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**BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on April 22, 2020. In accordance with Governor Inslee's Amended Proclamation 20-25, Stay Home-Stay Healthy, this meeting was conducted virtually. The meeting was accessible to the public via Zoom. A telephone line was also available. Rich Fukutaki, Chair, presided.

**MINUTES**

The executive session was called to order at 9:30 AM.

I. **EXECUTIVE SESSION**

The Board met in executive session to evaluate the performances of public employees and qualifications of applicants for public employment, to discuss goals for evaluation of the President, and to discuss matters with legal counsel regarding potential litigation and collective bargaining. The executive session adjourned at 10:15 AM.

The business session was called to order at 10:19 AM.

II. **ROLL CALL**

Chair Rich Fukutaki, Vice Chair Greg Dietzel, Merisa Heu-Weller, Richard Leigh, Jinhua Johnson, Kristen Jones, and Bruce Marvin were present.

III. **AGENDA**

Trustee Leigh made a motion to approve the agenda (April 22, 2020). Trustee Dietzel seconded. The motion passed unanimously.

Trustee Heu-Weller made a motion to approve the meeting minutes (February 29, 2020; March 2, 2020; and March 4, 2020). Trustee Leigh seconded. The motion passed unanimously.

IV. **CONSTITUENT REPORTS**

Emmanuel Tshimanga, president of the Associated Student Government (ASG), submitted a written student constituent report to the Board of Trustees.

- ASG has continued to work on the S&A process and concluded the appeals process recently.
- Work continues to be done on the ASG bylaws and constitution. When the review is complete, revisions will be submitted to the Board of Trustees.
- \$100,000 has been allocated from the ASG reserve to purchase laptops to be loaned out to students during the pandemic.

- ASG is working on plans to meet virtually with all student organizations to discuss recent changes and involve them in the interim president selection.
- Tshimanga met with some of the student coordinators/representatives of student organizations to assure them that they have ASG's full support in any initiatives they might bring forward.
- The ASG elections timeline is being finalized and will soon be communicated to the College.

V. **FIRST READ ITEMS**

A. Off-Cycle Tenure Candidate

Rob Viens, Associate Vice President of Academic Affairs, presented Timothy Chang—Basic and Transitional Studies, as an off-cycle tenure candidate to the Board.

B. College Budget

Jim Craswell, Interim Executive Director of Finance and Auxiliary Services, presented the proposed Bellevue College Operating Budget for fiscal year 2020-21. To assist the Board in considering the proposed budget, a comparison of the initial 2019-20 and the 2020-21 budget was provided.

- Trustee Heu-Weller asked if Craswell will be able to provide refreshed data at the May Board meeting for the trustees to review. Craswell said that he would provide updated data in May.
- Trustee Dietzel thanked the finance team for being able to examine the budget earlier this year. Bellevue College is in a better place financially right now because of work that has happened through the work of staff and faculty across the college over the last two to three years, which prepares the college to work through what has been a difficult time for all organizations.

VI. **ACTION ITEMS**

A. Sabbatical Candidates

Motion 18.20

It was moved by Trustee Leigh and seconded by Trustee Heu-Weller that the Board of Trustees of Community College District VIII hereby concurs with the recommendation of the Acting President and authorizes sabbatical leaves equivalent to 6.00 FTEF, at the cost of \$245,984.94 for the 2020–21 academic year.

The motion passed unanimously.

B. Interim President Profile

After Trustees Fukutaki and Leigh met with a broad representation of stakeholders across Bellevue College to discuss the need of the campus over the next 12-14 months, a position description for the Interim President was developed.

#### Motion 19.20

It was moved by Trustee Dietzel and seconded by Trustee Heu-Weller that the Board of Trustees of Community College District VIII hereby adopts the interim president profile developed by Chair Fukutaki and Trustee Leigh.

The motion passed unanimously.

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#### C. Interim President Finalists

Trustees Fukutaki and Leigh presented the three finalists who will be considered for the Interim President position at Bellevue College: Yoshiko Harden, Gary Locke, and Raúl Rodríguez. Each finalist will be introduced to the Bellevue College community in virtual open forums and interviews, which will take place April 27—May 1.

#### Motion 20.20

Based on the recommendation of Chair Fukutaki and Trustee Leigh, Trustee Heu-Weller moved that the Board of Trustees of Community College District VIII select the following individuals as finalists for the Interim President position and invite them to participate in on-campus interviews: Yoshiko Harden, Gary Locke, and Raúl Rodríguez. The motion was seconded by Trustee Deitzel.

The motion passed unanimously.

#### VII. **BOARD REPORTS**

There were no reports from the Board.

#### VIII. **UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

Valencio Socia, staff member at Bellevue College, made a public comment about the importance of increasing marketing and recruitment of students.

Pavy Thao, staff member at Bellevue College, made a public comment about the campus community providing feedback on the interim president candidates.

#### IX. **ADJOURNMENT**

There being no further business, Chair Fukutaki adjourned the Board of Trustees meeting at 11:00 AM.

*Richard G. Fukutaki*

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Richard G. Fukutaki, Chair  
Board of Trustees

ATTEST:

*Alicia M Keating Polson*

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Alicia Keating Polson  
Secretary, Board of Trustees  
Community College District VIII