

**BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE, WASHINGTON**



A special meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Wednesday, July 24, 2019. The business session will begin at 1:00 P.M. at the Mercer Island Community Center, 8236 SE 24<sup>th</sup> Street, Mercer Island, WA in Room 104. Richard Fukutaki, Chair, will preside.

**SPECIAL BOARD MEETING AGENDA**

- 1:00 PM WELCOME and AGENDA OVERVIEW
- EQUITY & DIVERSITY POLICY WORKSHOP  
Everett Community College Equity & Diversity Academy  
Martinez/Peña
- 4:30 PM REFRESHMENT BREAK
- 5:00 PM BUSINESS SESSION
- I. Survey for Board Meeting Reports  
Jones/Weber
  - II. Financials – Reserves  
Curran/Craswell/Kussy
    - a. Discussion of current reserves
    - b. Reserve goals and plan to achievement
  - III. Board Meeting and Organization  
Fukutaki
    - a. Time for meetings
    - b. Board assignments and committees
    - c. Legislative advocacy
  - IV. Action Items  
Weber
    - a. 2019-2020 Board Meeting Schedule
- 6:30 PM EXECUTIVE SESSION  
The Board will be meeting in executive session to evaluate the performance of public employees, to discuss goals for evaluation of the President, and to discuss matters with legal counsel regarding potential litigation and collective bargaining.
- 8:00 PM ADJOURN

*Please note: Time and order are estimates only and are subject to change.*



**BELLEVUE**  
C O L L E G E

## REGULAR MEETING AGENDA ITEM

### PROPOSED BOARD OF TRUSTEES MEETING DATES

INFORMATION

FIRST READ

ACTION

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#### Description

The Washington Administrative Code (W.A.C) requires that a list of Board meeting dates be filed with the Code Revisers Office each calendar year so that the appropriate notice of meeting dates can be given to the public.

The following dates are being submitted for the Board's consideration as regular meeting dates for the 2019-20 academic year.

#### **2018-19 Academic Year**

Wednesday, September 11, 2019

Wednesday, October 2, 2019

Wednesday, November 13, 2019

Wednesday, December 11, 2019

Wednesday, January 8, 2020

Wednesday, February 5, 2020

Wednesday, March 4, 2020

Wednesday, April 22, 2020

Wednesday, May 6, 2020

Wednesday, June 17, 2020

#### **Key Questions**

- \* Were there any changes to the proposed schedule since the first read?
- \* Do the proposed dates meet the needs of the college in maintaining its administrative and contractual obligations?
- \* Do the proposed dates conflict with any major religious or secular holidays or other dates that might cause key personnel to be unavailable?
- \* Do the proposed dates meet the needs of the individual trustees?

### **Analysis**

Five dates were changed from the action document reviewed at the June 21, 2019 meeting:

- September 2, 2019 was changed to September 11, 2019
- October 2, 2019 will be a longer meeting to accommodate Part two of the Equity and Diversity Policy Workshop
- December 11, 2019 was changed from a retreat to a regular board meeting
- February 5, 2020 will be a board meeting and retreat
- May 8, 2019 was changed to May 6, 2020

The proposed dates meet the needs of the college in maintaining its administrative and contractual obligations and do not conflict with any major religious or secular holidays. None of the proposed dates conflict with school breaks during the 2019-20 academic year for the Bellevue, Issaquah and Mercer Island School District calendars. As requested by the board and president, there are a total of 10 potential meeting dates.

### **Background/Supplemental Information**

The September meeting should be scheduled for the first or second Wednesday of the month to allow any negotiated changes in faculty salary to be implemented by the September 25 paycheck. This assumes that a tentative agreement has been reached that may have salary implications.

The December meeting is an ideal time for a retreat to review the college's strategic planning for the coming year. None of the dates conflict with the current Association of College Trustees (ACT) Conference Schedule for 2019-20.

Other considerations for September and October include the Jewish observance of Sukkot September 14-20, 2019, the Hindu observance of Navaratri September 29-October 7, 2019, and the Islam observance of Eid al Adha August 12-15, 2020. The Interfaith calendar at <http://www.interfaith-calendar.org/2019.htm> was used to determine primary sacred times for world religions.

State law requires that a tenure decision be made before the start of the candidate's 10<sup>th</sup> consecutive quarter (not counting summer) which necessitates a meeting scheduled for the beginning of March. In addition, the BCAHE negotiated contract requires that, if the Board disagrees with the recommendations of the TRC, this disagreement must be determined in open session and that the Board must then meet with the TRC at least five days before they make their final decision. In order to allow for this possibility and to avoid meeting during finals week, the March meeting should occur prior to March 6, 2020.

The April/May board meeting is usually scheduled to accommodate any tuition recommendations from the SBCTC and any budget information from the legislature. The budget must be approved in June and a second tentative meeting is typically scheduled to accommodate a late decision by the legislature.

**Recommendation/Outcomes**

That the Board of Trustees of Community College District VIII vote to approve the proposed schedule of meeting dates for 2019-20.

Prepared by: Terri Tanino, Acting Executive Assistant to the President and Board of Trustees  
[terri.tanino@bellevuecollege.edu](mailto:terri.tanino@bellevuecollege.edu)