



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, April 21, 2021. In accordance with Governor Inslee's Proclamation 20-28.5, which continues the prohibition on in-person meetings, this meeting was conducted virtually. The meeting was accessible to the public via Zoom. A telephone line was also available. Greg Dietzel, Chair, presided.

MINUTES

The business session was called to order at 2:02 PM.

I. **ROLL CALL**

Chair Greg Dietzel, Vice Chair Richard Leigh, Merisa Heu-Weller, Rich Fukutaki, Hannah Stoddard, Gary Locke, and Bruce Marvin were present.

II. **AGENDA**

Trustee Heu-Weller made a motion to approve the agenda (April 21, 2021) and minutes (March 24, 2021). Trustee Stoddard seconded.

The motion passed unanimously.

III. **CONSTITUENT REPORTS**

A. Classified

The Classified report was provided by Becky Turnbull, Bellevue College Chief Shop Steward for the Washington Public Employee's Association (WPEA).

- Turnbull welcomed Vice President Consuelo Grier and shared she is happy to have her leadership at the College.
- Turnbull thanked the Board for their expedient action on the extension of vacation accrual leave balances, which was an item voted on in last month's meeting.
- The College and SBCTC are appreciated for working on BC staff concerns about ctcLink accessibility. A forum was held where a lot of staff were able to participate and ask questions.

B. College Assembly

The College Assembly report was provided by Amy McCrory, Chair of the College Assembly.

- General Governance nominations have ended and all open positions have been filled, with the exception of one Classified At-Large position.
- AJ Duxbury, current chair of the CID was nominated and elected as College Assembly chair for 2021-22.
- The Council for Inclusion and Diversity is concerned about soliciting student feedback on space allocation.

C. Faculty

The Faculty report was provided by Sue Nightingale, President of the Bellevue College Association of Higher Education (BCAHE).

- Nightingale shared, on the topic of the Legislative Agenda, that she is delighted that furloughs and will not be required and COLAS will not be taken back. She also expressed her excitement that Senate Bill 5194 will likely be signed into law, providing funding for 200 full-time positions across the state.
- Faculty have expressed anxiety about the results of the Return to Campus Survey and how that will affect what is happening in the fall.
- The Letter of Agreement from winter and spring will be rolling over into summer.
- Nightingale shared her happiness that some interim positions have been moved forward to permanent hires.
- Nightingale thanked the College for the motion to allow classified staff flexibility on their vacation and was pleased to see the notification on vaccination leave time.
- Nightingale emphasized the need for people to focus on their mental health and what they can do. The College is not pushing work, but everyone is taking on a lot – especially with the anti-racism work. Everything is hard right now.

D. Foundation

The Foundation report was provided by Rebecca Chawgo, Interim Vice President of Institutional Advancement and Executive Director of the Bellevue College Foundation (BCF).

- Learn. Engage. Invest. BC Foundation Speaker Series. *Night Two: Adaptability* will be hosted by Dr. Jenn Pang. *Night Three: Community Building with a focus on Healthcare* will be hosted by Jessica Berry. Chawgo expressed her hope that everyone will join one or more of the evenings.
- To date, the Foundation has raised 98% of the contributed revenue goal and is pressing towards the stretch goals.
- Chawgo shared that KBCS recently closed a pledge drive. 97% of the annual revenue goal has been reached, with stretch goals coming next.
- Scholarship applications have been increased more than 10% this year. As of today, dollars awarded will be increased 9% over last year. Additional support is anticipated to be secured before yearend for an increase of between 10-15%. Initial Scholarship awards will be announced on May 1.
- The Excellence Award winners will be announced tomorrow during College Issues Day. Chawgo also announced a great surprise: In light of the extra challenges this year, the

Foundation Board decided the Excellence Awards are not enough. The Board has allocated extra funding for “Above and Beyond – Covid Edition” awards and ten individuals will receive recognition and a \$250 award.

E. Student

The Student report was provided by Ki Ahn, President of the Bellevue College Associated Student Government (ASG).

- ASG members are working on ASG elections for the upcoming year.

IV. **FIRST READ ITEMS**

A. Revision of Policy 1250: College Policies and Procedures

Tracy MacLean, Associate Director Planning and Accreditation, presented the proposed revision of Policy 1250. This revision addresses outdated information in the policy and brings it into better alignment with current practices and stipulations in the guiding provisions in the Washington Administrative Code (132H-106-010). The title has been shortened and the policy contact has been changed to the college president to avoid time sensitive information. References to a policies and procedures “manual” have been removed because current versions of all policies and procedures are posted on the BC public-facing website rather than in a printed document.

B. Deletion of Policy 5000: Acceptable Use of Bellevue College Computers

Rodger Harrison, Vice President of Information Technology Services, presented the proposed deletion of Policy 5000. ITS recommends that Policy 5000: Acceptable Use of BC Computers be deleted. The associated procedures, 5000P, have already been deleted. Because of the changing nature of technology, Policy 5000, is out of date. Much of its information is no longer relevant. Important information from Policy 5000 has been revised to be current and has been moved to Policy 5150: Acceptable Use of Information Technology, and its associated procedures, 5150P.

C. Revision of Policy 5150: Acceptable Use of Information Technology

Harrison next presented the proposed revision of Policy 5150. The revision of Policy 5150 has been fairly minor; it includes stylistic changes and a reduction in the “responsibilities” section. The more significant revision was to the associated procedures, 5150P. That recent revision included a name change, as well as the deletion of material that was moved to other procedures or to standard operating procedures for ITS use. There were also changes related to administrative data access, which were made in preparation for ctcLink security requirements. In addition, 5150P now consolidates language previously included in policies 5160 and 5170, which are recommended for deletion.

D. Deletion of Policy 5160: Bellevue College Network and Internet Usage

Harrison next presented the proposed deletion of Policy 5160. Material in this policy that is still applicable has been moved to 5150P: Acceptable Use of Information Technology.

E. Deletion of Policy 5170: Library and Career Center Internet Usage

Harrison then presented the proposed deletion of Policy 5170. Material in this policy that is still applicable has been moved to 5150P: Acceptable Use of Information Technology.

F. 2021-2022 Board Meeting Dates

Alicia Keating Polson, Executive Assistant to the President and Board of Trustees, presented the proposed 2021-2022 Board Meeting Dates. The Washington Administrative Code (W.A.C) requires that a list of Board meeting dates be filed with the Code Revisers Office each calendar year so that the appropriate notice of meeting dates can be given to the public.

The following dates are being submitted for the Board's consideration as regular meeting dates for the 2021-2022 academic year.

2021-2022 Academic Year

- Wednesday, July 21, 12-5 PM (summer retreat)
- Thursday, July 22, 12-5 PM (summer retreat)
- Wednesday, September 29, 2-6 PM
- Wednesday, October 20, 2-6 PM
- Wednesday, November 10, 2-6 PM
- Wednesday, December 8, 2-6 PM
- Wednesday, January 19, 2-6 PM
- Wednesday, February 16, 2-6 PM
- Wednesday, March 16, 2-6 PM
- Wednesday, April 20, 9:30 AM – 12:30 PM
- Wednesday, May 18, 2-6 PM
- Wednesday, June 15, 2-6 PM

V. **ACTION ITEMS**

A. Deletion of Policy 2600: Family Educational Rights and Privacy Act: Disclosure of Student Information

Motion 15.21

Trustee Stoddard moved that the Board of Trustees of Community College District VIII approves the deletion of Policy 2600: Family Education Rights and Privacy: Disclosure of Student Information. Trustee Fukutaki seconded.

The motion passed unanimously.

B. Sabbatical Leave Requests

Motion 16.21

Trustee Fukutaki moved that the Board of Trustees of Community College District VIII concurs with the recommendation of the Interim President and authorizes sabbatical leaves equivalent to 7.676 FTEF, at the cost of \$323,114.81 for the 2021–22 academic year. Trustee Heu-Weller seconded.

The motion passed unanimously.

VI. **REPORTS**

A. College Budget Process

Jim Craswell, Interim Executive Director of Finance and Auxiliary Services, presented information about the process used by the College to determine the college budget. The overall financial outlook has changed dramatically over the past several months. OFM's call last spring for spending restraint in preparation for COVID-related tax revenue drop led to Governor Inslee's call for furloughs and spending reductions. Bellevue College responded quickly with a revised budget developed over the summer. Today, state tax revenues are now projected to accommodate a normal state allocation to the SBCTC colleges. The calls for additional furloughs and COLA freezes are gone. Federal stimulus spending has helped the state and the college financially weather the pandemic. BC Budget development is in full swing and a finalized budget is on track for a Board of Trustee first read on May 19, 2021.

B. S&A Fee Budget Process

Ki Ahn, President of ASG, presented an overview of the process used this year to determine S&A Fee allocations. ASG and the S&A committee are responsible for the management of the S&A fee allocation process. S&A funds are used to fund a variety of extra-curricular and co-curricular activities for students on the Bellevue College campus.

VII. **PRESIDENT'S REPORT**

Gary Locke, Interim President of Bellevue College, provided the President's Report.

- Enrollments are nearly even with last year, which is good news for Bellevue College during a time when many colleges are struggling with enrollment.
- Cabinet has received the final report issued by the Budget Stakeholder Group. Each recommendation will be explored in depth over the next several month, and the campus will be informed of progress.
- Thank you to Amy McCrory for serving as Chair of the College Assembly this past year.
- Congratulations to two Bellevue College students, Debora Nevins and Dave Young, were recently named to the All-Washington Academic Team.
- Last week we announced the availability of a \$900 supplement available to students with the highest financial need. We expect to serve 2200 students with this funding.

- Thank you to Albert Lewis, Vice President of Economic and Workforce Development who will soon begin the next chapter of his career as Executive Vice President at Northwest State Community College, near Toledo, Ohio. His last day at Bellevue College will be March 7, 2021.
- Welcome to Consuelo Grier, Vice President of Diversity, Equity, and Inclusion, who began at the College on April 1, 2021. She is hitting the ground running and already provided significant leadership to the College.

VIII. **BOARD REPORT**

- Trustees Fukutaki, Leigh, Heu-Weller, and Dietzel thanked Albert Lewis for his nearly six years of service to Bellevue College and wished him luck in his new position. The trustees also welcomed Consuelo Grier as the new Vice President of Diversity, Equity, and Inclusion and shared that Grier had the full support of the Board.
- Chair Dietzel thanked all those at the College who have been advocating on legislative issues and congratulations the BCF on their successful speaker series this week.

IX. **UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

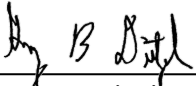
Valencio Socia, staff member at Bellevue College, provided public comment congratulating the All-Washington team members and sharing information on the Budget Stakeholder Group report.

X. **EXECUTIVE SESSION**

At 3:48 PM, Chair Dietzel announced there would be an executive session beginning at 3:55 PM that would last approximately 45 minutes to discuss matters with legal counsel regarding potential litigation, collective bargaining, and the performance of public employees. The Board returned to regular session at 4:40 PM.

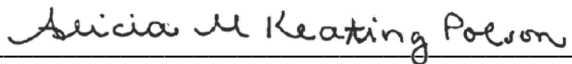
XI. **ADJOURNMENT**

There being no further business, Chair Dietzel adjourned the Board of Trustees meeting at 4:40 PM.



 Greg Dietzel, Chair
 Board of Trustees

ATTEST:



 Alicia Keating Polson
 Secretary, Board of Trustees
 Community College District VIII