



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A special meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on July 24, 2019 at the Mercer Island Community Center, 8236 SE 24th Street, Mercer Island, WA in Room 104. Richard Fukutaki, Chair, presided.

WORKING SESSION

The Board of Trustees met in a working session for approximately four hours to participate in an Equity Summit.

BUSINESS SESSION

The business session was called to order at 5:11 PM.

I. **ROLL CALL**

Mr. Leigh, Mr. Dietzel, Mr. Fukutaki, Ms. Heu-Weller, Ms. Chin, Mr. Marvin, and President Weber were present.

II. **CONSENT AGENDA**

Trustee Dietzel made a motion and Trustee Leigh seconded to approve the consent agenda. The motion passed unanimously. Agenda approved.

III. **INFORMATION ITEMS**

A. Survey for Board Meeting Reports

1. Trustee Fukutaki discussed a survey to find out what the Trustees are interested in learning about during the Program Highlights report during future Board of Trustees meetings.
2. Trustee Heu-Weller suggested that priority go to programs that wish to receive feedback from the Board.
3. Trustee Chin asked that Program Highlights be related to the problems the Board is helping solve for the campus and ways the Board is assisting in moving the campus forward.
4. Trustee Dietzel said guided pathways is really important and should be a part of the Achieving the Dream updates, so the Board is prepared to share data with legislators.

B. Financials – Reserves

1. Jim Craswell, Interim Executive Director of Finance, presented the report and made note that as the books have not officially closed as of this date, some numbers may change, and he will send out final numbers as soon as they are available. Craswell noted the following:
 - An additional \$1 million from the Washington State Board for Community & Technical Colleges (SBCTC) came in at the end of FY19.
 - High school and international programs brought in more funds than anticipated.
 - The fund balance at end of FY19 is \$76 million of which \$17.7 million in unrestricted.
 - Operating reserve is currently at \$16.9 million and auxiliary reserve is at \$8.6 million.
 - Finance will give a more detailed report at a later date on the allocation of unrestricted funds.
2. Trustee Dietzel asked about financial strategy. He noted the operating budget needs to sustain itself and be able to afford deferred maintenance for Bellevue College.
3. Trustee Leigh shared there are major savings available through the governor's office and Bellevue College should be looking at those opportunities.

C. Board Meeting and Organization

1. Time for meetings
 - a. Trustee Fukutaki suggested Board of Trustees meeting times shift to 2:00 – 6:00 PM, rather than 12:00 – 4:00 PM, to better engage the community and accommodate Trustees schedules.
 - b. Sue Nightingale and Becky Turnbull need to be consulted regarding faculty and classified needs regarding a change in board meeting times.
2. Board assignments and committees

The Board discussed the following assignments for next year:

 - a. Sub-Committee for Finance: Trustees Dietzel and Fukutaki. Trustee Fukutaki will transition out of this committee and appoint a replacement.
 - b. Legislative: Trustees Dietzel and Leigh will continue.
 - c. Liaison to Foundation: tabled.
 - d. Heu-Weller will provide mentorship to the new student member of the Board of Trustees, Jinhua Johnson. Trustee Dietzel will provide onboarding for Trustee Johnson.
3. Legislative advocacy
 - a. Trustee Dietzel posed the question in thinking about legislative advocacy: how is each college demonstrating they are using their money well and getting results? Bellevue College needs to demonstrate we are good stewards.
 - b. Trustees Fukutaki, Dietzel, and Leigh and Student Trustee Johnson will attend the ACCT Congress in San Francisco, CA.

IV. ACTION ITEMS

A. 2019-2020 Board Meeting Schedule

It was moved by Trustee Leigh and seconded by Trustee Heu-Weller that the Board of Trustees of Community College District VIII hereby approves the proposed schedule of meeting dates for 2019-2020

The motion passed unanimously.

V. UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY

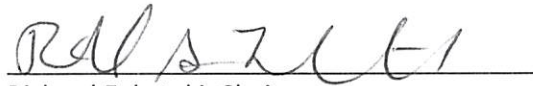
Donald Rowe, IBIT faculty, asked if the balance sheet and income statement were audited annually and was told there is an annual audit. He discussed his observation on the budget.

VI. ADJOURNMENT

There being no further business, the meeting of the Board of Trustees adjourned at 6:19 PM.

EXECUTIVE SESSION

Richard Fukutaki, Chair, announced there would be an executive session for approximately ninety minutes to evaluate the performances of public employees, discuss goals for the evaluation of the President, and discuss matters with legal counsel regarding potential litigation and collective bargaining. The executive session adjourned at 7:45 PM.



Richard Fukutaki, Chair
Board of Trustees

ATTEST:



Terri Tanino
Acting Secretary, Board of Trustees
Community College District VIII