



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, March 16, 2022. This meeting was conducted virtually. The meeting was accessible to the public via Zoom. A telephone line was also available. Merisa Heu-Weller, Vice Chair, presided.

MINUTES

The business session was called to order at 2:05 PM.

I. **ROLL CALL**

Vice Chair Merisa Heu-Weller, Rich Fukutaki, Greg Dietzel, Sascha West, Gary Locke, Bruce Marvin, and Tricia Boerger were present.

II. **AGENDA**

Trustee Dietzel made a motion to approve the agenda (March 16, 2022) and the minutes (February 16, 2022). Trustee West seconded.

The motion passed unanimously.

Announcement

Assistant Attorney General (AAG) Bruce Marvin made an announcement welcoming Tricia Boerger who is the new AAG assigned to work with Bellevue College. The trustees thanked AAG Marvin for his commitment and work with Bellevue College and welcomed AAG Boerger to the College.

III. **ACTION ITEMS**

A. Tenure Candidates
Motion 7.22

Trustee Fukutaki moved that the Board of Trustees of Community College District VII hereby grants tenure for the 2022–23 academic year to Alicia Dehart, Science (Mathematics). Trustee Dietzel seconded.

The motion passed unanimously.

Motion 8.22

Trustee Dietzel moved that the Board of Trustees of Community College District VII hereby grants tenure for the 2022–23 academic year to Betty Torrell, Arts and Humanities (Interior Design). Trustee Fukutaki seconded.

The motion passed unanimously.

Motion 9.22

Trustee Heu-Weller moved that the Board of Trustees of Community College District VII hereby grants tenure for the 2022–23 academic year to Charlene Cheng, Institute for Business and Information Technology (Data Analytics). Trustee Fukutaki seconded.

The motion passed unanimously.

Motion 10.22

Trustee Fukutaki moved that the Board of Trustees of Community College District VII hereby grants tenure for the 2022–23 academic year to Eric Stewart, Health Sciences, Education and Wellness Institute (Healthcare Informatics). Trustee Dietzel seconded.

The motion passed unanimously.

Motion 11.22

Trustee Dietzel moved that the Board of Trustees of Community College District VII hereby grants tenure for the 2022–23 academic year to Evan Drake, Institute for Business and Information Technology (NSCOM). Trustee Fukutaki seconded.

The motion passed unanimously.

Motion 12.22

Trustee Heu-Weller moved that the Board of Trustees of Community College District VII hereby grants tenure for the 2022–23 academic year to Jacqueline Miller, Science (MBS/Life Science). Trustee Dietzel seconded.

The motion passed unanimously.

Motion 13.22

Trustee Fukutaki moved that the Board of Trustees of Community College District VII hereby grants tenure for the 2022–23 academic year to Jennifer Parada, Social Science (Psychology). Trustee Dietzel seconded.

The motion passed unanimously.

Motion 14.22

Trustee Dietzel moved that the Board of Trustees of Community College District VII hereby grants tenure for the 2022–23 academic year to Liangmin Zhou, Science (Mathematics). Trustee Fukutaki seconded.

The motion passed unanimously.

Motion 15.22

Trustee Heu-Weller moved that the Board of Trustees of Community College District VII hereby grants tenure for the 2022–23 academic year to Marilu Bumgardner, Health Sciences, Education and Wellness Institute (Nursing). Trustee Fukutaki seconded.

The motion passed unanimously.

Motion 16.22

Trustee Fukutaki moved that the Board of Trustees of Community College District VII hereby grants tenure for the 2022–23 academic year to Minnat Hamada, Health Sciences, Education and Wellness Institute (Nursing). Trustee Dietzel seconded.

The motion passed unanimously.

Motion 17.22

Trustee Dietzel moved that the Board of Trustees of Community College District VII hereby grants tenure for the 2022–23 academic year to Patrick Torres, Science (Mathematics). Trustee Heu-Weller seconded.

The motion passed unanimously.

Motion 18.22

Trustee Heu-Weller moved that the Board of Trustees of Community College District VII hereby grants tenure for the 2022–23 academic year to Tyler Saxon, Social Science (Economics). Trustee Dietzel seconded.

The motion passed unanimously.

IV. CONSTITUENT REPORTS

A. Student

The Student report was provided by Theint Thu, President of the Bellevue College Associated Student Government (ASG).

- Thu congratulated the newly awarded tenured faculty.
- Student Council will meet beginning in Spring Quarter and ASG is recruiting students for the council.
- The C-Building Task Force has opened up again for more students to participate in the process. Three million dollars have been allocated to the C-Building Task Force.
- Thu provided an update on S&A Fee Committee allocations, which will be communicated to campus soon.

B. Classified

The Classified report was provided by Becky Turnbull, Chief Shop Steward for the Washington Public Employees Association (WPEA).

- Turnbull began her report by sharing many examples of how classified staff are making positive contributions to Bellevue College.
- Classified are concerned about the budget, mental health of employees, and reclassification issues.

C. College Assembly

The College Assembly report was provided by Valencio Socia, Chair of the College Assembly.

- Governance is excited to welcome the new Associate Director of Policies and Special Projects, Lori Keller, who will oversee and support the governance system.
- The College Assembly meeting on March 21 will be a closed meeting. A recent meeting included several guests, including Amanda Morris, Megan Kaptik, and Justyce Wright, to learn about different services and resources the college offers to students.
- May 11 is professional development day for faculty, classified, and exempt employees.
- Thanks to college leadership and the BC Foundation for the \$10 gift card that was provided to employees as a thank you for their service.

D. Faculty

The Faculty report was provided by Chace Stiehl, Acting President of the Bellevue College Association of Higher Education (BCAHE).

- Stiehl congratulated the newly awarded tenured faculty and the Board for reviewing the extensive candidate materials.
- Stiehl provided his thoughts on the changing landscape of higher education.

E. Foundation

The Foundation report was provided by Lisa Brock, President of the Bellevue College Foundation (BCF).

- Brock announced the three recipients of the Lockwood grant: Sonya Doucette, Expanding Student Air Quality Research in General Chemistry; Jun Xu, Writing Across the Curriculum Program; and Marie Koole, OLS Creating an Online Cohort – Phase Two.
- Scholarship applications have closed for this year. Six hundred students applied and over \$500,000 will be awarded.
- KBCS will host an on-air pledge drive next week.
- The Foundation breakfast will be an in-person event on April 20.

V. **QUARTERLY REPORTS**

A. Finance Report

Dennis Curran, Vice President of Administrative Services and Jim Craswell, Executive Director of Finance and Auxiliary Services provided the mid-year finance report for fiscal year 2021-22. Continued enrollment declines through Winter Quarter have impacted the annual financial projections as follows:

- \$12 million revenue shortfall - declining student enrollment
- \$5.5 million projected loss for 2021-22

The College weathered the first full fiscal year of the COVID pandemic with minimal financial impact. Year two of the pandemic however, is trending toward an overall 12% enrollment reduction with an additional 3% enrollment decline forecast for 2022-23.

This year's anticipated revenue loss of \$12 million has been partially mitigated by scaling back class scheduling to match enrollment decline, and reducing staff-related expenses where possible. Development for next year's budget is underway with continued scaling down of expenses to meet revenue and enrollment decline.

VI. **UPDATE ON BC PRIORITIES PROJECT**

Zack Morgan, Executive Director of Effectiveness and Research, presented the update on the BC Priorities Project.

The *Priorities Project* is an initiative charged by the Board to identify the priorities and values to guide the College in the next three to five years and support the identification and selection of the next president of the College. Over the past month, Attain Partners facilitated 26 confidential interviews, 18 focus groups, and 2 town halls across both internal and external constituencies. Presently, a survey is available to students, employees, and alumni to capture more broadly the issues and priorities of the college. A report from Attain synthesizing the findings of these stakeholder feedback activities is expected by the end of March.

Following the receipt of the synthesis report, the project team will work to share the findings with the college community and initiate the iterative development of the *Priorities Report*. The

report will reflect on the findings and make recommendations to the Board, to executive leadership, and to all members of the college community. The iterative development is an approach by which the college community will be able to follow along with and contribute to the drafting of the report, version by version, from initial to final draft. The final report is expected to be shared with the Board at the June 15 meeting.

VII. **PRESIDENT'S REPORT**

Gary Locke, Interim President of Bellevue College, provided the monthly president report.

- Bellevue College is striving to get back to the new normal in Spring Quarter, including offering more in-person classes.
- College leadership is not looking at furloughs, instead looking to right-size the college based on enrollment. The college's focus is on attracting new students, as well as retaining current students.
- A large portion of BC students are adults (over 25). Over half of adult students are married or have life partners; 45% have children; 58% are working either full-or part-time. These students very much want online classes either synchronous and asynchronous. Many adult students want access to services at more convenient hours, which are not always business hours. Many of our students also want an on-ground experience, so Bellevue College must offer a robust atmosphere where many opportunities for student engagement exist.
- As the work to right-size the budget to match enrollment continues, college leadership is also examining investment areas, including diversity, equity, and inclusion training for the entire campus and marketing to recruit new students. As the College right-sizes, money must be invested to improve the quality of programs, as well as also prioritize what is most important.

VIII. **BOARD REPORT**

- Trustees West encouraged increased communication, transparency, patience, and collaboration between student groups.
- Trustee Fukutaki congratulated Consuelo Grier, Vice President of Diversity, Equity, and Inclusion on the great session she led met with community and technical college presidents in Washington.

IX. **UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

Dio Jean-Baptiste, student at Bellevue College, made a public comment on the Japanese Cultural Exchange Club.

Reza Forough, faculty member at Bellevue College, made a public comment on the budget and federal grants.

Teresa Descher, staff member at Bellevue College, made a public comment on mental health.

X. **EXECUTIVE SESSION**

At 4:43 PM, Vice Chair Heu-Weller announced there would be an executive session beginning at 4:53 PM that would last approximately 45 minutes to discuss matters with legal counsel regarding potential litigation, collective bargaining, and the performance of public employees. The Board returned to regular session at 5:40 PM.

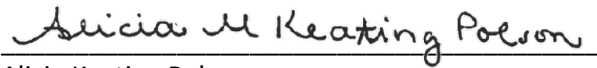
XI. **ADJOURNMENT**

There being no further business, Chair Leigh adjourned the Board of Trustees meeting at 5:40 PM.



Richard Leigh, Chair
Board of Trustees

ATTEST:



Alicia Keating Polson
Secretary, Board of Trustees
Community College District VIII