



BELLEVUE
COLLEGE



Board of Trustees

Community College District VIII

REGULAR MEETING
January 27, 2021



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Wednesday, January 27, 2021. The business session will begin at 2:00 PM. In accordance with Governor Inslee's Proclamation 20-28.5, which continues the prohibition on in-person meetings, this meeting will be conducted virtually. The meeting will be accessible to the public via Zoom. A telephone line will also be available. Greg Dietzel, Chair, will preside.

MEETING CALL IN DETAILS

Business Session Call-In Details:

Please click the link to join: <https://bellevuecollege.zoom.us/j/87822370608>

Or iPhone one-tap: +12532158782, 87822370608#

Or dial in by telephone: +1 253 215 8782 Webinar ID: 878 2237 0608

Providing a Public Comment:

Students, faculty, staff, and community members may provide remarks to the Board during the "Public Comment" period of the meeting. All public comments are limited to two minutes. It is not the practice of the Board to respond directly to questions or comments during this portion of the meeting. You can provide your two-minute comment to the Board by accessing the meeting via the Zoom link or dialing the phone number listed above. You can indicate you want to provide a public comment by a "raised hand" within the Zoom meeting. To raise your hand when accessing the meeting by computer, click "Raise Hand" in your Zoom control bar. To raise your hand when accessing the meeting by telephone, enter *9. Meeting attendees who indicate they want to provide a public comment will be unmuted one at a time to provide their comment to the Board.

MEETING AGENDA

- 2:00 PM BUSINESS SESSION
- I. Call to Order
 - II. Agenda and Minutes
 - A. Approval of Agenda for January 27, 2021

- B. Approval of Minutes from December 2, 2020
- C. Approval of Minutes from December 16, 2020
- D. Approval of Minutes from January 13, 2021

2:05 PM	III.	Recognition of Transforming Lives Nominees	
2:35 PM	IV.	Constituent Reports	
		A. Student	Ahn
		B. Classified	Turnbull
		C. College Assembly	McCrory
		D. Faculty	Nightingale
		E. Foundation	Brock
2:55 PM	V.	First Read Items	
		A. Deletion of Policy 2300: Establishing Residency for Tuition and Fee Purposes	Reas
3:00 PM	VI.	Quarterly Report	
		A. Enrollment	Morgan
3:30 PM	VII.	President's Report	Locke
3:40 PM	VIII.	Board Report	Dietzel
3:50 PM	IX.	Unscheduled Business or Public Comment	
4:00 PM	EXECUTIVE SESSION The Board will be meeting in executive session to evaluate the performances of public employees and discuss matters with legal counsel regarding potential litigation and collective bargaining.		
5:30 PM	Adjournment		

Please note: Time and order are estimates only and are subject to change.



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, December 2, 2020. In accordance with Governor Inslee's Proclamation 20-28.5, which continues the prohibition on in-person meetings, this meeting was conducted virtually. The meeting was accessible to the public via Zoom. A telephone line was also available. Greg Dietzel, Chair, presided.

MINUTES

The business session was called to order at 2:02 PM.

I. ROLL CALL

Chair Greg Dietzel, Vice Chair Richard Leigh, Lisa Chin, Merisa Heu-Weller, Rich Fukutaki, Hannah Stoddard, Gary Locke, and Bruce Marvin were present.

II. AGENDA

Trustee Leigh made a motion to approve the agenda (December 2, 2020) and minutes (November 4, 2020). Trustee Fukutaki seconded.

The motion passed unanimously.

III. CONSTITUENT REPORTS

A. Foundation

The Foundation report was provided by Lisa Brock, Chair of the Bellevue College Foundation (BCF).

- The recent virtual Donor & Scholar Reception was a successful event. The BCF offered a special thank you for the trustees who participated in the event.
- KBCS and the BCF launched their end of the year giving campaigns.
- The BCF recently awarded eight mini grants.
- The excellence awards are now open for submission.

B. Student

The Student report was provided by Ki Ahn, President of the Bellevue College Associated Student Government (ASG).

- The vice president is working on access to facilities.

- The treasurer is preparing for the start of the student and activities fee process for 2021-2022.
- The emerging technology representative is working to make the ASG website more visible on the College website.
- The legislative affairs representative assisted with the creation of the Washington student legislative agenda.
- The public relations representative is working on growing the social media presence of ASG.
- The social representative had a recent meeting regarding support of a plastic ban on campus.

C. Classified

The Classified report was provided by Becky Turnbull, Bellevue College Chief Shop Steward for the Washington Public Employee's Association (WPEA).

- The Early Learning Center is closed this week because of a possible exposure to COVID-19. Turnbull has asked Human Resources if employees are going to continue to be paid while they are not working.
- Classified staff have expressed concerns that their utility bills are higher than normal when working from home.
- The Professional Development Day Committee is waiting on a response from their budget authorities to plan Professional Development Day.
- With the hiring freeze and an uncertain state budget, Classified staff are worried about whether they will be able to reclassify during this time.
- There is no word on whether the pizza kitchen will be opened. It would be beneficial if some food services employees are able to staff the pizza kitchen.
- There is no compensation for Classified and exempt staff for governance work or committee work.
- Some Classified staff have concerns about HR 2069.

D. College Assembly

The College Assembly report was provided by Amy McCrory, Chair of the College Assembly.

- McCrory and Tracy MacLean are working together to effectively document processes and proposals within College Assembly.
- College Assembly has sent nearly a dozen proposals forward to President's Cabinet in the last three months.

E. Faculty

The Faculty report was provided by Sue Nightingale, President of the Bellevue College Association of Higher Education (BCAHE).

- It continues to be challenging to hear from faculty in this remote environment.

- Faculty are pleased that the Board is soliciting faculty feedback in the process of making a decision about the presidential selection process.
- The CARES funding has been negotiated. A stipend will be tied to faculty consulting with the eLearning department so they can continue to improve what the classes they offer to students.
- Academic Affairs has been asked to make a 4% cut through efficiencies. Nightingale noted this funding has come by running less sections, which directly impacts adjunct faculty.
- Faculty feel they are not prepared for teaching a high percentage of Running Start students in their classes. The College should look at the supports we have in place for faculty to support Running Start students, as well as how the College can serve the unique needs of Running Start students.

IV. **ACTION ITEMS**

A. Policy 2050 Student Conduct Code (WAC 132H-126) Permanent Revision

Motion 32.20

Trustee Heu-Weller made a motion that the Board of Trustees of Community College District VIII approves the permanent revisions to WAC 132H-126 (BC Policy 2050 Student Conduct Code) for submission to the WA State Office of the Code Revisor. Trustee Fukutaki seconded.

The motion passed unanimously.

V. **PROGRAM HIGHLIGHT**

A. Tombolo Institute

Jennifer Sohonie, Executive Director of Tombolo Institute/Community Education, presented an overview of Continuing Education – Tombolo Institute and Community Education, as well as highlighted innovation occurring within the department.

VI. **QUARTERLY REPORT**

A. Finance

Jim Craswell, Interim Executive Director of Finance and Auxiliary Services, presented the quarterly finance report. Craswell provided an overview of the operating budget with updates on 2020-2021 enrollment trends, expense reductions, and one-time funding. A series of expected scenarios over the rest of the fiscal year was also presented and discussed.

- Trustee Dietzel asked how the College is thinking about new revenue. Craswell responded that he expects new marketing efforts will assist in recruiting additional students. Curran added that the Budget Stakeholder Group has been asked to provide recommendations about program areas that should be invested in, which should provide good data.

VII. **PRESIDENT'S REPORT**

Gary Locke, Interim President of Bellevue College, provided the President's Report.

- The College is facing budget challenges, but facing them head on with good data and planning. The Budget Stakeholder Group is back on track and meeting to make recommendations on budget reductions and areas for enhancement. The furloughs implemented earlier in the year resulted in close to a million dollars in savings and most employees were not affected negatively financially.
- The College is working to change the compensation structure for international recruiters to incentivize larger numbers of recruited students.
- Zach Morgan is the new Director of Effectiveness & Research and will play a critical role in providing the data needed for the College to make important decisions.
- Enrollment for Winter Quarter is down 3-4% from where the College was at this time last year; however, there are increases in worker retraining and Running Start. It is important for the College to think about the enrollment of Running Start students and if there is a maximum number of students the College can accommodate effectively. The College also needs to engage in some strategic decisions about areas to invest.
- CARES funding will be used to assist faculty in getting consultation from eLearning staff for their remote classes in the Winter and Spring Quarters.

VIII. **BOARD REPORT**

There was no Board report due to technical issues through Zoom. Trustees Leigh and Fukutaki will send an email to campus in the next week providing an update on the presidential selection process.

IX. **UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

Ted Watts, instructor and student at Bellevue College, provided a public comment on TELOS.

X. **EXECUTIVE SESSION**

At 3:48 PM, Chair Dietzel announced there would be an executive session beginning at 3:55 PM that would last approximately 65 minutes to discuss matters with legal counsel regarding potential litigation and collective bargaining. At 5:00 PM, Chair Dietzel announced the executive session would be extended by 30 minutes. At 5:30 PM, Chair Dietzel announced the executive session would be extended by 15 minutes. The Board returned to regular session at 5:45 PM.

XI. **ADJOURNMENT**

There being no further business, Chair Dietzel adjourned the Board of Trustees meeting at 5:45 PM.

Greg Dietzel, Chair

Board of Trustees

ATTEST:

Alicia Keating Polson
Secretary, Board of Trustees
Community College District VIII



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A special meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, December 16, 2020. In accordance with Governor Inslee's Proclamation 20-28.5, which continues the prohibition on in-person meetings, this meeting was conducted virtually. The meeting was accessible to the public via Zoom. A telephone line was also available. Greg Dietzel, Chair, presided.

MINUTES

The business session was called to order at 5:02 PM.

I. ROLL CALL

Chair Greg Dietzel, Vice Chair Richard Leigh, Lisa Chin, Merisa Heu-Weller, Rich Fukutaki, Hannah Stoddard, Gary Locke, and Bruce Marvin were present.

II. AGENDA

Trustee Heu-Weller made a motion to approve the agenda (December 16, 2020). Trustee Fukutaki seconded.

The motion passed unanimously.

III. COLLEGE LEADERSHIP AND DIRECTION

Chair Dietzel called for trustee discussion about future leadership and direction at Bellevue College.

Trustee Leigh reported to the Board that he and Trustee Fukutaki had recently engaged in a round of listening sessions with a wide variety of campus constituents to gather feedback about the leadership plan for the College. Trustees Leigh and Fukutaki hosted 19 meetings from November 16-23 totaling over 12 hours, and met with the following groups and individuals: College Assembly, Exempt Council, Classified Council, Faculty Council, student leaders, faculty union leader, Classified union leader, affinity group leaders, Bellevue College Foundation Board, and President's Cabinet. In addition, multiple groups submitted written feedback to the Board. Through these listening sessions and written feedback, three major themes emerged: the strong desire for stability at the College; the need for diversity, equity, and inclusion (DEI) to be front and center at the College; and change—there is a need for a strategic plan and direction, to improve equity and meet the innumerable changes coming to the College in the future.

After discussion among the Board members about future leadership and direction at the College, Chair Dietzel reported that based on the feedback solicited from the campus community and the Board discussion in the present meeting, there are two potential options for college leadership at this time: 1) hire a new president to begin by July 1, 2021, or 2) extend the contract of the current interim president. Chair Dietzel announced the Board would send a summary of today's Board meeting discussion to the campus by the end of the week and through that email would solicit additional feedback from members of the BC community about the College's future leadership and direction.

IV. **UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

Amber Nicholson, staff member at Bellevue College, provided a public comment on the importance of integrating climate justice in tandem with diversity, equity, and inclusion in a president search.

David Spataro, faculty member at Bellevue College, provided a public comment on the importance of integrating climate justice in tandem with diversity, equity, and inclusion in a president search.

Abner Pagunuran, staff member at Bellevue College, provided public comment on the selection of a Bellevue College president.

Teresa Descher, staff member at Bellevue College, provided public comment expressing appreciation for providing opportunities for classified staff to give feedback, and the importance of looking at student mental health and GPA.

V. **EXECUTIVE SESSION**

At 6:03 PM, Chair Dietzel announced there would be an executive session beginning at 6:10 PM that would last approximately 80 minutes to discuss the evaluation of a public employee. At 7:30 PM, Chair Dietzel announced the executive session would be extended by 15 minutes. At 7:45 PM, Chair Dietzel announced the executive session would be extended by 10 minutes. The Board returned to regular session at 7:55 PM.

VI. **ADJOURNMENT**

There being no further business, Chair Dietzel adjourned the Board of Trustees meeting at 7:55 PM.

Greg Dietzel, Chair
Board of Trustees

ATTEST:

Alicia Keating Polson
Secretary, Board of Trustees
Community College District VIII



**BOARD OF TRUSTEES
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A special meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, January 13, 2021. In accordance with Governor Inslee's Proclamation 20-28.5, which continues the prohibition on in-person meetings, this meeting was conducted virtually. The meeting was accessible to the public via Zoom. A telephone line was also available. Greg Dietzel, Chair, presided.

MINUTES

The business session was called to order at 5:00 PM.

I. ROLL CALL

Chair Greg Dietzel, Vice Chair Richard Leigh, Lisa Chin, Merisa Heu-Weller, Rich Fukutaki, Hannah Stoddard, Gary Locke, and Bruce Marvin were present.

II. AGENDA

Trustee Heu-Weller made a motion to approve the agenda (January 13, 2021). Trustee Leigh seconded.

The motion passed unanimously.

III. COLLEGE LEADERSHIP AND DIRECTION

Chair Dietzel called for trustee discussion about future leadership and direction at Bellevue College. Trustees Heu-Weller and Leigh thanked the College community for their input during the listening sessions and their comments through the survey. Trustee Fukutaki appreciated reading all of the submitted comments and learning from the stakeholders. Chair Dietzel shared that it is clear through the feedback that the College needs to make progress on equity and strategic planning.

IV. UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY

Rich Tebbetts, faculty member at Bellevue College, provided public comment regarding leadership at Bellevue College.

Amber Nicholson, staff member at Bellevue College, provided public comment on the importance of climate justice in the presidential search at Bellevue College.

V. EXECUTIVE SESSION

At 5:21 PM, Chair Dietzel announced there would meet in executive session for 20 minutes to discuss the evaluation of a public employee. At 5:40 PM, Chair Dietzel announced the executive session would be extended by 5 minutes. The Board returned to regular session at 5:45 PM.

VI. **ACTION ITEM**

A. Presidential Direction for the College

Chair Dietzel announced that the authority and obligation to employ the president of the college rests with the Board of Trustees under Bellevue College Policy 1000 and RCW 28B.50.140 and asked if there was a motion for the appointment of an interim president.

Motion 01.21

Trustee Leigh moved that the Board of Trustees of Community College District VIII hereby extend the contract of interim president Governor Gary Locke up to June 30, 2023. The motion was seconded by Trustee Heu-Weller.

The motion passed unanimously.

VII. **ADJOURNMENT**

There being no further business, Chair Dietzel adjourned the Board of Trustees meeting at 6:05 PM.

Greg Dietzel, Chair
Board of Trustees

ATTEST:

Alicia Keating Polson
Secretary, Board of Trustees
Community College District VIII



REGULAR MEETING AGENDA ITEM

DELETION OF POLICY 2300: ESTABLISHING RESIDENCY FOR TUITION AND FEE PURPOSES

☐ INFORMATION

☒ FIRST READ

☐ ACTION

Description

Student Affairs is recommending the elimination of Policy 2300: Establishing Residency for Tuition and Fee Purposes. Recently, the procedures associated with this policy were updated. They will remain in effect.

Key Questions

- * Is information about establishing residency still available for students?
- * Why is it important to establish residency?

Analysis

Bellevue College follows Washington State law and the regulations related to establishing state residency for the purpose of setting the cost of tuition and fees. RCW 28B.15.11 – 28B.15.15 directs the Washington Student Achievement Council (WSAC) to work with the Office of the Attorney General to determine the regulations that public colleges and universities must follow when determining residency.

Because the College is required to follow these rules, and because the College has established Policy 2400: Tuition and Fee Waivers, which provides for state approved exceptions to the residency rules, and because we have established a procedure that enforces state law and regulations related to establishing residency, there is no need to have a separate residency policy. Therefore, Student Affairs proposes to eliminate Policy 2300: Establishing Residency for Tuition and Fee Purposes.

Background/Information

See Policy 2300: Establishing Residency for Tuition and Fee Purposes on the next page.

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII approves the deletion of Bellevue College Policy 2300: Establishing Residency for Tuition and Fee Purposes.

Prepared by: Brenda Ivelisse, Associate Vice President of Student Affairs
b.ivelisse@bellevuecollege.edu

2300 ESTABLISHING RESIDENCY FOR TUITION & FEE PURPOSES

Original Date: 9/16/1993 * Last Revision Effective: 4/6/2015
Policy Contact: Vice President, Student Affairs

POLICY

The Washington State Legislature has established rules for determining residency in the state of Washington. Bellevue College applies those rules to students requesting admission to the college to determine their eligibility for in-state tuition and fees. Under certain circumstances, established by the legislature, a non-resident student may be exempt from these rules.

RELEVANT LAWS AND OTHER RESOURCES

- RCW [28B.15](#)
- WAC [250-18-030](#), [250-18-035](#)
- Bellevue College Procedure #2300P Establishing Residency for Tuition & Fee Purposes

REVISION HISTORY

Original 9/16/1993

Revisions 3/22/2005; 5/21/2009; 4/6/2015

APPROVED BY

President's Cabinet



REGULAR MEETING AGENDA ITEM

ENROLLMENT REPORT

☒ INFORMATION

☐ FIRST READ

☐ ACTION

Description

The charts describe the enrollment trends in for-credit student headcounts and full-time equivalents over the past several years, with a particular focus on Fall 2020 relative to past fall quarters.

Key Questions

- * How has the number of students shifted over the past several years?
- * How has the composition of our student body shifted over the past several years?

Analysis

Generally, for-credit enrollment at Bellevue College continues to decline, partially mitigated by a large increase in enrollment from Running Start students.

The average student at Bellevue College is taking more credits per quarter, driven both by the greater proportion of Running Start students but a slightly greater proportion of full-time non-international non-Running Start students.

The general racial/ethnic diversity of the Bellevue College student body has only shifted slightly over the past several years, primarily in the area of international students.

Background/Supplemental Information

The dashboards that serve as slides for this presentation have been published on Tableau (optimized for full screen on 1900x1080 resolution):

<https://tableau.sbctc.edu/t/BC/views/Winter2021BoTPresentation/TitleCard>

Prepared by: Zachary Morgan, Ph.D., Executive Director, Effectiveness and Research
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