



**BELLEVEUE**  
COLLEGE

Board of Trustees  
Community College District VIII

Regular Meeting

September 7, 2016





## **Vision**

Bellevue College is the region's college of choice, based on its excellence, innovation, and national recognition for exemplary programs.

## **Core Values**

We, the Board of Trustees, faculty, staff and administration of Bellevue College, place students at the center of all we do and support and promote the excellence of their efforts. We affirm and embody pluralism; value collaboration and shared decision making; and honor creativity and innovation. We consider it our duty to anticipate changing demands in education and welcome the opportunity to shape its future. We acknowledge our responsibility to society and embrace the belief that widespread access to excellent postsecondary education is the cornerstone of a democratic society.

## **Mission**

Bellevue College is a student-centered, comprehensive and innovative college, committed to teaching excellence, that advances the life-long educational development of its students while strengthening the economic, social and cultural life of its diverse community. The college promotes student success by providing high-quality, flexible, accessible educational programs and services; advancing pluralism, inclusion and global awareness; and acting as a catalyst and collaborator for a vibrant region.

## **Core Themes: *Mission Alignment***

### ***Student Success***

BC supports the success of all students in meeting their educational goals through its commitments to open access learning; to offer a portfolio of appropriate and well-chosen educational programs, services, and activities; and to its ongoing attention to student persistence and educational attainment.

### ***Teaching and Learning Excellence***

BC prepares and enables excellence in teaching and learning through its commitments to ensure relevance, responsiveness, and inclusiveness of curriculum; to maintain an effective teaching environment by supporting the teaching and professional achievement of all faculty; to provide for the accessibility of quality learning support services; and to monitor the academic and professional success of all students.

### ***College Life and Culture***

BC values a learning and working environment through its commitments to support a campus environment that is diverse, inclusive, open, safe, and accessible; to model a college community that affirms and embodies pluralism and values collaboration and shared decision making; and to honor and practice sustainability, creativity and innovation.

### ***Community Engagement and Enrichment***

BC strives to be a leader and partner in building a strong and vibrant region through its commitments to collaborate with businesses, industries, local school districts, primary transfer institutions, alumni, donors, and governmental and social services organizations to develop and refine educational programs that prepare individuals for academic success, employment, and lifelong learning; and to provide programs and space for use by the community at large.

**BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE, WASHINGTON**



A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Wednesday, September 7, 2016. The business session will begin at 1:30 pm in room B201. Lisa Chin, Chair, will preside.

**AGENDA**

12:00 PM	EXECUTIVE SESSION /LUNCH (A201) There will be an executive session to discuss collective bargaining and to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body or a member acting in an official capacity is, or is likely to become a party.		
1:30 PM	BUSINESS SESSION (B201)		
	I. Call to Order		
	II. Roll Call and Introductions		
	III. Consent Agenda		
	A. Approval of Agenda for September 7, 2016		3
	B. Meeting Minutes from June 8, 2016		5
	C. Meeting Minutes from June 22, 2016		11
	D. Meeting Minutes from July 8-10, 2016		12
	E. Meeting Minutes from August 3, 2016		15
	F. Meeting Minutes from August 24, 2016		24
1:35 PM	IV. Constituent Reports		
	A. Faculty	Stiehl	
	B. Classified Staff	Turnbull	
	C. Foundation	Celis	
	D. Student	Akeyo	
2:15 PM	V. Monitoring Reports (reports for this meeting in bold)		
	A. <b>Student Success</b>	All	19
	B. <b>Instruction</b>	All	21
	C. <b>Economic and Workforce Development</b>	All	23
	D. <b>Student Affairs</b>	All	24
	E. <b>Equity and Pluralism</b>	All	25
	F. <b>Institutional Advancement</b>	All	26
	G. Information Technology	Quarterly	
	H. Capital Facilities	Quarterly	
	I. <b>Finance</b>	Quarterly	28

**BOARD OF TRUSTEES  
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	J. Human Resources	Quarterly	
	K. <b>Enrollment Report</b>	Quarterly	30
	L. Budget and Legislative Developments	As needed	
	M. Marketing and Public Relations	As needed	
2:30 PM	VI. Information Items		
	A. Discussions with Washington State University	Beard	
3:00 PM	VII. First Read		
	A. Governance Policy	James	33
3:10 PM	VIII. Action Item		
	A. Authorization of Indemnification	Marvin	36
3:20 PM	VIII. Board Reports		
	A. ACT Board of Directors		
	B. ACT Legislative Committee	Miller	
	C. Foundation Liaison	Chin	
	D. Individual Member Reports		
3:35 PM	IX. Acting Presidents' Report	Bangera/Hilliard	
3:50 PM	X. Unscheduled Business/Community Testimony		
4:05 PM	XI. Business Meeting Adjournment		
	<i>Time and order are estimates only and subject to change.</i>		

**BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on June 8, 2016 at Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. Mr. Steve Miller, Chair, presided.

**EXECUTIVE SESSION**

The executive session was called to order at 12:05 p.m. Steve Miller announced that there would be an executive session for approximately 60 minutes to discuss evaluation of a public employee, collective bargaining and tenure. The executive session was adjourned at 1:20 p.m.

**STUDY SESSION**

“B” Building/Student Affairs Tour

The board toured the “B” Building and discussed concerns related to the student affairs building and space for the Office of International Education and Global Initiatives. Discussion included construction costs of new building, OIEGI’s current space issues, lack of sufficient facilities, and proximity to campus.

**BUSINESS SESSION**

The business session was called to order at 2:02 p.m.

I. **ROLL CALL**

Dr. Chin, Mr. Fukutaki, Ms. Heu-Weller, Mr. Hunter, Mr. Miller, Mr. Kook and President Rule were present.

II. **CONSENT AGENDA**

Merisa Heu-Weller made a motion to approve the consent agenda. Lisa Chin seconded. The motion passed.

III. **CONSTITUENT REPORTS**

Faculty Report

Chace Stiehl, Bellevue College Association of Higher Education, reported on the following items:

- Practice regarding election of deans
- Concerns regarding professional development budget
- Faculty Salaries

Classified Staff Report

Becky Turnbull, representing classified staff, reported on the following items:

- Higher education contract state bargaining teams include representatives from Bellevue College for WFSE and WPEA.
- Freedom foundation will be contacting BC employees through their work email. Would like direction from college on how to respond.
- Union is concerned about unbenefited part-time hourly workers.
- Concerns about complaints process.
- Nine staff are involved in the classified council in the new governance model. Functional councils have 11 classified staff representatives.

ASG Report

ASG VP of Legislative Affairs, Vanessa Ross, representing the ASG presented on the following items:

- Hired and elected new ASG for 2016-2017. Three positions are elected and the representative positions are hired.
- Discussion of responses to hate speech
- Beginning new student leadership training and seeking overlap.
- Camp Casey is at the end of this month.

Foundation Report

Dale King, President of the BC Foundation reported on the following items:

- Annual Read Day reviewed a 100% increase in student applications. There was a good volunteer turnout. Each application is reviewed twice by independent reviewers. Awards will be announced later in June.
- Lockwood Grant recipients will be announced next week.
- The foundation board adopted the bylaws for the first BC alumni association. Information will be distributed on June 17<sup>th</sup> at commencement.
- BC Cares Volunteer day. It was rainy so turnout was challenging, but good work.
- Thanked Trustees Heu-Weller and Fukutaki for attending Margin of Excellence last week.
- BC Foundation will be awarding distinguished faculty awards \$5000 x2 for each month in fall quarter. Applications are accepted between now and September 30<sup>th</sup>.

IV. **MONITORING REPORTS**

The board reviewed the monitoring reports. Recommendation for a possible future study session regarding running start. Concern about student participation in online intervention actions.

V. **INFORMATION ITEMS**

A. Discussions with Washington State University

Russ Beard reviewed some of the guided pathways and learning models that were identified in the BC/WSU Retreat. The information provided an example of the conversation that occurred. Russ expressed his appreciation to the faculty who participated in the retreat and continue to meet to evaluate the possibilities. Chace Stiehl and Doug Brown shared their perspectives and indicated that there was little overlap with the faculty at WSU.

Discussion included how to engage the BC campus in a meaningful way. Some community forums may be needed. There have been some community concerns. Goal has been to expand opportunities for BC students. Consideration should be whether this will increase or limit options.

Student participation was a great asset. Many of the participants from WSU don't understand the population that BC supports. Students surveyed are wondering how the partnership will expand opportunities and getting a student perspective is recommended.

VI. **ACTION ITEMS**

The following items were considered for action.

A. 2016-2017 International Student Contract

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Motion 19:16

It was moved by Ross Hunter and seconded by Lisa Chin that:

The Board of Trustees of Community College District VIII reaffirms the contractual relationship with the Bellevue College Foundation for International Student Programs for FY 2016-2017.

The motion passed.

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B. 2016-2017 Bellevue College Budget

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Motion 20:16

It was moved by Rich Fukutaki and seconded by Lisa Chin that:

The Board of Trustees of Community College District VIII approve the budget plan, as proposed, for fiscal period 2016-2017. This recommendation of the budget includes the Board of Trustees authorizing:

- the college president to proceed with the execution of the planned program;
- the college president to transfer funds within the general fund, or from local and other funds, to eliminate any cash deficit as required by RCW 43.88.2601, to provide working capital, and to support approved projects and activities;
- the tuition and fee scheduled as established by law, by the State Board for Community and Technical Colleges, as implemented by the college president and as listed in the college catalog;
- the college president to accept allocation amendments from the State Board for Community and Technical Colleges, to accept such grants and contracts as may be acquired during the budget period, and to report on such changes, at least quarterly, to the Board of Trustees;
- the addition of staff and faculty position as necessary to carry out the college's programs; and.
- the college president to determine the fee schedule for contract courses and programs.

The motion passed.

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C. 2016-2017 Services and Activities Budget.

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Motion 21:16

It was moved by David Kook and seconded by Ross Hunter that:

The Board of Trustees of Community College District VIII approve the Services and Activities budget for the 2016-2017 academic year.

The motion passed.

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D. Sabbatical Leave Authorization

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Motion 22:16

It was moved by Merisa Heu-Weller and seconded by Rich Fukutaki that:

The Board of Trustees of Community college District VIII concurs with the recommendations of the president and authorizes sabbatical leaves equivalent to 3.67 FTEF, at the cost of \$130,154 for the 2016-2017 academic year.

The motion passed.

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E. Tenure Recommendations

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Motion 23:16

It was moved by Lisa Chin and seconded by Merisa Heu-Weller that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-2017 academic year Subramanya Betageri, Health Sciences, Education, and Wellness Institute (Radiation Therapy).

The motion passed.

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Motion 24:16

It was moved by Ross Hunter and seconded by Lisa Chin that:

The Board of Trustees of Community College District VIII hereby grants tenure for the 2016-2017 academic year to Tabitha Kirkland Turowski, Social Science (Psychology).

The motion passed.

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Board Chair Steve Miller recognized retiring Vice President of Instruction, Tom Nielsen for his years of service to Bellevue College.

F. Board Elections – Chair and Vice Chair

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Motion 25:16

Merisa Heu-Weller made a motion to elect Lisa Chin as the 2016-2017 board chair and Steve Miller as the 2016-2017 vice chair. Ross Hunter seconded the motion.

The motion passed.

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VIII. **BOARD REPORTS**

ACT – Bellevue College hosted spring ACT conference. As part of the conference, the college hosted an Art Walk and a planetarium show for the trustees. Everything went well.

ACT Legislative Committee –No news.

Foundation Liaison – Appreciation for the Margin of Excellence Awards ceremony.

Individual Member Reports – Acknowledged David Kook and thanked him for his service to the board.

IX. **PRESIDENT'S REPORT**

President Rule reported on the following items:

- Men's baseball team won the season title and placed 3<sup>rd</sup> in league
- Women's softball won NWAAC 2016 coaching staff of the year.
- Interior design capstone presentations will be on display.
- Disability fair is scheduled for June 9<sup>th</sup>
- GED/ESL/IBest graduations will be held in the cafeteria
- WACTC met at Columbia Basin College last week. Many of the presidents expressed frustrated with failure of the SBCTC legislative agenda.
- Graduation is scheduled for June 17<sup>th</sup>. Dr. Mona Lake Jones is the keynote speaker.

X. **UNSCHEDULED BUSINESS**

Community member Betsy Hummer spoke to the board regarding housing. The community is pleased that the college is building student housing. Recommends view of the Olympics from the meeting rooms and wants a westward facing view for the plaza. She is from Sunset Ranch. Trustees expressed willingness to attend community meetings.

**ADJOURNMENT**

There being no further business, the meeting of the Board of Trustees adjourned at 5:01 p.m.

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Lisa Chin, Chair  
Board of Trustees

ATTEST:

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Lisa Corcoran  
Secretary, Board of Trustees  
Community College District VIII

**BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT VIII**  
**BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on June 22, 2016 at Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. Mr. Steve Miller, Chair, presided.

**BUSINESS SESSION**

The business session was called to order at 2:35 p.m.

I. **ROLL CALL**

Dr. Chin, Ms. Heu-Weller, Mr. Hunter, Mr. Miller, and Mr. Kook were present.

II. **CONSENT AGENDA**

Lisa Chin made a motion to approve the consent agenda as amended. The Student Housing update was cancelled and replaced with a discussion of the retreat agenda. Merisa Heu-Weller made a motion to approve the agenda as amended. Lisa Chin seconded.

The motion passed.

III. **BUSINESS SESSION**

A. Board of Trustees Retreat

The board reviewed the proposed agenda for the upcoming board retreat.

IV. **UNSCHEDULED BUSINESS**

There was no unscheduled business.

V. **EXECUTIVE SESSION**

The executive session was called to order at 3:15 p.m. Steve Miller announced that there would be an executive session for approximately 60 minutes to discuss evaluation of a public employee and collective bargaining.

VI. **ADJOURNMENT**

There being no further business, the meeting of the Board of Trustees adjourned at 5:05 p.m.

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Steve Miller, Chair  
Board of Trustees

ATTEST:

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Lisa Corcoran  
Secretary, Board of Trustees  
Community College District VIII

**BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held July 8-10, 2016 at Sleeping Lady Lodge, Leavenworth, Washington. Dr. Lisa Chin, Chair, presided.

**Friday, July 8, 2016**

**ROLL CALL**

Dr. Chin, Mr. Miller, Mr. Fukutaki, Ms. Heu-Weller, Mr. Hunter, Ms. Albay and President Rule were present.

**STUDY SESSION**

**Leadership through the Lens of Inclusion**

Study session facilitated by the Hla Yin Yin Waing, Executive Director, Center for Ethical Leadership.

**Saturday, July 9, 2016**

**EXECUTIVE SESSIONS**

The executive session was called to order at 8:00 a.m. Lisa Chin announced that there would be an executive session for approximately 60 minutes to review the performance of a public employee. The executive session was adjourned at 9:00 a.m.

**STUDY SESSIONS**

**Board Roles and Responsibilities**

Board roles and responsibilities in terms of accreditation were reviewed.

**Board Self-Assessment**

The board's self-assessment responsibilities for accreditation were reviewed and initial documentation was distributed to identify proposed self-assessment categories.

**WHERE WE ARE: Vision, Mission, Core Values and Goals**

The board reviewed the college's vision, mission, core values and goals for possible changes and or recommendations to the college community.

**WHERE ARE WE GOING? Focus on Student Success**

Activities were conducted to focus on the college's strategic plan and identifying areas of focus and priorities for the upcoming academic year.

**BUSINESS SESSION**

The business session was called to order at 3:00 p.m.

**I. ACTION ITEM**

- A. Revision to Policy 2600 Family Education Rights and Privacy Act: Disclosure of Student Information and Repeal of WAC 132H-410 Sections 010-110

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Motion 26:16

Ross Hunter made a motion and Merisa Heu-Weller seconded that:

The Board of Trustees of Community College District VIII approves Policy 2600 Family Education Rights and Privacy Act: Disclosure of Student Information and authorizes the repeal of WAC 132H-410.

The motion passed.

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**UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

There was no unscheduled business.

**EXECUTIVE SESSION**

The executive session was called to order at 4:00 p.m. Lisa Chin announced that there would be an executive session for 60 minutes to discuss collective bargaining.

**Sunday, July 10, 2016**

**STUDY SESSIONS**

Discussions regarding the priorities for the 2016-2017 academic year continued. It was determined that the college would continue working with WSU to identify a path forward.

**FUNDRAISING**

Rebecca Chawgo, Executive Director of the Foundation, and Aimee White, Associate Director joined the retreat to review fundraising plans for 2016-2017 and enlist the trustees' assistance.

**EXECUTIVE SESSION**

The executive session was called to order at 12:00 p.m. Lisa Chin announced that there would be an executive session for approximately 60 minutes to review the performance of a public employee. The executive session was extended.

**ADJOURNMENT**

There being no further business, the meeting of the Board of Trustees adjourned at 2:40 p.m.

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Lisa Chin, Chair  
Board of Trustees

ATTEST:

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Lisa Corcoran  
Secretary, Board of Trustees  
Community College District VIII



**BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT VIII**  
**BELLEVUE, WASHINGTON**

A special meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on Wednesday, August 3, 2016 at 3000 Landerholm Circle SE, Bellevue, Washington. Dr. Lisa Chin, Chair, presided.

**EXECUTIVE SESSION**

The executive session was called to order at 3:00 p.m. Lisa Chin announced that there would be an executive session for approximately 60 minutes to review the performance of a public employee. The executive session was adjourned at 3:55 p.m.

**BUSINESS SESSION**

The business session was called to order at 4:00 p.m.

**I. ROLL CALL**

Dr. Chin, Mr. Miller, Ms. Heu-Weller, and Mr. Fukutaki, were present.

**II. ACTION ITEMS**

**A. Annual Contract – Chief Executive Officer**

Bellevue College President Dr. David Rule, has submitted a written notice of resignation to the Board of Trustees. He has indicated that his resignation will be effective upon Board approval, which includes approval of a resignation agreement submitted with his resignation.

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**Motion 27:16**

Merisa Heu-Weller made a motion that the Bellevue College Board of Trustees accept the resignation and terms of resignation submitted by Dr. David Rule and that his resignation become effective upon Board Chair Lisa Chin's executing a written resignation agreement with Dr. Rule. Rich Fukutaki seconded the motion.

The motion passed.

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**III. UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

**A. Appointment of an Acting President**

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**Motion 28:16**

Steve Miller made a motion to appoint Aaron Hilliard and Gita Bangera as co-acting presidents. Merisa Heu-Weller seconded.

The motion passed.

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**IV. ADJOURNMENT**

There being no further business, the meeting of the Board of Trustees adjourned at 4:30 p.m.

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Lisa Chin, Chair  
Board of Trustees

ATTEST:

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Lisa Corcoran  
Secretary, Board of Trustees  
Community College District VIII

**BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT VIII**  
**BELLEVUE, WASHINGTON**

A special meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on Wednesday, August 24, 2016 at 3000 Landerholm Circle SE, Bellevue, Washington. Dr. Lisa Chin, Chair, presided.

**EXECUTIVE SESSION**

The executive session was called to order at 3:00 p.m. Lisa Chin announced that there would be an executive session for approximately 60 minutes to evaluate the qualifications of an applicant for public employment, review the performance of a public employee and to discuss collective bargaining. The executive session was adjourned at 4:15 p.m.

**BUSINESS SESSION**

The business session was called to order at 4:17 p.m.

**I. ROLL CALL**

Dr. Chin, Mr. Miller, Ms. Albay, and Mr. Fukutaki were present and Mr. Hunter participated via conference call.

**II. ACTION ITEMS**

A. Selection of Interim President

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Motion 29:16

Steve Miller made a motion to appoint Jill Wakefield as interim president of Bellevue College subject to contract negotiations. Rich Fukutaki seconded.

The motion passed.

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B. Authorization to Solicit Proposals from Consultants to Facilitate a Presidential Search

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Motion 30:16

Steve Miller made a motion to authorize the board chair to solicit proposals and develop a committee to screen consultants for a presidential search. Rich Fukutaki seconded.

The motion passed.

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**III. INFORMATION ITEM**

A. Presidential Search Process

The previous presidential search process was discussed and suggestions were solicited as to recommendations for the upcoming process.

**IV. UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

Aaron Hilliard and Gita Bangera were thanked for serving as acting co-presidents. There was discussion on expectations of an interim president.

**V. ADJOURNMENT**

There being no further business, the meeting of the Board of Trustees adjourned at 4:41 p.m.

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Lisa Chin, Chair  
Board of Trustees

ATTEST:

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Lisa Corcoran  
Secretary, Board of Trustees  
Community College District VIII



## STUDENT SUCCESS

### BC's FALL 2016 STUDENTS IN NUMBERS<sup>1</sup>

Although students will continue to register for credit classes up to the last Friday before the start of the quarter, and non-credit programs will register students for classes throughout the quarter, following is a snapshot of the *postsecondary students*<sup>2</sup> registered for classes as of August 22, 2016. (Font color indicates the direction of change from comparable Fall 2016 data—**green** is positive; **red** is negative. Fall 2016 numbers shown in parentheses if different this year.)

**10,620**  
(11,396)  
Number of students registered for at least one class<sup>2</sup>

Percentage of students enrolled for 12 or more credits

**54**  
(53)

**22.9**  
(25.1)  
Percentage of students attending BC for the first time

**37**  
(35)  
Percentage of students enrolled in at least one distance education class

**Sixty-one**  
(Fifty-seven)  
Percentage of spring 2015 students returning this fall

**840**  
(809)  
Number of international students registered<sup>3</sup>

**296**  
(264)  
← Number pursuing a BC 4-year degree

**2,421**  
(2,915)  
Number of students pursuing a professional-technical certificate or associate degree

**2,200**  
(1,987)  
Number of Running Start students enrolled

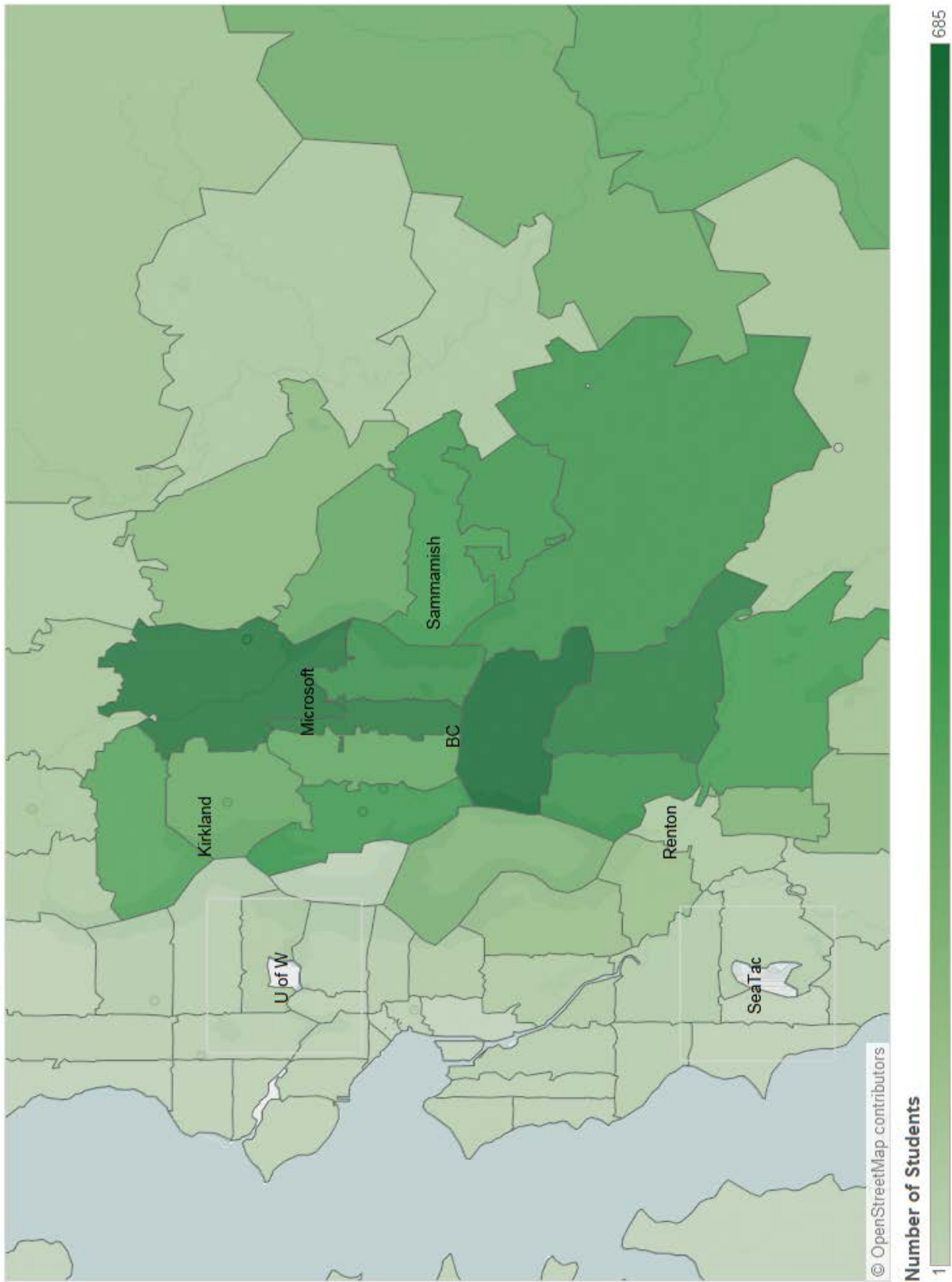
**Thirty-nine**  
(Thirty-eight)  
Percentage of students who have earned 45 or more credits at BC

<sup>1</sup> Data reported are as of 8-22-2016 and are subject to change.

<sup>2</sup> Courses include only postsecondary classes. *Postsecondary* is defined as any course that meets criteria for federal financial aid funding. This includes a limited number of pre-college courses in math and English as well as all courses numbered 100 and above.

<sup>3</sup> Data do not include international students who enroll through the English Language Institute.

Fall 2016 Postsecondary Students by Zip Code



Prepared by: Alec Campbell, Director of Research and Analysis

Submitted by: Patricia James, Associate Vice President, Effectiveness and Strategic Planning  
[patricia.james@bellevuecollege.edu](mailto:patricia.james@bellevuecollege.edu)



## INSTRUCTION



### BASIC AND TRANSITIONAL STUDIES/ENGLISH LANGUAGE INSTITUTE

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#### *Key Points*

In May 2016, the Office of Instruction announced that Developmental Education, housed in the Arts and Humanities division, was changing its name to Basic and Transitional Studies (BaTS). This change not only aligned the program with changes at the state and national level but, perhaps more importantly, incorporated a semantic shift toward a more positive and affirming program title and description. Following are a number of notable achievements of the program:

- Implemented and adopted the Project I-DEA model (Integrated Digital English Acceleration) for low level English as a Second Language (ESL) courses. This is an intensive flipped classroom approach intended to step students in technology skills integration and language acquisition. It has proven highly effective for level gains, skill acquisition, and student satisfaction.
- Piloted the STAR Center (Student Transition, Access, and Resource), a “pop-up” drop-in advising center where advisors and navigators can work specifically with BaTS students, but also with students in any program, to find solutions and remove barriers to success. Various departments are invited to twice-weekly sessions offered throughout the quarter.
- ESL Marketing materials are all being revised to tailor the language for greater accessibility to English language learners and to meet Institutional Advancement standards.
- The quarter-long orientation course for ESL, called “Readiness Class”, has been expanded to incorporate new Workforce Innovation and Opportunity Act (WIOA) emphasis on career and college readiness. The increased classroom time is expected to provide students with a stronger first quarter experience contributing to increased retention and transition.
- Completion of the first year of a Data for Program Improvement (DPI) project required by the State Board for Community and Technical Colleges (SBCTC). This year’s project is the acquisition and analysis of transition data for all BaTS students including ESL, Adult Basic Education (ABE), General Education Development (GED), and Integrated Basic Education Skills Training (IBEST).
- With appropriate attention to the Washington State record retention schedule, Lean process improvements include the conversion of all paper student files to digital format for improved accessibility and waste elimination.
- GED Safety Net program has been established with the BC Foundation to help students mitigate \$120 GED testing fees.

Also reporting to the Arts and Humanities division is the English Language Institute (ELI), whose accomplishments over the last quarter have included:

- ELI faculty, in collaboration with the Counseling department, established mental health workshops in an effort to address many of the issues that occur with rising numbers of international students.

- A new elective course was developed for the Bridge program incorporating study skills, music, and English Language to create a more engaging experience for students preparing to transition to credit classes. The course was well attended; additional Bridge elective courses will be similarly modified.
- ELI standardized all tests for each subject level to improve reliability and create more flexible placement options for students as they enter and move through the program.
- Instructional technologies (tablet computers) have been adopted by all full-time faculty to bring instructional delivery up to current expectations of young students.

*Next Steps*

- The Basic and Transitional Studies program will continue to provide students with high-quality basic and pre-college math and English literacy education while cultivating leadership potential within collaborative learning communities.

Report by: Dr. Gita Bangera, Interim Vice President of Instruction  
gita.bangera@bellevuecollege.edu

## ECONOMIC & WORKFORCE DEVELOPMENT



### CONTINUING EDUCATION/WORKFORCE

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#### *Key Points*

- Continuing Education has collaborated with Coding Dojo to offer two courses this fall in coding; Ruby on Rails and JavaScript/Mean.
- The partnership allows CE to address the growing need for software developers in the Puget Sound and market test courses before making an investment in curriculum design.
- It is anticipated that many of the students for this program will already have a bachelor or masters degree and are seeking to enhance existing skills or execute a career change.
- CE will begin a Basic Drone Pilot and Safety Course this fall.
- Bellevue College and Year Up will be expanding at North Campus from 40 to 80 students for the fall.
- Bellevue College and Year Up has been named by Seattle Magazine as a finalist for their Community Impact Award in the category of Job Creation and Workforce Development. The award ceremony is October 26.

#### *Next Steps CE*

- Both of the above course are new to the college and we will marketing aggressively to create the brand awareness to fill the seats.
- Continue to work with IT industries stakeholders to determine additional professional development needs that can be met through continuing education.

Report by: Albert Lewis, Vice President of Economic and Workforce Development  
albert.lewis@bellevuecollege.edu

## STUDENT AFFAIRS



### WORK PLAN 2016-2017

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Student Affairs division is committed to supporting the mission of the college and the office of the President through implementation of our strategic plan. In addition to continuous improvement of student success and support operations, the following projects have been completed or are operational at the start of the AY 2016-2017 in fulfillment of the institutional strategic plan goals.

- Student Central is now operational.
- Universal new student online orientation has been completed and launched.
- Student Success Coaching is now operational.

The following will be developed and or completed by end of 2017, ready for launch in 2017-18. Each initiative will be approached using a social justice framework designed to offer equitable opportunities that support success and retention, and incorporating universal design and accessibility.

- Academic and Career Pathways Center (ACPC): Develop and finalize the ACPC model of service. Initiate phased implementation during the 2016-17 AY. ACPC will empower and assist students in identifying a personal academic/career pathway plan. This will support guided pathways, retention and completion goals.
- Welcome Center: This will meet the service needs of prospective and new students to create an integrated and smooth entry process to include admission, BARK/information sessions, academic and career pathways, placement, residency and campus tours.
- No Wrong Door Policy Standards (Phase 3): Develop and implement training including culturally responsive customer service. Implement customer service components, assess and improve services as needed.
- Student Affairs website redesign: Redesign structure of all SA web pages using standardized writing and design for improved access to information and services.
- International Development Program: Develop programs and initiatives that provide opportunities for staff and faculty to gain international experience and educate the campus community on issues, experiences and initiatives.
- Residence Life: Lead the development of the residence life programming and staffing efforts. Continued participation in the residence halls construction process.

#### *Next Steps*

- Meet the established targets and outcomes for each of the identified work plan items.

Report by: Ata Karim, Vice President Student Affairs  
ata.karim@bellevuecollege.edu

## EQUITY AND PLURALISM



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### *Key Points: What has occurred over the summer months*

- Jill Powell was hired as assistant to Title IX coordinator.
- A graduate intern from the College of Education, University of Washington, as well as a student from Bellevue College, was hired to assist with research projects on faculty of color.
- Minority Access selected Bellevue College to be honored as an institution committed to diversity for 2016.
- A Basic Conflict Resolution workshop was offered to Bellevue College staff, students, and faculty members during August, 2016. Over 30 members attended. Currently 45 members are on the wait list for the fall workshop.
- An officer from the Office of Civil Rights (OCR) met with the Office of Equity and Pluralism team during the week of August 15<sup>th</sup>. See June 2014-Aug 2016 Title IX cases for students. (HR handles Title IX cases for employees.)

### **Title IX Cases for Bellevue College Students**

	<b>Cases/Consults</b>
June 2014-Dec 2014	30
2015	85
Jan 2016-Aug 2016	50+

- Fall College Opening Day project (by ITS and OEP) is underway in collaboration with Board of Trustee members, staff, and faculty.
- The 3<sup>rd</sup> year Social Justice Leadership Institute (SJLI) will begin in August 29<sup>th</sup>. Twenty-one staff and faculty from the underrepresented groups across all of Washington State will participate.
- Diversity, Equity, and Inclusion Council (DEIC) Summer Retreat will be held on September 8<sup>th</sup>.

### *Next Steps: What we'll pursue in the coming months*

- Create a faculty of color mentoring program.
- Initiate a research on faculty of color on campus.
- Review the Maxient report (online bias report) to streamline the incident reporting system for the campus.
- Continue collaboration with the Diversity and Inclusion Council (DIC) governance team.
- Sponsor the annual Power of One (LGBTQ) conference at Bellevue College.
- Sponsor the annual Autism Spectrum conference at Bellevue College.
- Co-sponsor the Civil Rights Pilgrimage for Bellevue College faculty members.

Report by: Sayumi Irej, Interim Vice President for Diversity



## INSTITUTIONAL ADVANCEMENT

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### *Key Points*

The Foundation is proud to report that the budgeted contributed revenue goal for FY16 was reached, but also surpassed the budget by an additional 6%.

### Notable gifts

- Secured new grant from Walmart to assist veterans
- Secured a five-year scholarship from Costco
- Secured a 3 year gift of \$100k per year from an anonymous donor benefitting KBCS
- Secured a \$50k gift from an anonymous donor benefitting KBCS
- Arranged a planned gift of property benefitting Nursing Scholarships

### Launched We are BC campaign – a comprehensive multi-media annual fund

- Increased staff and faculty giving from 3% to 13%
- 108 staff members joined the campaign on the first day

### Events

- Increased Luncheon revenue by \$50k
- Continued the successful cultivation events such as the Donor Scholar Reception
- Started house parties as cultivation and fundraising events

### Alumni Association

- Adopted bylaws and have invited 40 interested Alumni to the inaugural meeting to be hosted by the Foundation on September 13<sup>th</sup>.

### Programs

- Awarded thirteen projects and programs with mini-grants, two projects through the Lockwood Innovation Grants
- Awarded four staff and faculty Margin of Excellence awards
- Opened the Distinguished Faculty Awards to be awarded in FY17

### Scholarships

- Awarded a special 50 for the 50<sup>th</sup> Scholarships
- Streamlined the application process which resulted in an increase of 103% over last year's completed applications
- Nearly doubled the number of students awarded scholarships



#### Communications

Monitored media coverage for announcement regarding partnership with Coding Dojo

- 10 articles and 210 social media posts resulting in 21M coverage.

#### Marketing Services

- Completed model for centralized marketing services
- Preparing comprehensive campaigns for Student Central, Public Safety, Computer Science, Digital Marketing and Governance.
- Created IA website internal page
- Completed Watchdog Fall Welcome Guide
- Combase Conference Program

Report by: Dr. Gayle Colston Barge, VP Institutional Advancement  
gayle.barge@bellevuecollege.edu

## FINANCIAL REPORT



FOR PERIOD JULY 1, 2015 TO JUNE 30, 2016.

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### 1. How has the financial environment changed since the current budget (June-15) was built?

- Changes in the enrollment pattern continue to be the largest change from the current budget.
- State enrollments dropped 3.5% for the year but were offset by gains in international and running start enrollment with enrollment from these three categories up 1% year-over-year.
- Revenue from these three primary operating budget support categories was up 3.4%.

### 2. How do actual revenues and expenditures compare to budget?

- Revenue for running start, international, and tuition are consistent with budget assumptions.
- Operating expenses increased by about \$4.9M over last year and were consistent with approved budget.
- State allocation expenses fell short of available allocation by \$62K due to lower Opportunity Grant and HEET grant spending.
- Dedicated local revenue was down \$3M relative to last year reflecting a \$1.8M loss in excess revenue and funding support transferred last year for budgeted facilities projects.
- Dedicated local revenue also reflects a \$200K decrease from the Continuing Education program
- For Proprietary funds, Bookstore, Food Service, and ASG revenue was in line with budget. Food Service expenses were higher than budgeted with a \$37K loss for the year.
- Early Learning Center revenue was lower than budget due to challenges hiring staff to keep classrooms open.
- Parking revenues were below budget, but improved from the previous year. Parking expense were lower than the previous year with a net of \$648K.

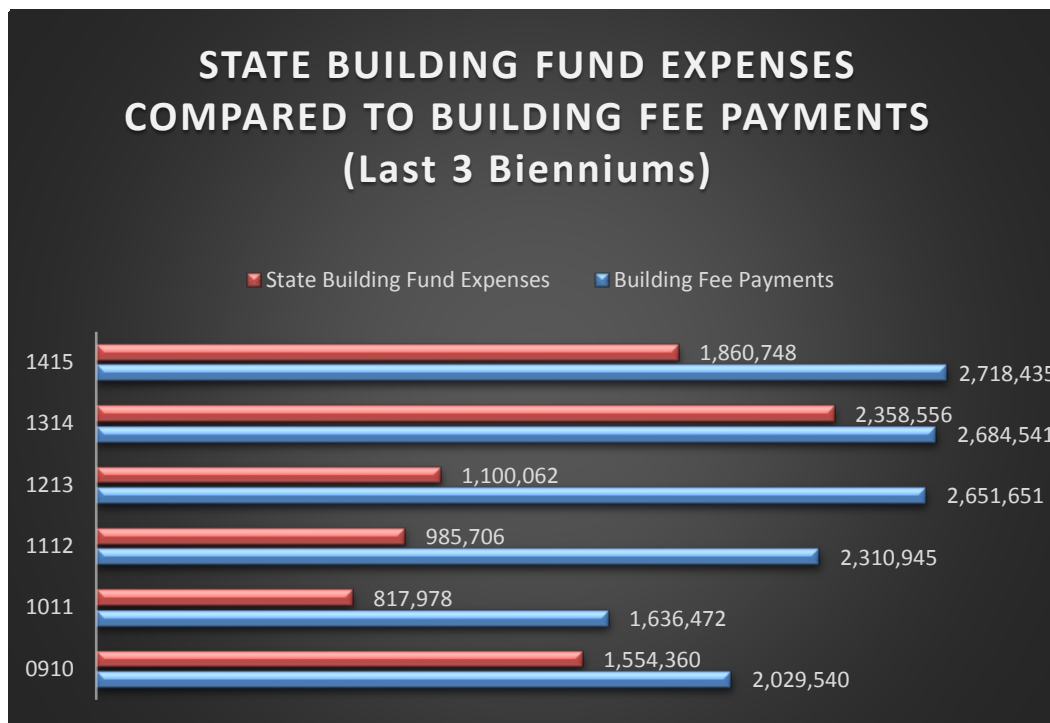
### 3. Are there reasonable explanations for significant variances?

- Annual results show the shift of operating expenses from local dedicated to grants and contracts with excess enrollment declines lowering dedicated local revenue.
- Operating expenses also show a shift from local operating to state allocation due to a tuition decrease offset by college affordability allocation.
- The increase in the state allocation from last year provided funding for increased salaries and benefits expenses due to cost of living and benefits cost increases.
- Grants and Contracts revenues reflect a transfer for biennial local capital funding last year, the ending of a Department of Labor grant and increases in running start and international revenues.
- Excluding transfers, grants and contract revenue was up about \$3M due to increases in running start and international enrollments.

- Grants and contracts expenses increased by about \$3.3M year-over-year primarily due to \$2.4M funding for mid-year-budget review approvals.
- Expenses in grants and contracts also increased to fund the running start and international program operations.

NET GAIN(LOSS) Analysis Operating Funds For the Period Ending JUNE 30, 2016					
		FY 16 BUDGET	FY 16 ACTUAL	FY 15 ACTUAL	Actual % of Budget YTD
<b>OPERATING FUND:</b>					
STATE OPERATING	ALLOCATION	\$33,350,992	\$33,288,569	\$28,534,637	99.81%
	REVENUE	\$20,971,517	\$22,446,674	\$22,915,357	107.03%
	RESERVE	\$1,185,496	\$1,185,496	\$1,198,653	100.00%
	EXPENSE	\$55,508,005	\$54,127,844	\$51,463,160	97.51%
<b>DEDICATED LOCAL</b>					
	REVENUE	\$18,451,026	\$17,119,314	\$20,111,912	92.78%
	EXPENSE	\$18,451,026	\$16,119,292	\$17,211,149	87.36%
<b>GRANTS &amp; CONTRACTS</b>					
	REVENUE	\$26,722,525	\$27,210,396	\$9,976,972	101.83%
	EXPENSE	\$26,722,525	\$20,628,718	\$17,256,536	77.20%
<b>PROPRIETARY:</b>					
	REVENUE	\$16,847,278	\$15,994,399	\$15,737,277	94.94%
	EXPENSE	\$16,734,627	\$15,227,661	\$15,016,599	90.99%

Trends: Capital, Building fund expenses and Building fee payments



**Report by:** Ray White, Vice President of Administrative Services  
ray.white@bellevuecollege.edu



## ENROLLMENT

### SPRING QUARTER 2016

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#### *Description*

The college continually monitors and analyzes enrollment statistics and trends, particularly during registration and enrollment periods. Enrollment updates are regularly provided to the entire college during that time. Downward and upward trends are analyzed, and strategies are put into place to address areas of concern.

As part of the strategic enrollment and planning process, each quarter, an enrollment report for all fund sources (state-funded, self-support and other) is compiled for review and discussion. The final spring enrollment report is being presented to the Board of Trustees as a monitoring report.

#### *Analysis*

The 2016 spring quarter enrollment report indicates that Bellevue College's performance experienced an upturn when compared to the previous year. Enrollment targets for the quarter, which were largely based on the previous year's performance, were exceeded. Although all programs experienced an increase in enrollments, the overall increase was primarily driven by programs that do not count toward the college's state allocation including International Programs, which experienced an increase of 9.6 percent from last year, and Running Start, whose increase in enrollments was a remarkable 28.97 percent.

The numbers in the report reflect performance against internal targets only; Bellevue College easily exceeded the state-funded enrollment target for 2015-16.

For Spring 2016 Bellevue College exceeded target by 486.2 FTES or 4.8%

- Arts and Humanities Division exceeded target by 82.1 FTES or 3.0%
- IBIT Division exceeded target by 35.6 FTES or 3.3%
- Health Sciences Division (non-self-support) exceeded target by 52.2 FTES or 7.2%
- Science Division exceeded target by 51.0 FTES or 1.8%
- Social Science Division exceeded target by 166.2 FTES or 9.1%
- Other programs exceeded target by 99.1 FTES or 10.2%

#### **Background/Supplemental Information**

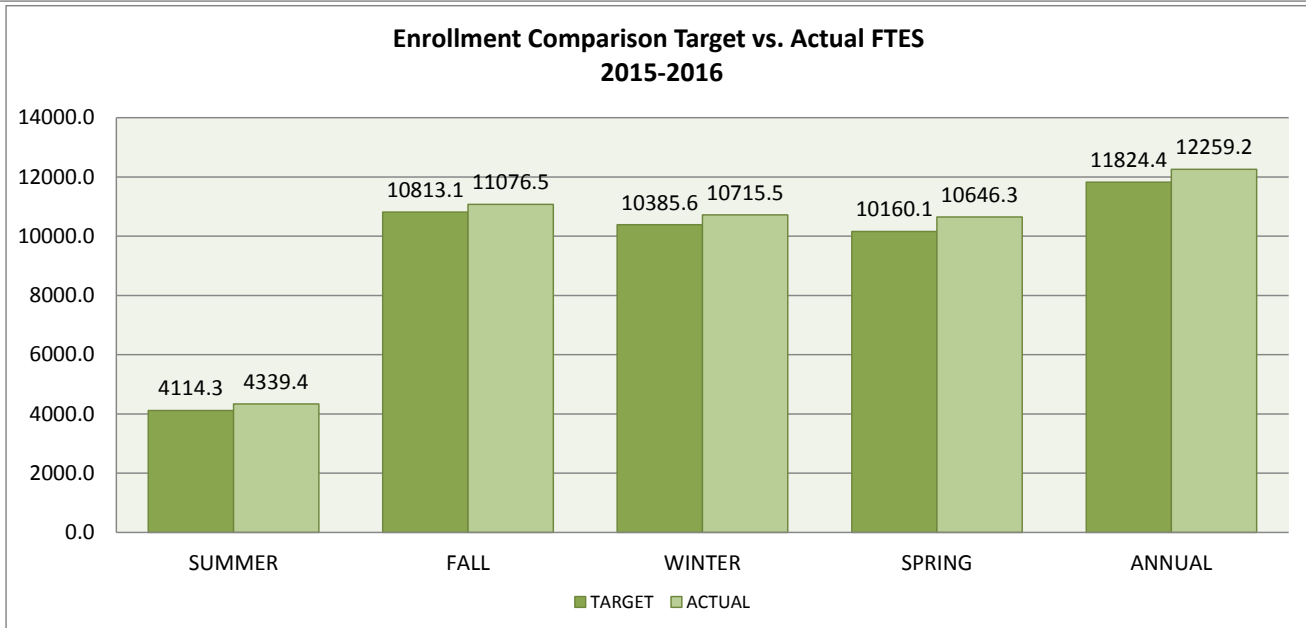
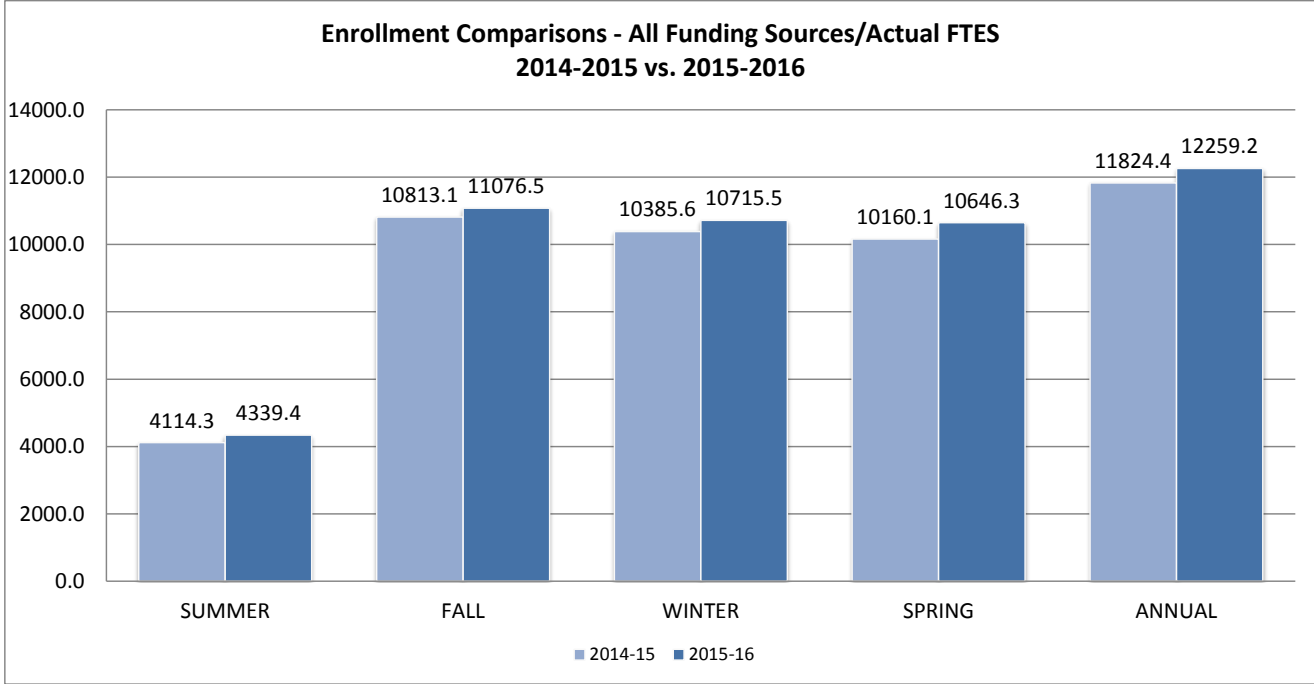
- Enrollment Comparison: Target vs. Actual FTES – Spring Quarter 2016
- Enrollment Comparison For All Funding Sources: Actual FTES 2015-2016 vs. 2014-2015

Report by: Dr. Gita Bangera, Interim Vice President of Instruction

[gita.bangera@bellevuecollege.edu](mailto:gita.bangera@bellevuecollege.edu)

TOTAL COLLEGE									
All Divisions & Miscellaneous Programs	Spring FTES Target	Spring 2016 FTES	# Difference	% Difference					
	10160	10646	486.2	4.8%					
Division	Spring FTES Target	Spring 2016 FTES	# Difference	% Difference	Division	Spring FTES Target	Spring 2016 FTES	# Difference	% Difference
<b>Arts &amp; Humanities</b>	<b>2751</b>	<b>2833</b>	<b>82.1</b>	<b>3.0%</b>	<b>Business (IBIT)</b>	<b>1067</b>	<b>1103</b>	<b>35.6</b>	<b>3.3%</b>
Humanities	0	0	0.0	0.0%	Accounting	114	105	-8.8	-7.7%
Art	204	213	8.5	4.2%	Sustainable Business Practices	0	0	0.0	0.0%
Applied Linguistics	0	0	0.0	0%	Information Tech	62	65	3.4	5.5%
Communications	409	443	34.0	8.3%	Business Management	205	209	3.7	1.8%
Dance	11	10	-0.4	-3.8%	Marketing	59	66	7.3	12.3%
Drama	40	44	3.3	8.1%	Business Tech System	159	159	-0.2	-0.1%
English	849	856	6.7	0.8%	Business Intelligence	71	73	1.3	1.9%
World Language	297	273	-23.4	-7.9%	Network Services	40	37	-3.0	-7.6%
Interior Design	89	98	8.4	9.4%	Programming	151	168	17.0	11.2%
Music	137	172	35.1	25.6%	Technical Support	73	79	-14.3	-9.1%
Philosophy	200	207	6.5	3.3%	Digital Media Arts	133	142	-23.3	-35.0%
ABE/GED	128	121	-7.5	-5.8%					
DEVED/ID	0	0	0.0	0.0%	<b>Science</b>	<b>2820</b>	<b>2871</b>	<b>51.0</b>	<b>1.8%</b>
ESL	386	397	7.5	10.5%	Astronomy	170	108	-62.1	-36.5%
					Biology	608	669	61.0	10.0%
<b>Health Sciences</b>	<b>724</b>	<b>777</b>	<b>52.2</b>	<b>7.2%</b>	Botany	20	23	3.2	16.0%
Diagnostic Ultrasound	48	58	9.1	19%	Chemistry	407	447	39.3	9.6%
Early Childhood Educ	35	38	2.9	8%	Computer Science	109	112	3.0	2.8%
Education	23	24	0.7	3%	Environmental Science	59	59	0.1	0.2%
Health	41	60	18.9	45%	Engineering	40	34	-5.9	-14.6%
Indiv Studies	0	0	0.0	0%	Geology	55	53	-2.4	-4%
Imaging	0	0	0.0	0%	I.D. Math	289	298	8.9	3.1%
Nursing	83	117	34.3	41%	Math	837	838	1.3	0.2%
Nuclear Medicine Tech	5	6	0.6	11%	Meteorology	36	36	0.0	0.0%
Parent Ed	0	0	0.0	0%	Oceanography	46	37	-9.1	-19.9%
Physical Development	101	109	8.5	8%	Physics	144	158	13.6	9.4%
Radiologic Technology	54	56	1.9	4%	<b>Other Programs</b>	<b>972</b>	<b>1071</b>	<b>99.1</b>	<b>10.2%</b>
Radiation Therapy	17	19	2.3	14%	Alcohol/Drug	39	27	-11.82	-30.1%
Recreation Education	3	4	1.0	33%	BAA Interior Design (FS5)	56	56	-0.68	-1.2%
Health Professions	124	90	-33.6	-27%	BSN Nursing (FS5)	8	14	7.13	100.8%
Radiation Mgmt/Tech	35	30	-4.5	-13%	BAS Radiation (FS5)	8	4	2.74	80.6%
Neuro Diagnostic Tech	16	16	-0.5	-3%	BAS Hlthcr Tech Mng (FS5)	35	52	26.32	143.6%
Medical Informatics	0	2	1.7	0%	BAS Accounting (FS5)**	0	10	10.33	0.0%
Parent Education	139	148	8.8	6%	Business Management (FS5)***	0	0	0.00	0.0%
<b>Social Science</b>	<b>1826</b>	<b>1992</b>	<b>166.2</b>	<b>9.1%</b>	BAS Info Sys/Info Tech	21	36	14.99	71.3%
Criminal Justice	78	83	5.3	6.8%	AA Info Sys/Info Tech****	0	0	0.00	0.0%
Anthropology	131	190	59.1	45.3%	BAS Data Analytics*	7	13	6.00	90.0%
Economics	195	208	13.7	7.0%	Career Education Opt	100	107	7.65	7.7%
Geography	140	134	-6.7	-4.8%	ELI University Prep	348	334	-13.83	-4.0%
History	170	202	32.7	19.3%	ELI Internl Bus Prof	68	62	-6.3	-9.2%
International Studies	23	33	10.0	44%	Experiential Learning	15	30	14.8	95.3%
Political Science	116	152	35.3	30%	Human Development	39	51	11.46	29.1%
Psychology	344	362	18.3	5.3%	Cont Nurs Educ (FS 5)	11	17	5.25	46.3%
Business Admin Trans	229	230	1.0	0.4%	Cert Nurs Assistant (FS 5)	10	8	-1.4	-14.3%
Sociology	301	309	7.2	2.4%	College in the High School	200	246	45.61	22.8%
Cultural and Ethnic Studies	100	90	-9.8	-9.8%	Study Abroad	5	3	-2.01	-40.1%
Interdisciplinary Studies		0	0.0	0.0%	Tech Prep (Summer only)	0	0	0.00	0.0%

**COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE COLLEGE  
SPRING 2016**





## REGULAR MEETING AGENDA ITEM

### POLICY—COLLEGE GOVERNANCE

INFORMATION

FIRST READ

ACTION

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#### Description

Bellevue College (BC) is committed to a system of governance that fosters broad-based participation and input from students, faculty, and staff regarding college policy, oversight, operations, and strategy.

The BC Governance (BCG) model facilitates informed, transparent decision-making in the overall interest of the institution through which all members of the college community have the opportunity to express opinions and make proposals to college management. It manages associated information, communication, and recommendations. BCG is the means through which the college as a collective entity engages in decision-making to advance the vision, mission, and strategic direction of the college.

Currently, all Constituency Councils and Functional Councils have been seated, thus resulting in the seating of the College Assembly. The Governance Coordinator has been in place since early spring 2016. One primary function of the Governance Coordinator is to facilitate collaboration and communication within the governance system and between governance and management.

With the launch of BCG, a new College Governance Policy—approved by the president and All College Council—has been developed for approval by the Board of Trustees.

#### Key Questions

- \* Will this policy affirm Bellevue College's commitment to equity, social justice and affirmation of inclusion?
- \* Does this policy clearly distinguish the role of governance from institutional management?
- \* Will adherence to the policy maintain compliance with accreditation requirements?

#### Analysis

The Strategic Goal, *Rebuild Our Foundations: Create Effective Support Systems for a Large College*, emerged from the AY 2013-14 strategic planning development process as an immediate issue to address during AY 2014-15. From the Strategic Planning Task Force research, the then, current governance system was found to be one that allows for inefficiencies, duplication of efforts, and miscommunication. Further analysis concluded that a new governance structure, designed to address the following priority initiatives, would ameliorate concerns with institutional decision-making processes:

- Reinvent governance and operational decision-making structures
- Create uniform and efficient processes based on guiding principles and best practices
- Establish effective communication systems
- Develop sustainable planning

A new system of governance would also offer the opportunity to more closely align the college with stated values and policy and with NWCCU accreditation standards.

The newly developed BC Governance current structure reaffirms Bellevue College's commitment to and investment in a collaborative process that is broad based.

The policy has been reviewed and approved by All College Council, President's Cabinet, and former President Rule.

**Background/Supplemental Information**

- College Governance policy (attached)

**Recommendation/Outcomes**

It is recommended that the Board of Trustees of Community College District VIII approves the College Governance Policy at a future meeting.

Prepared by: Alice Jenkins, BCG Governance Coordinator  
Submitted by: Patty James, Associate Vice President, Effectiveness and Strategic Planning  
[patricia.james@bellevuecollege.edu](mailto:patricia.james@bellevuecollege.edu)



## **Policy 1225 - College Governance**

Original Date: \* Last Revision Effective:  
Policy Contact: College President

### **POLICY**

Bellevue College (BC) is committed to a system of governance that fosters broad-based participation and input from students, faculty and staff regarding college policy, oversight, operations, and strategy.

The college will adopt a model for college governance that facilitates informed, transparent decision-making in the overall interest of the institution through which all members of the college community have the opportunity to express opinions and make proposals to college management. It will manage associated information, communication, and recommendations.

BC Governance (BCG) will be the means through which the college as a collective entity engages in decision-making to advance the vision, mission, and strategic direction of the college.

BCG will consist of a College Assembly and councils that will develop and forward advisory opinions and recommendations to the president. The councils will represent:

- All constituencies: students, faculty, classified staff, and exempt staff.
- Key college functions: Academic programming (Faculty Council), Student Success, Resources & Planning, Diversity & Inclusion, and Infrastructure.

The Assembly and councils will work in a collegial, collaborative, and communicative way. BCG is the required forum to address matters including, but not limited to:

- College policies and associated procedures
- Strategic planning, and
- Other issues of college-wide concern

While recommendations are considered advisory, they require serious consideration and written response from the president.

A general charter for BCG, and bylaws for the Assembly and councils will guide all actions within the scope of the governance system. Additional procedures may also be established under this policy to provide structure and oversight for BCG.

BCG will operate in accordance with Washington State law, which establishes the board of trustees' responsibilities and authority over policy and the total college program. Contractual rights reserved to the college's bargaining units and regular management responsibilities are excluded from BC Governance without expressed consent.

### **RELEVANT LAWS AND OTHER RESOURCES**

- Policy 1100
- WAC 132H-106-010 Board of trustees.

### **REVISION HISTORY**

### **APPROVED BY**

All College Council; President's Cabinet



**BELLEVUE**  
C O L L E G E

## REGULAR MEETING AGENDA ITEM

### INDEMNIFICATION AUTHORIZATION

INFORMATION

FIRST READ

ACTION

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#### Description

Four Bellevue College employee have been named as defendants in a lawsuit and request approval for indemnification to be defended by the State Attorney General's Office. The lawsuit is *Elizabeth Spokoiny v. Bellevue College, Lisa Mary Tedeschi, Jessica N. Simpson, Samantha G. Girard, Mary-Dawn Thorp, Sybil M. Weber and DOES 1-20*. Lisa Mary Tedeschi, Jessica N. Simpson, Sybil M. Weber and Mary-Dawn Thorpe have requested indemnification.

#### Recommendation/Outcomes:

That the Board of Trustees of Community College District VIII hereby authorize the defense and indemnification of Lisa Mary Tedeschi, Jessica N. Simpson, Sybil M. Weber and Mary-Dawn Thorpe.

Prepared by: Lisa Corcoran, Secretary to the Board of Trustees  
lisa.corcoran@bellevuecollege.edu, 425-564-2302