

BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on September 5, 2018 at Bellevue College, 3000 Landerholm Circle SE, Bellevue, Washington. Merisa Heu-Weller, Chair, presided.

EXECUTIVE SESSION

Trustee Heu-Weller announced that there would be an executive session for approximately one hour to evaluate the performances of public employees and discuss collective bargaining. The executive session adjourned at 1:30 pm.

BUSINESS SESSION

The business session was called to order at 1:35 p.m.

I. ROLL CALL

Ms. Morrow, Mr. Dietzel, Mr. Fukutaki, Ms. Heu-Weller, Mr. Leigh, Mr. John Clark, substituting for Mr. Bruce Marvin who was unable to attend, and President Weber were present.

II. CONSENT AGENDA

Greg Dietzel made a motion and Lisa Chin seconded to approve the consent agenda. The motion passed unanimously.

III. CONSTITUENT REPORTS

- A. Sue Nightingale, representing Bellevue College Association of Higher Education, reported on the following items:
- a. Ms. Nightingale met some of our new faculty at the orientation yesterday.
 - b. Many faculty are working on ATD teams and hiring committees for both faculty and administration positions.
 - c. Ms. Nightingale has been answering many questions for the accreditation team.
 - d. Faculty professional development day is October 2. Transitions and Unity are themes.
 - e. Ms. Nightingale is proud of the local and state unions who fought hard at legislature for adequately funding public education in Washington.
 - f. Ms. Nightingale believes that BC has earned more Running Start funds because of the lobbying and activism of faculty. Faculty are now seeking to bargain for local funds.
 - g. Ms. Nightingale said faculty feel undervalued and not part of a team with administrators in grappling with these issues. Faculty are concerned that BC administration will not use Running Start funds for "their intended purpose."
 - h. Ms. Nightingale asked Board and Administration to work together with faculty as an "us" to work toward the common goal.
 - i. Trustee Heu-Weller responded that she respects the work of Ms. Nightingale and faculty and likes starting the year off with the word "we."
 - j. A fact sheet was provided with information about the current budget situation.

- k. Trustee Heu-Weller stated that the board wants to help contribute to the long term health of the college and is committed to finding creative ways to keep funding the college.
- l. President Weber reiterated what Trustee Heu-Weller and the other board members have said. They all agree that something should be done about faculty salaries. The question is how to do that with local versus state resources.
- m. President Weber plans to share more on Opening Day about long term financials and affirmed that “we will work together.”
- B. Becky Turnbull, representing Classified Staff, reported on the following items:
 - a. The grounds crew worked on planting new trees.
 - b. Amy McCrory is chairing the Classified Council. The council will work with the classified staff scholarship committee to promote scholarships on campus and align with classified professional development committee.
 - c. Classified contracts are being bargained at the state.
 - d. Ms. Turnbull thanked President Weber and added that he has proved to be the leader that this college needs. He promised to survey employees and take a look at what changes are needed and improve what is done for student success.
- C. Jim Chesemore, President of Foundation Board reported on the following items:
 - a. Mr. Chesemore was not available.

IV. **ACTION ITEMS**

- A. Policy 1440, Discrimination, Harassment and Retaliation
- B. Policy 1450 General Complaints
Sayumi Irey, Interim Vice President of Equity and Pluralism, presented both policies for approval. Key points included:
 - a. Ms. Heu-Weller noted that procedural elements have been shifted to a separate document. Trustees would like to see the procedures document that is related.
 - b. No action on policies today. Dr. Weber recommended tabling.
 - c. It was noted that the policies are already posted.

Motion 02:18

It was moved by Trustee Leigh and seconded by Trustee Fukutaki that the Board of Trustees of Community College District VIII to table approval of revisions to Policies 1440 and 1450.

The motion passed unanimously.

C. Tenure Recommendations (off-cycle)

Kristen Jones, Provost of Academic and Student Affairs presented the information regarding the off-cycle candidate, Dana Vukajlovich. Key points included:

- a. Dana has done outstanding work over the last three years in teaching and participation in governance.

Motion 03:18

It was moved by Trustee Leigh and seconded by Trustee Chin that the Board of Trustees of Community College District VIII hereby grants tenure, effective Winter Quarter 2019, to Dana Vukajlovich.

The motion was passed unanimously.

V. INFORMATION ITEMS

A. Student Success – Science and Math Institute (SAMI)

Jenn Pang, presented information. Key discussion points included:

- a. Jennifer Pritchard is Ms. Pang's partner in the SAMI project.
- b. Trustee Heu-Weller asked how students are targeted. There is a newsletter of over 900 families. It is only a two-person office, so programs are very well attended for what they can offer. Students and families often find out about it by word of mouth, then join the newsletter.
- c. Science Cafés are quarterly lectures which help connect what is learned in the classroom to real life. These are accomplished by partnering with Multi-Cultural Services and local experts.
- d. Super Science Day is a free community day where the Science building is opened to the public. Faculty and community volunteers are involved. It is a way to engage families and make new friends and helps highlight faculty as experts in the community.
- e. SAMI is well-supported by Dean Viens, as well as staff and faculty in the Science Division.
- f. Diversity in STEM is an ongoing problem. Most programs are centered at the College. It is important that students and families have a connection to the College and that they don't lose their interest in science, this usually happens in middle school. High school programs like the Science Fair, are attended by representatives from physics club and BAS programs who encourage students to continue strengthening their connection to the college.

B. Quarterly Enrollment Report

Interim Associate Vice President of Effectiveness and Strategic Planning (ESP), Alec Campbell, presented. The following key points were discussed:

- a. This data shows what is actually happening rather than how the College is reporting to the state in terms of BAS and International Students.
- b. All data shown in the report is in terms of FTE's.
- c. Running Start will be up at least 10% this year. It was noted that Running Start students register early whereas traditional students often enroll late.

- d. Enrollment for BAS programs has increased slightly. Central Washington University has opened an outpost on the plateau. So far, there is no major impact to our enrollments, but the situation is being monitored closely.
- e. International student enrollments are down. Immigration policies are definitely impacting these enrollments. English Language Institute numbers across country have declined because of these policies. Bellevue College has been delayed in seeing some impact, but this trend appears to be the result of the political environment. Undocumented students are not counted as international.
- f. Discussion of possible reasons for the Running Start trend line. President Weber mentioned building on an alliance of high school partnerships and working with superintendents.

C. Effectiveness and Strategic Planning, Annual Report

Interim Associate Vice President of ESP, Alec Campbell, presented. Key discussion points included:

- a. Achievements
 - i. Increased use of Tableau software for data presentation, particularly with program review. Better and more reliable data.
 - ii. Increased use of survey services.
 - iii. Creation and execution of policy review process.
- b. Objectives and Key Results
 - i. President Weber explained how the Cabinet is developing and structuring their unit goals in alignment with President's and Board's goals. These will be presented as college wide goals.
 - ii. Organized in four categories: College-Wide Objectives, Unit Objectives, Collaborative Objectives and Lean Objectives.
 - iii. Trustee Chin mentioned that she would be interested to see how multiple applications correlate to outcomes.
 - iv. Larger goals will be shared publically for accountability.
 - v. Trustee Dietzel mentioned that he appreciates this report.

VII. PRESIDENT'S REPORT

A. President Weber provided a progress report. Key Points included:

- a. Provost Jones has been doing a great job. She has been very helpful.
- b. Mike Kaptik gave some information about student housing.
 - i. 100 residents moved into residence hall on the early opening weekend.
 - ii. Housing is close to 75% full.
 - iii. 32% of residents indicated they are on a VISA. This is predicted to go to 40%.
 - iv. There is a current waitlist of 40 students who want to come in Winter and Spring.
 - v. Some students have contracted for a quarter or combination of quarters.

- vi. The building will be open during summer for student conferences, athletic camps and other activities.
 - vii. President Weber mentioned that it's good not to be at 100% in this inaugural stage.
 - viii. This has been a team effort for the entire campus.
 - ix. It would be good to get a sense of the qualitative experience of students living on campus. It will be important to document and measure how it impacts both the college and the student experience. Mr. Kaptik would like to gather this each quarter and also work with Director of Housing to find ways to direct students to focus on academics.
- c. President Weber also noted that the College is working on looking at options for affordable housing for faculty and staff. By fall, he would like to vet ideas through employee groups and community groups. President Weber mentioned his appreciation of faculty and staff for working with administration on this.

VIII. BOARD REPORTS

A. Board Schedule.

Trustee Heu-Weller talked about preferences for Board of Trustees meeting hours. Key points included:

- a. Trustees are considering moving the meetings to later in the day, but would like to know what would work best for faculty. Ms. Nightingale will pose the question to membership next week.
 - b. Trustee Dietzel would like to select a time that provides for more participation by faculty, staff and the public. Child care may be an issue if the meetings are moved to the evening.
- B. It was suggested that the March 6 meeting should be rescheduled to March 13 to align with college's accreditation visit.
- a. Participants for the mock site visit October 4 will be Trustees Heu-Weller and Chin.
 - b. Greg has been elected to ACT Board. At their meeting last week, key points included:
 - i. SBCTC has done good research on what people think about Bellevue College and what messages resonate with people.
 - ii. President's Retreat, pollsters mentioned that more people would come forward.

IX. UNSCHEDULED BUSINESS

- A. Bellevue resident, Mr. Paul Simmerly, lives close to the student housing building. His comments concerned a potential violation of the environmental check list in the construction of the housing, Key points included
- a. After Mr. Simmerly had gone well past his allotted three minutes, Trustee He-Weller asked Mr. Simmerly to leave his information with the board and requested that he continue working with the attorney general's office and President Weber.

- b. President Weber mentioned that Vice President of Administrative Services, Ray White, has served at Bellevue College for seven years and was asked to return so that he could be recognized.
- c. President Weber also recognized Vice President of Student Affairs, Ata Karim, who has served the College for ten years and will be leaving this month.

Meeting adjourned at 3:03 p.m.

Merisa Heu-Weller, Chair
Board of Trustees

ATTEST:

Donna Sullivan
Secretary, Board of Trustees
Community College District VIII