

BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on April 25, 2018 at Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. Merisa Heu-Weller, Chair, presided.

EXECUTIVE SESSION

Trustee Heu-Weller announced that there would be an executive session for approximately ninety minutes to evaluate the performances of public employees and discuss collective bargaining. The executive session adjourned at 3:00 p.m.

BUSINESS SESSION

The business session was called to order at 3:00 p.m.

I. ROLL CALL

Mr. Cha, Dr. Chin, Mr. Dietzel, Mr. Fukutaki, Ms. Heu-Weller, Mr. Leigh, Mr. Marvin, and President Weber were present.

II. CONSENT AGENDA

Mr. Fukutaki made a motion to approve the consent agenda. Dr. Chin seconded the motion. The motion passed unanimously.

III. CONSTITUENT REPORTS

- A. Sue Nightingale, representing Bellevue College Association of Higher Education, reported on the following items:
- a. The Foundation Luncheon was enjoyable and Sue commended Alec Campbell for his performance as Master of Ceremonies.
 - b. Faculty are positive about bringing Commencement back to Bellevue College. The Commencement Committee and Chris Bell in particular are doing a great job. The efforts are very organized. Sue is still looking for facultyspeaker.
 - c. Faculty are enthusiastic about the new Provost coming on board.
 - d. Eric Davis was interviewed on National Public Radio (NPR) on a topic regarding sexual harassment, for which he has consulting expertise.
 - e. Faculty are looking forward to recognizing their colleagues who are recipients in the faculty categories of this year's Excellence Awards.
 - f. Faculty has shared positive feedback about Mary Kay Wegner, in her role as Interim Chief Information Officer. They have observed some positive changes occurring with her leadership.
 - g. Sue attended a Washington Employee Association (WEA) and was pleased with statements of belief. Higher education is becoming more prominent on the radar thanks to faculty from Bellevue College and other colleges being more active in the state organization, raising awareness, and making voices heard.

- h. Faculty are supportive of the work of the Office of Equity and Pluralism and appreciate its prominence at Bellevue College.
 - i. There will be information also from the custodians. Faculty are aware of some issues and they want to voice support for custodial staff and what they are requesting. Faculty has seen decline in level of custodial work and generally do not complain about it because it is not lack of hard work that is leading to this situation. Lack of complaint should not be confused for complicity about how things are being handled. President Weber noted that there is a meeting schedule for this Friday with the custodians and Human Resources.
- B. Becky Turnbull, representing Classified Staff, reported on the following items:
- a. Classified staff are positive about Commencement being held on campus.
 - b. The Excellence Award in the Classified Staff category went to Sarah Gardner.
 - c. Classified staff are happy with the direction of the College.
 - d. The new way-finding maps are nice and helpful.
 - e. Some taller vegetation was removed in order to help with some of the lighting issues.
 - f. On another positive note, Ms. Turnbull mentioned the new advertising for degree programs and more ads on the college radio station.
 - g. Classified staff are also in support of the work of the Office of Equity and Pluralism.
 - h. There are fewer full time custodians on campus than ten years ago and there are more buildings. They cannot manage to create a clean and safe campus. Doubling the number of custodians and giving them an adequate living wage would be a solution.
- C. Joedy Morrow, Associated Student Government Environmental and Social Responsibility Representative, represented student government and reported on the following items:
- a. Finished deliberations on Services and Activities fees and will present findings at the June 6, 2018 meeting.
 - b. Associated Student Government (ASG) elections are underway. There were a few mishaps with record keeping and the ASG Constitution. The plan is to complete everything by May.
 - c. There is a meeting planned for next week to provide updates to President Weber.
 - d. ASG voices solidarity with custodial staff and asks that management does not change their schedule for the third time in eighteen months.
 - e. Merisa Heu-Weller reiterated the Board's positive support of custodial staff.

IV. ACTION ITEMS

A. Sabbatical Leave

Motion 02:18

It was moved by Mr. Dietzel and seconded by Dr. Chin that:

The Board of Trustees of Community College District VIII hereby grant seven (7) sabbatical leave requests equivalent to 3.67 FTEF, at the cost of \$137,107 for the 2018-19 academic year. The motion passed unanimously.

V. FIRST READ ITEMS

A. Policy 1200

- a. President Weber noted that there may be an increased number of policy revisions on upcoming Board agendas as part of preparation for accreditation.
- b. Changes to the institution's mission statement must be submitted to the accrediting body, Northwest Council for Colleges and Universities (NWCCU). Modifications to the language in the mission statement will be included in strategic planning to begin in fall.

B. Policy 2200

Dean Rae Ellen Reas presented along with Vice President Ata Karim.

- a. The policy was revised and now aligns with State Board for Community and Technical Colleges (SBCTC) policies.
- b. The main reason for revising related to strengthening the underage admissions section.
- c. Ms. Heu-Weller asked about "providing a disruptive environment." Dean Reas answered that this exists within the law and those bullet points were pulled verbatim from the Revised Code of Washington (RCW).

C. Meeting Schedule

- a. President Weber asked Trustees to let President's Office know of any conflicts.
- b. It was noted that a date for November should be added.

D. Tenure Recommendations Off Cycle

Interim Vice President Gita Bangera presented.

- a. David Spataro is an off-cycle candidate whose materials will be reviewed and the vote will occur at June 6, 2018 meeting.

VI. INFORMATION ITEMS

A. Enrollment Report, Winter 2018

Interim Associate Vice President Alec Campbell presented. Key discussion points included:

- a. There was a slight decline in overall FTE, but overall trends have not changed.
- b. There seems to be a lower yield for students straight out of high school. The reason for this is not entirely clear.
- c. Planning for the strategic enrollment initiative has begun. Technical items are being addressed from the Strategic Enrollment Management plan, meanwhile another

group is putting together a marketing plan. They are using an advisory group to inform this work. Better data capabilities will help make it more targeted to go after certain sectors with various strategies. This is a two year cycle.

- d. Mr. Fukutaki asked whether the College has seen an impact from Central Washington University's (CWU) Running Start enrollments. Dr. Campbell replied that this does not seem to be making a dramatic impact and added that CWU is offering fewer sections of courses than originally planned.
- e. High School Programs Director, Glenn Jackson, is making targeted and concentrated effort to recruit Running Start students differently, highlighting things that CWU cannot offer.
- f. The rate of increase on Running Start has declined over the last several years. Dr. Campbell noted that it is difficult to maintain 25% growth, and this actually should have plateaued sooner.
- g. Mr. Cha asked the reason for the sharp change in international enrollment trends. Vice President Karim replied that international student visas are being denied to students just for not speaking English. There are many competing institutions in Washington, but Bellevue College continues to find new partnerships and focus on J1 visas and countries whose policies are not quite as difficult. The College is also decreasing funds spent on agencies by doing more from within.

B. Office of Equity and Pluralism – Annual Report

Interim Vice President Sayumi Irej presented. The following key points were included:

- a. Dr. Irej asked the Board to remember three important words, which represent the people (both students and staff) served by the Office of Equity and Pluralism (OEP): hopes, dreams, and aspirations.
- b. Dr. Irej noted that Achieving the Dream is an equity-minded framework. OEP strives to assist Bellevue College in becoming an equity-producing institution. Dr. Irej believes that Guided Pathways is one of the ways to accomplish this.
- c. The goal is to be collaborative rather than hierarchical.
- d. OEP is not only working with internal stakeholders, but community organizations including Bellevue Police Department, the Care Assistance Resources and Empowerment team (CARE) and the Muslim advocacy group. The hope is to “disrupt” higher education in a good way.
- e. There has been a steady increase of students of color; however, the number of faculty of color has not changed much, so this does not reflect the student demographics. Dr. Irej noted that practices must change in order to achieve different results in this regard; this requires strong institutional support and collaboration.
- f. Rachel Wellman and Jill Powell presented information about Title IX.

- i. Contrary to what one might think, a greater number of reports equals a healthier campus because students know where to go and they feel comfortable reporting.
 - ii. Title IX office is required to report what is happening on campus, so numbers may not match the Clery report.
 - iii. Faculty have been extraordinarily responsive and supportive.
 - iv. The Autism Spectrum Navigators program is a key partner.
 - v. With new student housing opening in fall, it is reasonable to anticipate that incidents will happen on campus meaning a greater number of reports.
 - vi. Along with students, some staff and faculty are also in need of the services. The focus is to get everyone through the process with dignity and there has been success with responding parties referring others or even self-reporting.
 - vii. Dr. Chin noted that Bellevue College has a great reputation among community colleges. She professed deep respect for the work of the Title IX staff and asked what role they feel this office should play on campus. Ms. Wellman replied that there is a different viewpoint for creating a safer campus. The College is required to have prevention programs in place. Typically, at universities the functions are divided. One office would provide a victim support advocate and a different office would manage prevention and training. LifeWire has been working with Health Sciences, Education and Wellness Institute (HSEWI) as part of the pending Violence Against Women Act (VAWA) grant. Ms. Wellman recommends embedding this into courses where it makes sense.
 - viii. Title IX training is happening Friday, but Ms. Wellman noted that capacity is an issue.
 - ix. Discussion at a future meeting was recommended regarding how Bellevue College can get more creative about safety, which should go far beyond training in order to create a healthy and thriving community.
 - x. Ms. Wellman reiterated that the short-term goal is to see report numbers increase. As students and faculty become more aware, and as a reflection of good work and high impact, the numbers would increase.
 - xi. Title IX office works with Human Resources and responds to both faculty and staff.
- g. Many more things are happening, including the Social Justice Leadership Institute.
 - h. Dr. Irey ended by stating that OEP works with the state and internationally. It is expandable and fluid.
- C. Dr. Bangera introduced Fulbright Scholar-in-Residence, James Riggall, who has visited at Bellevue College for nine months. Mr. Riggall spoke to his experience here.
- a. Mr. Riggall reported that he was impressed at this diverse and caring college with many dedicated staff.

- b. Virtual Reality and Augmented Reality (VR/AR) are booming in this region. Mr. Riggall said, "you can see the future from this part of the world."
- c. He has connected with fourteen guest speakers from local start-ups. Some from Australia, some from the United States.
- d. He has also conducted video conferencing for some courses. This pilot project went very well.
- e. The RISE team have also been very helpful and strong. Office of Instruction, President's Office, and everyone else has been supportive.
- f. Mr. Riggall is looking forward to coming back to Bellevue College and will continue teaching the course and exploring what BC can do with virtual reality on campus.
- g. Mr. Dietzel reported that the Trustees went to the new RISE space and to the Library Media Center to preview the Virtual Reality project. They were very impressed.

VII. PRESIDENT'S REPORT

President Weber provided a progress report.

- A. The Foundation Luncheon was successful and President Weber was happy with that event.
- B. President Weber thanked the Foundation Board.
- C. Provost Dr. Kristen Jones will start July 1, 2018. She will also be on campus a few days in May and June.

VIII. BOARD REPORTS

- A. Ms. Heu-Weller reported that the Trustees agreed that the Annual Foundation Luncheon was hugely successful, and praised the quality of the program and student speakers.
- B. Mr. Cha attended Asian Pacific American Heritage Association conference with Dr. Irey and others. He enjoyed his experience at the conference and noted that an important take-away for him was that one person of diversity does not necessarily represent an entire population.

IX. UNSCHEDULED BUSINESS

- A. Fiona Cofield spoke regarding Energize Eastside. She noted that at a previous meeting, President Weber referenced an additional environmental impact study done by Bellevue College; she requested a copy of that study.
 - a. President Weber clarified that Bellevue College did not conduct an additional environmental study, but he spoke to the City of Bellevue and they gave a positive report to Puget Sound Energy. He then had a phone conversation with someone who teaches at the University of Wisconsin about the issue.
- B. Mike Ortiz reported that Bellevue College custodians wanted to let the Board and President know about shift change that would be disruptive. He presented a packet including a letter of support backed by many advocacy groups along with personal anecdotes.
 - a. President Weber clarified that this item will be impact bargained on Friday of this week.

- b. Hoang Vo reported through an interpreter that he has worked at Bellevue College for five years and enjoys his work. Faculty and students here treat him very well. He would like to keep his three o'clock shift. He supports his family by working at night and if his shift changes, he does not have enough time to sleep.
- c. Sierra Ropati reported that she is a mother of nine. The current schedule fits with her family life. She asked that it not be changed.
- d. Lam Vo reported that he has worked at Bellevue College for eight years and he enjoys working at Bellevue College because it is big and famous and there are a lot of good people here. He lives with his daughter and takes care of grandkids. The shift at three o'clock is very good for him and he asks that it not be changed.
- e. Noy Xaya-Outhone reported that he has worked at Bellevue College for eleven years. He thanked the Board for listening and requested that no shift changes occur. He also noted that more custodial staff are needed to keep the campus clean.
- f. Eseta Robati reported that she has worked at Bellevue College since July 2016. She said that working at Bellevue College is a good experience and it is her first state job. She has critical family issues that make keeping the current schedule very important including a child with special needs and an elderly father. She reported that she works hard for the benefit of students and staff and requested the hiring of more custodial staff so that the campus can be at its best. She thanked the Board for listening.
- g. Ms. Heu-Weller commented that the Trustees are grateful to have the custodial staff share their experience working here. She noted that several strong voices are champions for their cause.
- h. Trustee Leigh also thanked the custodial staff for speaking.
- i. Dr. Chin noted that the Board understands the impact a schedule change has on real lives and thanked those who are parents and grandparents for helping raise this generation and the ones coming up.

Meeting adjourned at 4:35 p.m.

Merisa Hue-Weller, Chair
Board of Trustees

ATTEST:

Donna Sullivan
Secretary, Board of Trustees
Community College District VIII