

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on April 24, 2019 at Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. Merissa Heu-Weller, Chair, presided.

EXECUTIVE SESSION

Chair Merisa Heu-Weller announced that there would be an executive session for approximately ninety minutes to evaluate the performances of public employees, Board self-evaluations, and to discuss with legal counsel actual or potential litigation. The executive session adjourned at 3:00 p.m.

BUSINESS SESSION

The business session was called to order at 3:07 p.m.

I. ROLL CALL

Ms. Morrow, Mr. Leigh, Mr. Dietzel, Ms. Chin, Mr. Fukutaki, Ms. Heu-Weller, Mr. Marvin, and President Weber were present.

II. CONSENT AGENDA

Trustee Dietzel made a motion and Trustee Leigh seconded to approve the consent agenda. The motion passed unanimously. Agenda & minutes approved.

III. CONSTITUENT REPORTS

- A. Foundation – Rebecca Chawgo, representing the Foundation, reported on the following:
 - a. Offered thanks for support of luncheon
 - b. Reminder of Friday June 14th BC Bingo
 - c. 182 scholarships going out to students next week

- B. Associated Student Government (ASG) – ASG President Yasmin Hassan was unable to attend today.

- C. Classified Staff Report – Becky Turnbull, representing classified staff, reported on the following items:
 - a. Earth Week, great energy
 - b. Amy McCrory chair of BC Classified Council last year, now elected to Chair of College Assembly
 - c. Paula McPherson, March 13th receiving PhD in education from Concordia, invited to be a commencement speaker at Concordia College representing women of color.
 - d. April 14, 2017 was Becky’s first meeting with Dr. Weber. She thanked him for his work over the past two years and for empowering non-administrators

- D. Faculty – Sue Nightingale was unable to attend today

IV. FIRST READ ITEMS

- A. Policy 2210, International High School Completions: RaeEllen Reas
 - a. New policy to address new International High School Completion program
 - b. 16-17 year olds that have completed 10th grade in homecountry
 - c. Trustee Heu-Weller asked if other colleges have similar policy
 - d. Trustee Dietzel started that state level law coming – is this aligned with that?
- B. Policy 2500, Accommodations for Students with Disabilities: RaeEllen Reas
 - a. Clean up of policy, language, steps for students to request in conjunction with procedure updated
 - b. Trustee Dietzel: HIPAA obligations? No, as these records then become part of the student records and fall under the FERPA guidelines.
- C. Policy 3010, Course Repeats: RaeEllen Reas
 - a. Not been enforcing, will need to once CTCLink goes live
 - b. Allows BC to provide intervention
 - c. Individual department to develop interventions
 - d. Would allow for earlier intervention
 - e. Trustee Leigh asked when CTCLink happen?
 - 1. Now Fall 2021
 - f. Trustee Fukutaki asked what happens if someone drops 3 times, what happens 4th time?
 - 1. No one has defined or determined
- D. Policy 3100, Credit by Examination: RaeEllen Reas
 - a. Requesting deletion as 3110 would take its place
- E. Policy 3110, Awarding Non-Traditional Credit: RaeEllen
 - a. College can charge a fee for course challenge or prior learning? Extra experiential learning?
 - b. Trustee Dietzel: Have other colleges adopted this policy?
- F. Policy 6880, Student Records: RaeEllen Reas
 - a. Clean up of policy transcripts are permanent, copy making, follow state retention requirements
 - b. Add privacy and confidentiality
- G. Off-Cycle Tenure: Kristen Jones
 - a. George Juszynski
 - 1. June 5th Board meeting

V. ACTION ITEMS

- A. Authorization(s) of Indemnification

Motion 29:19

It was moved by Trustee Dietzel and seconded by Trustee Chin that the Board of Trustees of Community College District VIII hereby authorize the defense and indemnification of Ata Karim and Charles Sims.

The motion passed unanimously.

B. Policy 2400, Tuition and Fee Waiver

Motion 30:19

It was moved by Trustee Leigh and seconded by Trustee Chin that the Board of Trustees of Community College District VIII hereby approve the revisions to Policy 2400, Tuition and Fee Waiver.

The motion passed unanimously.

C. Policy 3000, Grading

Motion 31:19

It was moved by Trustee Morrow and seconded by Trustee Leigh that the Board of Trustees of Community College District VIII hereby approve the revisions to Policy 3000, Grading.

The motion passed unanimously.

D. Policy 3210, Academic Forgiveness

Motion 32:19

It was moved by Trustee Chin and seconded by Trustee Fukutaki that the Board of Trustees of Community College District VIII hereby approve Policy 3210, Academic Forgiveness.

The motion passed unanimously.

E. Sabbatical Leave Recommendations

Motion 33:19

It was moved by Trustee Morrow and seconded by Trustee Fukutaki that the Board of Trustees of Community College District VIII concurs with the recommendation of the president and authorizes the sabbatical leaves equivalent to 6.00 FTEF, at the cost of \$224,198 for the 2019–20 academic year.

The motion passed unanimously.

VI. INFORMATION ITEMS

A. Aquatics Center – City of Bellevue

- a. Powerpoint Presentation of 1970's era aquatic facility

- b. Weber: will dedicate time at retreat to talk about this project
 - c. Fukutaki 500,000 people using or attending functions?
 - 1. Yes, 500,000 people total
 - d. Leigh: includes parking structure if on BC. Traffic impacts?
 - e. Dietzel: timeline?
 - 1. Details by end of fall. Package first quarter 2020
 - f. Chin: how to handle traffic – is facility large enough?
 - 1. Consultant can determine usage needs depending upon groups needing time. The pool would be built to usage needs rather than the other way around
 - g. Fukutaki – kick it to Dennis Curran group before retreat topic
 - h. Leigh – state level funding for high level LEEDS
 - i. Chin: What is BC liability? Can all levels of use be accommodated on campus?
- B. Student Success Report — DECA
- a. Kyle Barber Amanda Wallen president of DECA club
 - 1. PowerPoint
 - 2. Merisa: how did Amanda get involved
 - a. Was transferred to Washington, reached out to Kyle re: marketing program
 - 3. Chin, extraordinary success
- C. Enrollment Report – Alec Campbell
- a. Spring report not quite complete yet
 - 1. Enrollment should be the same as last year
 - 2. Increase 9% in Running Start
 - 3. International enrollment is rebounding after 2016 presidential election
 - 4. Summer is unstable enrollment pattern every year
- D. Capital Plan – Dennis Curran
- a. PowerPoint
 - b. Action item at June 5th BoT meeting?
 - c. Dietzel: any health/safety that wasn't on list: electrical
 - d. Fukutaki: why asking for more than at budget
 - e. Weber: budget projection for board retreat
 - f. Chin: how to prioritize spending if not all funds are available
 - g. Chin: HVAC replacement plan, would like to see full five to ten year replacement projection costs for all campus buildings

VII. PRESIDENT'S REPORT

- A. President Weber provided his report. Key points included:

- Workforce housing update tomorrow at College Issues Day
 - LWIT and Issaquah property for housing
 - Imagine Housing
 - Enterprise, Gates Foundation
- Mike Marsh from Overlake re: partnership
- Dr. Barge came in with a report on the Foundation Luncheon donation totals: Last year \$262,194, this year \$284,002, exceeded goal!

VIII. BOARD REPORTS

A. Transforming Lives – Richard Fukutaki

- a. Acknowledge Esther liyambo completed two certificates, medical and administrative assistant. Ann Minks and Amal Abdulrahman instrumental
- b. Teaessa Chism won the Faculty of the Year ACT Award

B. Individual Member Reports

- a. Trustee Dietzel: ACT is state associate of trustees, Fukutaki appoint to the diversity committee of AACT national

IX. UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY

There was no unscheduled business or community testimony.

X. ADJOURNMENT

There being no further business, the meeting of the Board of Trustees adjourned at 5:01 p.m.

Merisa Hue-Weller, Chair
Board of Trustees

ATTEST:

Terri Tanino
Acting Secretary, Board of Trustees
Community College District VIII