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**BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, November 4, 2020. In accordance with Governor Inslee's Proclamation 20-28.5, which continues the prohibition on in-person meetings, this meeting was conducted virtually. The meeting was accessible to the public via Zoom. A telephone line was also available. Greg Dietzel, Chair, presided.

**MINUTES**

The study session began at 2:01 PM.

I. **STUDY SESSION**

Rodger Harrison, Vice President of Information Technology Services, and Maria Rivas, ctclink Project Manager hosted a study session on ctclink.

The business session was called to order at 3:01 PM.

II. **ROLL CALL**

Chair Greg Dietzel, Vice Chair Richard Leigh, Lisa Chin, Merisa Heu-Weller, Rich Fukutaki, Hannah Stoddard, Gary Locke, and Bruce Marvin were present.

III. **AGENDA**

Trustee Fukutaki made a motion to approve the agenda (November 4, 2020) and minutes (October 7, 2020). Trustee Leigh seconded.

The motion passed unanimously.

IV. **CONSTITUENT REPORTS**

A. Faculty

The Faculty report was provided by Sue Nightingale, President of the Bellevue College Association of Higher Education (BCAHE).

- The faculty bargained with the College over the CARES Act funding to provide stipends for faculty for the extra work they are putting in to prepare for remote courses.
- There are 38 full-time faculty tenure candidates, so one in five are in the tenure process, which is indicative of some of the turnover the College has experienced recently.

- BCAHE is working with the College on negotiations around Winter and Spring Quarter remote instruction.
- A big increase in Running Starts students is great. It is different for faculty classes, particularly in those areas where the Running Start enrollment is high as it can change the nature and culture of a class. Faculty members are still adjusting.
- Normally last week would have been adjunct appreciation week, but that did not happen this year. Instead this recognition is happening at the program-level.
- The Occupational and Life Skills program is one of the programs at the College with no full-time faculty. These faculty members are all part-time, receive less pay, and have more responsibility.

#### B. Foundation

The Foundation report was provided by Lisa Brock, Chair of the Bellevue College Foundation (BCF).

- The Foundation is adapting to the challenges of the current work environment and has been meeting with donors virtually. This is a whole new way of fundraising.
- KBCS has recently met its fundraising goals and secured more sustainable donors.
- The Foundation began its Board giving campaign.
- Mini grant applications have recently closed. There were fewer proposals, but excellent events were received.
- The State of BC is coming up on November 10 and the Annual Donor and Scholar event will be on November 19.

#### C. Student

The Student report was provided by Quan Nghiem, Legislative Affairs Representative of the Bellevue College Associated Student Government (ASG).

- The students of ASG continue to work on updating the Financial Code.
- ASG recently approved funding for the flu clinic, which will assist students without health insurance in getting a free flu shot.
- ASG is working on developing a virtual space to bring students together
- Virtual ASG office hours will be available soon.

#### D. Classified

The Classified report was provided by Becky Turnbull, Bellevue College Chief Shop Steward for the Washington Public Employee's Association (WPEA).

- Staff Development Day in Winter Quarter will be a day of virtual activities.
- Many Classified employees are challenged by working from home and Turnbull is hoping for grace from supervisors that employees are doing the best they can in these circumstances.
- There is no contract yet for WPEA.

## E. College Assembly

The College Assembly report was provided by Amy McCrory, Chair of the College Assembly.

- The College Assembly has forwarded the following proposals to Cabinet:
  - 1247 Increased Transparency on Policies and Procedures Feedback Process1248
  - 1250 Formalizing the Budget Review Advisory Committee and Equity
  - 1252 Parking Permit Payment for Staff
  - 1254: Services and Activities Fee Reallocation
  - 1255 Adding Neurodiversity Navigators Voting Seat to CID

## V. **FIRST READ ITEMS**

### A. Policy 2050 Student Conduct Code (WAC 132H-126) Permanent Revision

Megan Kaptik, Manager of Student Conduct, presented the permanent revision to Policy 2050 Student Conduct Code (WAC 132H-126) as a first read item to the Board. The U.S. Department of Education approved new Title IX regulations in May 2020 that require supplemental procedures be added to the sections of the Bellevue College Student Conduct Code related to Title IX. This rule applies to all U.S. colleges and took effect on August 14, 2020. In August 2020, Bellevue College adopted an emergency version of the Student Conduct Code (WAC 132H-126) to become compliant with the new regulations. The College must now update WAC 132H-126 using the regular rule-making process. Bellevue College received model language from the WA State Office of the Attorney General. This language has been added to the Student Conduct Code (WAC 132H-126) with minimal edits. In addition to the supplemental procedures, Student Affairs has made some other minor language changes in the overall Student Conduct Code to be consistent with the new supplemental Title IX section.

## VI. **ACTION ITEMS**

### A. CR-103E – Extend filing deadline of WAC 132H-126

Motion 32.20

Trustee Leigh moved that the Board of Trustees of Community College District VIII approves the extension of the emergency revisions to WAC 132H-126 (BC Policy 2050 Student Conduct Code) and the emergency resubmission to the WA State Office of the Code Revisor.

Trustee Heu-Weller seconded.

The motion passed unanimously.

## VII. **PROGRAM HIGHLIGHT**

### A. Occupational and Life Skills (OLS) Program

Pilar Lopez, Associate Dean of the OLS Program, presented an overview of OLS demonstrating how this program provides high-quality education to students with learning differences culminating in an associate degree.

VIII. **QUARTERLY REPORT**

A. Diversity, Equity, and Inclusion (DEI)

Gilbert Villalpando, Interim Vice President of DEI presented the quarterly DEI report, which provided a brief view of the issues facing DEI at Bellevue College and a high-level view of initiatives at Bellevue College that are intended to address student success.

- Trustee Chin asked how the Board could assist the College in moving forward on the anti-racist continuum. Villalpando responded that DEI must be a priority at the institution and the College cannot be hampered by balancing too many competing priorities. Interim President Locke shared that the College also needs to prioritize within DEI.
- Trustee Fukutaki asked if DEI received the \$100,000 the Cabinet dedicated to DEI programming last Spring. Villalpando responded that DEI did receive the \$100,000 and it is available by requests for groups planning DEI-related event at the College.

IX. **PRESIDENT'S REPORT**

Gary Locke, Interim President of Bellevue College, provided the President's Report.

- College enrollments for Fall 2020 are almost at 100% on a headcount basis. For FTE, the College may be up a little bit. Despite the drop in international students, the College had an 18% increase in Running Start students and an 18% increase in BAS programs.
- The College has reached an agreement with a new group of consultants to work with the Budget Stakeholder Group and the group will begin meeting again next week.
- The College is making progress on some of the initiatives proposed by the ad hoc group of Black employees and students who formed the Anti-Blackness Task Force. A position is currently posted for a faculty counselor who will focus on the needs of students of color.

X. **BOARD REPORT**

Various trustees provided Board reports.

- Trustee Leigh announced that the Board has made a commitment to better communicate with the campus. Trustees Leigh and Fukutaki appreciate the faculty, staff, and students who have provided valuable insights into the future leadership plan for Bellevue College by participating in the trustee listening sessions at BC. The trustees will hold another round of listening sessions during the week of November 16<sup>th</sup> to gather additional feedback.
- Trustee Fukutaki congratulated Beabe Akpojovwo, Gilbert Villalpando, and others for putting together an excellent virtual Faculty and Staff of Color Conference.

XI. **UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

There was no unscheduled business or community testimony.

XII. **EXECUTIVE SESSION**

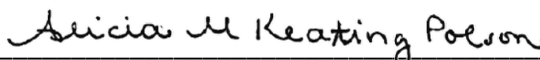
At 4:47 PM, Chair Dietzel announced there would be an executive session beginning at 5:55 PM that would last approximately 65 minutes to discuss matters with legal counsel regarding potential litigation and collective bargaining. The Board returned to regular session at 5:50 PM.

XIII. **ADJOURNMENT**

There being no further business, Chair Dietzel adjourned the Board of Trustees meeting at 5:50 PM.

  
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Greg Dietzel, Chair  
Board of Trustees

ATTEST:

  
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Alicia Keating Polson  
Secretary, Board of Trustees  
Community College District VIII