



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, October 7, 2020. In accordance with Governor Inslee's Proclamation 20-28.5, which continues the prohibition on in-person meetings, this meeting was conducted virtually. The meeting was accessible to the public via Zoom. A telephone line was also available. Greg Dietzel, Chair, presided.

MINUTES

The study session began at 2:00 PM.

I. **STUDY SESSION**

Albert Lewis, Vice President of Economic and Workforce Development, and Rob Viens, Associate Vice President of Academic Affairs hosted a study session with an overall theme of how various disruptions are changing higher education, including (1) changing employer needs, (2) long term impacts of COVID, and (3) changes in financial models, technology, and classroom instruction.

The business session was called to order at 3:02 PM.

II. **ROLL CALL**

Chair Greg Dietzel, Vice Chair Richard Leigh, Lisa Chin, Merisa Heu-Weller, Rich Fukutaki, Hannah Stoddard, Gary Locke, and Bruce Marvin were present.

III. **AGENDA**

Chair Dietzel amended the agenda to table the vote on Policy 6420, Weapons and Fireworks.

Trustee Heu-Weller made a motion to approve the amended agenda (October 7, 2020) and the previous meeting's minutes (September 16, 2020). Trustee Fukutaki seconded.

The motion passed unanimously.

IV. **CONSTITUENT REPORTS**

A. Faculty

The Faculty report was provided by Tobi Rosenberg, Vice President of the Bellevue College Association of Higher Education (BCAHE).

- Adjunct faculty teach a majority of classes at Bellevue College and their job security is precarious as they have no guarantee of employment from quarter to quarter. Such uncertainty does not make for an attractive career choice.

B. Foundation

The Foundation report was provided by Lisa Brock, Chair of the Bellevue College Foundation (BCF).

- The Foundation is finding new ways to engage donors in the COVID era. The State of BC on November 10 and the Donor & Scholar Reception on November 19 will be held virtually through Zoom. The Spring fundraising breakfast will be converted to a several night experience.
- A new gift of \$80,000 was received from the Robert and Jean Reid Family Foundation to add to their endowment scholarship for nursing students.
- The pilot partnership with the City of Bellevue, Bellevue School District, the College, and Foundation providing housing and wrap-around services for students experiencing homelessness is being extended. The City is thrilled with the initial results and is committed to extending the pilot, but is unable to fully fund an additional two students for two years, so the Foundation has committed to raising the remaining funds.
- Mini-grant applications have opened.
- The KBCS Fall Fund Drive is happening now through the 19th. We are on track to hit and possibly surpass the drive goal.
- The Foundation is excited to be working with the LGBTQ Task Force to raise funds for the Pride Crosswalks.

C. Student

The Student report was provided by Ki Ahn, President of the Bellevue College Associated Student Government (ASG).

- ASG held its first meeting with the Multicultural Services (MCS) department and approved \$14,578 total for both Fall and Winter quarters to support MCS's peer mentoring services.
- ASH is ramping up its social media efforts to gain more followers and engagement.
- The vice president of ASG recently attended a College Assembly meeting and spoke about how strong the student voice was in the Student and Activity (S&A) fee deliberation process.
- The ASG social responsibility representative is working on convening the SESF committee, and working with the director of sustainability to resolve SESF allocation from 2018.
- The ASG legislative affairs representative has recently connected with Washington Student Association to gather resources.

D. Classified

The Classified report was provided by Becky Turnbull, Bellevue College Chief Shop Steward for the Washington Public Employee's Association (WPEA).

- Turnbull was excited and honored to participate in the Equity Education for All training retreat this summer and is impressed by the ongoing work of this group.

E. College Assembly

The College Assembly report was submitted by Amy McCrory, Chair of the College Assembly, and read by Alicia Keating Polson, Executive Assistant to the President and Board of Trustees.

- Assembly recently passed proposal # 1249 (Accuracy of Messaging) from the Student Success Council, and it is now at President's Cabinet for review.
- Assembly will be voting on proposal # 1254 (S&A Allocation process) at the next Assembly meeting on October 19, and President's Cabinet will be notified of the voting results.
- Assembly will be discussing some of the following proposals over the next month: #1246 (Equity Education); #1256 (Changes to BC Charter, Classified); and the Resource Liaison list for the Governance Councils.

V. **ACTION ITEMS**

A. Off-Cycle Tenure Candidate Review

Motion 29.20

Trustee Heu-Weller moved that the Board of Trustees of Bellevue College hereby grants tenure to Sharon Walia in Marketing Management beginning spring quarter 2021. Trustee Leigh seconded.

The motion passed unanimously.

B. Policy 6380, Security Camera Use

Motion 30.20

Trustee Heu-Weller moved that the Board of Trustees of Community College District VIII approves the revision of Policy 6380 Security Camera Use. Trustee Fukutaki seconded.

The motion passed unanimously.

C. Policy 5100, Software Licensing Compliance

Motion 31.20

Trustee Fukutaki moved that the Board of Trustees of Community College District VIII approves the revision of Policy 5100, Software Licensing Compliance. Trustee Leigh seconded.

The motion passed unanimously.

VI. **QUARTERLY REPORT**

A. Student Success

Kristen Jones, Provost; Esteban Maldonado, Title III Director and AT Co-Lead; Jennie Mayer, Faculty Program Chair for Physical Science and ATD Co-Lead; and Zak Yousuf, Interim Assistant Director of Multicultural Services and ATD Co-Lead presented the quarterly student success report.

Achieving the Dream (ATD) provides the framework for the College's student success initiative with the goal of eliminating achievement gaps by race and ethnicity. Three institutional metrics have been identified to measure success:

- Three-year completion and transfer rate
- Fall to fall retention/persistence rate
- Percentage of students completing college level math in their first year

The presentation included an overview of the 20-21 institutional metric goals and the targeted interventions used to achieve these goals. In addition, the latest data on the leading indicators was shared and a summary of the ATD/Guided Pathways work for 20-21 was reviewed.

- Trustee Chin remarked that she appreciated seeing the data and asked how it would be possible to have every student develop an education plan. The team responded that the goal is that an advising session will be held with each student to develop an individual education plan.
- Trustee Chin requested that the ATD team report back to the Board on what the targets are going to be quarterly for the leading indicators.
- Trustee Fukutaki asked about the difference between the education plan, a pathway, and the Bulldog Trail. Jones responded that the education plan is an actual plan that maps out the actual courses the students will take. A pathway provides a structured choice of courses for the students to choose from based on the pathway they select. The Bulldog Trail serves as an overarching conceptual framework that represents the different phases that students experience in their relationship with the College. The education plan and pathway fit within the Bulldog Trail, which is the larger conceptual model.
- Trustee Leigh shared that it is somewhat disheartening that some of the numbers are going down and asked how aggressively the College is reaching out to students, particularly students of color. Jones responded that the College just purchased a texting software to reach out to students. Maldonado also responded that the College is utilizing email, text, and phone calls with a targeted approach.
- Trustee Dietzel remarked that it is important to recognize the progress that has happened and acknowledge the difficulty of COVID-19. It is urgent we are acting with speed to best serve students.

VII. **PRESIDENT'S REPORT**

Gary Locke, Interim President of Bellevue College, provided the President's Report.

- Governor Locke complimented the ATD team on all their efforts on and reiterated the importance of acting with speed and urgency to best serve students.
- The College is moving forward with approving an equity-training-for-all.
- An ad hoc task force of Black employees addressing the topic of anti-Blackness recently put together a proposal for addressing anti-Blackness at the College. Parts of the proposal have begun to be implemented and work will continue with the task force to implement more of the proposal.
- Enrollment is nearly even with last year's enrollment, which is positive news.
- The financial situation is looking positive for the College; Olympia is not implementing the cuts that had been feared this year; however, next year's outlook continues to be problematic.
- The Budget Stakeholder Group has come to temporary halt because of dynamics within the group. The work will likely pick up again in a few weeks as the group works through their concerns.

VIII. **BOARD REPORT**

Various trustees provided Board reports.

- Chair Dietzel welcomed Hannah Stoddard as the new student trustee to the Board.
- Trustees Fukutaki and Leigh thanked the faculty, staff, and students who recently participated in the listening sessions with him and Vice Chair Leigh.
- Chair Dietzel thanked Trustees Leigh and Fukutaki for agreeing to lead the search process for the permanent president of Bellevue College.
- Trustee Fukutaki also announced that Trustee Dietzel will serve as the Legislative Action Committee Co-Chair on the state-wide College Trustee Board of Directors, as well as serve as a member on the newly formed Diversity, Equity, and Inclusion committee for the Association of College Trustees (ACT).
- Chair Dietzel announced that Trustee Fukutaki was elected to serve on the Association of Community College Trustees' (ACCT) Diversity, Equity, and Inclusion committee and as Chair to the ACCT Asian Pacific Islander Native American (APINA) Committee.

IX. **UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

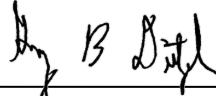
John Passmore, faculty member at Bellevue College, provided public comment on the importance of sustainability and climate justice.

X. **EXECUTIVE SESSION**

At 4:49 PM, Chair Dietzel announced there would be an executive session for approximately 70 minutes to discuss matters with legal counsel regarding potential litigation and collective bargaining. The Board returned to regular session at 6:01 PM.

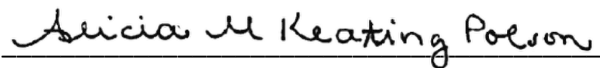
XI. **ADJOURNMENT**

There being no further business, Chair Dietzel adjourned the Board of Trustees meeting at 6:01 PM.



Greg Dietzel, Chair
Board of Trustees

ATTEST:



Alicia Keating Polson
Secretary, Board of Trustees
Community College District VIII