



**BELLEVUE
COLLEGE**

**Board of Trustees
Community College District VIII**

Special Meeting

December 5, 2018

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**



A special meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Wednesday, December 5, 2018. Public Session will begin at 9:00 A.M. in room B201. Merisa Heu-Weller, Chair, will preside.

AGENDA

- 8:00 AM EXECUTIVE SESSION (A201)
The Board will be meeting in executive session to discuss labor relations, evaluate the performance of a public employee, and to discuss matters with legal counsel regarding potential litigation.
- 9:00 AM PUBLIC SESSION (B201)
- I. Call to Order
 - II. Roll Call and Introductions
 - III. Consent Agenda
 - A. Approval of Agenda for December 5, 2018
 - B. Meeting Minutes from November 14, 2018
- 9:05 AM IV. Action Items
 - A. Faculty Contract
- 9:15 AM V. Board Reports
 - A. Individual Member Reports
- 9:20 AM VI. Public Comments
- 9:30 AM VII. Public Session Adjournment

Please note: Time and order are estimates only and are subject to change.

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on November 14, 2018 at Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. Rich Fukutaki, Vice Chair, presided.

EXECUTIVE SESSION

Trustee Fukutaki announced that there would be an executive session for approximately 90 minutes to evaluate the performances of public employees and discuss ongoing litigation and collective bargaining. The executive session adjourned at 1:30 pm.

BUSINESS SESSION

The business session was called to order at 1:35 p.m.

I. ROLL CALL

Ms. Morrow, Mr. Leigh, Mr. Dietzel, Ms. Chin, Mr. Fukutaki, Mr. Bruce Marvin, and President Weber were present.

II. CONSENT AGENDA

Trustee Chin made a motion and Trustee Dietzel seconded to approve the consent agenda. The motion passed unanimously.

III. CONSTITUENT REPORTS

A. Becky Turnbull, representing Classified Staff, reported on the following items:

- a. Amy McCrory, Chair of Classified Council will send an email survey for suggestions for goals for the council for this coming year.
- b. Teresa Descher came up with a way to track educational plans. This was piloted in October and resulted in an increase of 567 plans. This kind of measurable data is important for Achieving the Dream.
- c. Cesar Rangel will be presenting at the Pave the Wave conference at Latino Center for Higher Education. Mr. Rangel recently presented at the National Race and Pedagogy conference.
- d. More students have been noticed smoking in non-smoking designated areas. Classified staff are interested to know if administration is considering whether to become a fully non-smoking campus.
- e. A Virtual Reality (VR) panel is happening in the library today 2:30 – 3:30 pm. There will be VR demos in the library until 4:30 pm.

B. Sue Nightingale, representing Bellevue College Association of Higher Education (BCAHE), reported on the following items:

- a. Faculty member Robert Hobbs had an article published in the December Physics Teacher journal. This is a North American journal of practical physics pedagogy. This is an excellent example of high-quality faculty at BC.

- b. Adjunct equity week was celebrated last week. An email about the state of adjunct faculty experience at BC was circulated recently. There are fewer adjuncts reported in the system this year but this mainly has to do with the protocols on purging inactive employee names from the system. By headcount, 72% of faculty at BC are adjunct. Perhaps a more accurate measure is number of sections per employee. 60% of sections were taught by adjunct. 30% taught as part of full-time teaching load. 10% to full-time faculty being paid as adjunct for moonlighting. This could also be analyzed by pay rate. Ms. Nightingale was surprised to find that half of the sections taught by adjunct faculty are by those with the title of Lecturer II. Those adjuncts with the longest employment history with Bellevue College are teaching half of the courses of all adjuncts. Ms. Nightingale noted that the emails and subsequent discussions were having a positive impact on morale because the picture becomes clearer with accurate data rather than assumptions.
 - c. The newly negotiated Student Success Day will occur at the end of the quarter. Ms. Nightingale and Provost Jones have been sending messages to help set expectations.
 - d. Ms. Nightingale has been participating in the Community and Technical College (CTC) Presidents' task force on strategic enrollment management. The group is finishing up and will make recommendations to all of the colleges at the end of the year. She was surprised by the variety in processes between the different colleges. There are a lot of low-hanging fruit improvements that will help enrollment and retention.
 - e. Vice Chair Fukutaki commented that it was truly remarkable reading the Transforming Lives Award nominations and student statements. He was impressed, but not surprised, by the tremendous impact faculty and staff can have on people's lives. When they go above and beyond, it can really make a transformative difference in the lives of students. The board appreciates what all faculty and staff do to help Bellevue College students.
- C. Jim Chesemore, President of Foundation Board reported on the following items:
- a. Mr. Chesemore was not available.
 - b. President Weber commented that he has been meeting regularly with the Foundation Board members and the staff in Institutional Advancement to further those connections and work toward meeting targets and achieving established goals.
- D. Dat Do, representing Associated Student Government (ASG), reported on behalf of students. Key points included:
- a. Mr. Do, ASG Treasurer, reported in place of the ASG president and vice president who were away at a conference.
 - b. ASG president and vice president were recently elected and are currently preparing for the year ahead.
 - c. Mr. Do is analyzing ASG finances looking for potential solutions and improvements.
 - d. Mr. Do is also learning how to process a funding request. At the ASG meeting today, students will decide on a funding request of \$16 thousand.

- e. The ASG social representative is working on a new campaign called Gratitude Month. Students will engage filling out a gratitude gram, which will be displayed on a “gratitude tree” in the student union building.
- f. The ASG public relations representative is working on social media and has succeeded in reaching over 630 students.
- g. The ASG social responsibility representative recently chaired a subcommittee that approved funding for sustainability issues on campus.
- h. The ASG technology representative is working with the Student Technology Fee committee.
- i. The ASG legislative representative, Saghar Rasoulamini, went to the Association for College Trustees Retreat and reported having an exceptional experience there. Trustee Dietzel and Trustee Morrow, who also attended the retreat, were both pleased to report that Bellevue College ASG representatives were the only students in attendance. Further, that the students’ composure and informed articulation of the student perspective was impressive and extremely helpful. The board expressed thanks for representing the College in this exceptional manner.

IV. **FIRST READ**

A. Policy 1500 and 1500 P

Jim Craswell, Interim Director of Finance presented. Key points included:

- a. This nominal fee will not make providing public records a profit-making program and the earnings will not come anywhere close to recouping the cost of this work.
- b. There are at least two dedicated full-time positions processing public records requests.

V. **ACTION ITEMS**

A. Policy 2050

Motion 02:18

It was moved by Richard Leigh and seconded by Greg Dietzel that the Board of Trustees of Community College District VIII approve the repeal of WAC 132H-125, the creation of WAC 132H-126, and the revision of Policy 2050 to match WAC 132H-126.

The motion passed unanimously.

VI. **INFORMATION ITEMS**

A. Student Success — Interior Design (INDES)

Mark Mappala presented. Key discussion points included:

- a. Trustees are invited to the Capstone event for Winter and Spring. Dates will be provided to the board via a calendar invitation.

- b. Trustee Chin thanked Professor Mappala for helping her understand why some spaces create positive feelings.
- c. At the recent Donor/Scholar event, Trustee Dietzel spoke to the principal of a local architecture firm who had a lot of positive things to say about Bellevue College students and the IDES program.
- d. Professor Mappala confirmed that students need a Bachelor's degree to qualify for positions in the interior design industry, and higher-level degrees are preferred.

VII. **PRESIDENT'S REPORT**

- A. President Weber provided a progress report. Key points included:
 - a. President Weber introduced Interim Vice President Sayumi Irey and congratulated her for the integral part she played in the College's recent award at the Faculty and Staff of Color Conference (FSOCC). Trustee Chin was a panelist at the conference on the topic of being a trustee of color, which was very positively received by the conference attendees. Ms. Chin noted that she had never been more proud of the equity work that is being spearheaded by the institution. She challenged all the presidents at the conference to set-up an equity and pluralism office and be intentional about this holistic commitment to basic humanity and human rights, now more than ever. Trustee Chin affirmed the board's dedication to this work and thanked Dr. Irey for her efforts.
 - b. President Weber echoed Trustee Chin's remarks and commented that he is also proud of Dr. Irey's entire team and recognized them for what he feels is a great honor for Bellevue College.
 - c. President Weber reported that the President's Office in collaboration with the Office of Equity and Pluralism has initiated meetings with several community constituents, including African American, Latino and Asian American. Henry Amaya lead a successful Latino Night that was a great first start to what will be an annual event. President Weber clarified that the college is not proscribing, but trying to make connections and let the community talk about how they would like to connect to the college.
 - d. The annual Light Up the Night event is scheduled for this evening at 5:30 pm. The goal is to walk the campus at dark to analyze lighting and other safety concerns.
 - e. President Weber announced that Donna Sullivan would be leaving the College after ten years. He thanked her for her service to Bellevue and specifically for her work in the role of Executive Assistant to the President and Board of Trustees over this last year.

VIII. **BOARD REPORTS**

- A. Vice Chair Fukutaki also thanked Donna for work over the last year.
- B. Richard Leigh reported that he enjoyed being part of the FSOCC. He congratulated Dr. Chin for her excellent work on the panel, which highlighted and spotlighted Bellevue College in a very

- positive way. He thanked Dr. Irey and her team for their efforts and congratulated them on their recognition.
- C. Trustee Morrow reported that she learned a lot by attending the ACT conference with ASG Legislative Representative Saghar Rasoulamini and Trustee Dietzel. In February, the same group plans to visit legislators. Ms. Morrow has also learned about the State Board for Community and Technical College's Student Legislative agenda, which will be a topic of discussion with legislators in Washington D.C.
 - D. Trustee Dietzel has been reviewing the Community College legislative agenda and reported that the number one item on the list is faculty pay. Mr. Dietzel also managed the process for the Trustees to select the Transforming Lives Award nominee for Bellevue College. Esther liambo was selected and her materials submitted. This is a testament to both student and faculty.
 - E. Trustee Fukutaki and Trustee Dietzel attended the national Trustees meeting. Topics included accreditation, governance and risk management. Trustee Dietzel was most interested in those workshops focused on student success and hopes some of the concepts and techniques can be applied to work being done at the institution.
 - F. Mr. Fukutaki brought back an Accreditation book, for homework.
 - G. Trustee Chin asked that all board members attend FSOCC next year and use their platform to push forward the ideas of equity. She reiterated that this is of great importance, now more than ever. Dr. Chin stated that the college must consider equity in its business model and in everything it does every day. It is important to identify ways to use the institution's voice and influence, not simply for the College's own success and recognition, but to push forward this vision throughout the entire system because it is good for every student at every college.
 - H. Dr. Irey stated that she started the Social Justice Leadership Institute as a faculty member, which evidences how important faculty can be and how they work hard for students.
 - I. Kim Pollock, Cultural and Ethnic Studies (CES) instructor, affirmed her belief in the importance of the CES discipline in the College's curriculum.

IX. UNSCHEDULED BUSINESS

- A. Student Michele Radeka was unable to stay for the entire meeting, so her comments were printed and copies provided to the Trustees. Ms. Radeka believes that Social Science Division might consider melding cultural and ethnic studies and she is opposed to this.
- B. Julian Swanson said that he would like to dissolve this board and spoke for more than the allotted time on his feelings about the role of democracy and his belief that Bellevue College is not operating in a truly democratic manner.
- C. Kim Pollock read from a handout that she provided to the Board that provided supporting reasons for her opposition to the potential reorganization of the Culture and Ethnic Studies program within the Social Science division. Professor Pollock provided a handout with testimony from students, articles from prestigious colleges regarding success level of students from CES courses, as well as statistics from last five-year review.
- D. Alexander Cordova - Though not currently enrolled in CES class once participated in the class as a guest of his friend who is on the roster and feels connected to the class through that

- experience. Students responded to posters regarding media reports of sexual assault incidents and lawsuits at the institution. Students planned a walk-out rally but are not acting out of anger or problem with administration and board of trustees. They do, however, have concerns regarding the College's treatment of Title IX cases. Students, believing that nothing is as important as safety, want to promote that discourse to learn how they can use their voices to help improve the College's practices as well as fight apathy among their own constituent group. President Weber reaffirmed that administration is always open to discussing these issues with students and recommended they should bring their concerns to Interim Vice President Irey who will bring their items forward to the President's Cabinet.
- E. Sophie Renton reported that a letter was sent to President Weber and students felt there was no response. President Weber offered a polite correction by stating that he received the letter and immediately asked Provost Jones to reach out to the students on behalf of College administration to set up a meeting, which she promptly did. Students wanted the board to know that they are listening and want to be involved.
 - F. Saghar Rousalimini noted that ASG is working on several issues separately. She is working on this with Dr. Irey and others. Students sent an email to President Weber about collecting data from staff and students in upcoming surveys. They will continue to bring ideas forward in order to keep deepening the conversations and thought on these issues.
 - G. David Hazen also promoted the CES program and opposed any potential reorganization. He is Caucasian and has never had an instructor who is a person of color. He mentioned that Professor Pollock's class has forced him to think about history in a new way and he doesn't believe the information is being presented in any other course in Social Science.
 - H. The Board of Trustees was invited to attend one of the CES classes.
 - I. Trustee Fukutaki thanked all the students for their level of involvement and interest in course curriculum, equity, and safety. Student involvement is how change is created.

Meeting adjourned at 2:55 p.m.

Rich Fukutaki, Vice Chair
Board of Trustees

ATTEST:

Donna Sullivan
Secretary, Board of Trustees
Community College District VIII