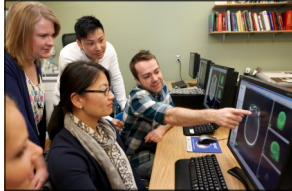




**BELLEVUE
COLLEGE**

BOARD OF TRUSTEES

COMMUNITY COLLEGE DISTRICT VIII



REGULAR MEETING

JUNE 17, 2020



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Thursday, June 17, 2020. The business session will begin at approximately 2:00 PM. In accordance with Governor Inslee's Amended Proclamation 20-25, Stay Home-Stay Healthy, this meeting will be conducted virtually. The meeting will be accessible to the public via Zoom. A telephone line will also be available. Richard Fukutaki, Chair, will preside.

Meeting Call-In Details:

Please click the link to join: <https://bellevuecollege.zoom.us/j/93405038138>

Or iPhone one-tap: +12532158782, 93405038138#

Or dial in by telephone: +1 253 215 8782 Webinar ID: 934 0503 8138

International numbers available: <https://bellevuecollege.zoom.us/u/ab5MtXWt5S>

Providing a Public Comment:

Students, faculty, staff, and community members may provide remarks to the Board during the “Public Comment” period of the meeting. All public comments are limited to two minutes. It is not the practice of the Board to respond directly to questions or comments during this portion of the meeting. You can provide your two-minute comment to the Board by accessing the meeting via the Zoom link or dialing the phone number listed above. You can indicate you want to provide a public comment by a “raised hand” within the Zoom meeting. To raise your hand when accessing the meeting by computer, click “Raise Hand” in your Zoom control bar. To raise your hand when accessing the meeting by telephone, enter *9. Meeting attendees who indicate they want to provide a public comment will be unmuted one at a time to provide their comment to the Board.

AGENDA

- 2:00 PM BUSINESS SESSION
- I. Call to Order
 - II. Consent Agenda
 - A. Approval of Agenda for June 17, 2020
 - B. Approval of Meeting Minutes for May 20, 2020 and May 28, 2020.

- 2:05 PM III. Constituent Reports
A. Student
B. Classified
C. College Assembly
D. Faculty
E. Foundation
- 2:25 PM IV. Action Items
A. Policy 1480: Clery Act Compliance Curran
B. S&A Budget Tshimanga
C. 2020-2021 Board Meeting Schedule Fukutaki
D. Board Reorganization Fukutaki
- 2:40 PM V. President’s Report
- 2:50 PM VI. Board Report
- 3:00 PM VII. Unscheduled Business or Public Comment
- 3:10 PM EXECUTIVE SESSION
The Board will be meeting in executive session to evaluate the performances of public employees, to discuss goals for evaluation of the President, and to discuss matters with legal counsel regarding potential litigation and collective bargaining.
- 4:00 PM Adjournment

Please note: Time and order are estimates only and are subject to change.



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on May 20, 2020. In accordance with Governor Inslee's Amended Proclamation 20-25, Stay Home-Stay Healthy, this meeting was conducted virtually. The meeting was accessible to the public via Zoom. A telephone line was also available. Rich Fukutaki, Chair, presided.

MINUTES

The business session was called to order at 2:04 PM.

I. **ROLL CALL**

Chair Rich Fukutaki, Vice Chair Greg Dietzel, Merisa Heu-Weller, Richard Leigh, Jinhua Johnson, Kristen Jones, and Bruce Marvin were present.

II. **AGENDA**

Trustee Heu-Weller made a motion to approve the agenda (May 20, 2020) meeting minutes (April 22, 2020; April 28, 2020; April 30, 2020; May 1, 2020; and May 14, 2020). Trustee Dietzel seconded. The motion passed unanimously.

III. **FIRST READ ITEMS**

A. Policy 1480: Clery Act Compliance

Dennis Curran, Vice President of Administrative Services, presented a new policy entitled Policy 1480: Clery Act Compliance for a first read to the Board. This policy provides guidance on the management of the Clery Act program at Bellevue College. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), is a federal law that requires most U.S. public colleges to disclose statistics about crime on and around their campuses and to provide information on safety and security policies. The law requires colleges to establish a policy outlining the details of how the college meets the requirements of the act. Two associated procedures, 1480P, Clery Act Compliance (Procedures), and 1480P2, Timely Warnings and Emergency Notification (Procedures), are also required to comply with the law and have already been approved by President's Cabinet.

Policy 1480 provides an overview of BC's commitment to providing a safe campus environment and adherence to the Clery Act. The associated procedures provide more detailed guidance on the management of the Clery program. Specifically, 1480P lays out timelines, responsibilities, and training requirements. It mandates the need for the identification and training of Campus Security Authorities (CSAs). The procedure also provides guidance on the required annual security and fire report. Responsibilities are defined for the Campus Clery Coordinator, who

oversees the program, CSA's, and the Public Safety Department. The procedure also explains the intersection and collaboration between several key campus offices, such as the Title IX office, athletics, housing, and student conduct.

Discussion:

- Chair Fukutaki asked if this policy was consistent with the policies at other colleges. Curran replied that his team reviewed best practices and policies from other institutions to use as a basis for 1480.

B. Student and Activities (S & A) Fee Budget

Mike Kaptik, Dean of Student Life and Leadership, presented the proposed Bellevue College S&A Fee Budget for fiscal year 2020-21. The proposed S&A budget recommendations fund \$2,873,777 to student funded programs (\$2,761,261 with distribution from one reserve budget). The recommended budget model spends from revenues collected during the 2019-20 fiscal period as well as the full current (as of May 2020) balance of the one-time grant budget. The proposed 2020-2021 budget represents a 6.6% decrease from the 2019-2020 budget.

Discussion:

- Trustee Dietzel asked if S&A budget was approved by the Associated Student Government (ASG). Kaptik replied yes.

C. 2020-2021 Board Meeting Dates

The Washington Administrative Code (W.A.C) requires that a list of Board meeting dates be filed with the Code Revisers Office each calendar year so that the appropriate notice of meeting dates can be given to the public. The following dates were submitted for the Board's consideration as regular meeting dates for the 2020-2021 academic year.

July retreat – dates to be determined — these dates will be July 16-17, 2020
Wednesday, September 9, 2020 — this date will be changed to September 16, 2020
Wednesday, October 7, 2020
Wednesday, November 4, 2020
Wednesday, December 2, 2020
Wednesday, January 20, 2020 — this date will be changed to January 27, 2020
Wednesday, February 24, 2021
Wednesday, March 24, 2021
Wednesday, April 21, 2021
Wednesday, May 19, 2021
Wednesday, June 16, 2021

All meetings will begin at 2 PM, with the exception of July 17, which will begin at 9 AM and April 21, which will begin at 9:30 AM.

IV. **ACTION ITEMS**

A. Off-Cycle Tenure Candidate

Motion 21.20

Trustee Dietzel motioned that the Board of Trustees of Community College District VIII hereby grants tenure for the 2020-21 academic year to Timothy Chang, Arts & Humanities (Basic and Transitional Studies). The motion was seconded by Trustee Leigh.

The motion passed unanimously.

B. College Budget

Motion 22.20

Trustee Leigh motioned that the Board of Trustees of Community College District VIII approves the 2020-2021 college budget plan. This recommendation of the budget includes the Board of Trustees authorizing:

- the College President to proceed with the execution of the planned program;
- the College President to transfer funds within the General Fund, or from local and other funds, to eliminate any cash deficit as required by RCW 43.88.2601, to provide working capital, and to support approved projects and activities;
- the tuition and fee schedule as established by law, by the State Board for Community and Technical Colleges, as implemented by the College President, and as listed in the College catalog;
- the College President to accept allocation amendments from the State Board for Community and Technical Colleges, to accept such grants and contracts as may be acquired during the budget period, and to report on such changes, at least quarterly, to the Board of Trustees;
- the addition or reduction of staff and faculty positions as necessary to carry out the College's programs and meet the operational budget forecast; and
- the College President to determine the fee schedule for contract courses and programs.

The motion was seconded by Trustee Heu-Weller.

The motion passed unanimously.

Discussion:

- Trustee Dietzel shared that he was glad to see the college is taking the necessary actions needed now to deal with the budget impact of COVID and decreased state revenue.
- Trustee Leigh asked if the Board will see another version of the budget with reductions. Jim Craswell, Interim Director of Finance and Auxiliary Services, said yes.

V. **BOARD REPORTS**

Chair Fukutaki shared that he and Trustee Leigh sent an email earlier in the week to notify the campus that the vote for the interim president will occur next week. The Board thanks the campus for participating in the process and wants to take extra time to consider all of the input and feedback received to consider all factors and what is in the best interest of the college.

VI. **PRESIDENT REPORT**

Kristen Jones, Acting President of Bellevue College, provided the President's Report.

- Spring quarter enrollment for state FTE is down 8%. Total FTE, including International and Running Start, is down 4%. The summer quarter is looking quite good as the College is already at 50% of enrollment of last year. The summer quarter begins on July 1. The summer quarter will be mostly online with some exceptions. A decision about the fall quarter will be made in the next few weeks. The fall quarter will likely be online with some limited classes offered in-person.
- The College has received approval from the State to hold some health science classes on campus as these programs are considered essential occupations. Strict safety protocols have been put into place to bring these students, faculty, and staff on campus.
- Brenda Ivelisse, Associate Vice President of Student Affairs, and Rob Viens, Associate Vice President of Academic Affairs, will host a virtual town hall with students next week.
- ASG recently allocated \$100,000 to purchase 300 laptops for students. The distribution of laptops is currently happening and approximately 100 laptops have been provided to students.
- Dr Gita Bangera was recently selected as an Aspen Institute Rising President's Fellow, which is a prestigious honor for both Dr. Bangera and Bellevue College.
- The Asian Pacific Islanders Student Association (APISA) recently hosted a successful virtual event with David Neiwart, author of Strawberry Days, and had over 100 people in attendance.

VII. **UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

Nathan Levin, student at Bellevue College, made a public comment about S&A fee funding.

Jessica Halm, student at Bellevue College, made a public comment about S&A fee funding.

Austin Pham, student at Bellevue College, made a public comment about S&A fee funding.

Judith Paquette, faculty member at Bellevue College, made a public comment about S&A fee funding.

Katie Ward, student at Bellevue College, made a public comment about S&A fee funding.

Cassie Cross, faculty member at Bellevue College, made a public comment about S&A fee funding.

Lillian Nguyen, student at Bellevue College, made a public comment about S&A fee funding.

Thao Hoang, student at Bellevue College, made a public comment about S&A fee funding.

Michael Reese, staff member at Bellevue College, made a public comment about S&A fee funding.

Tammis Doyle, faculty member at Bellevue College, made a public comment about S&A fee funding.

Jim Sisko, faculty member at Bellevue College, made a public comment about S&A fee funding.

Trevor (no last name provided), student at Bellevue College, made a public comment about S&A fee funding.

VIII. **EXECUTIVE SESSION**

At 3:20 PM, Chair Fukutaki announced there would be an executive session for approximately 60 minutes to evaluate the performances of public employees and qualifications of applicants for public employment and to discuss matters with legal counsel regarding potential litigation and collective bargaining. At 4:20 PM, Chair Fukutaki announced there would be a 25-minute extension to the executive session. At 4:45 PM, Chair Fukutaki announced there would be a 10-minute extension to the executive session. At 4:55 PM, Chair Fukutaki announced there would be a 10-minute extension to the executive session. The Board returned to regular session at 5:05 PM.

IX. **ADJOURNMENT**

There being no further business, Chair Fukutaki adjourned the Board of Trustees meeting at 5:05 PM.

Richard G. Fukutaki, Chair
Board of Trustees

ATTEST:

Alicia Keating Polson
Secretary, Board of Trustees
Community College District VIII



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, state of Washington, was held on May 28, 2020. In accordance with Governor Inslee's Amended Proclamation 20-25, Stay Home-Stay Healthy, this meeting was conducted virtually. The meeting was accessible to the public via Zoom. A telephone line was also available. Rich Fukutaki, Chair, presided.

MINUTES

The executive session was called to order at 5:00 PM.

I. **EXECUTIVE SESSION**

At 5:00 PM, Chair Fukutaki announced there would be an executive session for approximately 60 minutes to evaluate the performances of public employees and qualifications of applicants for public employment and to discuss matters with legal counsel regarding potential litigation and collective bargaining. The Board returned to regular session at 6:02 PM.

II. **ROLL CALL**

Chair Rich Fukutaki, Vice Chair Greg Dietzel, Lisa Chin, Merisa Heu-Weller, Richard Leigh, Jinhua Johnson, Kristen Jones, and Bruce Marvin were present.

III. **AGENDA**

Trustee Heu-Weller made a motion to approve the agenda (May 28, 2020). Trustee Dietzel seconded.

The motion passed unanimously.

IV. **ACTION ITEMS**

A. Appointment of the Interim President

Chair Fukutaki announced that the authority and obligation to employ the president of the college rests with the Board of Trustees under Bellevue College Policy 1000 and RCW 28B.50.140 and asked if there was a motion for the appointment of an interim president?

Motion 23.20

Trustee Leigh moved that the Board of Trustees of Community College District VIII hereby appoint Gary Locke as interim president for Bellevue College at an annual salary of \$281,459. The motion was seconded by Trustee Heu-Weller.

Discussion:

The Board members discussed the selection process and how they were impressed with the high level of engagement in the process across the campus. They explained the input they received from the campus was instrumental in their decision. The Board members were grateful to have such a strong slate of finalists.

Chair Fukutaki acknowledged and thanked Dr. Jones for her service as Acting President as she not only managed the crisis at hand in leadership transition, but also led the rapid change in transitioning to a remote environment. Chair Fukutaki also thanked Suzette Yaezenko, Bruce Marvin, and Alicia Keating Polson for their guidance and assistance throughout the search process.

Chair Fukutaki announced the Board would vote on Motion 23.20 appointing Gary Locke as interim president for Bellevue College at an annual salary of \$281,459.

The motion passed unanimously.

V. **UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

Seamus Allen, student at Bellevue College, made a public comment about S&A fees.

Ed Lazowska, faculty member at UW, made a public comment about the interim president selection.

VI. **ADJOURNMENT**

There being no further business, Chair Fukutaki adjourned the Board of Trustees meeting at 6:17 PM.

Richard G. Fukutaki, Chair
Board of Trustees

ATTEST:

Alicia Keating Polson
Secretary, Board of Trustees
Community College District VIII



REGULAR MEETING AGENDA ITEM

POLICY 1480: CLERY ACT COMPLIANCE

INFORMATION

FIRST READ

ACTION

Description

This policy provides guidance on the management of the Clery Act program at Bellevue College. The [Clery Act](#), or The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, is a federal law that requires most U.S. public colleges to disclose statistics about crime on and around their campuses and to provide information on safety and security policies. The law requires colleges to establish a policy outlining the details of how the college meets the requirements of the act. Two associated procedures, [1480P, Clery Act Compliance \(Procedures\)](#), and [1480P2, Timely Warnings and Emergency Notification \(Procedures\)](#), are also required to comply with the law and have already been approved by President's Cabinet.

Key Questions

- * What areas of the college are impacted by this policy?
- * How does the college notify members of the campus community about security threats?

Analysis

Policy 1480 provides an overview of BC's commitment to providing a safe campus environment and adherence to the Clery Act. The associated procedures provide more detailed guidance on the management of the Clery program. Specifically, 1480P lays out timelines, responsibilities, and training requirements. It mandates the need for the identification and training of Campus Security Authorities (CSAs). The procedure also provides guidance on the required annual security and fire report. Responsibilities are defined for the Campus Clery Coordinator, who oversees the program, CSA's, and the Public Safety Department. The procedure also explains the intersection and collaboration between several key campus offices, such as the Title IX office, athletics, housing, and student conduct.

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII approves Policy 1480, Clery Act Compliance.

Prepared by: Dennis Curran, Vice President, Administrative Services
Dennis.curran@bellevuecollege.edu

1480 CLERY ACT COMPLIANCE

Original Date: xxxxx * Last Revision Effective:
Policy Contact: Vice President, Administrative Services

POLICY

Bellevue College is committed to providing a safe learning, working and living environment for its students, faculty, staff and visitors. This policy, and associated procedures, support this commitment by providing college-wide guidance regarding the requirements and regulations of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). The Clery Act, originally known as the Campus Security Act, is a landmark federal law that requires most public and private United States colleges and universities to disclose statistics about crime on and around their campuses; and information about safety and security policies. The Clery Act is enforced by the U.S. Department of Education.

RESPONSIBILITIES

NA

DEFINITIONS

NA

RELEVANT LAWS AND OTHER RESOURCES

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act ([20 USC § 1092\(f\)](#))

1480P, Clery Act Compliance (Procedures)

1480P2, Timely Warnings and Emergency Notification (Procedures)

REVISION HISTORY

[For Policy Coordinator's Use Only]

APPROVED BY

Board of Trustees



REGULAR MEETING AGENDA ITEM

2020-2021 SERVICES & ACTIVITIES FEE BUDGET

INFORMATION

FIRST READ

ACTION

Description

RCW 28B.15.044 for the State of Washington grants authority to the Board of Trustees to approve the Associated Student Government’s Services and Activities (S & A) Budget. Further, it requires students to advance a budgetary recommendation for consideration of the Board of Trustees.

The S & A Budget is developed by a committee, comprised of four students, one administrator, and one each faculty and classified staff representatives. This year’s committee members are (asterisks denote voting members):

- *Naomie Mutanda - ASG Treasurer (Chair)
- *Emmanuel Tshimanga - ASG President (Co-Chair)
- *Carlos Marquez - Student at Large
- *Luis Gama - Student at Large
- *Rachel Wellman - Administrator
- *Trevor Gamble - Faculty
- *Lindsey Powers - Classified Staff
- Carrie Moore – Director of Student Programs
- Jim Craswell – Interim Executive Director of Finance
- Hristo Stoyanov – Budget Manager, Student Programs

The committee completed its deliberations and prepared a recommendation for the 2020-2021 year which was approved unanimously by the committee. The budget was then presented to the Associated Student Government which voted unanimously to approve.

Key Questions

- * Is the services and activities fee budget proposal equitable and does it address the needs of student funded programs?
- * How does the services and activities fee budget plan reflect a sustainable balanced budget?
- * What are some key considerations/strategies to maintain the growth and continued integrity of the services and activities budget and the programs it supports?

Analysis

The proposed S & A budget recommendations fund \$2,873,777 to student funded programs (\$2,761,261 with distribution from one reserve budget). The recommended budget model spends from revenues collected during the 2019-20 fiscal period as well as the full current (as of May 2020) balance of the one-time grant budget. The proposed 2020-2021 budget represents a 6.6% decrease from the 2019-2020 budget.

Background/Supplemental Information

2020-21 ASG Services and Activities Fee Budget Allocations and Request Summary
2020-2021 Services and Activities Fee Committee Recommendation Summary

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII approve the 2020-2021 Services and Activities budget.

Prepared by: Dr. Brenda Ivelisse, Associate Vice President of Student Affairs
b.ivelisse@bellevuecollege.edu

Note: For reference purposes - total amounts for all budgets under the Office of Student Programs are in dark green on line 4. Total amounts for all budgets under Athletics are in dark blue on line 5. Individual budgets under these departments are in light green/light blue.

2020-2021 Services and Activities Fee Budget Request Summary

PROGRAM	Budget Number	Return to SA Fund	One Time Grants	2020-21 Allocation	Proposed increase %	Proposed increase	2020-21 Request	2019-20 Allocation
ALL STUDENT PROGRAMS			3000	1409290	13	173,473	1,468,334	1,294,861
ALL ATHLETICS PROGRAMS				229000	5	11,670	229,000	217,330
XR LAB	19xx			0		22,000	22,000	0
ASG	1900			150,778	-51	-155,278	150,778	306,056
STUDENT LEGISLATIVE COMMITTEE	1901			0	-369	-51,797	-37,753	14,044
CAMPUS ACTIVITIES BOARD	1902			353,735	27	83,759	388,735	304,976
CULTURAL ACTIVITIES FUND	1903			60,000	1	429	60,000	59,571
STUDENT PROGRAMS SUPPORT	1906			456,952	10	41,779	456,952	415,173
BAS DATA ANALYTICS	1907			0		0	0	0
PHI THETA KAPPA HONOR SOCIETY	1909			0	NA	4,640	4,640	0
ASBCC CLUB CONTINGENCY	1910			47,000	7	2,900	47,000	44,100
RADIATION AND IMAGING (BAS)	1911	4,359		-4,359	-100	19,902	0	-19,902
INTERNATIONAL STUDENT ASSOCIATION	1913			20,901	52	7,742	22,551	14,809
LGBTQ RESOURCE CENTER	1915			14,000	0	0	14,000	14,000
STUDENT BUSINESS CENTER	1916			238,295	71	99,144	238,295	139,151
BLACK STUDENT UNION (BSU)	1917			36,293	158	27,399	44,793	17,394
STUDENT SUSTAINABILITY ASSOCIATION	1918			0	NA	0	3,000	3,000
EL CENTRO LATINIO	1919			34,476	99	28,132	56,476	28,344
BUSINESS LEADERSHIP COMMUNITY (BLC)	1920			42,961	52	21,475	62,617	41,142
MULTICULTURAL SERVICES FUND	1921			39,017	53	21,951	63,242	41,291
RISE LEARNING INSTIUTE (MAKERSPACE)	1922			30,470	9	2,705	33,705	31,000
INTERCOLLEGIATE RENTALS	1923			12,000	0	0	12,000	12,000
LEADERSHP DEVELOPMENT STIPENDS	1925	13,544		-13,544	-100	-14,200	0	14,200
STUDENT LIFE WEBSITE & TECHNOLOGY	1926			92,521	33	23,071	92,521	69,450
BC ASSOCIATION OF VETERANS (BCAV)	1927			5,250	0	0	5,250	5,250

LIBRARY GALLERY SPACE	1928			0	50	8,700	26,200	17,500
SPEECH & DEBATE SOCIETY	1929	4,521		-4,521		0	0	0
INTERCOLLEGIATE TOURNEY TRAVEL	1930			20,000	0	0	20,000	20,000
DISABILITY RESOURCE CENTER	1931			3,000	-107	44,000	3,000	-41,000
MATH LAB	1932			80,000	54	40,140	114,300	74,160
TELOS STUDENT ORGANIZATION (TSO)	1935			0	0	0	0	
BC STUDENT HANDBOOK	1936			0		0	0	0
VOCAL AND CHORAL MUSIC ACTIVITIES	1937			0	64	52,000	133,000	81,000
DIGITAL MEDIA DESIGN	1938			0		0	0	0
ACADEMIC SUCCESS CENTER	1939			175,000	28	42,228	190,548	148,320
WATCHDOG STUDENT NEWSPAPER	1940		3,000	119,500	72	54,500	130,000	75,500
KBCS RADIO STATION	1941			0	25	8,000	40,000	32,000
DRAMA PRODUCTIONS	1943			0	9	2,000	25,000	23,000
INSTRUMENTAL MUSIC ACTIVITIES	1944			0	133	56,270	98,500	42,230
BC DANCE PRODUCTIONS	1945			0	47	1,400	4,400	3,000
BELLETRIST LITERARY JOURNAL	1946			0	-28	-1,460	3,801	5,261
CENTER FOR CAREER CONNECTIONS	1947			40,997	13	6,650	58,900	52,250
STAGEFRIGHT DRAMA CLUB	1948			14,000	8	1,000	14,000	13,000
CAREER CENTER INTERNSHIPS	1949			0	24	4,700	24,500	19,800
ASIAN-PACIFIC ISLANDERS STUDENT ASSOC	1953			30,000	95	18,207	37,393	19,186
ARABIC CULTURE STUDENT ASSOCIATION	1954			0		0	0	0
DECA	1955			80,000	826	95,010	106,510	11,500
CIVIL RIGHTS PILLGRIMAGE	1956			0	0	0	15,000	15,000
BC INFO SYSTEMS & TECHNOLOGY ASSOCIATION	1957	4,898		-4,898		0	0	0
HSEWI BAS	1958			1,650		11,904	11,904	0
INTERCOLLEGIATE ATHLETICS	1962			75,000	0	0	75,000	75,000
WOMEN' GOLF	1963			9,000	2	200	9,000	8,800
MEN'S BASKETBALL	1964			12,000	5	600	12,000	11,400
MEN'S BASEBALL	1965			15,000	25	3,000	15,000	12,000
MEN'S GOLF	1966			9,000	2	200	9,000	8,800
WOMEN'S BASKETBALL	1971			12,000	5	600	12,000	11,400
WOMEN'S VOLLEYBALL	1972			11,000	6	670	11,000	10,330
WOMEN'S SOFTBALL	1973			13,000	8	1,000	13,000	12,000
MEN'S SOCCER	1974			14,000	17	2,000	14,000	12,000
STUDENT TRAVEL COORDINATOR	1975			89,082	8	6,492	89,082	82,590

WELLNESS CENTER	1976			41,000	24	8,000	41,000	33,000
WOMEN'S SOCCER	1977			14,000	17	2,000	14,000	12,000
WOMEN'S TENNIS	1978			6,500	12	700	6,500	5,800
MEN'S TENNIS	1979			6,500	12	700	6,500	5,800
STUDENT VOLUNTEER CENTER	1980			50,399	-16	-9,601	50,399	60,000
LEADERSHIP INSTITUTE	1981			0	-100	-20,500	0	20,500
STUDENT CHILDCARE CENTER	1982			283,250	0	0	283,250	283,250
INTERIOR DESIGN STUDENT ASSOCIATION	1985			0	-66	-8,621	4,400	13,021
STUDENT PROGRAMS SIGNATURE EVENTS	1987			22,350	132	12,700	22,350	9,650
AMERICAN SIGN LANGUAGE	1988	7,458		-7,458		0	0	0
BC CHEER SQUAD	1989			13,500	-7	-1,000	13,500	14,500
MODEL UNITED NATIONS	1992			0	77	14,310	32,810	18,500
NURSING STUDENT ASSOCIATION	1993			13,180	20	2,180	13,180	11,000
TOTAL				2,873,777	22	646,632	3,544,729	2,898,097
RESERVE BUDGETS								
STUDENT PROGRAMS CAP. CONSTRUCTION	1983			0	0	0	50,000	50,000
ASG RESERVE	1984			0	0	0	127,650	127,650
ONE-TIME GRANTS	1986			0		50,000	50,000	0
TOTAL				0			227,650	177,650
GRAND TOTAL ALLOCATION				2,873,777	-100			3,075,747

Verification	\$2,873,777	\$ 646,632	\$3,544,729	\$2,898,097
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2020-2021 Services and Activities Fee Committee Recommendation Summary

The 2020-2021 Services and Activities Fee (S&A) committee met on February 19, 25- 27; Mar. 2, April 13-17 and 20, 2020 and has developed budget recommendations for the 2020-2021 S&A budget. Recommendations have been voted on and approved by ASG.

The total amount requested by applicants this year was \$ 3,522,729.

The total estimated amount of S+A fees collected is \$2,761,261 (Estimate provided by Finance department).

The proposed allocation budget for the functioning student programs is \$2,873,777.

The S+A Committee, prior to reviewing all applications came up with the following questions to assist in the review of the funding applications:

- Does the department/program focus on improving the student experience on campus?
- Does the department/program help students succeed academically?
- Does the department/program offer services and activities that enrich student life outside of class?
- Has the department/program actively engaged students in the past year?
- Is the department/program planning to increase student engagement in the upcoming year?
- Are the department/program services and activities open to all BC students?
- Does the department/program only want money for travel?
- If they ask for travel, is that all of their request or does the bulk of the request go to on campus student activities and services?
- Is this service/activity sustainable over time? What funding sources would they have if S&A does not fund?

Committee members reviewed requests looking first at compliance – this included RCWs, Killian Guidelines and the Service and Activities (S+A) Fee Use- Compliance and Guidelines document that was developed last year with campus faculty and staff (faculty, Instructional staff, Student Affairs staff and Finance staff).

The recommendation calls for the funding of 45 program budgets; with the cancellation of 5 budgets for inactive programs.

The Committee chose to fund **\$112, 512** of the total allocation from the 522-264-1908 budget. \$112,512 represents approximately 2.5% of the total reserves available. (Total of all reserves available (excluding the ASG reserve fund which ASG controls) is \$ 4,476,361.

The Committee, realizing that continuing to allocate funds above the estimated amount available is not sustainable, worked to develop a budget that was more sustainable by working

toward clarity around eligibility for funding as well as focusing on a student engagement. While groups did not always receive the funds that they requested, the committee looked at current funds available to rollover to next year, how groups were spending current funds as compared to ask amounts asked and possible funding sources beyond S+A funds.

In terms of equity, the committee worked to fund groups across the board. Additionally, ASG is looking at updating its Financial Code to open the S+A process to more extra-curricular and co-curricular groups.

While the groups want to make sure that programs and activities can grow, careful considerations must be made to look at the scope of the total programs and services funded by students to ensure funding can be sustained.



REGULAR MEETING AGENDA ITEM

2020-2021 BOARD MEETING DATES

INFORMATION

FIRST READ

ACTION

Description

The Washington Administrative Code (W.A.C) requires that a list of Board meeting dates be filed with the Code Revisers Office each calendar year so that the appropriate notice of meeting dates can be given to the public.

The following revised dates are being submitted for the Board's consideration as meeting dates for the 2020-2021 academic year.

2020-2021 Academic Year

Thursday, July 16, 2020 at 2 PM (retreat)
Friday, July 17, 2020 at 9 AM (retreat)
Wednesday, September 16, 2020 at 2 PM
Wednesday, October 7, 2020 at 2 PM
Wednesday, November 4, 2020 at 2 PM
Wednesday, December 2, 2020 at 2 PM
Wednesday, January 27, 2021 at 2 PM
Wednesday, February 24, 2021 at 2 PM
Wednesday, March 24, 2021 at 2 PM
Wednesday, April 21, 2021 at 9:30 AM (following the Foundation breakfast)
Wednesday, May 19, 2021 at 2 PM
Wednesday, June 16, 2021 at 2 PM

Key Questions

- * Do the proposed dates meet the needs of the college in maintaining its administrative and contractual obligations?
- * Do the proposed dates conflict with any major religious or secular holidays, local school district breaks, or other dates that might cause key personnel to be unavailable?
- * Do the proposed dates meet the needs of the individual trustees?

Analysis

The proposed dates meet the needs of the college in maintaining its administrative and contractual obligations and do not conflict with any major religious or secular holidays according to the [common religious and U.S. public holiday calendar](#). None of the proposed dates conflict with school breaks during the 2020-2021 academic year for the Bellevue, Issaquah, and Mercer Island School District calendars. Further, the last meeting in June occurs before the final day of school for the school districts. The proposed meetings dates do not conflict with the ACCT Leadership Congress or National Legislative Summit; the dates also do not conflict with ACT events in 2020-21.

The Wednesday, April 21, 2021 date coincides with the annual Foundation breakfast.

As requested by the Board, there are a total of 10 regular meeting dates and one retreat scheduled in July. Other dates likely will be scheduled as we enter the 2020-2021 year.

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII vote to approve the proposed schedule of meeting dates for 2020-2021.

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