

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on November 8, 2017 at Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. Merisa Heu-Weller, Vice Chair, presided.

EXECUTIVE SESSION

Ms. Heu-Weller announced that there would be an executive session for approximately 60 minutes to discuss the performance of a public employee, discuss information regarding the infrastructure and security of computer and telecommunications networks, and security and service recovery plans, and to discuss, with counsel representing the College, litigation or potential litigation the College is or is likely to become a party to. The executive session adjourned at 1:05 p.m.

STUDY SESSION

Student Success Center construction project presented by Vidya Ramachandran with Howard S. Wright, and Jason Jones and Scheer Chan from Ankrom Moisan.

The team shared a fly-through simulation of the Student Success Center followed by a presentation outlining the project vision.

- The Student Success Center will benefit the College by providing a one stop service model for students and a “front door” to campus, visible from 148th Ave. SE.
- Design-build project delivery.
- Alignment with strategic plans.
- Engagement with students, stakeholders and steering committees throughout the process.
- Project budget \$35,000,000 - \$450/square foot.
- Anticipated start date is early fall 2018, depending on permitting process with City of Bellevue.

BUSINESS SESSION

The business session was called to order at 2:15 p.m.

I. **ROLL CALL**

Mr. Cha, Mr. Dietzel, Mr. Fukutaki, Ms. Heu-Weller, Mr. Miller and President Weber were present.

II. **CONSENT AGENDA**

It was noted that Item V. on the agenda should be listed as First Read rather than Action Item. With this modification, Mr. Miller made a motion to approve the consent agenda and minutes from October 18, 2017. Mr. Fukutaki seconded. The motion passed.

III. **CONSTITUENT REPORTS**

- A. Sue Nightingale, representing Bellevue College Association of Higher Education, reported on the following items:

- Update on adjunct faculty. Last year 971 of the 1184 individual faculty employees were adjunct status. Each quarter, 40-60 adjunct faculty are hired. It was noted that this requires a great deal of effort, time and other resources.
 - Faculty member Jono Vaughan won the 2017 Betty Bowen Award from the Seattle Art Museum.
 - Concerns about Disability Resources Center (DRC) were shared with the note that the outlook is optimistic and the focus continues to be providing the best service to students.
- B. Becky Turnbull, representing classified staff, reported on the following items:
- Student Affairs classified staff including those in DRC, High School Programs and Academic Advising feel understaffed and overworked.
 - BC Governance Classified Council are working on improving employee onboarding and exiting process.
- C. Dale King, representing the BC Foundation, reported on the following items:
- Applications for mini grants and nominations for Excellence Awards are currently being accepted.
 - The house recently gifted to the Foundation sold for \$789,900. Proceeds from the sale will go directly to the nursing scholarship program. After 15 years remaining money may be used for other needs within the nursing department.
 - Five scholars made over 200 calls to donors to thank them for supporting the foundation. Another round of calls in February.
 - 130 people recently attended the Donors Scholars Reception.
- D. Jodey Morrow, Associated Student Government (ASG) representative, reported on the following items:
- The Welcome Fair was a great success.
 - The *No More* campaign was held in October to support Domestic Violence Awareness Month. Pledges were displayed around campus to help educate and highlight resources for victims.
 - Students will be travelling to Washington, DC for student government conference.
 - ASG is sponsoring a screening of “More than a Word” on November 21.
 - ASG is planning to participate in the Martin Luther King, Jr. march in January.
 - ASG positions are available and hiring is taking place.
 - ASG has allocated \$35,000 to clubs and programs.

IV. DISCUSSION ITEMS

- A. Student Success—Achieving the Dream
- Interim Vice President of Diversity, Sayumi Irei, and Interim Vice President of Instruction, Gita Bangera, presented an update on Achieving the Dream.
- There was a discussion to clarify six-year outcomes for students.
 - It was suggested that data be shown by geographic location.

- Information about the Institutional Change Assessment Tool (ICAT) Framework and seven capacity areas was shared.
- Trustees are invited to take the ICAT survey.
- It was noted that improvements in measuring progress on initiatives is needed.
- A follow-up ATD report will be presented following the February meeting.

B. Human Resources

Dr. Weber introduced Charles Sims, Interim Transition Project Manager of Human Resources.

V. **FIRST READ**

A. Grading Policy 3000

Interim Vice President Bangera reported on the policy history and challenges. Faculty would like to eliminate “pass/fail” to be replaced with “satisfactory/unsatisfactory.”

VI. **INFORMATION ITEMS**

A. Capital Facilities

Student housing is on time and on budget. Discussion of Bond sale completion. The State Treasurer’s office holds that money and invests it; BC receives 0.2% interest.

B. Finance Report, First Quarter

Discussion about enrollment targets, the self-support to state budget programs conversion and its impact on International students.

Discussion on current enrollments. There are neither excess enrollments nor empty classrooms as Running Start and International students are filling seats. Flat enrollment is predicted for these populations.

C. Information Security Update

Security is an ongoing issue. Stale user accounts are not being disabled in a timely manner. Eventually there will be an automated process to delete employee account upon separation from the College.

A final draft of the Perimeter network project is on target for the end of December.

VII. **PRESIDENT’S REPORT**

- President Weber offered thanks to Becky Turnbull and Sue Nightingale noting that he has enjoyed working with them and feels optimistic that there will be good data from the operational services survey.
- President Weber is pleased to engage faculty on the guided pathways model and believes the response to Achieving the Dream has been positive.

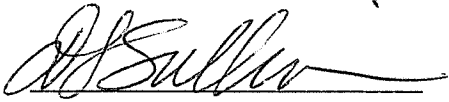
VIII. **NO UNSCHEDULED BUSINESS**

Meeting adjourned at 3:55pm.



Merisa Heu-Weller, Vice Chair
Board of Trustees

ATTEST:



Donna Sullivan
Secretary, Board of Trustees
Community College District VIII