

BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON

A meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on January 9, 2019 at Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. Richard Fukutaki, Vice-Chair, presided.

EXECUTIVE SESSION

Chair Merisa Heu-Weller presided over the executive session. The Board held an executive session to discuss to discuss labor relations, evaluate the performance of a public employee, and to discuss matters with legal counsel regarding potential litigation. The Board discussed the recent contract and heard an update on the implementation of the provisions. President Weber reviewed his work plan and goals with the Board. In addition, the Board discussed an addendum to his contract to make consistent the adjustment that all exempt staff have received this January. Finally, the Board discussed with AAG Marvin pending litigation.

BUSINESS SESSION

The business session was called to order at 1:45 pm.

III. **ROLL CALL**

Mr. Leigh, Mr. Dietzel, Ms. Chin, Mr. Fukutaki, Mr. Marvin, and President Weber were present. Chair Heu-Weller left before the open meeting began, and asked Vice Chair Fukutaki to preside over the meeting.

II. **CONSENT AGENDA**

Trustee Fukutaki made a motion to approve the consent agenda and to add the Indemnification Authorization agenda item. Trustee Dietzel seconded. The motion passed.

III. **ACTION ITEMS**

A. Indemnification Authorization

Trustee Chin moved that the Board of Trustees of Community College District VIII hereby authorize the defense and indemnification of Cynthia Gross, David Hall, Dexter Johnson, Ray White and Maria Wood. Trustee Leigh seconded.

The motion passed.

IV. **CONSTITUANT REPORTS**

A. Classified - President Weber reported on behalf of Becky Turnbull. The BC Governance Classified Council has started talks with Human Resources regarding the Council's goal of a shared leave pool for classified staff to help relieve some of the financial stress created by

- family and medical emergencies. Classified Council also is talking with Human Resources about how to integrate the part-time hourly staff more fully into the realm of the classified staff including the college's classified outlook email group. Many employees started as part-time hourly before becoming full time. Last, on May 11, the Autism Spectrum Navigators program staff is hosting a conference with the RISE Learning Institute in collaboration with Microsoft's autism inclusive hiring program and Stairway to Stem. It is open to the public with a target audience of students, parents, and professionals.
- B. Faculty – Sue Nightingale gave a faculty update. The Faculty contract wrapped up end of last quarter. Ms. Nightingale worked with Finance and Jim Craswell to ensure the retroactive pay issues went smoothly. Ms. Nightingale reported 59 adjunct faculty promotions became effective in January. Faculty is cautiously optimistic, but have some questions about the Provost's new initiatives, and Ms. Nightingale is working with faculty to navigate their issues. Ms. Nightingale is gearing up for the legislative session. President Weber would like to meet with Ms. Nightingale, Trustee Leigh and Trustee Dietzel to coordinate, wherever possible, the legislative advocacy.
 - C. Foundation – Jim Chesemore provided an update on the Foundation. The Foundation is currently taking applications for Lockwood Grant. The BC Foundation subcommittee is looking at applications for the Excellence Awards and the recipients will be announced shortly. The preparation for the Foundation Luncheon continues. Mr. Chesemore made a request for each trustee to host a table at the luncheon. The Foundation is also looking for some senior level connections into Boeing, Costco, and PACCAR from trustees that may have a relationship. Trustee Chin gave kudos to Mr. Chesemore and thanked Dr. Barge. The trustees expressed their support to commit to hosting tables at the Foundation luncheon.
 - D. Student – Yasmin Hassan gave an update on what ASG is working on currently including a budget timeline and updating the content of the ASG website. The ASG leadership has been reaching out to help clubs with promotion by creating a club website and by helping them increase their presence on social media. ASG has created a platform for inspiring success stories called Bulldogs Barks. Finally, the ASG is working on an event in February called Share the Love Tour.

V. **FIRST READ ITEMS**

- A. Policy 3200, Academic Standing – Michael Kaptik gave an overview of the academic standing and advising policy. The goal was to align the policy and procedures to be consistent in terms of language and terminology, to make the current process clearer, and to allow staff to intervene with students earlier.
- B. Policy 3400, Advising – Mr. Kaptik indicated that it is a value statement and the language has been updated to be clearer for students.
- C. Policy 5200, Student Network Web Space – Mary Kay Wegner advised that there is no longer a network web space, and therefore, the policy is no longer needed.

VI. **INFORMATION ITEMS**

- A. Student Success Report – Provost Jones introduced Suzanne Beltz, Associate Dean in Nursing, who reported on early problem identification and interventions for nursing students. Trustee Leigh asked about applications, and the often-reported nursing shortage. The college has more qualified applicants than we have slots for. Dr. Beltz indicated the two biggest challenges for expansion of the program are the lack of clinical space and nursing faculty.
- B. Information Technology Services Annual Report – Mary Kay Wegner shared highlights of past accomplishments and what is coming up in the year ahead. Target X was selected as the successful CRM tool vendor. Ms. Wegner gave an update of cTcLink and what the Board can expect over the next year. Christy Campbell is leading the project for the SBCTC in a positive direction and there is general confidence about the new cTcLink plan. The first quarter is the next deployment and all the indicators are improved. Ms. Wegner indicated that she would keep the Board updated. Trustee Fukutaki asked about the possibility of an app because students don't use websites. Ms. Wegner indicated that ITS is looking at app development as are other areas of the college.
- C. Economic and Workforce Development Annual Report – Albert Lewis gave a review of the 2017-2018 fiscal year and presented goals for 2019. Mr. Lewis' top goal is to create and implement BC Enterprises. Mr. Lewis also gave an update on OLS success stories.
- D. Accreditation Update – Alec Campbell reported that the college accreditation visit is March 13-15, 2019. Accreditation efforts are moving forward. A final document will be ready to send off to evaluators and the Board of Trustees. Dr. Campbell will provide an executive summary and highlights. The Board will be meeting with the accreditors on March 13. The Board will also have a preparation meeting prior to the visit following the February 6 Board of Trustees meeting.

VII. **PRESIDENT'S REPORT**

- A. President Weber gave an overview of the Board Retreat in which planning and goals were discussed including the work of the BC Futures Taskforce and the plans for the BC Strategic Review. President Weber also talked to the College Assembly this past week regarding the Strategic Review and will be talking more about that going forward. The financial plan and financial projections was also discussed at the retreat. President Weber thanked the Board for their feedback and their time, which included the whole day.

IX. **BOARD REPORTS**

- A. Trustee Chin thanked President Weber for the Board retreat earlier that morning and noted that it was one of the most enjoyable and informative meetings in the six plus years of serving as trustee.
- B. Trustee Dietzel will be attending the ACT Conference in Olympia in two weeks and will be meeting with key legislators and sharing with them the SBCTC objectives and discussing faculty pay.

X. **UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

- A. Saghar Rasoulamini - Ms. Rasoulamini spoke to raise some concerns about ASG support staff for student programs. Trustee Fukutaki thanked Ms. Rasoulamini for sharing her story. President Weber will work on the issue and will report back to the Board.

Meeting adjourned at 3:35 p.m.

Richard Fukutaki, Vice-Chair
Board of Trustees

ATTEST:

Natasha Pinto
Secretary, Board of Trustees
Community College District VIII