

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on February 6, 2019 at Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. Merissa Heu-Weller, Chair, presided.

EXECUTIVE SESSION

Chair Merisa Heu-Weller announced that there would be an executive session for approximately ninety minutes to evaluate the performances of public employees, to discuss collective bargaining, and to discuss with legal counsel actual or potential litigation. The executive session adjourned at 1:35 pm.

BUSINESS SESSION

The business session was called to order at 1:40 pm.

I. **ROLL CALL**

Ms. Morrow, Mr. Leigh, Mr. Dietzel (via conference line), Ms. Chin, Mr. Fukutaki, Ms. Heu-Weller, Mr. Marvin, and President Weber were present.

II. **CONSENT AGENDA**

Trustee Leigh made a motion and Trustee Chin seconded to approve the consent agenda. The motion passed unanimously. Agenda & minutes approved.

III. **CONSTITUENT REPORTS**

A. Classified Staff Report – Becky Turnbull, representing classified staff, reported on the following items:

- When campus is closed to a snow event, campus safety and campus operations classified staff still come to campus during closures to keep campus safe by clearing snow and allow the rest of college staff to come in once campus opens.
- The classified contract negotiated with the Governor has cost of living (COLA) raises built in, plus an additional 5% increase for employees working in King County. Classified are hoping that the legislature will approve the contract.
- House Bill 1881 protects state employees from public disclosure. House Bill 1692 would allow state employees to file an official sexual harassment complaint that can be made exempt from public disclosure.

B. Faculty – Tobi Rosenberg, Bellevue College Association for Higher Education reported on the following:

- Liz Hollerman, tenured professor in iBIT and chair of the Digital Media Arts program was praised in 425 Business magazine as one of the heroes who has taken a pay cut from industry job to pursue a job in education for “a different kind of fulfillment”. The college is fortunate to have her on the team.
- Advocacy: Sue Nightingale and Ms. Rosenberg have been to Olympia to testify before the House Committee on College and Workforce in support of HB1300 - Reinvest in our Colleges policy. They spoke on the challenges in hiring and keeping great faculty. They also attended testimony on HB1355 which aims to bring more student support to the CTCs.
- Advocacy: Ms. Nightingale is in Olympia today presenting at a work session “Faculty Composition: Full Time to Part Time Faculty Ratios”. The current ratio at Bellevue College is 20% full time to 80% part time which leaves adjunct faculty teaching well over 50% of all courses here at Bellevue College.
- Student loan relief: the Federal Department of Education offers “Public Service Loan Forgiveness Program” that relieves folks of their student loan debt after ten years of public service, such as teaching at CTCs and after paying on their loans for that ten year period. Most that have applied for this program (99.6% of applicants) have been rejected. One difficulty identified is calculation of faculty working hours. Adjunct applicants are also being denied because their job descriptions contain the words “part time” and the forgiveness program requires them to be full time. Ms. Rosenberg asks the college to support applicants by accurately reflecting what adjunct faculty actually do on their applications.
- School safety: Ms. Rosenberg attended an NEA conference last week on school safety. She urges the college to address some of the serious safety issues that persist on our campus: lack of access to emergency contacts and training, lack of lighting and safe passageways, insufficient custodial and safety office staff, lack of counselors and medical resources.

C. Foundation – Jim Chesemore was unable to attend today. The Foundation report is deferred until later in the meeting (see Information Items: Foundation Annual Report).

D. Associated Student Government (ASG) – ASG President Yasmin Hassan, reported on the following:

- ASG is working on updating the financial code. Service and activity fees collected have not been updated since 2009.

- Also updating Student Technology Fee (STF) agreement. Currently the \$35 fee is charged if a student is taking more than 10 credits, approximately \$35/quarter. This fund is used for adaptive technology for student computer labs.
- Reviewing and updating bylaws. The bylaws were updated last year; there is still some wording that needs to be changed.
- ASG has been visiting classrooms and has scheduled events in various locations to engage with students and to gain recognition for the ASG Elections coming up in April, 2019.
- ASG is working on having a student gala to celebrate students that participate in clubs and events.

IV. **FIRST READ ITEMS**

- A. Tenure Candidate Review – Dr. Kristen Jones, Provost for Academic & Student Affairs reported twenty candidate are seeking tenure this year. One candidates in the tenure system is recommended for a fourth year. Dr. Jones stated she is happy to answer any questions the board may have after they have finished their current review of the documentation made available to them.

V. **ACTION ITEMS**

- A. Policy 1500 and 1500P and associated WAC, Access to Public Records

Motion 02:19

It was moved by Trustee Chin and seconded by Trustee Leigh that the Board of Trustees of Community College District VIII approve the updates to Policy 1500 as well as the deletion of 1500P, Access to Public Records.

The motion passed unanimously.

- B. Policy 3200, Academic Standing

Motion 03:19

It was moved by Trustee Morrow and seconded by Trustee Chin that the Board of Trustees of Community College District VIII approve the changes to Policy 3200, Academic Standing.

The motion passed unanimously.

- C. Policy 3400, Advising

Motion 04:19

It was moved by Trustee Leigh and seconded by Trustee Chin that the Board of Trustees of Community College District VIII approve the deletion of Policy 3400, Advising.

The motion passed unanimously.

D. Policy 5200, Student Network Web Space

Motion 05:19

It was moved by Trustee Chin and seconded by Trustee Fukutaki that the Board of Trustees of Community College District VIII approve the deletion of Policy 5200, Student Network Web Space.

The motion passed unanimously.

E. Authorization of Indemnification

Motion 06:19

It was moved by Trustee Leigh and seconded by Trustee Chin that the Board of Trustees of Community College District VIII hereby authorize the defense and indemnification of Girard Weber and Aaron Hilliard.

The motion passed unanimously.

F. COLA Addendum to President's Contract

Motion 07:19

It was moved by Trustee Chin and seconded by Trustee Fukutaki that the Board of Trustees of Community College District VIII authorize the increase in the President's compensation to equal the cost of living increase that exempt staff received effective January 1, 2019, and that this increase become effective January 1, 2019.

The motion passed unanimously.

VI. **INFORMATION ITEMS**

A. Student Success Report:

Dr. Jones introduced Dr. Vivienne McClendon, Dean of the Library and eLearning and James Riggall, recent visiting Fulbright Scholar. They reported on the development of the new VR course for BC and the new space in the Library and Media Center (LMC):

- XR Lab space in LMC was remodeled and is very flexible
 - Large # of students and faculty engaging in this new space
 - VR club very vibrant, now has 100 students
 - Follow-up questions and suggestions can go to xrlab@bellevuecollege.edu

Trustee Heu-Weller asked if they were seeing a differentiator for students to choose to come to BC for the VR lab. James says not yet, but should be seeing more interest shortly. Dr. Weber suggested that the VR lab be promoted to Bellevue School District, such as BOOM. The library seems to be a good location as students who may not have been

exposed have access. Trustee Fukutaki encourages James and Dr. McClendon to dream about what they could build if the funds were available.

B. Foundation Annual Report:

Gayle Barge, Vice President of Institutional Advancement introduced Rebecca Chawgo, Executive Director of the Foundation. Rebecca reported:

- The Bellevue College foundation is committed to:
 - Student Success
 - Working together to build a cultural philanthropy
 - Increasing community-wide impact
- Strategic Direction:
 - Enhancing the college's reputation, visibility, and influence
 - Broadening and deepening constituent engagement
 - Expand philanthropic support
- Upcoming Special Events:
 - Twentieth Annual Become Exceptional Luncheon at Meydenbauer Center on April 24, 2019
 - BC Bingo for Pride Month, June 7, 2019
 - Second State of BC Breakfast, June 19, 2019
 - Homecoming Week, October 7-12, 2019

Trustee Fukutaki requested that calendar invites for Foundation events come through President's Office, the sooner, the better.

VII. PRESIDENT'S REPORT

A. President Weber provided his report. Key points included:

- Opportunity to meet with Microsoft and Amazon
 - Dr. Weber, Mary Kay Wegner and Al Lewis invited to Microsoft for Digital Transformation Conference taking place Wednesday and Thursday, February 6th & 7th
 - Also working with Microsoft on Employability Project around personalized learning
 - eSports Team meeting in March with BC Faculty and Microsoft gaming leader
 - Met with Amazon exploring higher education; Dr. Weber was invited to join with other college presidents on an Amazon education committee
 - Amazon AWS education representatives will meet with BC in March

VIII. UNSCHEDULED BUSINESS

There was no unscheduled business.

IX. **BOARD REPORTS**

A. Individual Member Reports:

Trustee Fukutaki reported that the Monday edition of the Seattle Times newspaper's cover story was on Transforming Lives, focusing on one of the students that was honored at the Transforming Lives Awards Ceremony. Dr. Weber reported that Bellevue College's Transforming Lives recipient will be at a future Board of Trustees meeting. Trustee Leigh reported that the conference/awards ceremony was powerful.

B. Legislative Advocacy:

Dr. Weber recently attended the Transforming Lives ACT meeting in Olympia, and did some advocacy work with Trustees Dietzel and Leigh. He will be going to Olympia a few times a month for legislative advocacy. The president's group is feeling they are finally being heard regarding compensation issues.

Trustee Leigh reported that he came up with a list of representatives and senators in our district, as well as those on committees of importance to Bellevue College. We will be inviting our representatives on campus.

Dr. Weber reports that Rebecca Chawgo has been introducing him to local mayors. For instance, he met with Issaquah Mayor Mary Lou Pauly. This led to a follow-up meeting with Issaquah's Economic Development team as well as Costco representatives regarding our partnership with the Early Learning Center.

Trustee Dietzel is excited to focus on relationships; investing in relationships will serve Bellevue College well. Trustees Morrow, Fukutaki and Dietzel will be traveling to Washington, D.C. next week working on national-level advocacy.

Chair Heu-Weller called a ten minute recess at 2:50 p.m., and she reconvened the meeting at 3:00 p.m.

C. Accreditation Review for Board: Tana Hasart came to review the accreditation visit with the Board. She stated that exceptional work has been done at Bellevue College for the accreditation study. Tana has been with the accreditation commission since 1993 and said that Bellevue College has one of the best self-study reports she has ever seen in her tenure. This self-study reports sets the stage for first the impression with the accreditation team. The most important thing the team looks for is deep engagement in improvement and transparency.

The team will look for 1) self-study report; 2) documents and exhibits that are available (board minutes); 3) will engage staff, faculty, and students, formally and informally, across campus. If

information from these three items don't match, that will be reflected in the final report. She asked the board members to identify top things that have happened at BC over last two years that demonstrate institutional effectiveness. Responses by board members included the following: 1) metrics across strategies and core themes to measure; 2) adoption of ATD; 3) Governance system instituted 3 years ago; 4) Student Success reports at Board Meetings; 5) reporting format has become consolidated and provides the board with specific goals from each division.

X. **ADJOURNMENT**

There being no further business, the meeting of the Board of Trustees adjourned at 3:45 p.m.



Merisa Hue-Weller, Chair
Board of Trustees

ATTEST:



Terri Tanino
Acting Secretary, Board of Trustees
Community College District VIII