



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A special meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on October 2, 2019 at the Mercer Island Community Center, 8236 SE 24th Street, Mercer Island, WA in Room 104. Richard Fukutaki, Chair, presided.

MINUTES

I. EXECUTIVE SESSION

At 3:55 PM, Chair Fukutaki announced there would be an executive session for approximately five minutes to evaluate the performances of public employees and discuss matters with legal counsel regarding potential litigation and collective bargaining. At 4:00 PM, Chair Fukutaki announced there would be a ten minute extension to the executive session. The Board returned to regular session at 4:10 PM.

II. ROLL CALL

Chair Rich Fukutaki, Vice Chair Greg Dietzel, Merisa Heu-Weller, Lisa Chin, Jinhua Johnson, Richard Leigh, Jerry Weber, and Bruce Marvin were present.

II. CONSENT AGENDA

Trustee Chin made a motion to approve the consent agenda. Trustee Heu-Weller seconded. The motion passed unanimously. Agenda (October 2, 2019) and meeting minutes (September 11, 2019) approved.

III. CONSTITUENT REPORTS

A. Foundation

The Foundation report was provided by Rebecca Chawgo, Executive Director of the Bellevue College Foundation.

- Chawgo thanked Trustees Dietzel and Fukutaki for attending the State of BC breakfast.
- The Bellevue College Foundation Board (BCF) is thrilled that trustees will send a representative to each BCF meeting.
- The annual Foundation breakfast will be on April 22.
- Homecoming will be held October 7-11, 2019. Institutional Advancement will sponsor two events during the week, including the Art Gallery Dedication October 8 at 4:00 PM and the inaugural Athletics Hall of Fame on October 10 at 6:00 PM. Class of 2019 inductees include: Terry Agnew, Anita Behrbaum, Al Davis, Jason Ellison, Jim Harryman, Jerry Maris,

Thornton Perry, Orly Waller, Ray Washburn, and Ernie Woods. Those posthumously inducted include: Rhonda Bell, Leon Edmonds, and Kirk Kilgour.

- The annual Donor and Scholar Reception will be on October 30 at 5:30 PM. This event keeps getting larger each year with more scholar recipients. This year there will be a 2:1 scholar recipient to donor ratio, which allows more time for one to one conversation.
- The Foundation will provide a scholarship for the ACT Transforming Lives award nominee from Bellevue College. Trustee Fukutaki thanked the Foundation for their support of this award.
- Following Chawgo's Foundation report, Trustee Fukutaki asked the trustees if they would prefer to move the Board of Trustees meeting on April 22 to immediately follow the Foundation breakfast. The trustees agreed they would prefer the meeting to be immediately following the breakfast, so the time of the Board of Trustees meeting will be moved to 10:00 AM on April 22, 2020.

B. Faculty

A written faculty report was provided by Sue Nightingale, president of the Bellevue College Association of Higher Education, and shared with the trustees. A summary of this written report is provided below:

- Faculty are pleased that Bellevue College has received the U.S. Department of Education Title III Strengthening Institutions grant, which offers the opportunity for Bellevue College to recommit to improving student success and addressing the disparity in success rates among different student populations.
- Faculty have concerns that 60% of course sections are taught by adjunct faculty many of whom worked at Bellevue College less than three years. Because adjuncts teach so many courses, it is critical they are kept informed about new goals, processes, and procedures. There is also concern that less than 10% of adjunct faculty participate in any of the college-wide training days as they are not paid to attend all of the training days.
- Faculty appreciate the full-time positions that have been added to Bellevue College, but believe these positions do not change the full-time/part-time ratio in a significant way and would like to see larger scale change made.
- Nightingale also included the 2019 Best Employment Practices for Part-Time/Adjunct Faculty Resolution 17-03-22 document for trustee review. Faculty are looking forward to working with Bellevue College to determine where the College stands in relation to these best practices.

IV. **ACTION ITEMS**

- ##### A. Faculty Contract: 2019 Reopener Negotiations Academic Year 2019-20 Letter of Agreement Motion 48.19

It was moved by Trustee Leigh and seconded by Trustee Dietzel that the Board of Trustees of Community College District VIII approves the 2019 Reopener Negotiations Academic Year 2019-20 Letter of Agreement between Bellevue College and the Bellevue College Association of Higher Education.

The motion passed unanimously.

V. **INFORMATION ITEMS**

A. Student Success: Definitions and Measures

- Kristen Jones, Provost for Academic and Student Affairs; Jennie Mayer, Achieving the Dream (ATD) Co-Lead; Bonnie Berry, ATD Co-Lead; and Alec Campbell, Associate Vice President of Effectiveness and Strategic Planning (ESP) provided a presentation on ATD, which provides the framework for Bellevue College's student success initiative with the goal of eliminating achievement gaps by race and ethnicity. All student success efforts at Bellevue College are included under the ATD umbrella. The ATD team has identified three institutional measures by which success will be measured. These measures will be reported annually and are listed below:

- 3 year completion and transfer rate
- Fall to fall retention/persistence rate
- Percentage of students completing college level math and English in their first year

The ATD team has also identified five initiative level indicators, which will be reported quarterly:

- Develop and education plan
- Participate in advising
- Choose a Pathway in their 2nd quarter at BC
- Engage with support services to assess their progress regularly
- Be taught by faculty who engage students using evidence-based practices

The presentation provided an overview of ATD, a review of the institutional measures dashboard, a summary of accomplishments to date, and the action plan for 2019 – 2020.

- Trustee Chin asked if we have improved our ability to disaggregate our data for Asian students as it is critical to be thinking about the student success within this group, as there are Asian students who are historically underserved. Campbell said he agrees and that we are exploring how to disaggregate our data in order to identify which Asian student populations at BC have an achievement gap. Campbell shared that there are limits to the breakdown as the data is controlled by a state-run application. Campbell also said we need better data on African American and LatinX students.
- Trustees Dietzel, Chin, and Leigh asked if we are at year 0 or year 1. Jones responded that 2018-19 is our baseline year and 2019-20 is year 1 (the Fall 2019 students are the year 1 cohort). Fall 2019 students are the first group of students for whom we expect to see the effects of our efforts.

- Trustee Chin asked why Bellevue College was not one of the five colleges selected for guided pathways funding. Berry replied that Bellevue College applied for the grant, but was not selected as the colleges that were chosen were further along in their ATD process.
- Trustee Fukutaki asked how we will know if the student success interventions are working. Campbell responded that we can adjust for the data statistically to determine impact.
- Trustee Dietzel asked at what point does the student choose a pathway? Jones responded that the goal is by the end of 2019-20, 20% of students in their second quarter will have chosen a pathway.
- Trustee Johnson asked if educational plans have already been implemented. When Trustee Johnson first began as a student at Bellevue College, she was not receiving advising, but as a returning student in the accounting program, she receives advising every quarter and has an educational plan. Jones responded that Trustee Johnson's comments reflect the changes that have been implemented.
- Trustee Leigh asked how Bellevue College engages students in evidence based practices? Mayer responded that they are using incentives and structures to encourage faculty to take the time in their busy lives to use these practices that research shows lead to success. At the beginning of the year, a High 5 challenge was implemented where every faculty member was asked to implement at least one High 5 practice in their teaching.
- Trustee Chin asked as we think about an equity framework, what other ways are we thinking about developmental math? Campbell responded that data from developmental math could be included in a future Board report.
- Trustee Fukutaki shared that the Board is very interested in student success, as evidenced by the robust conversation related to this report. He congratulated the team working on ATD and asked how the Board can support the ATD efforts at Bellevue College. Jones responded that it is helpful to receive Board input and accountability.

B. Academic and Student Affairs Annual Report

The Academic and Student Affairs Annual Report was tabled until the next Board of Trustees meeting on November 13, 2019.

VI. PRESIDENT'S REPORT

Jerry Weber, President of Bellevue College, provided the President's Report.

- Bellevue College has been awarded the highly competitive U.S. Department of Education Title III Strengthening Institutions grant. With a total of \$2.1 million in funds over five years, this grant will support the College's initiatives to improve retention, completion, and transfer rates of all students while also closing achievement gaps for underserved

students. Bellevue College's Achieving the Dream Action Plan served as the foundation for the grant's work plan.

- The beginning of the school year kicked off a year focused on the topic of climate justice. Leith Sharp, Director and Lead Faculty, Executive Education for Sustainable Leadership at Harvard T.H. Chan School of Public Health, was on campus September 23 -27 to conduct a number of workshops on sustainable leadership with various internal and external College stakeholders. As a part of this week, there was also a Walkout for Climate Justice on September 25, which corresponded with international Global Climate Strike efforts. The Walkout at Bellevue College included shorts speeches by students, staff, and Leith Sharp and had over 300 students, faculty, and staff in attendance.
- Bellevue College recently served as the host site for the annual Postsecondary International Network (PIN) Conference, which brought two dozen presidents and other executive leaders from across the world to campus.
 - Keynote speakers included Anthony Salcito, Vice President of Worldwide Education at Microsoft; Leith Sharp, Director and Lead Faculty, Executive Education for Sustainable Leadership at Harvard T.H. Chan School of Public Health; and Donald Brinkman, Senior Program Manager at Bing eSports – Microsoft.
 - All colleges who participated in the PIN Conference will work with a game designer to develop an app that will teach cybersecurity.
 - As a result of the PIN Conference, Bellevue College is participating in an exchange of programs and curriculum with Lambton College. College. Lambton is providing information about their eSports management program and Bellevue College is sharing information about our robotics program.
- President Weber will begin sending out monthly email updates to the Board about engagement with external stakeholders.
- Trustee Fukutaki asked if President Weber would be providing an update to the Board on the Bellevue College recruiting trip to Congo and Kenya. President Weber said a presentation would be provided at the November or December Board meeting.

VII. BOARD REPORTS

No Board report was given.

VIII. UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY

There was no unscheduled business/community testimony.

IX. EXECUTIVE SESSION

At 5:40 PM, Chair Fukutaki announced there would be an executive session for approximately 60 minutes to evaluate the performances of public employees, discuss goals for the evaluation of

the President, and discuss matters with legal counsel regarding potential litigation and collective bargaining. The Board returned to regular session at 6:20 PM.

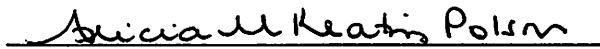
X. **ADJOURNMENT**

There being no further business, Chair Fukutaki adjourned the Board of Trustees meeting at 6:20 PM.



Richard G. Fukutaki, Chair
Board of Trustees

ATTEST:



Alicia Keating Polson
Secretary, Board of Trustees
Community College District VIII