

**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON
March 13, 2019 – Room D106**

A regular meeting of the Board of Trustees of Community College District VIII, State of Washington, was held on March 13, 2019 at Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. The business session began at 2:35 p.m. in room D106. Merisa Heu-Weller, Chair, presided.

EXECUTIVE SESSION

Chair Merisa Heu-Weller announced that there would be an executive session for approximately ninety minutes to evaluate the performances of public employees, collective bargaining, and to discuss with legal counsel actual or potential litigation. The executive session adjourned at 2:26 pm.

BUSINESS SESSION

I. CALL TO ORDER

The business session meeting called to order at 2:36 p.m. by Merisa Heu-Weller, Chair.

II. ROLL CALL

Ms. Merisa Heu-Weller, Chair; Mr. Richard Fukutaki, Vice-Chair; Ms. Lisa Chin, Mr. Greg Dietzel, Mr. Richard Leigh, Joedy Morrow, Student Representative; Mr. Bruce Marvin, Assistant Attorney General ; President Jerry Weber, and members of the Bellevue College community were present.

III. CONSENT AGENDA

Motion to approve Agenda and Minutes from February 6, 2019 by Trustee Heu-Weller. Seconded by Trustee Dietzel. All in favor.

IV. TRANSFORMING LIVES RECOGNITION

Ester Iiyambo was unable to attend next meeting. Item tabled until the next board meeting. Dr. Weber noted Ester might stop in the President's Office to pick up the award if unable to attend the April meeting.

V. CONSTITUENT REPORTS

A. Classified

Rebecca Turnbull, by request of colleagues, reported the following:

- a. Stairway to Stem Conference will be held on May 11, 2019 in room A201. This is an autism spectrum program for students transitioning from high school to college, particularly in STEM fields. It will feature, BC faculty, students and autistic employees from Microsoft.
- b. First BC Illuminate festival was a success.
- c. Classified and exempt staff on February 18 shared a day for Professional Day activities.

- d. Library hours are offering extended hours during finals week. Fourth year of extended hours. Students expressed appreciation to stay later to study and work on projects.
- e. Employees suggest that Trustees meet in one of the classroom to support allocating funds for classroom improvements and view those in disrepair to make more accessible and functional for student.
- f. BC Governance created a compensation taskforce to research ways to pay all staff for their contribution to BC Governance. Currently only faculty members are compensated for chairing a counsel. Classified and exempt staff are not compensated for chairing a counsel. Encouraged Trustees to read the compensation report.
- g. Dr. Weber discussed that the report noted it is not a typical practice to provide compensation for exempt staff. He recommends adding compensation for Governance positions to the next Board retreat.

B. Faculty

Sue Nightingale, Union Representative, reports on the following:

- a. Good News: Labor management meeting with associate VP of Human Resources and VP, Administrative Services, was the best meeting they ever had. Very pleased with Suzette Yaezenko and Dennis Curran.
- b. Legislative work continues. Dr. Weber and Sue Nightingale will meet with Legislators on March 21 in Olympia.
- c. Big News: DECA – student business club
 - 1. BC overall team sweepstake awards for many events as State Champions, fourth year in a row.
 - 2. 2018 DECA State Champions _Kyle Barber LinkedIn. Thanks to Kyle Barber who runs the DECA program. Dr. Weber will invite members of DECA to the next board meeting. Trustee Chin would like to find a way to celebrate their accomplishments. National Champions BC DECA.
- d. Discussed faculty approval for removing the hardship in grading Policy 3000. Faculty are delighted removing the hardship withdrawal.

C. Foundation

No Report

D. Student

Nathan Levin, ASG Vice President, reported for Yasmin Hassan, ASG President

- a. ASG feels this fee is not used in the correct manner as it should be. They do not intent to revoke until a more transparent process can be agreed upon and signed. Timeline for next ASG meeting is in April to discuss the Student Technology Fee (STF).
- b. ASG has been updating the content on their website.
- c. Thanked Dr. Weber for his assistance to secure the student recognition gala. The event will be held at the Newcastle Golf Course on May 24, 2019.

- d. ASG is revising job descriptions and preparing for the new ASG election and hiring. New hired officers by May.
- e. Currently have 200 Instagram followers and 1K likes for the Share the Love Tour.

VI. FIRST READ

Rae Ellen Reas, title, reported information on the following policies to the Board with proposed revisions.

A. Policy 2400, Tuition and Fee Waiver

- a. Two major changes are waiving the non-resident fee for residency status. We would like to give 100% to allow students one or two quarters. A change to 100 percent waiver from the current 40 percent waiver.
- b. One-hundred and seventeen (117) students exercised the option to use 40 percent, as non-resident status is difficult to achieve.
- c. Trustee Dietzel wondered what the overall reason for the change. Ms. Reas response is to increase enrollment. Dr. Weber has asked Ms. Reas to provide data on community colleges that provide 100 percent waiver. Trustee Dietzel would like to see student success reports to show this is an effective approach.

B. Policy 3000, Grading

- a. Rae – significant changes to this policy
 - 1. Changes we have – getting rid of X and W grade. The financial office will calculate at 0.0
 - 2. All groups re: extending the withdrawal date
 - 3. Students who are on financial aid it will calculate at 1.0
 - 4. Ex: pass grades on transcripts – P grades may not be accepted until it can be determined it was a 2.0
 - 5. Policy is cleaned up and the repeat section is moved to its own policy
- b. Trustee Leigh asked when it would need approval. Ms. Reas stated May 1, 2019.
- c. Trustee Dietzel –Hardship grades discussion.
- d. Ms. Reas discussed the HW grade – and the elimination thereof.
- e. Trustee Hu-Weller asked what current mechanism is available to help students. Ms. Reas will send emails out to faculty and campus to let them know about the SY

C. Policy 3210, Academic Forgiveness

- a. Change to academic forgiveness: it will not be the “academic renewal” renewal policy.
- b. This new policy will assist student who struggle or fail, cannot access financial aid, as they are not eligible until GPA is at a certain level. This would allow a student to access options early and reset GPA to qualify for aid.
- c. Issue – don’t want a student to continue on without addressing issues – Unusual circumstances written in – could make an exception

D. Sabbatical Leave Recommendations

- a. Dr. Jones noted that this is the first read for sabbatical request (8) equivalent FTE is six. Brief summary of each project. The committee ranked and requested all projects for funding.

VII. ACTION ITEMS

A. Tenure Recommendations

Trustee Chin noted this is her favorite meeting of the entire year, and that Trustees are happy to read the stories. She thanked those in attendance for the addition of pictures this year. The stories and vulnerability was commended, and the grace in which the staff handled situations.

A. Tenure Recommendations

Motion 08:19

It was moved by Trustee Morrow and seconded by Trustee Chin that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to John Lott, Health Sciences, Education & Wellness Institute (Neurodiagnostic Technology).

The motion passed unanimously.

Motion 09:19

It was moved by Trustee Leigh and seconded by Trustee Dietzel that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Yancy Chow, Social Sciences (Business Administration Transfer).

The motion passed unanimously.

Motion 10:19

It was moved by Trustee Dietzel and seconded by Trustee Fukutaki that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Shana Chung, Health Sciences, Education & Wellness Institute (Health Management and Leadership).

The motion passed unanimously.

Motion 11:19

It was moved by Trustee Chin and seconded by Trustee Leigh that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Gwynne Crowder, Science (Physics).

The motion passed unanimously.

Motion 12:19

It was moved by Trustee Fukutaki and seconded by Trustee Dietzel that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Carl Freeberg, Institute for Business & Information Technology (Business Intelligence).

The motion passed unanimously.

Motion 13:19

It was moved by Trustee Morrow and seconded by Trustee Chin that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Trevor Gamble, Science (Physics).

The motion passed unanimously.

Motion 14:19

It was moved by Trustee Leigh and seconded by Trustee Chin that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Heath Hayden, Library Media Center (Library).

The motion passed unanimously.

Motion 15:19

It was moved by Trustee Dietzel and seconded by Trustee Chin that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Ariane Hayes-Kouadio, Health Sciences, Education & Wellness Institute (Allied Health).

The motion passed unanimously.

Motion 16:19

It was moved by Trustee Chin and seconded by Trustee Dietzel that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Ron Holland, Arts & Humanities (English).

The motion passed unanimously.

Motion 17:19

It was moved by Trustee Fukutaki and seconded by Trustee Chin that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Lisa Lapointe, Library Media Center (Library).

The motion passed unanimously.

Motion 18:19

It was moved by Trustee Morrow and seconded by Trustee Chin that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Elena Maans, Library Media Center (Library).

The motion passed unanimously.

Motion 19:19

It was moved by Trustee Leigh and seconded by Trustee Chin that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to John Passmore, Art & Humanities (Interior Design).

The motion passed unanimously.

Motion 20:19

It was moved by Trustee Dietzel and seconded by Trustee Fukutaki that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Luke Rawlings, Science (Mathematics).

The motion passed unanimously.

Motion 21:19

It was moved by Trustee Chin and seconded by Trustee Leigh that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Sharon Romppanen, Health Sciences, Education & Wellness Institute (Early Childhood Education).

The motion passed unanimously.

Motion 22:19

It was moved by Trustee Fukutaki and seconded by Trustee Dietzel that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Donald Rowe, Institute for Business & Information Technology (Accounting).

The motion passed unanimously.

Motion 23:19

It was moved by Trustee Morrow and seconded by Trustee Dietzel that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Fatma Serce, Science (Computer Science).

The motion passed unanimously.

Motion 24:19

It was moved by Trustee Leigh and seconded by Trustee Chin that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Sajonna Sletten, Arts & Humanities (Basic and Transitional Studies).

The motion passed unanimously.

Motion 25:19

It was moved by Trustee Dietzel and seconded by Trustee Fukutaki that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Yu-ting Su, Counseling Center (Counseling).

The motion passed unanimously.

Motion 26:19

It was moved by Trustee Chin and seconded by Trustee Leigh that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Amy Swanson, Health Sciences, Education & Wellness Institute (Health & Physical Education).

The motion passed unanimously.

Motion 27:19

It was moved by Trustee Fukutaki and seconded by Trustee Chin that the Board of Trustees of Bellevue College hereby grants tenure for the 2019–20 academic year to Jun Xu, Arts & Humanities (English).

The motion passed unanimously.

Motion 28:19

It was moved by Trustee Morrow and seconded by Trustee Leigh takes no action on Rachel Rosenthal, Health Sciences, Education & Wellness Institute (Health Promotion and Management) until the candidate returns from leave in winter 2020.

The motion passed unanimously.

- B. Dr. Jones, Provost for Academic & Student Affairs, arranged to provide each tenure candidate the opportunity to say a few words in recognition of mentors, colleagues, work teams, BC support systems for the tenure process, and the Board of Trustees. President Weber congratulated those in attendance.

The following candidates spoke:

Amy Swanson

Carl Freeberg

Elena Maans

Heath Hayden

Dr. Luke Rawlings

Ron Holland

Sajonna Sletten

Dr. Gwynne Crowder

Shana Chung

Sharon Romppanen

Yancy Chow

Dr. Trevor Gamble

Dr. Jun Xu

Donald Rowe

John Lott

VIII. INFORMATION ITEMS

A. Student Success Report – Transformational Learning

Harnessing Synergies for Transformational Learning overview of what they do and how they contribute to BC. RISE institute PowerPoint presentation by Dr. Gita Bangera.

- a. Success of the Learning institute is the success of BC.
- b. Key points of synergies and informative learning.
- c. Definition of core and partial list of projects.
- d. Center for Career Connections, where Bellevue College is broader than most institutions.
- e. What RISE does and how they help/assist students.
- f. Braided pathways.
- g. Target dates for RISE projects.
- h. RFP for faculty with Academic Affairs - Setting stretch goals.
- i. Set up a statewide undergraduate research consortium – small institution.
- j. Asking for funds to build an infrastructure.
- k. Concept to create a space for transdisciplinary work to build an institutional for tomorrow.
- l. Divergence concepts.
- m. Nero diversity Navigators.
- n. Trustee Dietzel and Sarah will gather stories for Legislative outreach.
- o. Working with external org., a startup councils to support entrepreneurial work on real life projects.

B. Board Questions and Comments

- a. Trustee Leigh asked about examples of capstone projections.
BA and AA have a few capstone projects. Got approved internship courses for 400 level senior level. JW where do the capstone projects get collected. Should
- b. Trustee Dietzel thanked Dr. Bangera. The key is to engage faculty.

IX. PRESIDENT'S REPORT

- a. Budget Development season is here. We need to find close to \$6 million to balance revenue and expenses.
- b. Aquatic center – City of Bellevue and Bellevue SD and want BC to be a partner due to the land on 148th. Projecting a 90-120 million project. A presentation will be slated for the April board meeting. Discussions to include looking at other practices for managing the aquatic center. Trustee Leigh discussed liability, insurance, and management issues.
- c. Meeting with Issaquah City staff and Mayor Pauley, also with Costco and Swedish to discuss concepts on workforce housing. Rich Cummins will put together a report in the next months to communicate items to the college. Discussed BC land in Issaquah Highlands. BC will be seeking free consulting services from Enterprise, Inc.

- d. BC has two current options for Workforce Housing, KCHA, and Launched Landed.
- e. Legislative Projects – Discussed Town Hall Meetings and upcoming meetings. Trustee Leigh, Trustee Dietzel, and Dr. Weber will be among members to participate.
 - 1. Unica will help with legislative issue, as will Union Rep. Sue Nightingale.
 - 2. (action) Janelle will send Sue Nightingale the Legislative handbook
- f. Dr. Weber will send the legislative updates to the Board of Trustees.
- g. Trustee Morrow shared personal stories about creating pathways to citizenships at ACCT in February in Washington D.C.

X. BOARD REPORTS

A. Annual Process for Board Evaluation

Chair Heu-Weller reported that Jill Wakefield will facilitate the process.

B. Trustee Conference Presentations and Awards

- 1. ACCT in San Francisco presentations – a Trustee has to be a part of the process.
 - a. Put out a presentation on RISE. Dr. Weber will give the Board of Trustees four to five ideas, in which they would be a part of ACCT presentation proposals.
 - b. Kristen will work on faculty awards for ACT, Al will work on the business partners for ACT.
 - c. Trustee Fukutaki wished to put together a program on Diversity – Social Justice.
- 2. Discussed Student Trustee Training –
 - a. Trustee Dietzel talked to Edmonds College and Kim Tanaka at SBCTC regarding nomination for student Trustee. Ideally, they should be at the Governor’s office by April 1, 2019. The goal is to get nomination approved by June 30 in order to get the student trained and on boarded by the September meeting.
- 3. Trustee Leigh commented on how well the Seven Year document was put together. Staff will relay the feedback to Tracy McLean.
- 4. Accreditor Feedback will be held on Friday, March 15, 2019 at 10:00 a.m. in C130. All Trustees are invited to attend.

XI. UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY

None.

XII. BUSINESS ADJORNMENT

Ms. Heu-Weller motioned to adjourn meeting at 4:54 p.m.

Merisa Heu-Weller, Chair
Board of Trustees

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ATTEST:

Janelle M. North

Secretary, Board of Trustees

Community College District VIII