner Hoang (Henry) Vu was introduced.

B. Discussions with Washington State University

Russ Beard provided an update on the planning for the WSU/BC retreat and governance meeting. Discussions regarding fact finding trip to Georgia. A wide range of faculty will be participating. Chace Stiehl and Sue Nightingale with BCAHE assisted with the recruiting.

VI. **FIRST READ**

The following items were considered for first read.

- A. 2016-2017 International Student Contract
- B. 2016-2017 Bellevue College Budget
- C. 2016-2017 Services and Activities Budget

The ASG team presented the services and activities budget which includes an increase in math lab funding which is heavily utilized. Increased funding for scholarships for early learning center. Associate Dean Faisal Jaswal described the unique funding model for Services & Activities fees.

- D. Sabbatical Leave Authorization
- E. Tenure Recommendation
- F. Board Elections – Chair and Vice Chair

VIII. **BOARD REPORTS**

ACT – Bellevue College is hosting the spring ACT conference on May 12-13, 2016

ACT Legislative Committee –No report

Foundation Liaison – no additional report. Feedback on the luncheon to Merisa Heu-Weller.

Individual Member Reports – No reports.

IX. **PRESIDENT’S REPORT**

President Rule reported on the following items:

- Congratulated Russ Beard on second IT Plan
- Fall marketing campaign
- Governance elections
- Sayumi Irey shared a development opportunity being created
- President’s Cabinet has instituted a hiring freeze for new positions.

X. **UNSCHEDULED BUSINESS**

There was no unscheduled business.

XI. **ADJOURNMENT**

There being no further business, the meeting of the Board of Trustees adjourned at 5:05 p.m.

Steve Miller, Chair
Board of Trustees

ATTEST:

Lisa Corcoran
Secretary, Board of Trustees
Community College District VIII

STUDENT SUCCESS



THE BELLEVUE COLLEGE GRADUATING CLASS OF 2016: ACHIEVEMENT MILESTONES

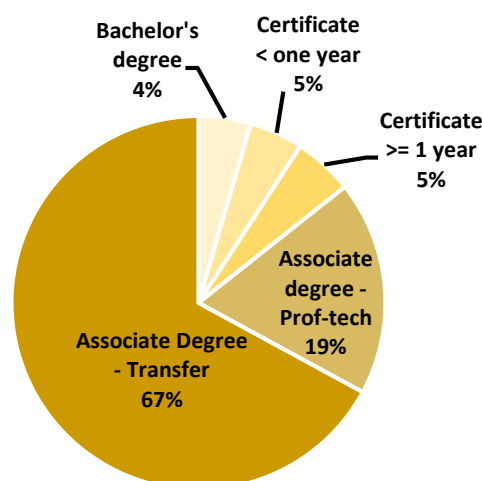
As of May 18, 2016, 2,254 Bellevue College students submitted applications to receive 2,493 Bellevue College diplomas, certificates, or degrees. These students are the Graduating Class of 2016. Some of these students are receiving multiple awards for their efforts, including 173 high school students who are also receiving an associate degree.

Chart 1. Shows the distribution of awards earned by BC graduates this year.

- 86% of the awards are for associate degrees
- 78% of associate degrees are for transfer
- Nearly every student who earned a high school diploma also earned another award.

The number of high school students receiving associates degrees has risen from 62 last year to 173 this year, an increase of 279%

**Chart 1. 2016 Graduates:
Highest Award**



Class of 2016: What it took to succeed

The path to earning a BC award often involves many stops and starts for students. And, in some cases, students earn one award only to return later for another. In addition, students begin college with varying levels of preparation. Starting from the first time attending BC, the Graduating Class of 2016 includes:

- 8% who were enrolled in at least one Adult Basic Education, English as a Second Language, English Language Institute, or GED course at BC
- 39% who took at least one developmental math or English course
- 8% who earned credit through Tech Prep prior to attending BC
- 3% who earned credit through BC's College in the High School program
- 9% who had earned a BC certificate or degree at a prior time
- Just over 65% of this year's bachelor's graduates earned a prior award from BC

Class of 2016: Fun Facts

- Five students share the same birthdate, May 27, 1996.
- The most common birthdays are June 27 and July 22, each of which is shared by 14 students.

Report prepared by: Alec Campbell, Director of Research and Analysis
Submitted by: Patty James, Associate Vice President, Effectiveness and Strategic Planning
patricia.james@bellevuecollege.edu

INSTRUCTION



INSTRUCTIONAL LEADERSHIP DEVELOPMENT - DIRECTORS OF OPERATIONS UNIT

Key Points

- In alignment with Strategic Plans 5.2 *Create uniform and efficient processes based on guiding principles and best practices*; 5.3 *Establish effective communication systems*; and Instruction's Priority Objectives 2 - *Improved Communication*; and 3 - *Professional Development*, the Office of Instruction this year worked to improve operations and create efficiencies in communication through collaboration with and professional development of instructional staff, particularly with the Division Operations Directors (DOD).
- DODs and staff representing Instruction, Effectiveness & Strategic Planning, Library Media Center and Counseling are convened twice monthly to share information and problem solve with guests from other units such as Public Safety, Information Technology Services, and Human Resources. Rotating leadership opportunities include:
 - Unit Chair; elected each year in June, the chair sets the direction, plans agendas, arranges relevant training, and coordinates logistics for the academic year.
 - Instructional Cabinet Representative; elected each year the representative provides an operational perspective to cabinet discussions and decision making, and is responsible for reporting important information back to the DOD unit.
- Monthly work sessions are conducted giving DODs a chance to work regularly with vice presidents and deans on the development and documentation of standard divisional operating procedures.
- DODs participate in Instruction's summer retreat, contributing to strategic planning, and the development of Instruction's annual priority objectives. Last summer, *Redesigning America's Community College* was assigned reading for the introduction of the Guided Pathways initiative. Later in the year, DODs attended the Joint Collaboration Session hosted by Instruction and involving leadership from five other units of the college where work continued on Guided Pathways.
- DODs attend quarterly Instructional Leadership Sessions and All Faculty Meetings with development topics such as assessment, governance, eLearning, accessibility and ableism, working with students in distress, course evaluations, and environmental data.

Next Steps

- The Office of Instruction will continue engaging the DOD unit in professional growth and leadership opportunities within Instruction.

Report by: Tom Nielsen, Vice President, Instruction
tom.nielsen@bellevuecollege.edu

ECONOMIC & WORKFORCE DEVELOPMENT



WORKFORCE EDUCATION

- Workforce Education (WE) has secured additional funding from the King County Housing Authority for the position of advisor recruiter.
- Hired a Life Skills coordinator to better assist students in better navigating school and life events.
- Workforce education team received training in a universal system of documenting notes, along with teamwork, and communication skills.
- Performed a review of all eligible professional technical programs to identify the most popular programs and determine based on student input what programs should be added.
- A monitoring visit was conducted by SBCTC and the Department of Social and Health Services (DSHS) and the overall findings were excellent. WE was specifically noted for their excellence in the use BFIT funding and overall processes for students to access the funding exceeded the performance of other SBCTC schools.

Next Steps

- Once the official monitoring visit findings are received, the team will prepare for a formal SBCTC audit.
- Once Microsoft Dynamics is implemented, the team is well positioned to leverage the technology in their new model for student success (customer service).
- Working in collaboration with the Career Connections the new advisor recruiter will be poised to assist students completing their education into employment.

Report by: Albert Lewis, Vice President
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STUDENT AFFAIRS



STUDENT SUCCESS INITIATIVE (SSI)

Student Affairs division in compliance with the revised Academic Standards Policy has redesigned its intervention with students who are not satisfying the revised conditions of the Academic Standards Policy. This includes an online workshop through Canvas that permits increased scalability of support.

- Academic Warning: Students with one quarter of cumulative and quarterly GPA <2.0 sent letter with academic resources. Spring quarter, 2016 N=1,391
- Academic Probation: Students placed on academic probation have the additional requirement of completing the newly designed *online* student success workshop. Students who do not complete workshop will have a block placed on account. Spring 2016, N=450.

Rationale for Online Intervention

- Meet increase in caseload (450 new students) through an innovative intervention that has significant scalability despite no increase in staffing resources.
- Generate data that informs institution of probationary student needs.
- Scale intervention to non-probationary students if this intervention proves successful.
- Workshop housed within Canvas allows for a higher touch point for students.
- Students able to contact the workshop coordinator with any questions.
- One point-person to simplify process and reduce student confusion.
- Coordinator can triage students to appropriate department and schedule appointments.
- Student Success Coaches can contact students to support participation.
- Remind.com: Students can opt in for text reminders, i.e. important dates, etc.

Snapshot of Survey Data

Survey data from May 18, 2016. Note that only 240 students have completed the workshop when report was generated. Challenges that hindered success:

- Career: "Not sure what I want to do:" 33%; N=243
- Academic: "Lack of Time Management skills:" 64%; N = 243
- Personal: Lack of Motivation: 60%; N=243

Next Steps

- Review the data to develop a clearer understanding of student needs and revise curriculum.
- Generate need profiles and revise current services accordingly at different touch points.
- Develop a career goals exploration and clarification module within workshop.
- OIE will take modules and modify them to fit the needs of International students.

Report by: Ata Karim, Vice President Student Affairs
ata.karim@bellevuecollege.edu

EQUITY AND PLURALISM



Key Points

- Diversity Strategic Plan Listening Sessions Results are completed. Over 40 pages of raw data by community, faculty, and staff were recorded.
- Inclusive Leadership Through Peace Making Circles workshop was offered to BC staff and faculty members during May, 2016. Over 20 staff and faculty attended.
- Hate crime incidence statistics against Muslim and LGBTQ communities were reported and shared with the leadership team.
- Two student-administrative staff conversations against hate crimes were facilitated.
- Social Justice for Black Lives Project is underway. Collaborative effort has been made among several faculty across disciplines. Terrance Hayes will speak for Social Justice for Black Lives Project on April 20, 2017.
- 2nd year Social Justice Leadership Institute will be completed by the end of summer.
- Faculty Educational Equity (EEQ) Trainings were offered three times during the academic year. Forty-nine faculty members participated in them.

Next Steps

- Finalize Diversity, Equity, and Inclusion Council (DEIC) Summer Retreat Date (September 2016). Recruitment for additional faculty and staff DEIC members.
- Finalize and develop the Diversity and Equity Plan based on the Listening Sessions Feedback.
- Implement the Diversity and Equity Plan.
- Sponsor Social Justice for Black Lives Project (annual events).
- Launch the 3rd year Social Justice Leadership Institute.

Report by: Sayumi Irei, Interim Vice President for Diversity
sirei@bellevuecollege.edu



BELLEVUE
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INSTITUTIONAL ADVANCEMENT

Key Points

The Luncheon donations are currently at 97% of budgeted goal. It is projected to finish the year at 105%. Revenue increased by \$40k.

Notable gifts were received from WalMart and Costco.

- Secured a 3 year gift of \$100k per year from an anonymous donor benefitting KBCS
- Secured a \$50k gift from an anonymous donor benefitting KBCS
- Arranged a planned gift of property benefitting Nursing

Launched the We are BC campaign – a comprehensive multi-media annual fund

- Increased staff and faculty giving from 3% to 13%; 108 staff members joined the campaign on the first day

Public Relations/Communications

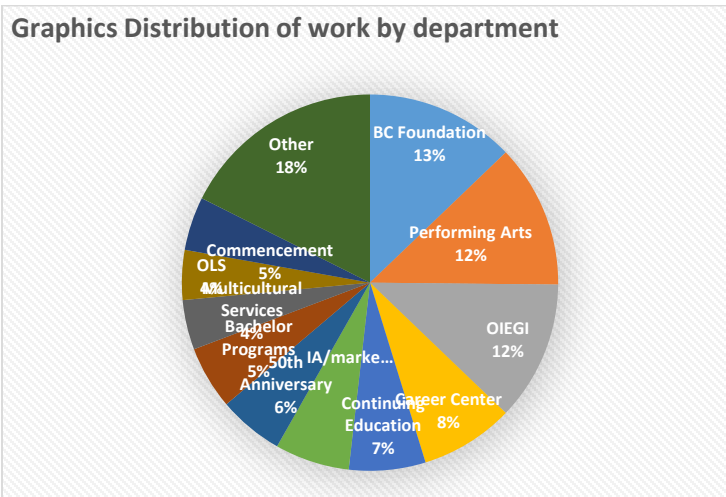
Major stories included:

Bellevue Reporter

- KBCS Sound and vision with BAM, Softball Players Feature, Autism Spectrum Navigators Video Game Tournament
- Seattle Times
- New Computer Science Degree

Graphics Design

Graphics department has effectively served the entire campus this year.



Enrollment Management Marketing

Successfully executed 2 Integrated campaigns

- *“Get Your Spring On”*- to help stimulate spring registration among existing students and those who have applied but not enrolled
- *“People are Talking”*- targeted to prospective new students 18-30 and parents

Events and Outreach

- In partnership with the Bellevue Arts Museum, the BC Foundation is a sponsor of the “Inspiring Beauty” exhibit that celebrates the 50 year anniversary of Ebony Magazine’s Fashion Fair
- Continued the successful cultivation events Donor Scholar Reception
- Started house parties as cultivation and fundraising events

Alumni Association

- Established the Alumni Association and adopted bylaws

Foundation Board Engagement

- Created and implemented a Board Orientation Manual

Programs

- Awarded four staff and faculty Margin of Excellence awards
- Awarded the Lockwood Innovation Grants

Scholarships

- Awarding special 50 for the 50th Scholarships
- Streamlined the process that resulted in an increase of 103% over last year

Report by: Dr. Gayle Colston Barge, VP Institutional Advancement
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FINANCIAL REPORT



FOR PERIOD JANUARY 1, 2016 TO MARCH 31, 2016

1. How has the financial environment changed since the current budget (Jun-15) was built?

Enrollments for Running Start and International programs have grown and continue to offset the decline in state enrollment. Overall, year-to-date revenues increased by 2% compared to the same period last year.

2. How do actual revenues and expenditures compare to budget?

Revenues for running start, international, and tuition are consistent with budget assumptions. For proprietary operations, bookstore expenses continue to reflect higher inventory costs, Early Learning Center continues to show lower fees from lower enrollments and food service reflects better income than the previous year with higher revenues. Third quarter expenses continue to show lower expenses in operating funds and higher expenses in grants and contracts as running start and international programs support a larger share of operating expenses.

3. Are there reasonable explanations for significant variances?

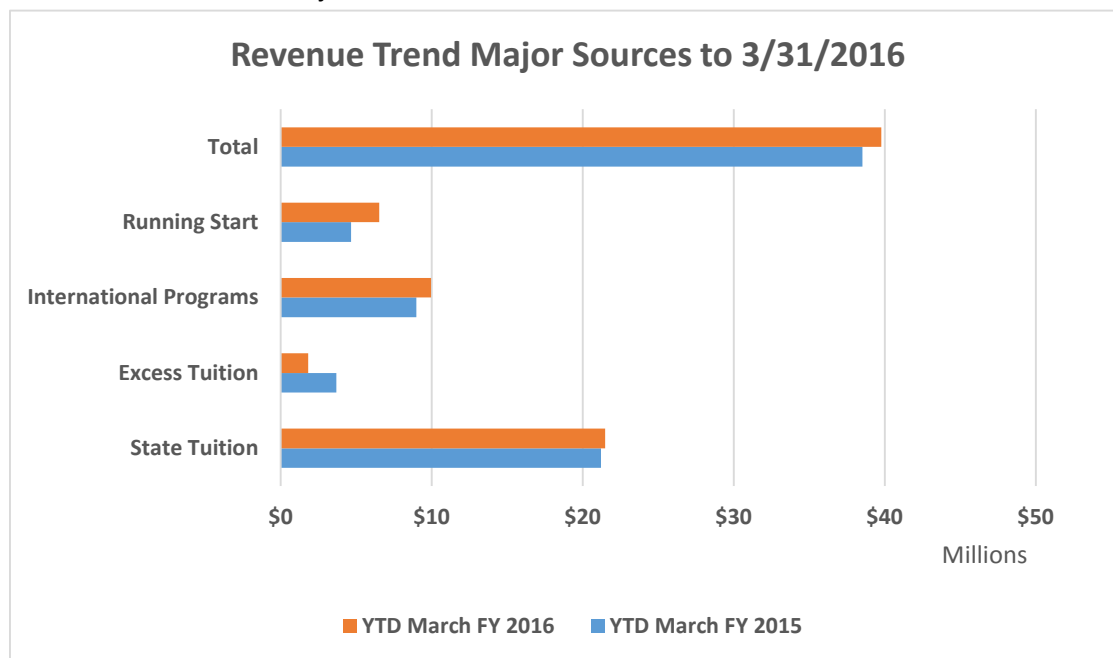
Third quarter results continue to show the shift of operating expenses to grants and contracts and in addition show a \$2.3 million increase for one-time budgeted expense increases as reported in the December financial review.

State operating revenues are nearly even over the same period last year. The college's allocation is higher for the same period, in part, due to tuition back-fill to offset a tuition rate decreases.

Dedicated local results show the effect of a decline in excess revenue, transfers last year to support several capital projects, and growth in expenses for the Office of International Education and Global Initiatives and bachelors programs compared to last year.

NET GAIN(LOSS) Analysis Operating Funds For the Period Ending MARCH 31, 2016						
		FY 16 BUDGET	FY 16 ACTUAL	FY 15 ACTUAL		Actual % of Budget YTD
OPERATING FUND:						
STATE OPERATING	ALLOCATION	\$32,764,289	\$20,260,049	\$19,033,271		61.84%
	REVENUE	\$20,791,900	\$21,614,997	\$21,302,359		103.96%
	RESERVE	\$1,185,496	\$1,185,496	\$1,198,653		100.00%
	EXPENSE	\$54,741,685	\$40,155,704	\$41,701,370		73.35%
DEDICATED LOCAL						
	REVENUE	\$18,396,798	\$15,297,765	\$17,504,083		83.15%
	EXPENSE	\$18,396,798	\$11,689,447	\$10,915,938		63.54%
GRANTS & CONTRACTS						
	REVENUE	\$26,607,124	\$21,100,402	\$19,206,610		79.30%
	EXPENSE	\$26,607,124	\$12,186,477	\$8,102,428		45.80%
PROPRIETARY:						
	REVENUE	\$16,071,778	\$12,672,906	\$12,027,956		78.85%
	EXPENSE	\$15,959,127	\$11,257,924	\$10,921,146		70.54%

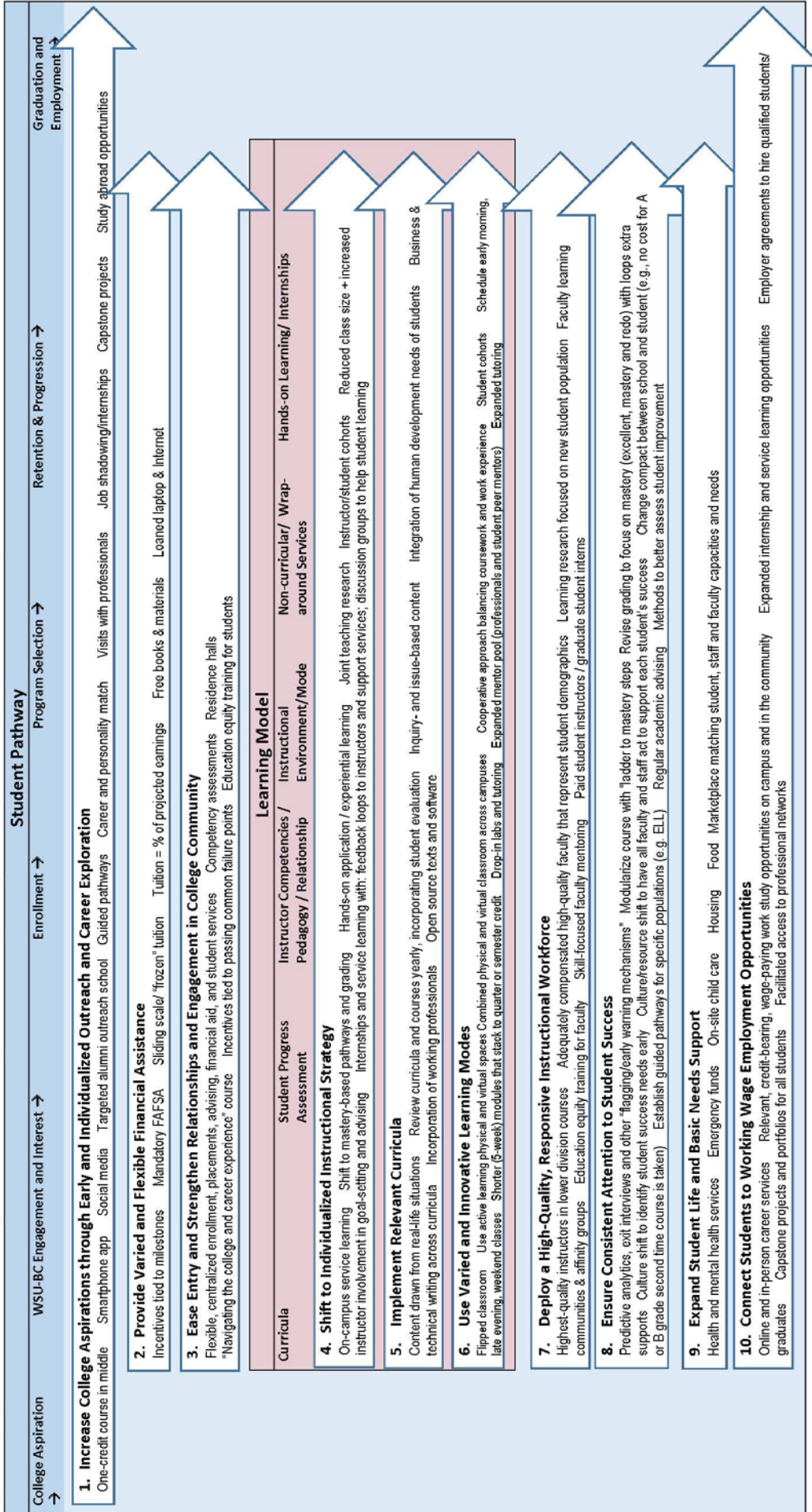
Trends: Revenue from Major Sources



Report by: Ray White, Vice President of Administrative Services
ray.white@bellevuecollege.edu

Learning Model and Student Pathway Option Graphic

The Learning Model includes instructional and non-curricular services that enable learning. The Student Pathway includes ways to support student success that are beyond the actual learning model and time (e.g., financial aid). These work to inspire aspirations, "enable" students to enroll in WSU-BC and persist to completion. This graphic is intended to help see the types of best and innovative practices from which WSU-BC might choose to create the learning model. Activities are placed within the objective they support most, but some activities span across the numbered objectives. Some of objectives span different parts of the pathways in different intensity.



REGULAR MEETING AGENDA ITEM



2016-17 INTERNATIONAL STUDENT CONTRACT

☐ INFORMATION

☐ FIRST READ

☒ ACTION

Description

Seven years ago, the State Board for Community and Technical Colleges (SBCTC) provided colleges the option of counting international students as part of the college's state-funded enrollment target or engaging in a contractual relationship with a community entity to offer the program. In addition, if a college chooses the second option, the SBCTC requires that the college's board reaffirm annually that it is continuing this contractual arrangement because the college is unable to accommodate international student programs within the current state funded enrollment target. Bellevue College has opted to offer the program through a contractual arrangement with the Bellevue College Foundation, since the college has been oversubscribed in meeting its state enrollment target in previous years, and intends to continue this option.

Key Questions

- * Does continuing the contractual arrangement for International Programs with the Bellevue College Foundation support the college's mission in supporting its international program?

Analysis

The college continues to be overenrolled and cannot support International Student Program enrollments within the current state funded enrollment target. The existing contractual relationship with the Bellevue College Foundation supports the college's international student program.

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII reaffirms the contractual relationship with the Bellevue College Foundation for International Student Programs for FY 2016-17.

Prepared by: Ray White, Vice President of Administrative Services
ray.white@bellevuecollege.edu



BELLEVUE
C O L L E G E

REGULAR MEETING AGENDA ITEM

2016 – 17 COLLEGE BUDGET

☐ INFORMATION

☐ FIRST READ

☒ ACTION

Description

The Bellevue College Operating, Proprietary, and Financial Aid Budgets for fiscal year 2016-17 are presented to the Board of Trustees for consideration of approval at their June 2016 meeting. The Capital Budget will be presented to the Board of Trustees for approval in a future meeting. To assist the board in considering the proposed budget, a comparison of the initial 2015-16 with the 2016-17 budget is provided with the Reserve Report. In addition a list of proposed State One-Time and Self-Support On-going / One-Time proposals are provided for your review.

Key Questions

- * What is the 2016-17 college's budgetary plan for all funds, excluding capital?

Analysis

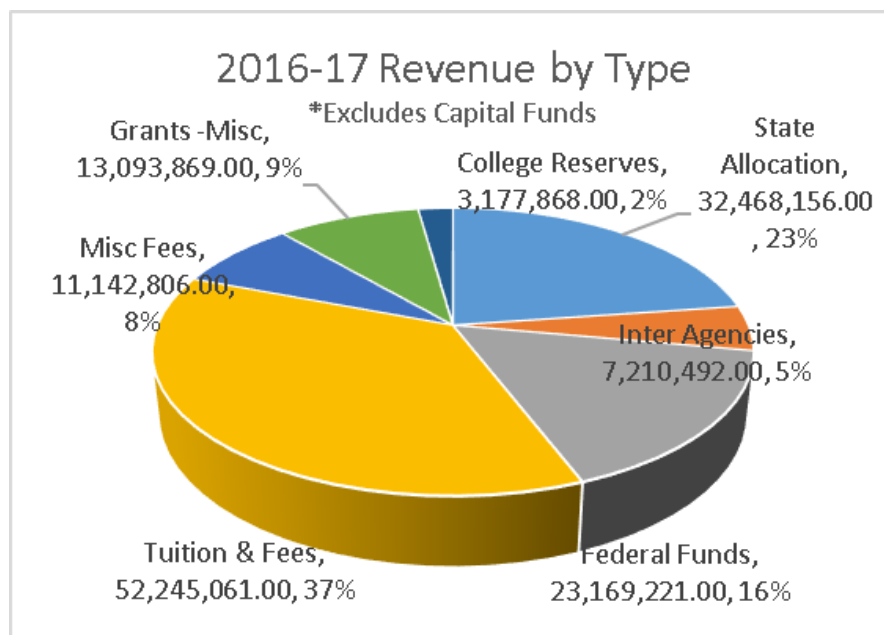
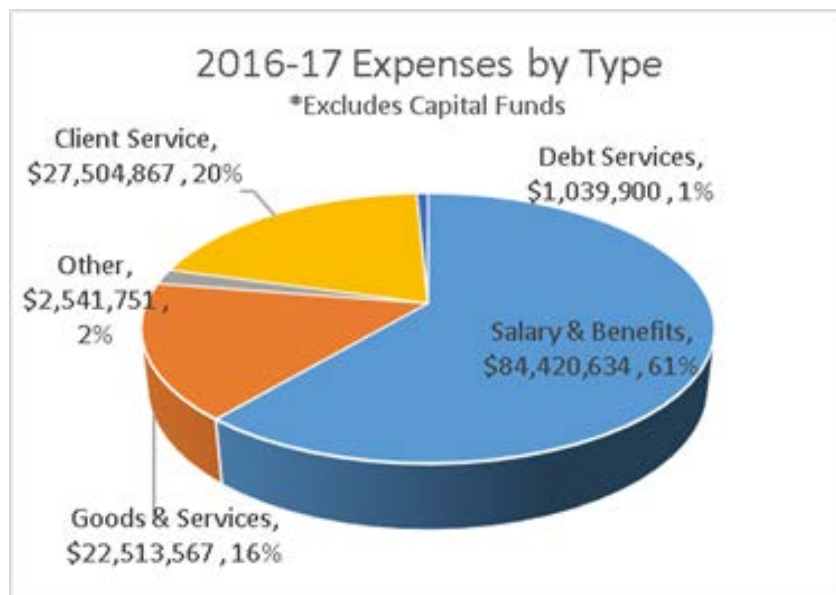
The fiscal year 2016-17 budget was developed based on the following assumptions:

- State allocation increase includes funding for COLA/ Heath benefit pass through, Worker Retraining base adjustment, and tuition backfill;
- State enrollments have declined, however International and Running Start enrollments have increased providing level projections;
- 1.8% COLA for all permanent staff and FT & PT Faculty;
- Faculty Contract increases;
- State Need grant and State Work-Study funding reduction;
- Addition of 2 staff positions to prepare the college for housing impacts;

Background/Supplemental Information

- Proposed 2016-17 College Budget and Reserve report;
- Proposed 2016-17 State and Self-Support One-Time and On-Going Program Funding;

Expense & Revenue Charts by Type



Budget Increase / Decrease Explanation

OPERATING FUND

- State allocation est. increase \$4,070,495:
 - \$1,356,273, Allocation adjustments and employee pass through;
 - \$442,000 New Building M&O;
 - \$2,272,222 Tuition backfill & rebasing;
- Local Operating decline <\$695,918>:
 - Budget adjustment to reflect actual tuition collection;
- Dedicated Local Fund decline <\$1,458,941>:
 - Excess Enrollment revenue decrease;
- Grant & Contract revenue increase \$7,065,257:
 - \$2,731,923 International & Running Start enrollment increase;
 - \$4,333,334 Reflects contribution to reserves budget process change;

PROPRIETARY FUNDS

- Budget adjustments to reflect department expectations, parking revenue adjustment to reflect state enrollment decline;

FINANCIAL AID FUNDS

- State Need Grant and State Work Study reduction;

Recommendation/Outcomes

It is recommended that the Board of Trustees of Community College District VIII approves the following budget plan for fiscal period July 1, 2016 through June 30, 2017 at their June 2016 meeting;

Annual Budget

Operating Funds	\$102,687,299
Proprietary Funds	\$ 13,170,226
ASG Service and Activities Fees	\$ 3,326,563
Financial Aid Funds	<u>\$ 23,323,385</u>
Total 2016-17 Annual Budget	<u>\$142,507,473</u>

Reserve Funds

Contingency Fund	\$ 1,464,100
Operating Reserve	\$ 10,787,512
Proprietary Reserve	<u>\$ 2,474,518</u>
Total 2016-17 Reserve Funds	<u>\$ 14,726,130</u>

Recommended Motion

That the Board of Trustees of Community College District VIII approve the college budget plan, as proposed, for fiscal period 2016-2017. This recommendation of the budget includes the Board of Trustees authorizing:

- the College President to proceed with the **execution of the planned program**;
- the College President to **transfer funds** within the General Fund, or from local and other funds, to eliminate any cash deficit as required by RCW 43.88.2601, to **provide working capital, and to support approved projects** and activities;
- the **tuition and fee schedule** as established by law, by the State Board for Community and Technical Colleges, as implemented by the College President, and as listed in the College catalog;
- the College President to **accept allocation amendments** from the State Board for Community and Technical Colleges, to accept such grants and contracts as may be acquired during the budget period, and to report on such changes, at least quarterly, to the Board of Trustees;
- the **addition of staff and faculty positions** necessary to carry out the College's programs; and
- the College President to determine **the fee schedule for contract courses** and programs.

Prepared by: Ray White, Vice President of Administrative Services
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COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE COLLEGE
Bellevue, Washington

2016-17 COLLEGE BUDGET and RESERVE REPORT

Proposed Revenue Plan by Fund
Includes comparison to initial 2015-16 college budget

	2015-16 INITIAL BUDGET	Increase/ (Decrease)	2016-17 INITIAL BUDGET
OPERATING FUND:			
STATE ALLOCATION	\$28,397,661	\$4,070,495	\$32,468,156
LOCAL OPERATING	\$23,436,297	-\$695,918	\$22,740,379
DEDICATED LOCAL FUND	\$18,167,150	-\$1,458,941	\$16,708,209
GRANTS & CONTRACTS	\$23,705,298	\$7,065,257	\$30,770,555
TOTAL OPERATING FUNDS:	\$93,706,406	\$8,980,893	\$102,687,299
PROPRIETARY FUNDS:			
COMPUTER SERVICE FUND	10,001	\$0	10,001
PRINTING FUND	938,301	-\$26,444	911,857
ASSOCIATED STUDENTS	2,847,877	\$478,686	3,326,563
BOOKSTORE	3,796,100	\$80,500	3,876,600
PARKING	2,993,958	-\$159,183	2,834,775
FOOD SERVICES	1,667,620	\$285,750	1,953,370
OTHER AUXILIARY ENTERPRISES	3,443,912	\$139,711	3,583,623
TOTAL PROPRIETARY FUNDS:	\$15,697,769	\$799,020	\$16,496,789
FINANCIAL AID FUNDS:			
GRANTS IN AID	12,916,467	-\$651,211	12,265,256
STUDENT LOAN	10,000,000	\$0	10,000,000
STATE WORK STUDY	150,238	-\$55,609	94,629
FINANCIAL AID FUND	963,500	\$0	963,500
TOTAL FINANCIAL AID FUNDS:	\$24,030,205	-\$706,820	\$23,323,385
TOTAL ANNUAL REVENUE:	\$133,434,380	\$9,073,093	\$142,507,473

2016-17 COLLEGE RESERVE REPORT	
	Reserve
RESERVE PER POLICY 7110	
Contingency Fund (2.7% State Operating)	\$1,464,100
Operating Reserve 15%	\$10,787,512
Proprietary Reserve 15%	\$2,474,518
TOTAL ANNUAL RESERVE REQUIREMENT	\$14,726,130
RESERVE FUNDS	
Parking Garage Reserve	\$5,216,186
Student Housing Reserve	\$2,000,000
East Campus Reserve	\$11,000,000
Subtotal Resesrve	\$18,216,186
TOTAL RESERVED	\$32,942,316

COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE COLLEGE
Bellevue, Washington

2016-17 State and Self-Support One-Time and On-Going Program Funding

2016-17 State One-Time Funding		
Department	Description	Amount
Administrative Svc	CTC Payment 2of 2 yrs	\$500,000
Effect. & Streg. Plan	Governance Coordinator- project	\$107,122
Effect. & Streg. Plan	Governance Operations	\$100,000
Equity & Pluralism	Title IX Coordinator Asst.	\$75,000
Equity & Pluralism	Department Operations	\$113,300
Info. Tech. Services	Staff Computer Replacement	\$200,000
Instruction	Tutor Service increase	\$24,000
Instruction	Faculty Robes	\$10,650
Instruction	Faculty Commons	\$137,923
Instruction	Sabbatical	\$259,045
Instruction	ED Ready Renewal	\$20,000
Instruction	V-Lab Main. Tech Temp position	\$84,590
Student Services	Disability Resource Ct. Renew 2 project positions	\$115,632
Student Services	Student Central PT Hourly Staffing	\$25,000
Total State One-Time Funding		<u><u>\$1,772,262</u></u>

2016-17 Self-Support On-Going and One-Time Funding			
Department	Description		Amount
Admin Serv	Employee Bus Pass Increase	On-Going	\$10,000
Infor Tech Serv	KBCS Expansion	One-Time	\$200,000
Instruction	BAS HC Prom & Mgmt	One-Time	\$68,090
Instruction	BAS Accounting	One-Time	\$55,450
Instruction	BAS Molecular Bioscience	One-Time	\$42,926
Instruction	BS Computer Science	One-Time	\$79,547
Instruction	BAS Development Office Operations	One-Time	\$234,949
Instruction	English Language Institute Operation	On-Going	\$463,353
Instruction	Instructional Designer Project position	One-Time	\$82,728
Equit & Plur	Social Justice Institute Operating	One-Time	\$101,400
Student Services	TRIO Operations	One-Time	\$18,339
Student Services	TRIO Laptop Lending Program	One-Time	\$7,500
Student Services	Office International Ed. & Global Init. Operating	On-Going	\$486,253
Student Services	Dean of Student Life	On-Going	\$123,536
Student Services	Director of Student Housing	On-Going	\$100,728
Workforce	Occupational & Life Skills Program Growth	One-Time	\$125,500
Workforce	Continuing Education Program Development	One-Time	\$327,184
Workforce	Continuing Education Year-Up Expansion	One-Time	\$28,570
Total Self-Support Funding			<u><u>\$2,556,053</u></u>



BELLEVUE
COLLEGE

REGULAR MEETING AGENDA ITEM

2016-2017 SERVICES & ACTIVITIES FEE BUDGET

☐ INFORMATION

☐ FIRST READ

☒ ACTION

Description

RCW 28B.15.044 for the State of Washington grants authority to the Board of Trustees to approve the Associated Student Government's Services and Activities (S & A) Budget. Further, it requires students to advance a budgetary recommendation for consideration of the Board of Trustees.

The S & A Budget is developed by a committee, comprised of four students, one administrator and one each faculty and classified staff representatives. This year's committee members are (asterisks denote voting members):

Terrence Chan*- ASG VP of Finance (Chair)
Frank Miller*- ASG President
Subin Hoang* - Student at Large
Evan Bowman* - Student at Large
Jennifer Strother* - Administrator
James Torrence* - Faculty
Hristo Stoyanov*- Classified Staff
Faisal Jaswal – Assistant Dean Student Programs

The committee completed its deliberations and has prepared a recommendation for the 2016-2017 year that will be presented for action at the June Board of Trustees meeting. The budget was approved unanimously by the committee.

Key Questions

- Is the services and activities fee budget proposal equitable and does it address the needs of student funded programs?
- How does the services and activities fee budget plan reflect a sustainable balanced budget?
- What are some key considerations/strategies to maintain the growth and continued integrity of the services and activities budget and the programs it supports?

Analysis

The proposed services and activities budget recommendations fund \$2,427,900 to student funded programs. No programs will experience any budgetary cuts during this fiscal period. The recommended budget model spends from revenues collected during the 2015-16 fiscal period and allows for growth of 8%.

Regular Meeting Agenda Item
2016-17 Services and Activities Fee Budget

Background/Supplemental Information

2016-17 ASG Services and Activities Fee Budget

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII approve the Services and Activities budget for 2016-2017 academic year.

Prepared by: Dr. Ata Karim, Vice President of Student Services
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2016 S&A FUNDING REQUEST SUMMARY

PROGRAM	Budget Number	2016-17 From BAS	2016-17 One-time Allocation	2016-17 S&A Allocation	2016-17 Request	2015-16 One-time Allocation	2015-16 Allocation	2015-16 Request
ASG	1900			177,000	176,157		200,000	212,783
STUDENT LEGISLATIVE COMMITTEE	1901		6,000	29,000	45,649	1,000	29,000	39,354
CAMPUS ACTIVITIES BOARD	1902		10,000	119,000	169,476	7,000	119,000	161,765
CULTURAL ACTIVITIES FUND	1903			13,000	13,000		15,000	13,000
SERVICE LEARNING	1905			0	0		0	0
STUDENT PROGRAMS SUPPORT	1906		15,000	245,000	280,681		245,000	254,069
PHI THETA KAPPA	1909			16,250	16,250		16,250	16,250
ASBCC CLUB CONTINGENCY	1910			15,000	15,000		15,000	15,000
RADIATION AND IMAGING (BAS)	1911	5,000			5,000		5,000	5,000
MULTICULTURAL FESTIVAL	1912			0	0		0	0
INTERNATIONAL STUDENT ASSOC.	1913			13,000	13,000	1,000	12,000	14,225
FIRST YEAR EXPERIENCE	1914			0	0		0	0
LGBTQ	1915			13,000	13,000	1,000	12,000	12,000
PALS CENTER	1916		20,000	80,000	196,120	20,000	80,000	128,100
BSU	1917			13,000	13,000	1,000	12,000	16,024
STUDENT SCIENCE ASSOCIATION	1918			3,000	3,000		3,000	3,000
EL CENTRO LATINIO	1919			13,000	13,500	1,000	12,000	25,272
BUSINESS LEADERSHIP CLUB	1920		8,000	42,000	64,299	1,000	40,000	50,176
MCS CULTURAL FUND	1921			28,000	40,000		27,800	40,000
INTERCOLLEGIATE RENTALS	1923			12,000	12,000		12,000	12,000
ALUMNI OUTREACH	1924			1,000	1,000		1,000	500
CAREER CENTER INTERNSHIP	1925			33,000	32,500		32,500	32,500
STUDENT PROGRAMS WEBSITE & TECH	1926		18,000	45,000	70,132		16,134	16,134
BCAVETS	1927			5,500	5,500	1,000	4,500	11,422
LIBRARY GALLERY SPACE	1928			10,750	10,750		10,750	11,069
SPEECH & DEBATE SOCIETY	1929			19,000	19,000	8,000	19,000	26,800
INTERCOLLEGIATE TOURNEY TRAVEL	1930			18,000	18,000		17,000	18,500
DISABILITY RESOURCE CENTER	1931		2,000	25,000	37,000		25,000	35,450
MATH LAB	1932			72,000	68,573			
TELOS	1935			0	0		4,500	4,500
BC STUDENT HANDBOOK	1936			22,000	25,000	3,000	22,000	22,000
MUSICAL PRODUCTIONS CHORAL	1937			78,000	85,500		77,000	84,500
DIGITAL MEDIA DESIGN	1938			4,500	4,500		4,500	4,500
ACADEMIC SUCCESS CENTER	1939			120,000	142,360	2,000	148,000	155,496
WATCHDOG (Formerly JIBSHEET)	1940			70,000	91,500	2,000	68,000	98,000
RADIO STATION KBCS	1941			28,000	32,000		26,000	52,000
DRAMA PRODUCTIONS	1943			22,500	22,470	1,000	21,500	26,170
MUSIC PROD-INSTRUMENTAL	1944			37,000	41,000	2,000	35,225	40,000
EASTSIDE DANCE PRODUCTION	1945			10,000	10,000		0	0
BELLETRIST LITERARY JOURNAL	1946			0	0		4,500	4,500
CENTER FOR CAREER CONNECTIONS	1947			53,000	53,160		50,000	53,160
STAGEFRIGHT DRAMA CLUB	1948			13,000	13,000		11,000	15,719
ASIAN-PACIFIC ISLANDERS S A	1953			13,000	16,160		12,000	12,000
ARABIC CULTURE STUDENT ASSOC.	1954			13,000	25,000		4,500	4,500
DECA	1955			13,000	92,000		4,500	4,500
CIVIL RIGHTS PILGRIMAGE	1956			9,000	9,000		4,500	4,500
BC INFO SYSTEMS & TECHNOLOGY ASSOC	1957			3,000	3,000		4,500	4,500
HEALTHCARE TECHNOLOGY AND MGMT	1958			4,500	4,500	4,500		
OUTREACH SERVICES	1959			15,000	21,746	30,000	0	44,000
INTERCOLLEGIATE ATHLETICS	1962			70,000	70,000		68,000	68,000
MEN'S BASKETBALL	1964			10,000	10,900		9,900	9,900
MEN'S BASEBALL	1965			10,000	10,700		9,700	9,700
MEN'S (AND WOMEN'S) GOLF	1966			7,750	7,750		7,750	7,750
WOMEN'S BASKETBALL	1971			10,000	10,900		9,900	9,900
WOMEN'S VOLLEYBALL	1972			9,000	8,750		7,750	7,750
WOMEN'S SOFTBALL	1973			10,000	10,700		9,700	9,700
MEN'S SOCCER	1974			10,000	10,500		9,500	9,500

2016 S&A FUNDING REQUEST SUMMARY

PROGRAM	Budget Number	2016-17 From BAS	2016-17 One-time Allocation	2016-17 S&A Allocation	2016-17 Request	2015-16 One-time Allocation	2015-16 Allocation	2015-16 Request
PERFORMING ARTS COORD.	1975			35,500	35,395		34,077	34,077
WELLNESS CENTER	1976			33,000	32,900		32,900	32,900
WOMEN'S SOCCER	1977			10,000	10,500		9,500	9,500
WOMEN'S TENNIS	1978			4,700	4,635		4,635	4,635
MEN'S TENNIS	1979			4,700	4,635		4,635	4,635
PEER-TO-PEER MENTORING	1980		11,000	99,000	112,212		98,624	159,143
LEADERSHIP INSTITUTE	1981			75,000	82,020	6,000	60,000	71,600
STUDENT CHILDCARE CTR.	1982			250,000	220,000	10,000	200,000	240,000
INTERIOR DESIGN STU. ASSOC.	1985	6,000		6,000	11,400		10,400	10,400
OPEN HOUSE	1987			12,000	12,000		12,000	12,000
AMERICAN SIGN LANGUAGE	1988			4,500	4,500		4,500	4,170
CHEER SQUAD	1989			13,000	17,500	2,000	6,500	14,880
MODEL UNITED NATIONS	1992			33,000	36,000		32,370	32,370
NURSING STUDENT ASSOCIATION	1993	6,500		6,500	31,800		4,500	7,150
WOMEN'S GOLF	TBD			7,750	7,750			
TOTAL base		17,500	90,000	2,320,400	2,806,930	104,500	2,130,000	2,574,598
TOTAL base and one-time			2,427,900				2,234,500	

REGULAR MEETING AGENDA ITEM



SABBATICAL LEAVE AUTHORIZATION FOR THE 2016-17 ACADEMIC YEAR

☐ INFORMATION

☐ FIRST READ

☒ ACTION

Description

The purpose of a Sabbatical Leave shall be to improve the professional skills of the faculty member through study, research, and creative work. The College will receive direct benefit of such an experience through the increasing effectiveness of those persons participating in a professional leave program.

Key Questions

- * What is the final recommendation of the Sabbatical Leave Committee regarding sabbatical leave requests for the 2016-17 academic year?
- * What is the President's recommendation regarding the granting of sabbatical leaves for the 2016-17 academic year?
- * What is the replacement cost for this recommendation?
- * What is the Board of Trustees' role in the sabbatical leave process?

Analysis

At the April 27, 2016 Board meeting, Board members were informed that the Sabbatical Leave Committee has received requests from nine (9) faculty members for sabbatical leaves during the 2016-17 academic year. The total number of quarters requested was equivalent to 5.00 FTEF.

The Board of Trustees has committed, through the Negotiated Agreement, to make "every reasonable effort to grant at least 5 FTE leaves annually, provided that at least that number of applicants have applied and are ranked by the Sabbatical Leave Committee..." (Article 20.3.6). The number of leaves granted is subject to fiscal and budget constraints and the calculation of potential cost of replacement.

The Sabbatical Leave Committee has ranked the nine (9) requests and submitted its recommendation to the President. The President recommends that the Board of Trustees grant seven (7) sabbatical leave requests equivalent to 3.67 FTEF, at the cost of \$130,154 for the 2016-17 academic year.

Background/Supplemental Information

Sabbatical Leave Requests for 2016-17 Summary

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII concurs with the recommendation of the President and authorizes sabbatical leaves equivalent to 3.67 FTEF, at the cost of \$130,154 for the 2016-17 academic year.

Prepared by: Tom Nielsen, Vice President of Instruction
tom.nielsen@bellevuecollege.edu

SABBATICAL LEAVE REQUESTS 2016-17 SUMMARY

DAN BEERT, Arts and Humanities

Building toward a Fall 2017 Interior Design program study abroad in Florence, Italy, Dan's sabbatical would take place in Fall 2016 and Winter 2017 (contingent upon his ability to secure additional travel funding) and focuses on developing a recurring study abroad curriculum for drawing and related visual research methodologies. Dan plans to consult and take classes with local artists, conduct studies of local notable built environments, and return with a portfolio of examples, lessons, and plans for promoting relevant drawing skills in the Interior Design program.

TAMMIS DOYLE, Arts and Humanities

With sabbatical leave in Spring 2017, Tammis hopes to achieve three goals that she feels would greatly benefit the Theatre Arts Department and Bellevue College. Tammis plans to write two plays and a novel and have them ready for local submission. She would also like to spend time with professional theatres in order to become more proficient in the production aspects of directing. Lastly, she would like to engage in beginning acting classes as a student in order to reinvigorate and update her acting training. Since sabbatical leave applications cannot be approved across academic years, Tammis plans to reapply for continuing sabbatical for Fall 2017.

FRANK HATSTAT, Institute for Business and Information Technology

Frank would like to investigate the full dimension of business ethics and ethical challenges for businesses and formulate original learning materials based on the research results for integration in business and business law courses. This involves conducting original research and investigation, identifying literature, outreach to corporate managers and compliance officers, as well as the legal community, academic community and governmental sector. Frank plans to reapply for continuing sabbatical leave in upcoming academic years depending on the productivity of this initial research inquiry.

ROBERT HOBBS, Science

The work Robert plans for his sabbatical leave will continue and expand on work begun at the University of Colorado during the sabbatical he was granted for Fall 2015, which would have a direct benefit to the physics program and laboratory sciences at Bellevue College. Robert's previous sabbatical produced several presentations and work that contributed to a published paper in the area of laboratory assessment. Progress was also made on projects including development of Laboratory Assistants training for two-year Science degree programs, improvement of existing laboratory instruction and assessment, and advancing a project focused on informal science learning.

DALE LINDMAN, Arts and Humanities

Dale proposes to use sabbatical leave Fall 2016, Winter and Spring 2017 to acquire a thorough knowledge of polymer and acrylic based mediums to develop coursework in the Art Department for a totally non-toxic alternative to oil based painting and apply for a residency in upstate New York at the Sam and Adele Golden Foundation. He also plans to immerse himself in the landscapes and culture of Spain including educating himself in the Spanish language. This experience would expand his experiential knowledge, broaden his understanding and improve his ability as an instructor of painting and design.

DONNA MIGUEL, Arts and Humanities

The goal of Donna's Winter and Spring 2017 sabbatical leave will be to study the implications of "cultural taxation" on faculty of color, with a specific focus on women of color in the community college setting and how that in turn impacts the manner in which they teach. She plans to use materials recommended by her large network of colleagues to write an article and to infuse the results of her research into her work at Bellevue College, both in and out of the classroom. Donna's plans directly relate to the College's goals stated in Strategic Plans 3 and 6.

KIM POLLOCK, Social Science

Sabbatical Leave for Kim would focus on transforming online curriculum for CES 100: Race in the U.S into a book that could be used as a text book both for faculty teaching classes on race, both in and outside of the classroom, to use with students, and for faculty who are training other faculty to teach classes on race. In addition to being a text book that gives tried and true assignments, discussion questions, grading rubrics, explanations of terminology, explanations of non-dominant cultural perspectives, the work will also provide the basis for a long term study of the effectiveness of our Cultural and Ethnic Studies classes to impact students' abilities to succeed in a world that is increasing in diversity every day.

REGULAR MEETING AGENDA ITEM



TENURE REVIEW COMMITTEE RECOMMENDATIONS FOR THE 2016-17 ACADEMIC YEAR

☐ INFORMATION

☐ FIRST READ

☒ ACTION

Description

A recommendation from the Tenure Review Committee concerning two tenure candidates has been submitted to the Board of Trustees, in accordance with the "Agreement Between the Board of Trustees of Community College District VIII and the Bellevue College Association of Higher Education." On the basis of this recommendation and in accordance with the provisions of the Agreement, it is the recommendation of the President and the Tenure Review Committee that the two faculty candidates listed below be granted tenure.

Key Questions

- * Have the third year probationary tenure candidates fulfilled all the necessary responsibilities as described in Article Twenty-two of the faculty contract as part of the process of receiving tenure?
- * Has the Tenure Review Committee thoroughly reviewed the required documents as described in the tenure guidelines, and deliberated the merits of each probationary candidate?
- * As a result of their deliberations, has the Tenure Review Committee recommended an extension of probationary status for any of the candidates?
- * Has the pertinent documentation for the two candidates been made available for review by the Board of Trustees?
- * What are the recommendations of the Tenure Review Committee regarding the tenure status for the two probationary candidates for the 2016-17 year?

Analysis

The reason for tenure, as stated in the Revised Code of Washington, is to protect faculty employment rights. Further, tenure protects academic freedom and promotes collegiality and professionalism among faculty.

The tenure process at Bellevue College involves four levels:

1. The Tenure Evaluation Subcommittee (TES) gathers information, mentors the candidate, and prepares the tenure document.
2. The Tenure Review Committee (TRC), including six faculty members elected by the faculty at large, reviews the documentation prepared by the TES to ensure that similar standards and expectations are met across the many disciplines. The TRC provides an objective look at each document to make sure that the case supporting the recommendation of the TES is sound.
3. The College President, after reviewing the recommendations of the TRC, submits those recommendations and accompanying materials, along with his/her own recommendation, to the Board of Trustees.
4. Finally, the Board of Trustees, giving serious consideration to the recommendation of the President and the TRC, decides to grant or not grant tenure or extend the probationary period. During the first two years of candidates' employment, the President uses the recommendation of the TRC to decide whether or not to continue the probationary period.

Required documents have been gathered by the TES and the tenure candidates that provide evidence that the process described above has been strictly followed.

Background/Supplemental Information

Electronic notebooks in .pdf format have been distributed to each board member on a thumb drive. All pertinent documents for each tenure candidate are included for review by members of the Board of Trustees.

Recommendation/Outcomes

Recommendation: That the Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Subramanya Betageri, Health Sciences, Education, and Wellness Institute (Radiation Therapy).

Recommendation: That the Board of Trustees of Community College District VIII hereby grants tenure for the 2016-17 academic year to Tabitha Kirkland Turowski, Social Science (Psychology).

Prepared by: Tom Nielsen, Vice President of Instruction
tom.nielsen@bellevuecollege.edu



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June 1, 2016

Dear Board of Trustees:

After careful review of the tenure candidates' documentation and personal interviews with each of the candidates, I recommend that the board of trustees grant tenure to the following candidates:

Name	Division	Program
Subramanya Betageri	Health Sciences, Education and Wellness Institute	Radiation Therapy
Tabitha Kirkland Turowski	Social Science	Psychology

Sincerely,

David L. Rule, Ph.D.
President

REGULAR MEETING AGENDA ITEM



ELECTION OF BOARD CHAIR AND VICE CHAIR

☐ INFORMATION

☐ FIRST READ

☒ ACTION

Description

The terms of the current chair and vice chair end on June 30, 2016. Bellevue College bylaws and Washington state RCW require that a new chair and vice chair be elected.

Key Questions

- Who shall serve as Chair and Vice Chair of the Board of Trustees for the 2016-17 academic year?

Analysis

As per the Bellevue College bylaws for the Board of Trustees (WAC 132H-106-040), the board annually elects from its membership a chair and vice-chair to serve for the ensuing year. RCW 28B.50.130 mandates that "...it shall elect from among its members a chair and vice chair, each to serve for one year, and annually thereafter shall elect such officers to serve until their successors are appointed or qualified."

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII elect a Chair and Vice Chair for the 2016-2017 term commencing on July 1, 2016 and ending on June 30, 2017.

Prepared by: Lisa Corcoran, Secretary to the Board of Trustees
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