



**BELLEVUE  
COLLEGE**



# **Board of Trustees**

## **Community College District VIII**

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**REGULAR MEETING**  
**June 15, 2022**



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**BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Wednesday, June 15, 2022. The business session will begin at 2:00 PM. This meeting will be conducted in-person in B201 for a limited number of attendees and remotely via Zoom. A telephone line will also be available. Richard Leigh, Chair, will preside.

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**MEETING CALL IN DETAILS**

**Business Session Call-In Details:**

Please click the link to join: <https://bellevuecollege.zoom.us/j/89591086753>

Or dial in by telephone: +1 253 215 8782    Webinar ID: 895 9108 6753

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**Providing a Public Comment:**

Students, faculty, staff, and community members may provide remarks to the Board during the “Public Comment” period of the meeting. All public comments are limited to two minutes. It is not the practice of the Board to respond directly to questions or comments during this portion of the meeting. You can provide your two-minute comment to the Board by accessing the meeting via the Zoom link or dialing the phone number listed above. You can indicate you want to provide a public comment by a “raised hand” within the Zoom meeting. To raise your hand when accessing the meeting by computer, click “Raise Hand” in your Zoom control bar. To raise your hand when accessing the meeting by telephone, enter \*9. Meeting attendees who indicate they want to provide a public comment will be unmuted one at a time to provide their comment to the Board.

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**MEETING AGENDA**

2:00 PM	BUSINESS SESSION	
	I. Call to Order	Richard Leigh
	II. Agenda and Minutes	
	A. Approval of Agenda for June 15, 2022	
	B. Approval of Minutes from June 1, 2022	
	C. Approval of Minutes from May 18, 2022	
2:05 PM	III. Constituent Reports	
	A. Faculty	Chace Stiehl
	B. Foundation	Lisa Brock
	C. Student	Theint Thu

		D. Classified E. College Assembly	Amber Kelly Valencio Socia
2:40 PM	IV.	Action Items A. College Budget B. Services and Activities Budget C. Creation of Policy 6460: COVID-19 Vaccination Requirements D. Board Election of Officers	Dennis Curran and Jim Craswell Theint Thu and Adam Brewster Dennis Curran Richard Leigh
2:55 PM	V.	BC Priorities Project	Zach Morgan
3:25 PM	VI.	Student Success Report	Jennie Mayer and Esteban Maldonado
3:55 PM	VII.	President's Report	Gary Locke
4:05 PM	VIII.	Diversity, Equity, and Inclusion Report	Consuelo Grier
4:15 PM	IX.	Board Report	Richard Leigh
4:25 PM	X.	Unscheduled Business or Public Comment	
4:35 PM	EXECUTIVE SESSION The Board will be meeting in executive session to evaluate the performances of public employees, to discuss matters with legal counsel regarding potential litigation and collective bargaining, and/or consider real estate for sale or lease.		
5:30 PM	Adjournment		

*Please note: Time and order are estimates only and are subject to change.*



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**BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, June 1, 2022. This meeting was conducted in-person in B201 for a limited number of attendees and remotely via Zoom. A telephone line was also available. Richard Leigh, Chair, presided.

**MINUTES**

The business session was called to order at 5:08 PM

I. **ROLL CALL**

Chair Richard Leigh, Vice Chair Marisa Heu-Weller, Rich Fukutaki, Greg Dietzel, Sascha West, Gary Locke, and Bruce Marvin were present.

II. **AGENDA**

Trustee Dietzel made a motion to approve the agenda (June 1, 2022). Trustee Heu-Weller seconded.

The motion passed unanimously.

III. **ACTION ITEMS**

A. Revision of WAC 132H-116 and Policy 6200: Parking and Traffic Rules

Motion 23.22

Trustee West moved that the Board of Trustees of Community College District VIII approves the revision to WAC 132H-116 and Policy 6200: Parking and Traffic Rules. Trustee Heu-Weller seconded.

The motion passed unanimously.

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B. Emergency Revision of WAC 132H-126 (Policy 2050 Student Conduct Code)

Motion 24.22

Trustee Dietzel moved that the Board of Trustees of Community College District VIII approves the revisions to WAC 132H-126 (BC Policy 2050 Student Conduct Code) for emergency submission to the WA State Office of the Code Revisor. Trustee West seconded.

The motion passed unanimously.

IV. **FIRST READ ITEMS**

A. 2022-2023 College Budget

Jim Craswell, Executive Director of Finance presented the Bellevue College Operating Budget for fiscal year 2022-23 for consideration of approval at the June 15, 2022 meeting. To assist the Board in considering the proposed budget, a comparison of the initial 2021-22 and the 2022-23 budget was provided.

It is recommended that the Board of Trustees of Community College District VIII approves the following budget plan for the fiscal year July 1, 2022 through June 30, 2023.

<b>Annual Budget</b>	
Operating Funds	\$ 120,096,412
Proprietary Funds	\$ 15,225,634
Financial Aid Funds	<u>\$ 20,057,648</u>
<b>Total 2021-22 Annual Budget</b>	<b><u>\$ 155,379,694</u></b>
<b>Reserve Funds</b>	
Contingency Fund	\$ 3,595,075
Operating Reserve	\$ 30,024,103
Proprietary Reserve	<u>\$ 2,039,833</u>
<b>Total 2021-22 Reserve Funds</b>	<b><u>\$ 35,659,011</u></b>

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B. 2022-2023 Services & Activities Budget

Theint Thu, President of the Associated Student Government (ASG) and Adam Brewster, Treasurer of ASG presented the 2022-2023 Services and Activities (S&A) budget to the Board.

The S&A Budget recommendation was developed by the S&A committee, which was comprised of four students, one exempt staff member, one classified staff member, and one faculty member.

The committee completed its deliberations and prepared a recommendation for the 2022-2023 year. The budget recommendation was approved unanimously by the committee.

**The S&A Committee recommends the following S&A budget for the 2022-23 school year:**

22-23 Fund Allocation: \$ 3,023,940.00  
21-22 Rollover (not to exceed): \$ 803,255.00

22-23 Allocation for Reserves: \$ 0.00

22-23 Total Allocation: \$ **3,827,195.00**

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C. Creation of Policy 6460: COVID-19 Vaccination Requirements

Dennis Curran, Vice President of Administrative Services presented the creation of Policy 6460: Vaccination Requirements.

The primary rationale for developing Policy 6460: COVID-19 Vaccination Requirements and the two associated procedures: Procedure 6460P: Student COVID-19 Vaccination Requirements and 6460P2: Employee COVID-19 Vaccination Requirements is to protect employees, students, and the campus community from the COVID-19 virus and to establish that Bellevue College (BC) is a fully vaccinated campus based on Governor Inslee’s [Higher Education 20-12.3. Proclamation by the Governor Amending Proclamations 20-05, 20-12, et seq., and 20-25, et seq.](#)

Within the governor’s proclamation is the requirement that institutions of higher education (IHE) establish a policy and develop procedures that relate to being a fully vaccinated campus. The proclamation also indicates that enforcement of the proclamation requirements allows IHEs to provide, “in-person classroom instruction, lectures and similar educational gatherings at public and private universities, colleges, community colleges, and technical colleges.” (pg. 3) Implementation of this policy and the procedures allows the campus to move towards a safe return to on campus instruction and operations, and to hold on campus events and activities.

V. **UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

Teresa Descher, staff member at Bellevue College, made a public comment on mental health and attending sporting events.

VI. **EXECUTIVE SESSION**

At 5:58 PM, Chair Leigh announced there would be an executive session beginning at 6:15 PM that would last approximately 30 minutes to discuss matters with legal counsel regarding potential litigation, collective bargaining, and the performance of public employees. The Board returned to regular session at 6:45 PM.

VII. **ADJOURNMENT**

There being no further business, Chair Leigh adjourned the Board of Trustees meeting at 6:45 PM.

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Richard Leigh, Chair  
Board of Trustees

ATTEST:

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Alicia Keating Polson  
Secretary, Board of Trustees  
Community College District VIII



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**BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, May 18, 2022. This meeting was conducted in-person in B201 for a limited number of attendees and remotely via Zoom. A telephone line was also available. Richard Leigh, Chair, presided.

**MINUTES**

The business session was called to order at 2:07 PM

I. **ROLL CALL**

Chair Richard Leigh, Vice Chair Marisa Heu-Weller, Rich Fukutaki, Greg Dietzel, Sascha West, Gary Locke, and Tricia Boerger were present.

II. **AGENDA**

Trustee Dietzel made a motion to approve the agenda (May 18, 2022) and the minutes (April 20, 2022). Trustee Heu-Weller seconded.

The motion passed unanimously.

III. **CONSTITUENT REPORTS**

A. College Assembly

The College Assembly report was provided by Valencio Socia, Chair of College Assembly.

- At their May 9 meeting, the Assembly voted on the vice chair seat and, for the first time, has classified staff serving as both chair and vice chair. The secretary seat will be voted on during the last meeting of the academic year, on June 6.
- During the May 9 meeting, the Assembly discussed the office of student engagement report – council members were encouraged to be respectful in communication.
- Students and others are encouraged to approach BCG for issues that concern the campus for an opportunity to provide communication and feedback.
- Professional Development Day, held May 11, was successful. It was the first large-scale event held by the College that was hybrid and took place over the full day.
- The Rainbow crosswalk was dedicated yesterday. Trustees, students, and the President's Cabinet attended.
- Socia emphasized the importance of recognizing the grounds crew at Bellevue College.

B. Faculty



The Faculty report was provided by Chace Stiehl, Acting President of the Bellevue College Association of Higher Education (BCAHE).

- Stiehl opened with a reminder that constituency reports can be about policy, suggestions, and even venting frustrations, but should not be used to suggest inappropriate behavior from groups or individuals on campus.
- Stiehl encourages the Board to follow through with Interim President Locke's fact-finding proposal regarding the behavior discussed over the last four months and at the last meeting.
- Trustee Fukutaki asked Interim President Locke if there were any updates. Locke responded that:
  - Documents submitted by students will be reviewed and discussed with a retired judge. They will also look at concerns by students, administration, and the Office of Student Engagement.
  - The BCAHE will provide questions they have regarding the interpretation of Killian to avoid misunderstandings.

#### C. Foundation

The Foundation report was provided by Rebecca Chawgo, Interim Vice President of Institutional Advancement.

- Chawgo thanked everyone for attending the Foundation Breakfast.
- 228 scholarships were awarded out of 578 applicants. The strategic plan aims for 700 applicants in the future, based on FTE's. Over half a million dollars were awarded and 106 individuals from the community and campus volunteered to evaluate scholarships.
- Chawgo thanked everyone for attending the dedication of the first rainbow crosswalk on the east side. The president was thanked for his support for the second crosswalk that will feature the progress pride flag, including the chevron.
- The Excellence Awards were announced at Professional Development Day on April 11.
- Trustee Heu-Weller asked if scholarship application numbers have increased or decreased. Chawgo responded that even in the height of lockdown, application numbers have been increasing. Efforts have been made in marketing and providing services.
- Trustee West asked if any workshops are offered to help students with writing for scholarships. Chawgo responded that yes, workshops are offered in partnership with RISE, Student Affairs, the Financial Aid Office, Multicultural Services, TRIO, and Neurodiversity Navigators.

#### D. Student

The Student report was provided by Theint Thu, President of the Bellevue College Associated Student Government (ASG) and Adam Brewster, ASG Treasurer.

- Thu provided an update on the bathroom renovations for the C building. Of the projects that have been voted on: there is an example of a women's bathroom and there will be multiple entrances as well as an all-gender restroom on the right side.

- May 27<sup>th</sup> from 1-4 PM, ASG will collaborate with Green River College's student government. The event will be hybrid, if possible, and include presentations, networking, and topics suggested by students.
- Student government elections will take place as an open forum on May 31 in the cafeteria. An opportunity will be provided for all executive candidates to take photos. Recordings and photos will be made available on the ASG webpage.
- Students will be compensated at a rate of \$16.00/hour for their service on a governance council. The 8 Student Council seats will be appointed by ASG while all other councils will be responsible for their own recruitment. All student seats are 1-year terms.
- For transparency, the ASG website will list funding details. Information to be included by the end of the year: where funds go and to whom they are allocated, committees ASG is responsible for, and required forms.
- ASG is looking into the report from the Office of Student Engagement.

#### E. Classified

The Classified report was provided by Becky Turnbull, Chief Shop Steward of the Washington Public Employees Association (WPEA).

- Turnbull thanked Stiehl for the comments in his report.
- Turnbull read the following report, noting that it was compiled by Classified staff:
  - May is Asian American and Pacific Islander Heritage Month.
  - Adding classified voices to those that talked about rainbow crosswalk.
  - Recognize tragic event in Buffalo that targeted Black members of the community
  - Kudos to the classified custodial staff that work to prepare all areas of campus. This work is physical and meticulous. Custodians play a critical role in student success.
  - Congratulated classified staff appointed to governance councils.
  - Classified staff are working tirelessly on ctcLink conversion.
  - Five Classified staff reductions were discussed at budget town hall.
  - There should be transparency in the proposed lead DOD position.
  - BC Kindness Rocks have developed the rock garden. Rocks have been painted and have been placed just outside The Foundation office.

#### IV. **FIRST READ ITEMS**

##### A. Revision of WAC 132H-116 and Policy 6200: Parking and Traffic Rules

Dennis Curran, Vice President of Administrative Services presented the revisions to WAC 132H-116 and Policy 6200: Parking and Traffic Rules. These changes remove and/or update outdated information and clarify rules. The current WAC chapter will be reorganized into new section numbers with similar content grouped together to make information easier to find. Existing numbers and content will be repealed and revised/replaced with updated content. The policy will have the same text and formatting as the WAC chapter. Relevant portions of procedure 6200P have been incorporated into the WAC/policy 6200 and procedure 6200P will be deleted.

This proposed revision replaces the current text of policy 6200 with the text of the WAC. The procedure will be deleted and information from the procedure is added to the proposed WAC to provide clarifying details (e.g., types of permits and parking lots).

The revision updates the language to align with other Washington Administrative Codes, Revised Codes of Washington, House Bill 2513, and newer parking technology. The updates also clarify definitions and the rules for parking permits, regulations, enforcement, penalties and appeals.

V. **ACTION ITEMS**

A. Sabbatical Leave Requests

Motion 19.22

Trustee Heu-Weller moved that the Board of Trustees of Community College District VIII concurs with the recommendation of the Sabbatical Leave Committee and the Interim President and authorizes sabbatical leaves for Croix Saffon (3 FTEF), Stephanie Hurst (1 FTEF), Elena Maans-Lorincz (2 FTEF), Margaret Harada (1 FTEF), Sajonna Sletten (3 FTEF), Mausumi Maulik (1 FTEF), and Tim Jones (1 FTEF) to total 12 FTEF, and authorizes Tim Jones and Ann Minks to be listed as alternates for sabbatical leave. Trustee Dietzel seconded.

The motion passed unanimously.

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B. 2022-2023 Board Meeting Dates

Motion 20.22

Trustee West moved that the Board of Trustees of Community College District VIII approves the schedule of meeting dates for 2022-2023. Trustee Fukutaki seconded.

The motion passed unanimously.

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C. Resolution 301: Amending Authorized Individual for the Washington State Local Government Investment Pool

Motion 21.22

Trustee Dietzel moved that the Board of Trustees of Community College District VIII approves Resolution 301, which amends the Authorized Individual for the Washington State Local Government Investment Pool. Trustee Heu-Weller seconded.

The motion passed unanimously.

VI. **QUARTERLY REPORTS**

## A. Enrollment Report

Zach Morgan, Executive Director of Effectiveness and Research presented the quarterly Enrollment Report.

A brief summary of final enrollment was provided for Winter 2022, as well as the interim status of Spring 2022 enrollment, and expected estimates for the 2021-2022 year and projections for the 2022-2023, 2023-2024, and 2024-2025 years.

Across our credit and non-credit classes, Bellevue College engaged with 12,229 students this past Winter quarter. The steep drop in Winter credit enrollment that was presented at the February meeting only slightly recovered at the end of the quarter, with the College serving about 15% fewer students and about 16% fewer full-time equivalents (FTES). This is a substantial decline relative to the 7.5% seen for Fall Quarter, and is a more significant drop than was experienced by SBCTC overall.

While the contributing factors of vaccination requirements and labor conditions would have been expected across the state system, the ctLink implementation would have primarily affected Bellevue College and other Deployment Group 5 (DG5) institutions. Compared to those other DG5 institutions, Bellevue College enrollment's enrollment decline is much less severe.

So far for Spring 2022, Bellevue College is serving 11,680 students this quarter. Our enrollments are falling a bit short of our projections, which themselves were expecting about a 12% decline from last Spring to this Spring. These declines are noticeable in both the lower numbers of new students (both in number and proportion) and with a slightly lower retention rate from Winter quarter (which itself was a substantially smaller population).

Based on the information available, we have established final estimates for this year's enrollments as well as revised quarterly projections for next year, which generally have been tuned further down. Additionally, we formally established annualized projections for the 2023-2024 and 2024-2025 academic years, expecting small yet consistent declines in enrollments in the upcoming years.

## VII. **PRESIDENT'S REPORT**

Gary Locke, Interim President of Bellevue College, provided the monthly president report.

- Due to technical difficulties with the Zoom feed, minutes were not taken during this report.

## VIII. **DIVERSITY, EQUITY, AND INCLUSION REPORT**

Consuelo Grier, Vice President of Diversity, Equity, and Inclusion (DEI) at Bellevue College, provided the DEI report.

- Due to technical difficulties with the Zoom feed, minutes were not taken during this report.

## IX. **BOARD REPORT**

Trustee Fukutaki announced that Trustee Dietzel will soon become President of the Association of College Trustees (ACT) and Chair Leigh will run for Treasurer of ACT.

X. **UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

A. Unscheduled Business

Chair Leigh announced that as a procedural matter and in light of his absence from the Board of Trustees' meeting on March 16, 2022, the Board should ratify its vote on tenure candidates.

Motion 22.22

Chair Dietzel moved to ratify the vote on the slate of tenure candidates taken on March 16, 2022. Trustee Heu-Weller seconded.

The motion passed unanimously.

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B. Community Testimony

Sajonna Slatten, faculty member at Bellevue College, made a public comment on writing and reading lab.

Amanda Chamba, student at Bellevue College, made a public comment on campus tensions.

Sara Gardner, staff member at Bellevue College, made a public comment on student retention.

Sophia, student at Bellevue College, made a public comment on international students and enrollment. Eva's position.

Gunawan Christopher, student at Bellevue College, made a public comment on the international student engagement specialist.

Ezgi Ayaz, student at Bellevue College, made a public comment on student positions and a position in international student engagement.

Daniel Le, student at Bellevue College, made a public comment on a position in international student engagement.

Teresa Descher, staff member at Bellevue College, made a public comment on mental health.

XI. **EXECUTIVE SESSION**

At 4:26 PM, Chair Leigh announced there would be an executive session beginning at 4:26 PM that would last approximately 40 minutes to discuss matters with legal counsel regarding

potential litigation, collective bargaining, and the performance of public employees. The Board returned to regular session at 5:05 PM.

XII. **ADJOURNMENT**

There being no further business, Chair Leigh adjourned the Board of Trustees meeting at 5:05 PM.

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Richard Leigh, Chair  
Board of Trustees

ATTEST:

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Alicia Keating Polson  
Secretary, Board of Trustees  
Community College District VIII

Bellevue College  
Community College District VIII  
May 18, 2022

**RESOLUTION NO. 301**

**A RESOLUTION** of the Board of Trustees of Bellevue College of Community College District VIII amending the Authorized Individual for the Washington State Local Investment Pool.

**WHEREAS**, since the adoption of Resolution 243 on January 27, 1999, Bellevue College of Community College District VIII has participated in the Washington State Local Government Investment Pool (LGIP), a trust fund created pursuant to Chapter 294, Laws of 1986; and

**WHEREAS**, the LGIP permits the College to designate an individual to authorize all amendments, changes, or alterations to the Local Government Investment Pool Transaction Form ("LGIP Form") or any other documentation ("Authorized Individual"); and

**WHEREAS**, with the adoption of Resolution 298 on June 29, 2011, the College designated former Vice President of Administrative Services Rachel Solemsaas as the Authorized Individual; and

**WHEREAS**, the College currently has a different Vice President of Administrative Services and therefore needs to terminate and revoke the prior designation;

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT VIII, STATE OF WASHINGTON HEREBY RESOLVES:**

1. The Board of Trustees of Community College District VIII hereby terminate and revoke the designation of Rachel Solemsaas as the Authorized Individual for the purpose of the LGIP.
2. The Board of Trustees of Community College District VIII hereby designates the individual who holds the position of Vice President of Administrative Services as the Authorized Individual for the purpose of the LGIP. As the Authorized Individual, the Vice President of Administrative Services has been delegated the authority to authorize all amendments, changes, or alterations to the LGIP Form or any other documentation including designating other individuals to make deposits and withdrawals on behalf of Bellevue College.

**APPROVED AND ADOPTED:**

**BOARD OF TRUSTEES**



Richard Leigh, Board Chair



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## REGULAR MEETING AGENDA ITEM

### 2022-2023 COLLEGE BUDGET

INFORMATION

FIRST READ

ACTION

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#### Description

The Bellevue College Operating Budget for fiscal year 2022-23 is presented to the Board of Trustees for approval. To assist the Board in considering the proposed budget, a comparison of the initial 2021-22 and the 2022-23 budget is provided.

Attachment 1: Proposed 2022-23 College Budget and Reserve Report

Attachment 2: Operating Projection Model

#### Key Questions

- \* What is the College's 2022-23 budgetary plan for all funds, excluding Capital?

The fiscal year 2022-23 budget highlights

### 2022-23 Revenue

#### Tuition Rate Increase

- +2.4% State Tuition
- +7.0 % Running Start

#### Enrollment Changes

- - 2.0 % Total Enrollment

### 2022-23 Expenses

- +3.25% COLA's – Staff
- +4.67% COLA's – Faculty
- +2.00% Adjuncts (additional Increase)
- +\$2,000 Classified onetime payment
- +\$300K Guided Pathways Funding (\$2.47M total)
- + 800K Marketing investment (Funded by last year's surplus fund balance)
- +\$1.01M CTC-link Staffing Gap funding (Funded by last year's surplus fund balance)



### Recommendation/Outcomes

It is recommended that the Board of Trustees of Community College District VIII approves the following budget plan for the fiscal year July 1, 2022 through June 30, 2023.

<b>Annual Budget</b>	
Operating Funds	\$ 120,096,412
Proprietary Funds	\$ 15,225,634
Financial Aid Funds	<u>\$ 20,057,648</u>
<b>Total 2021-22 Annual Budget</b>	<b><u>\$ 155,379,694</u></b>
<b>Reserve Funds</b>	
Contingency Fund	\$ 3,595,075
Operating Reserve	\$ 30,024,103
Proprietary Reserve	<u>\$ 2,039,833</u>
<b>Total 2021-22 Reserve Funds</b>	<b><u>\$ 35,659,011</u></b>

### Recommended Motion

That the Board of Trustees of Community College District VIII approve the college budget plan, as proposed, for fiscal period 2022-2023. This includes the Board of Trustees authorizing:

- the College President to proceed with the **execution of the planned program**;
- the College President to **transfer funds** within the General Fund, or from local and other funds, to eliminate any cash deficit as required by RCW 43.88.2601, **to provide working capital, and to support approved projects and activities**;
- the **tuition and fee schedule** as established by law, by the State Board for Community and Technical Colleges, as implemented by the College President, and as listed in the College catalog;
- the College President to **accept allocation amendments** from the State Board for Community and Technical Colleges, to accept such grants and contracts as may be acquired during the budget period, and to report on such changes, at least quarterly, to the Board of Trustees;
- the **addition of staff and faculty positions if necessary**, to carry out the College's programs; and
- the College President to determine the **fee schedule for contract courses and programs**.

## Proposed Revenue Plan by Fund

Includes comparison to initial 2021-22 college budget

2021-22				2022-23	
	INITIAL BUDGET	Increase/(Decrease)	INITIAL BUDGET		
<b>OPERATING FUND:</b>					
STATE ALLOCATION	\$46,764,271	\$5,765,815	\$52,530,086		
LOCAL OPERATING	\$25,003,702	-\$3,569,708	\$21,433,994		
DEDICATED LOCAL FUND	\$11,029,554	-\$1,770,267	\$9,259,287		
GRANTS & CONTRACTS	\$38,841,754	-\$1,968,709	\$36,873,045		
<b>TOTAL OPERATING FUNDS:</b>	<b>\$121,639,281</b>	<b>-\$1,542,869</b>	<b>\$120,096,412</b>		
<b>PROPRIETARY FUNDS:</b>					
COMPUTER SERVICE FUND	\$10,001	\$0	\$10,001		
PRINTING FUND	\$539,071	\$7,520	\$546,591		
ASSOCIATED STUDENTS (non S&A)	\$334,750	\$5,508	\$340,258		
BOOKSTORE	\$2,450,000	-\$2,450,000	\$0		
PARKING	\$2,838,967	\$0	\$2,838,967		
FOOD SERVICES	\$2,060,240	\$0	\$2,060,240		
OTHER AUXILIARY ENTERPRISES	\$5,020,316	\$370,309	\$5,390,625		
HOUSING	\$4,393,433	-\$354,481	\$4,038,952		
<b>TOTAL PROPRIETARY FUNDS:</b>	<b>\$17,646,778</b>	<b>-\$2,421,144</b>	<b>\$15,225,634</b>		
<b>FINANCIAL AID FUNDS:</b>					
GRANTS IN AID	18,186,712	-\$6,864,081	11,322,631		
STUDENT LOAN	7,500,000	\$0	7,500,000		
STATE WORK STUDY	285,922	-\$905	285,017		
FINANCIAL AID FUND	950,000	\$0	950,000		
<b>TOTAL FINANCIAL AID FUNDS:</b>	<b>\$26,922,634</b>	<b>-\$6,864,986</b>	<b>\$20,057,648</b>		
<b>TOTAL ANNUAL REVENUE:</b>	<b>\$166,208,693</b>	<b>-\$10,828,999</b>	<b>\$155,379,694</b>		
<b>2022-23 COLLEGE RESERVE REPORT</b>					
			Reserve		
<b>RESERVE FUND BALANCES</b>					
Contingency Fund				\$3,595,075	
Operating Reserve 25%				\$30,024,103	
Proprietary Reserve 25% (\$1.7 M underfunded)				\$2,039,833	
Debt Reserve				\$10,689,394	
Student Housing Reserve				\$0	
<b>TOTAL RESERVED</b>				<b>\$46,348,405</b>	

# BC Projection Model

05/01/22

		5/1/22				Budget	
		Actual	Actual	Actual	Projected	Budget	Projected
		FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	FY22-23
<b>Revenue</b>	<b>Total Tuition Revenue</b>	<b>51,057,566</b>	<b>52,860,642</b>	<b>53,088,568</b>	<b>47,385,801</b>	<b>49,404,794</b>	<b>49,404,794</b>
1	State Tuition	22,308,879	21,052,897	20,187,058	17,715,917	17,538,644	17,538,644
3	Bachelor Programs	2,440,978	2,723,811	3,298,827	3,585,528	3,895,350	3,895,350
4	Running Start	15,592,807	18,888,385	21,387,080	18,245,892	19,737,778	19,737,778
5	International(With ELI)	10,714,902	10,195,549	8,215,604	7,838,464	8,233,022	8,233,022
6	Other Student Fees & Grant Revenue	16,267,929	17,183,316	16,186,691	11,228,864	14,040,805	11,228,864
7	State Operating Appropriation	36,805,694	43,332,221	44,464,010	43,492,932	48,161,368	48,161,368
	Additional State Appropriation			3,112,657	3,483,474	3,778,418	3,778,418
8	Capital Approp- for Operating	393,533	590,300	590,300	590,300	590,300	590,300
9	Reimbursements other agencies/carryover	1,448,037	1,676,903	1,530,842	1,719,402	4,120,727	4,120,727
<b>Total Operating Revenue Sources</b>		<b>105,972,760</b>	<b>115,643,383</b>	<b>118,973,068</b>	<b>107,900,773</b>	<b>120,096,412</b>	<b>117,284,471</b>
	<b>% Change Over Prior Year</b>	<b>4%</b>	<b>2%</b>	<b>3%</b>	<b>-9%</b>	<b>11%</b>	
<b>Expenses</b>	<b>Total Wages &amp; Benefits</b>	<b>\$ 82,038,774</b>	<b>\$ 87,053,535</b>	<b>90,369,347</b>	<b>90,671,347</b>	<b>93,904,682</b>	<b>94,603,220</b>
	Full-Time Faculty	15,418,267	16,787,278	17,397,038	18,468,000	20,499,067	20,499,067
	Adjunct Faculty	17,905,343	17,994,635	16,906,038	15,571,000	13,273,500	13,273,500
	Cost of Stipends	1,356,117	1,422,985	3,729,290	2,675,000	2,779,007	2,779,007
	Exempt Salaries	13,165,647	14,366,397	14,052,725	15,328,000	17,844,113	16,074,673.36
	Classified Salaries	11,421,440	12,970,879	13,678,385	15,252,000	17,399,264	16,408,370.55
	Unfilled Positions Budget	-	-	-	-	(2,760,333)	-
	Other Salaries	3,028,848	2,898,838	2,359,069	2,701,000	2,622,200	2,612,291
	Benefits	20,465,214	21,465,460	23,235,579	21,437,073	23,234,550	23,942,996
	Salary/Benefit Transfers	(722,101)	(852,938)	(988,777)	(760,726)	(986,685)	(986,685)
	Goods & Services/ Personal Svcs	11,793,901	12,609,961	11,977,696	12,582,709	19,865,758	13,478,110
	Student Services	2,549,232	2,402,584	1,957,233	1,847,757	1,926,144	1,926,144
	Equipment, Furniture	1,433,049	2,546,010	2,544,826	559,046	95,094	559,046
	Travel	803,506	506,450	33,689	185,000	479,004	479,004
	Non Salary Transfers	(580,778)	(252,157)	(237,735)	(237,735)	(263,958)	(263,958)
	Old Building Renovation Fund (5%)	3,884,529	5,298,744	5,387,659	5,335,831	4,619,093	4,475,603
	Other Adjustments	1,282,650				(1,637,905)	
	Student Success COP and other	167,000	1,108,500	1,108,125	1,108,500	1,108,500	1,108,500
<b>Total Expenses</b>		<b>103,371,863</b>	<b>111,273,628</b>	<b>113,140,840</b>	<b>112,052,455</b>	<b>120,096,412</b>	<b>116,365,669</b>
	<b>% Change Over Prior Year</b>	<b>5%</b>	<b>8%</b>	<b>2%</b>	<b>-1%</b>	<b>7%</b>	<b>5%</b>
<b>Operating Margin (No Depreciation)</b>		<b>2,600,897</b>	<b>4,369,755</b>	<b>5,832,229</b>	<b>(4,151,682)</b>	<b>0</b>	<b>918,802</b>

Prepared by: Jim Craswell, Interim Executive Director of Finance & Auxiliary Services

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REGULAR MEETING AGENDA ITEM

**2022-2023 SERVICES & ACTIVITIES FEE BUDGET**

INFORMATION

FIRST READ

ACTION

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**Description**

RCW 28B.15.044 for the State of Washington grants authority to the Board of Trustees to approve the campus Services and Activities (S&A) Budget. Further, it requires students to advance a budgetary recommendation for consideration of the Board of Trustees.

The S&A Budget recommendation is developed by the S&A committee. The committee is comprised of four students, one exempt staff member, one classified staff member and one faculty member. This year's committee members are listed below (asterisks denote voting members):

- \* Adam Brewster (ASG Treasurer)
- \* Jordana Laura Gouveia de Oliveira (Student at Large)
- \* Theint Thu (ASG President)
- \* Agnes Guerry (Student at Large)
- \* Lindsey Powers (Classified)
- \* Abner Pagunuran (Exempt)
- \* Grady Blacken (Faculty)

**Committee Advisors:**

Carrie Moore – Student Programs Director

Jim Craswell – Executive Director of Finance

The committee completed its deliberations and has prepared a recommendation for the 2022-2023 year. The budget recommendation was approved unanimously by the committee.

### Key Questions

- Is the S&A fee budget proposal equitable and does it address the needs of student funded programs?
- How does the S&A fee budget plan reflect a sustainable balanced budget?
- What are some key considerations/strategies to maintain the growth and continued integrity of the S&A budget and the programs it supports?

### Analysis

The new funds for the 2022-23 S&A budget are estimated at \$2,593,113.65. The total 22-23 S&A budget recommendation consists of these new funds plus unused funds from the 2021-22 S&A budget that groups wish to “rollover” to next year’s budget.

Initial asks for S&A funds consisted of \$3,529,552.00 from new 2022-23 funds and authorization to rollover \$1,394,071.00 funds that were not used during 2021-22 fiscal year. The total initial ask for S&A funds for 2022-23 totaled \$4,923,623.00.

<b>Initial Ask Comparison 2022-23 to 2021-22</b>			
	Ask 22-23	Ask 21-22	Delta
Rollover	1,394,071.00	1,603,980.00	86.91%
New ask	3,529,552.00	2,658,916.00	132.74%
Total	4,923,623.00	4,262,896.00	115.50%
<b>Available New Funds</b>			
2021-22	2,871,460.00		
2022-23	2,593,113.65		

Available new funds for 22-23 are about 90% of the 21-22 new funds.

The S &A committee’s guiding principles during this year’s review consisted of the following:

- Does the department/program focus on improving the student experience?
- Does the department/program help students succeed academically?
- Does the department/program offer services and activities that enrich student life outside of class?
- Has the department/program actively engaged students in the past year?
- Is the department/program planning to increase student engagement in the upcoming year?
- Are the department/program services and activities open to all BC students?
- Does the department/program only want money for travel? If so, is this a team that travels to represent the College?

- If they ask for travel, is that all of their request or does the bulk of the request go to student activities and services?
- Is this service/activity sustainable over time? What funding sources would they have if S&A does not fund?
- Is there an equity component to the request? How is DEI factored in?

During the review and deliberations, there were some clarified application numbers and ASG reduced its rollover request. ASG asked for those funds to be integrated into the overall funds available for all 2022-23 applications. The committee also separated out travel funds in their review.

Additionally, the S&A committee stipulated that if there is any non-used 21-22 funds or additional new funds at the end of the fiscal year, those funds will be deposited in ASG's allocation account and will not go into reserves. The funds will be given out to S&A compliant asks during the 22-23 school year.

**The S&A Committee recommends the following S&A budget for the 2022-23 school year:**

22-23 Fund Allocation:	\$ 3,023,940.00
21-22 Rollover (not to exceed):	\$ 803,255.00
22-23 Allocation for Reserves:	\$ 0.00
 22-23 Total Allocation:	 <b>\$ <u>3,827,195.00</u></b>

For comparison, the 21-22 Application Allocation is below:

21-22 Fund Allocation:	\$2,871,460.00
20-21 Rollover (not to exceed):	\$1,492,709.00
21-22 Total Allocation:	\$4,364,169.00

\*\*The 2022-23 recommended budget is approximately 87.70% of the 21-22 allocated budget amount.

ASG voted on April 14th to approve and forward the S&A budget recommendation to President's Cabinet. President's Cabinet reviewed the budget recommendation on April 26<sup>th</sup> and approved that the recommendation be forwarded to the Board of Trustees.

**Background/Supplemental Information**

2022-23 ASG Services and Activities Fee Budget Recommendation table

**Recommendation/Outcomes**

That the Board of Trustees of Community College District VIII approves the proposed Services and Activities budget.

Prepared by: Dr. Brenda Ivelisse, Associate Vice President of Student Affairs  
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**2022-2023 Services and Activities Fee Budget Allocations Summary**

		2022-23 Allocation Items				2022-23 Ask Items		
Budget Items	Budget Number	NEW Non-Travel 22-23 Funds Allocated	Travel Funds Allocated	Rollover Allocated	TOTAL 22-23 Allocation	NEW 22-23 Funds Requested	Rollover Requested	TOTAL 2022-23 Request (22-23 Funds + Rollover)
COMBINED STUDENT ENGAGEMENT		930,684	27,600	272,755	1,231,039	1,013,884	272,755	1,286,639
ALL ATHLETICS PROGRAMS		184000	77000	0	261000	261,000	0	261,000
PUENTE SCHOLARS PROGRAM (NEW)	XXXXX	10520	24750	0	35270	35,270	0	35,270
UMOJA SCHOLARS PROGRAMS (NEW)	XXXXX	16590	6000	0	22590	34,590	0	34,590
LATINO STUDENTS OF BELLEVUE COLLEGE (NEW)	XXXXX	34750	0	0	34750	34,750	0	34,750
BLACK STUDENT UNION (NEW)	XXXXX	38200	17900	0	56100	91,900	0	91,900
BULLDOG FOOD PANTRY (NEW)	XXXXX	41200	0	0	41200	41,200	0	41,200
INTERNATIONAL STUDENT ASSOCIATION (NEW)	XXXXX	50,120	8254	0	58374	95,883	0	95,883
BELLEVUE COLLEGE ENTREPRENUERSHIP CLUB (NEW)	XXXXX	9600	0	0	9600	9,600	0	9,600
SHINE SOCIETY (NEW)	XXXXX	20586	2487	0	23073	28,046	0	28,046
COMPUTER SCIENCE STUDENT ADVISORY BOARD (NEW)	XXXXX	144	0	0	144	5,000	0	5,000
WELLNESS CENTER FITNESS & INTRAMURALS	23116	29400	0	0	29400	29,400	0	29,400
JAPAN CULTURAL EXCHANGE CLUB	23114	16442	0	0	16442	17,062	0	17,062
SPEECH & DEBATE	23129	3500	35000	0	38500	114,500	0	114,500
BRAZILIAN STUDENT ORGANIZATION	23106	25500	0	0	25500	25,500	0	25,500
UNITED NATIONS ASSOCIATION	23104	2200	1857	0	4057	7,022	0	7,022
INFOSEC CLUB (NO 22-23 REQUEST)	190G	0	0	0	0	0	0	0
COLLIMNATORS CLUB (NO 22-23 REQUEST)	1968	0	0	0	0	0	0	0
ASSOCIATED STUDENT GOVERNMENT OPERATIONS	23000	165,304	9,667	50,000	224971	194,305	50,000	244,305
ASG OSLA OPERATIONS	23001	0	0	0	0	0	0	0
CAMPUS ACTIVITIES BOARD	23002	0	0	250,000	250000	24,757	250,000	274,757
ASG CULTURAL EVENTS FUND	23030	0	0	50,000	50000	0	50,000	50,000
STUDENT ENGAGEMENT OPERATIONS	23004	768,588	3,833	85,000	857421	780,088	85,000	865,088
ASG CONTINGENCY EVENTS FUND	23031	0	0	50,000	50000	0	50,000	50,000
INTERNATIONAL STUDENTS AFFINITY COORDINATOR	23113	47,876	6,334	20,000	74210	71,819	20,000	91,819
LGBTQ STUDENT COORDINATOR	23115	35,676	0	10,000	45676	35,676	10,000	45,676

STUDENT BUSINESS CENTER	23005	3,153	0	127,755	130908	3,153	127,755	130,908
BLACK STUDENTS AFFINITY COORDINATOR	23117	68,476	16,174	0	84650	118,497	0	118,497
LATINO STUDENTS AFFINITY COORDINATOR	23119	55,876	8,500	10,000	74376	81,376	10,000	91,376
BUSINESS LEADERSHIP COMMUNITY (BLC)	23120	13,658	0	500	14158	13,658	500	14,158
RISE LEARNING INSTIUTE (MAKERSPACE)	23122	32,269	0	3,000	35269	32,269	3,000	35,269
STUDENT LIFE WEB & SOCIAL MEDIA	23006	10,483	0	0	10483	10,883	0	10,883
VETERAN STUDENTS AFFINITY COORDINATOR	23127	28,676	0	12,000	40676	28,676	12,000	40,676
DISABILITY RESOURCE CENTER (NO 22-23 REQUEST)	1931	0	0	0	0	0	0	0
BC STUDENT HANDBOOK (NO 22-23 REQUEST)	1936	0	0	0	0	0	0	0
BELLEVUE COLLEGE MUSIC ACTIVITIES (NEW COMBINED ASK)	23137	55,650	25,583	0	81233	146,650	0	146,650
ACADEMIC SUCCESS CENTER - ALL TUTORING	23139	400,533	0	0	400533	400,533	0	400,533
WATCHDOG STUDENT NEWSPAPER	23140	27,650	0	20,000	47650	27,650	20,000	47,650
INSTRUMENTAL MUSIC ACTIVITIES (NO 22-23 REQUEST)	1944	0	0	0	0	0	0	0
BC DANCE PRODUCTIONS (NO 22-23 REQUEST)	1945	0	0	0	0	0	0	0
CENTER FOR CAREER CONNECTIONS	23147	29,539	9,500	0	39039	29,539	9,500	39,039
STAGEFRIGHT DRAMA CLUB (NO 22-23 REQUEST)	1948	0	0	0	0	0	0	0
ASIAN PACIFIC ISLANDER STUDENTS AFFINITY COORDINATOR	23153	40,876	6,333	15,000	62209	59,876	15,000	74,876
ARAB STUDENTS AFFINITY COORDINATOR	23154	30,676	0	10,000	40676	30,676	10,000	40,676
DECA (48080 in travel funds taken from Rollover)*	23155	3,580	0	50,000	53580	105,740	50,000	155,740
INTERCOLLEGIATE ATHLETIC	23162	184,000	77,000	0	261000	261,000	0	261,000
WELLNESS CENTER: OUTDOOR RECREATION	23176	31,900	0	0	31900	31,900	0	31,900
STUDENT VOLUNTEER CENTER (NO 22-23 REQUEST)	1980	0	0	0	0	0	0	0
LEADERSHIP INSTITUTE	23181	110,810	23,767	0	134577	182,110	0	182,110
EARLY LEARNING CENTER (CHILDCARE CENTER)	23182	283,250	0	0	283250	283,250	0	283,250
STUDENT ENGAGEMENT SIGNATURE EVENTS	23187	10,000	0	40,000	50000	10,000	40,000	50,000
NURSING STUDENT ASSOCIATION	23193	3,750	0	0	3750	3,750	0	3,750
<b>TOTAL ALLOCATIONS</b>		<b>2,741,001</b>	<b>282,939</b>	<b>803,255</b>	<b>3,827,195</b>	<b>3,537,552</b>	<b>812,755</b>	<b>4,350,307</b>





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REGULAR MEETING AGENDA ITEM

**CREATION OF POLICY 6460: COVID-19 VACCINATION REQUIREMENTS**

INFORMATION

FIRST READ

ACTION

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**Description**

The primary rationale for developing Policy 6460: COVID-19 Vaccination Requirements and the two associated procedures: Procedure 6460P: Student COVID-19 Vaccination Requirements and 6460P2: Employee COVID-19 Vaccination Requirements is to protect employees, students, and the campus community from the COVID-19 virus and to establish that Bellevue College (BC) is a fully vaccinated campus based on Governor Inslee’s [Higher Education 20-12.3. Proclamation by the Governor Amending Proclamations 20-05, 20-12, et seq., and 20-25, et seq.](#)

Within the governor’s proclamation is the requirement that institutions of higher education (IHE) establish a policy and develop procedures that relate to being a fully vaccinated campus. The proclamation also indicates that enforcement of the proclamation requirements allows IHEs to provide, “in-person classroom instruction, lectures and similar educational gatherings at public and private universities, colleges, community colleges, and technical colleges.” (pg. 3) Implementation of this policy and the procedures allows the campus to move towards a safe return to on campus instruction and operations, and to hold on campus events and activities.

**Background/Supplemental Information**

[Procedure 6460P: Students COVID-19 Vaccination Requirements](#) (approved by President’s Cabinet on May 24, 2022)

[Procedure 6460P2: Employee COVID-19 Vaccination Requirements](#) (approved by President’s Cabinet on May 24, 2022)

**Recommendation/Outcomes**

That the Board of Trustees of Community College District VIII approves the creation of Policy 6460: COVID-19 Vaccination Requirements.

Prepared by: Alicia Keating Polson, Executive Director of the President’s Office  
[Alicia.keatingpolson@bellevuecollege.edu](mailto:Alicia.keatingpolson@bellevuecollege.edu)

# 6460 COVID-19 Vaccination Requirements

Original Date: 12/21/21 (expires 6/21/22) \* Last Revision Effective:  
Policy Contact: Vice President of Administrative Services

## PURPOSE

This policy establishes COVID-19 vaccination requirements needed to comply with the Washington Higher Education Vaccinated Campus rules, the Labor & Industries workplace safety policies, and public health requirements. This policy is also intended to protect the health and safety of the public and the campus community. In developing this policy, the college worked in accordance with federal, state, and local guidance and rules related to COVID-19, and proclamations issued by the Washington State Governor.

## POLICY

The college requires faculty, staff, volunteers, and *students* (defined below) to either:

- Be fully vaccinated against COVID-19 using an *authorized vaccine* (defined below) OR
- To ask and be approved for an *authorized exemption* (defined below).

## VERIFICATION AND DOCUMENTATION

All faculty, staff, volunteers, and students must complete a Vaccination Attestation form and provide documentation as indicated within the form. In the event Human Resources or Student Affairs requests additional documentation or information needed to resolve missing, unclear, inconsistent, or incongruent information submitted initially with the Vaccination Attestation form, such subsequent information must also be provided to be in compliance with this policy.

Exemptions approved due to a temporary condition or circumstance will be reviewed and reevaluated based on the stated timeframe noted in the original approval.

The college randomly collects documentation verifying the vaccination status of individual students.

## AUTHORIZED EXEMPTIONS

Faculty, staff, volunteers, and students are exempt from the vaccination requirement if they ask for and are approved, and a reasonable accommodation is granted, as appropriate, for at least one of the following authorized exemptions:

1. Medical Exemption
  - Requires documentation from a healthcare provider who determines that a medical reason or condition exists for which the vaccination should not be given for health and safety reasons.
2. Religious Exemption
  - Requires that there be a conflict between receiving the vaccine and sincerely held religious beliefs or practices.
3. College in the High School, and Pacific NW College Credit Exemption (students only)
  - For high school students in these programs who are exclusively taking classes in their home high school.

## RESPONSIBILITIES

Human Resources and Student Affairs jointly share responsibilities in the following manner:

### Human Resources

- Manages the tracking, collection of documentation, exemptions, verification, reasonable accommodations, confidentiality, and enforcement of this policy and the related procedures for all faculty, staff, student employees, and volunteers.

### Student Affairs

- Manages the tracking, collection of documentation, exemptions, verification, confidentiality, and enforcement of this policy, reasonable accommodations, and the related procedures for all students who are not employees or volunteers.

## DEFINITIONS

### Authorized Vaccines

- Include COVID-19 vaccines approved by the federal [Food & Drug Administration \(FDA\)](#), including those approved under Emergency Use Authorization and the [World Health Organization \(WHO\)](#).

### Enrollment/Enrolled

- A student who has applied for admission or has registered or signed up to take classes.

### Fully Vaccinated

- A person is fully vaccinated two weeks after receiving:
  - The second dose in a two-dose series OR
  - A single-dose vaccine.
- Being fully vaccinated may include a COVID-19 booster if deemed necessary to be compliant with '*Institutions of Higher Education (IHEs) Fully Vaccinated Campuses*' requirements as set forth by the state, or if the college determines that federal, state, and local requirements or recommendations are needed to help keep the campus community safe from COVID-19.

### Students

- Includes all persons taking courses at or through the college, whether on a full-time or part-time basis, and whether such courses are credit courses, noncredit courses, online courses, or otherwise. Persons who withdraw, graduate, or complete courses who are not officially enrolled for a particular term but who have a continuing relationship with the college, or who have been notified of their acceptance for admission may be considered "students." These persons include those under the age of 18, continuing education students, and those taking courses through tombolo.

### Volunteer

- An uncompensated person who is scheduled to come to campus to perform work related tasks or work connected to a college project but receives no pay or stipend.

## RELEVANT LAWS AND OTHER RESOURCES

[Washington Department of Labor & Industries \(L & I\) Workplace Health and Safety Rules](#)

[Food & Drug Administration \(FDA\) Vaccine Approval](#)

[World Health Organization \(WHO\) Vaccine Approval](#)

[State of Washington Office of the Governor Proclamation COVID-19 Vaccination Requirement](#)

[State of Washington Office of the Governor Proclamation for Higher Education](#)

[2050 Student Conduct Code](#)

[U.S. Equal Employment Opportunity Commission](#)

[Washington State Department of Health: Building Confidence and Busting Myths](#)

[Centers for Disease Control and Prevention: COVID-19 Vaccines are Safe and Effective](#)

## REVISION HISTORY

Original: 12/21/2021 (temporary approval)

## APPROVED BY

Temporary approval granted by President's Cabinet on 12/21/2021. Temporary approval expires 06/21/22.  
Seeking Board of Trustees approval on 06/15/22.



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REGULAR MEETING AGENDA ITEM

**BOARD ELECTION OF OFFICERS**

INFORMATION

FIRST READ

ACTION

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**Description**

The officers of the Board of Trustees shall be Chair, Vice Chair, and Secretary. The Chair and Vice Chair shall be members of the Board of Trustees. The Secretary will be the President of Bellevue College or the President's designee (current designee is Executive Director of the President's Office). Terms run from July 1 to June 30 annually.

Annually, at its June meeting, the Board elects from its membership a Chair and Vice Chair to serve for the ensuing year. In the event of an interim vacancy in the office of Chair or Vice Chair, successors may be elected to hold office for the unexpired term.

**Recommendation/Outcomes**

That the Board of Trustees of Community College District VIII hereby appoint \_\_\_\_\_ as Board Chair.

That the Board of Trustees of Community College District VIII hereby appoint \_\_\_\_\_ as Board Vice Chair.

Prepared by: Alicia Keating Polson, Executive Director of the President's Office  
[alicia.keatingpolson@bellevuecollege.edu](mailto:alicia.keatingpolson@bellevuecollege.edu)



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## REGULAR MEETING AGENDA ITEM

### PRIORITIES PROJECT UPDATE

INFORMATION

FIRST READ

ACTION

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#### Description

The presentation and delivery of the *Bellevue College Priorities Report*.

#### Key Questions

- \* What are the key priorities and values identified by internal and external stakeholders?
- \* What steps can all members of the BC campus community take to address these priorities?

#### Analysis

The *Priorities Project* is an initiative charged by the Board to identify the priorities and values to guide the College in the next three to five years and support the identification and selection of the next president of the College. In April, Attain Partners delivered the *Stakeholder Insights Report* providing summary themes and representative comments from 26 confidential interviews, 17 focus groups, 2 town halls, and a survey across both internal and external constituencies, as well as an environmental scan regarding current and future issues in higher education and the region.

The *Bellevue College Priorities Report* is written to serve as an executive summary of the *Stakeholder Insights Report*, and includes recommendations to the board of trustees, senior leadership, and the campus community at large. At the heart of both the *BC Priorities Report* and the *Stakeholder Insights Report* is the idea that mending our broken campus culture and sense of community is a—if not *the*—top priority for the college. The primary ask of the *BC Priorities Report* is for a response, recognizing that a thoughtful response will need time for reflection, as well as that the work needed to address the college's priorities will not be quick or easy.

#### Background/Supplemental Information

Report: *BC Priorities Report*

Prepared by: Zachary Morgan, PhD | Executive Director, Effectiveness & Research  
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For the Board of Trustees:  
**The Bellevue College Priorities Report**

June 15, 2022

— EDITORS —

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## Preface

**The Bellevue College Priorities Project** is an initiative in response to a request by the Bellevue College Board of Trustees. The purpose of the project is to collect input on the priorities and values of the college's internal and external stakeholders with the intent to inform the materials and criteria for recruiting the next college president and guide the college through the next three to five years. Over the course of the 2021–22 academic year, the college engaged Attain Partners, a consulting firm experienced with strategic planning in higher education, to gather feedback and insights from stakeholders across various internal and external constituency groups. Attain Partners also conducted an environmental scan addressing key questions and issues expected to impact the college's future. The results of Attain Partners' efforts are documented in the *Priorities Project Stakeholder Insights Report*, which synthesizes the constituency feedback and insights into summary themes and provides representative comments supporting those themes.

This report, the *Bellevue College Priorities Report*, serves as an executive summary of the contents of the *Stakeholder Insights Report* and is additionally informed by efforts such as the *Diversity and Equity Campus Climate Survey*. Prior to completion, the report was presented to the campus and opened for comments and suggestions for 28 days. This final report includes recommendations to decision-makers across the college, including the board of trustees and senior leadership, but also to all members of the campus community who serve as decision-makers advancing the college's mission, upholding the college's values, and contributing to the college's culture. It is intended that these recommendations be taken under advisement and result in a response that may include commitments and plans that address the feedback provided by the community.

## Summary, Synthesis, and Reflection on Findings

Overall, the information gathered by Attain Partners from our internal and external stakeholders confirms much of what is already known and understood by many of us at the college—while we have so much to offer our students, we frequently find ourselves mired in a culture that divides our community and a climate of bitterness and distrust. The issue of the culture at Bellevue College is woven throughout the *Stakeholder Insights Report* and flares up frequently across various college internal and public-facing venues. These divisions impede opportunities to build support and partnerships and to advance meaningful change. Addressing these divisions needs to be a—if not *the*—priority for college leadership and everyone in the campus community who seek to provide a meaningful experience to our students and to participate in collaborative and meaningful decision-making at Bellevue College.

A thread found throughout the *Stakeholder Insights Report* is the idea of community. Although the word may no longer be in the name of our college, it is clear that community is as important as ever both for our identity as a college and the steps we must take to address our immediate and long-term challenges. We as a college need to mend our sense of community.

Internally, we are a college community in crisis. According to the campus climate survey administered late Fall 2021, only 23% of employees (and 54% of students) were satisfied with the extent they feel all community members experience a sense of belonging or community at BC; only 47% of employees (58% of students) themselves were satisfied with their own sense of belonging or community at the institution. It is imperative for everyone—but especially college leadership, faculty, and staff—to work to mend our divisions and rebuild our sense of community that has been shaken as a result of the COVID-19 pandemic and events in the recent and distant past.

Externally, we are not as deeply engaged in our community as we should be. Our location and proximity to major companies is seen as an unleveraged strength. Many of the external stakeholders engaged for the *Stakeholder Insights Report* did not feel the college was doing much to engage with them or their represented organizations; others declined to participate in the opportunity to provide feedback as they did not feel they could provide meaningful insights due to a lack of familiarity or any sort of relationship with the institution. The role of BC in addressing the educational, civic engagement, and socioeconomic needs of our local residential community was a frequently cited core element of who we are as a college needing greater emphasis, particularly our role in providing accessible education to a diverse population.

The following sections of this report provide recommendations in response to the feedback collected and aggregated in the *Stakeholder Insights Report* in service of our broad institutional interest in centering the idea of community in our work and in our future.



# Recommendations to the Board of Trustees

## Recommendations regarding the next BC Presidential Search.

The primary purpose of the Priorities Project initiative is to inform the process and criteria for selecting the next president of Bellevue College. Given the short tenures of Bellevue College presidents in recent years and the impact of continuous turnover on the ability of the institution to plan and act strategically, the success of this selection process—including the success of our next president—is crucial in serving our students and the broader community in the next several years.

We recommend the board of trustees take under advisement the following considerations, provided in no particular order, when developing the position description and criteria for the purposes of recruiting the next college president:

- **Proactively initiate outreach with the campus community**  
There is a strong desire for a president who is visible and accessible, and who initiates engagement with students, faculty, and staff.
- **Engage and partner with local businesses and organizations**  
Stakeholders expressed a need for the next president to advance the college through corporate partnerships and advocacy with government agencies and local organizations.
- **Courage and commitment to vision**  
*The Stakeholder Insights Report* includes advice to the next president encouraging them to take risks and make difficult decisions. Doing this effectively will require a clearly communicated vision from which these decisions are informed.
- **Focused attention to community-building**  
A president who demonstrates compassion, patience, empathy, and active listening is both desired and more likely to be effective in mending the campus culture and rebuilding the campus community.
- **Inspire trust through accountability**  
The next college president will be entering an institution in which trust is not assumed. They will need to earn the college's trust by holding themselves and others accountable.
- **Talent recruitment and retention**  
The college has experienced high levels of turnover across the institution, and is looking to the president to recruit and retain a leadership team to promote greater stability at the college.
- **Mobilize support**  
The next president will need to be effective in mobilizing support for strategic changes across various constituencies.

- **Demonstrated support for equity-focused leadership**  
Much of the discourse at Bellevue College is communicated through the lenses of diversity, equity, and inclusion. To be able to effectively participate and respond to those conversations, the next college president should be well-versed in the concepts underpinning those values and be seen as an informed and active sponsor of those values.
- **Informed on issues affecting community colleges**  
The college will be facing a myriad of challenges in the coming years. A president with a breadth of knowledge on issues facing higher education, such as teaching & learning, enrollment, innovation, and the role and core mission of community colleges, will be best prepared to respond to those challenges.

In support of recruiting the best future president for Bellevue College, we recommend the following considerations in terms of the recruitment process itself:

- **Establish a search committee inclusive of the breadth of our community's diversity**  
To be inclusive of the breadth and depth of experience and perspectives, the search committee for the next president should include diverse representation across racial and ethnic identities, gender identities, periods of length of service to the institution, and employment classifications, as well as representation of both internal and external stakeholders.
- **Advertise the president position through venues frequently used to recruit DEI leaders**  
Given the necessity of having a college president who exemplifies the values of diversity, equity, and inclusion, advertising the position through channels frequented by those serving as executive DEI leaders will hopefully draw a stronger pool of candidates.
- **Include a link to the *Priorities Report* in the institutional profile accompanying the posting**  
This report is designed to effectively summarize both the immediate and mid-term needs of the college. Being upfront with this information should result in better informed applicants who are prepared to address the college's critical needs.
- **Center "community" as the theme for finalist presentations and forums**  
The concept of community as referenced in the first section of this report would serve as an effective topic for the college and local community to evaluate and reflect on the finalists for the role. An example prompt for such a presentation follows:

*Please prepare a 20-minute presentation addressing the following questions on how Bellevue College can strengthen relationships with its local community and rebuild its own internal sense of community.*

- *The location of Bellevue College provides opportunities for major organizational partnerships as well as pathways for local students across identities, abilities, and backgrounds to find success. As president of Bellevue College, how would you leverage those strengths and opportunities to maximize success for learners in our own community?*

- *Over the course of the past several years, and exacerbated by the COVID-19 pandemic, the college community has become increasingly divided. As president of Bellevue College, what strategies would you employ to mend the campus culture and bring us together as a community?*

## Other Recommendations to the Board of Trustees

Beyond the decision of the next president of Bellevue College, the board of trustees can take steps themselves to work to address the goals of building relationships with the external community and rebuild the sense of community of the college's internal constituents.

- **Assume support for the college's leadership**  
In order to allow for the next college president to exercise visionary and courageous leadership, they need to have the support of the board to be able to implement necessary difficult decisions. Giving time and opportunity for college leadership to address challenges and hold themselves accountable will sow opportunities for trust-building across the college, allow leaders to learn from their mistakes, and reduce the harmful effects that frequent leadership changes inflict on the college's mission and sense of community.
- **Activate networks to identify and build new partnerships**  
The members of the board are themselves key networking opportunities for the college. Having board members initiate and encourage their own partners to engage with the college can result in both deeper and broader connections than the college's executive leadership could do on their own.
- **Advocate for the college in the political/community spheres**  
Similarly, the board can play a key role in supporting the college through their words and actions with government representatives and local businesses and community organizations, through both formal and informal—though collaborative—channels.
- **Clarify to internal and external communities the scope of the board's decision-making**  
While the board of trustees makes some of the largest decisions at the college, their role is also quite limited, and constituents may not be aware of the distance between the board and many of the operational decisions within the college. Clarifying the scope of the board's decision-making should aid in expectation-setting for those who use the board's public comment period seeking intervention and are frustrated at the lack of action.
- **Lead efforts to shape and clarify the college's identity**  
The size of Bellevue College has contributed to its ability to provide a wide breadth of academic offerings. As the college faces an increasingly competitive enrollment environment and associated budgetary challenges, college leadership will look to the college's identity to determine what is mission-critical and what is supplementary. The board should begin efforts to work with the new president and internal and external communities to define the college's identity and scope.

## Recommendations to Senior Leadership

The college's senior leadership are the most visible decision-makers at the institution and play a key role in advancing the college's mission and modeling the college's values. These recommendations are for those leaders, though they can be adapted for leaders across the institution.

### Recommendations as we prepare for our next college president.

As the college prepares to recruit its next president, the current senior leadership team can undertake the following actions to address the issues raised in the Stakeholder Insights Report.

- **Explicitly identify decision-makers and justification in decision-making**  
There is frequently an information gap that separates the decision-makers from the decisions, regardless of intent. Taking greater care to explicitly identify the individual or body making the decision, as well as justification, including evidence when possible, will aid in instilling a sense of ownership of decision-making—including the accountability and trust that such ownership assumes.
- **Determine which positive aspects of pandemic operations should continue even as the pandemic recedes**  
As the severity of the pandemic ebbs and flows, college leaders should identify what operational changes from responding to the pandemic would be beneficial for the college to continue into the future.
- **Develop an employee recruitment and retention strategy**  
Given the concerns about employee turnover persistently raised in the Stakeholder Insights Report, developing and then implementing an employee recruitment and retention strategy—with a heavy emphasis on promoting diversity, equity, and inclusion—would promote stability at the institution and contribute toward improved morale and climate.
- **Develop an internal communications framework and strategy**  
Many stakeholders cited inadequate communication as an issue at the college. With so much information, so many channels by which that information can be shared, and the variety of audiences for which information will have different levels of relevance, we need to collaborate, coordinate, and develop guidance to ensure information is distributed with the recipients' needs in mind.
- **Establish a framework for stakeholder-informed decision-making**  
When it comes to decisions that affect individuals or groups at the college, many feel they are not sufficiently consulted in the time leading up to those decisions. Developing a framework that establishes general guidance on how decision-making incorporates stakeholders or their representatives, such as BC Governance, affinity groups, and/or the impacted individuals or groups themselves, can support expectation-setting and create streamlined channels to including feedback and improve decision-making at the college.

## Recommendations for the first years of the next college president's leadership.

With the expectation of the college successfully recruiting a president and initiating some of the other recommendations in this document, the following recommendations are intended to provide direction for the next college president and college's senior leadership with the president's support.

- **Update the academic master plan**  
As the college works to clarify its role and identity, academic leadership must work with faculty and other relevant stakeholders to revise the academic master plan to incorporate the college's refined identity and scope, and the impacts of the COVID-19 pandemic and technological advances on the modality and nature of instruction.
- **Build relationships and a support structure for alumni**  
College alumni are an incredible resource for the college, bridging our internal and external communities. Investments should be made to build mutually beneficial relationships with the college's alumni, providing community and resources in exchange for networks and support
- **Evaluate the institutional structure for effectiveness and financial health**  
The financial sustainability of the college is necessary for it to continue to execute its mission and support the community. As the college's identity is refined, institutional leadership should evaluate how the various divisions, departments, and offices are organized and align them strategically to maximize their effectiveness in executing the college's mission with its limited resources.
- **Establish definitions and frameworks for advancing the college's values**  
Beyond state-mandated requirements to define diversity, equity, and inclusion, college leadership should work to define the values of access, sustainability, quality, accountability, integrity, and community engagement. These institutional definitions will provide a shared basis to inform decision-making and evaluate institutional success in uplifting those values.
- **Further align communication and marketing with the college's vision**  
Bellevue College has undergone a massive amount of change in the past several years. As the college continues to undergo efforts to define its vision and identity, efforts will need to be invested in to communicate that vision and identity and market the college in its contemporary state.

## Recommendations to the Campus Community

Addressing the culture and rebuilding the sense of community at Bellevue College is everyone's responsibility; no single individual or small group of individuals can do that work alone. This final section makes recommendations to every faculty and staff member at the college, to be adapted by students where appropriate. This is in recognition of all members of the campus community as decision-makers of decisions large and small, and as agents and representatives of the college.

### Recommendations to ourselves as individual decision-makers.

These recommendations are actions or considerations that each member of the college community can take to advance the college's mission and mend the culture and sense of community at the college.

- **Reflect on how we all advance the college's mission**  
Everyone at the college has a role in advancing the college's mission, even if our work is not directly involved in teaching, learning, or community engagement. We are all here to serve our students. By seeing ourselves and each other as contributing toward the forward movement of the college, we can begin to rebuild our community around a shared purpose and goal.
- **Consider the college's values in decision-making**  
Each of us makes decisions regularly; we should keep our college's values in mind when making those decisions.
- **Assume good faith and seek to educate**  
In times of conflict, disagreement, or when mistakes are made, everyone can significantly contribute toward an improved culture, climate, and sense of community by assuming others are acting in good faith. Approach concerns and issues with the goal of developing and educating colleagues, and avoid language that accuses or implies harmful intent.
- **Represent the college with the understanding that its reputation is built by everyone**  
Actions of leadership, staff, faculty, and students contribute to the college's reputation through our words and actions. We should strive to represent the college in a manner consistent with our efforts to advance its mission and realize its vision.
- **Act with integrity and be accountable**  
Integrity and accountability are key values that each of us are responsible for ourselves. We should endeavor to be honest and to admit and seek to learn from our mistakes.
- **Engage with distributed information**  
For communication to be effective, we must give due attention to the information that is distributed to us. Doing our part to be better informed will allow us to more meaningfully contribute to the conversations and decision-making that occurs on campus.

- **Separate the people from the problem**

Due to the fact that we can get emotionally invested in topics, we may not always be inclusive of all perspectives. By separating ourselves from the problem, we are able to solve it without harming relationships. It will also help us get a clearer understanding of the problem at hand.

## **Recommendations for partnerships across the college.**

Throughout our work at Bellevue College, we form both formal partnerships and informal partnerships. Through these partnerships we can rebuild our community and create and sustain a more effective institution.

- **Collaborate to reduce silos**

The college, like many organizations, naturally forms silos that frequently operate independently and with specialized knowledge. We should leverage our formal and informal partnerships to build networks and share information across relevant areas.

- **Build partnerships and communication lines to aid students in need of support**

The better we know the roles and responsibilities of our colleagues, the more effectively we support students. We should endeavor to work with our cross-functional colleagues to better support and serve students when we learn of a need or issue.

- **Partner and innovate to reduce non-tuition/personnel costs**

There are many costs to students that we all have opportunities to address. Continuing current partnerships and exploring future partnerships and innovations to reduce the cost of attendance can make measurable and meaningful impacts on improving student access and success.



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REGULAR MEETING AGENDA ITEM

**STUDENT SUCCESS REPORT**

INFORMATION

FIRST READ

ACTION

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**Description**

This presentation provides a summary of the process and results of revising Bellevue College' Achieving the Dream/Guided Pathways student success strategies.

**Key Questions**

1. What is the progress made so far with Achieving the Dream/Guided Pathways toward redesigning the student experience?
2. How do we know if we are making progress that impacts students and equity gaps?

**Analysis**

Bellevue College's Achieving the Dream/Guided Pathways Student Success work is making progress toward a unified Student Success Statement for Bellevue College, website redesign and communications effort, Pathways program maps for students to keep them on track toward completion, faculty training and onboarding, math redesign, cohorts for African-American and Latinx students, and student supports such as advising, First-Year Seminar, and Early Alert. We will report progress in these areas along with early data.

**Background/Supplemental Information**

*PDF: BoT June 2022 Student Success (1).pdf*

*Includes brochures developed by MCS to promote Umoja/Puente programs*

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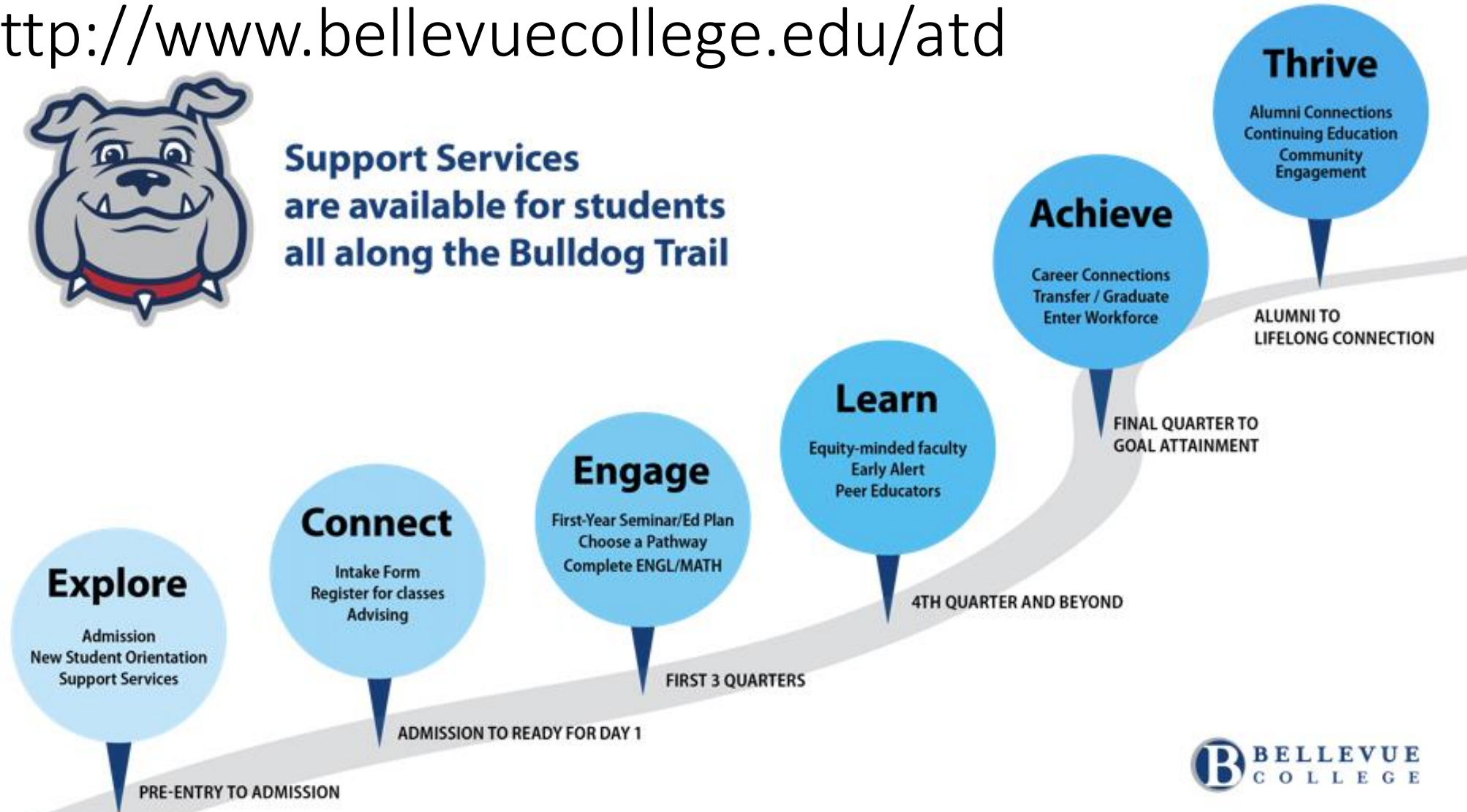
# Student Success Report

Achieving the Dream (ATD) & Guided Pathways | June 15, 2022

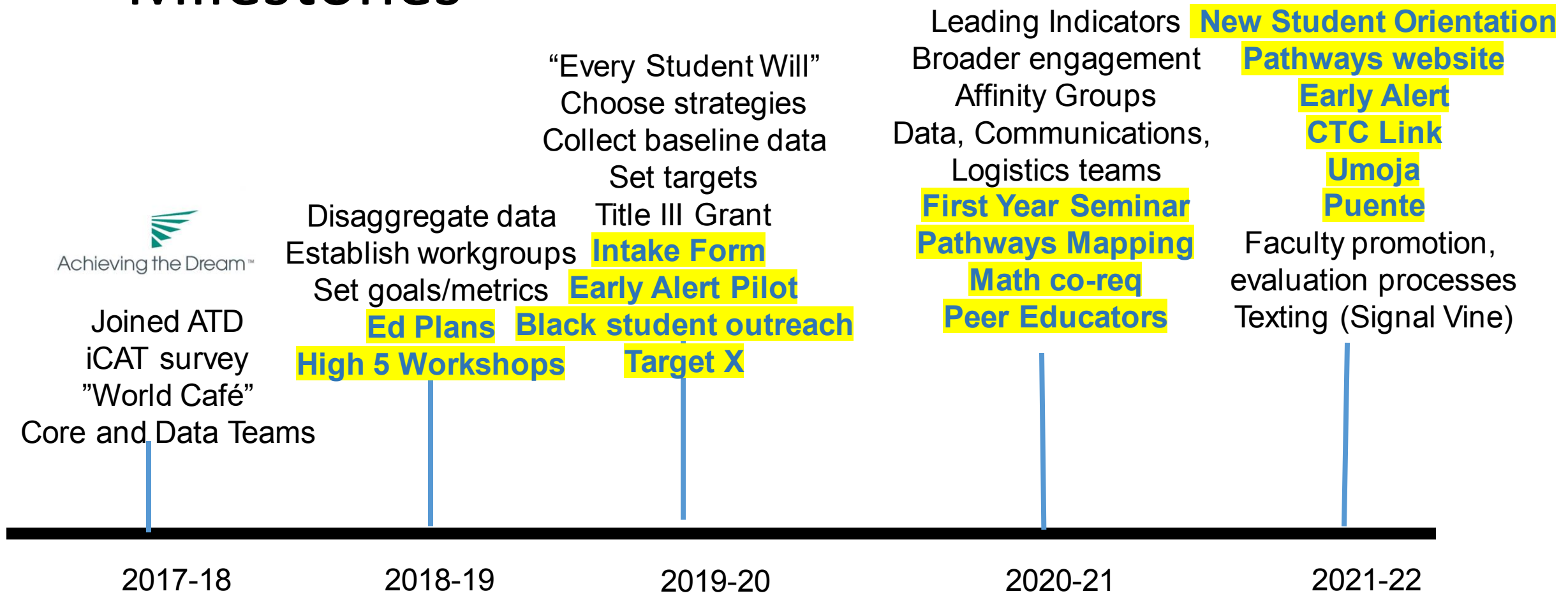
# Redesigning the student experience - <http://www.bellevuecollege.edu/atd>



**Support Services**  
are available for students  
all along the Bulldog Trail



# Milestones



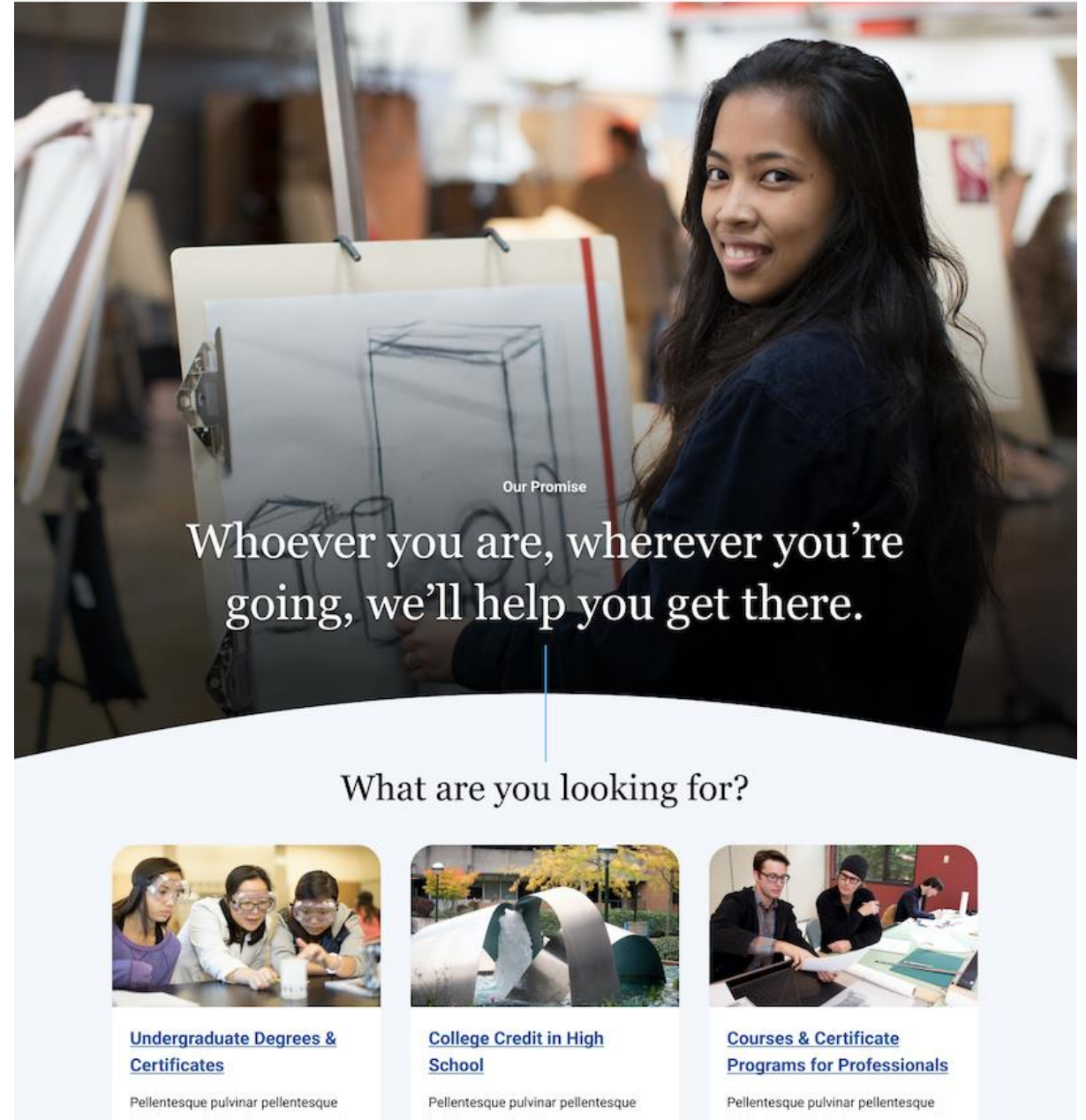
Strategies implemented are highlighted

# Student Success Statement (Draft)

Bellevue College propels each student's self-transformation through a commitment to ensure students experience high-quality, culturally relevant, innovative teaching and learning practices and support services so they reach their personal, academic, social, and career goals.

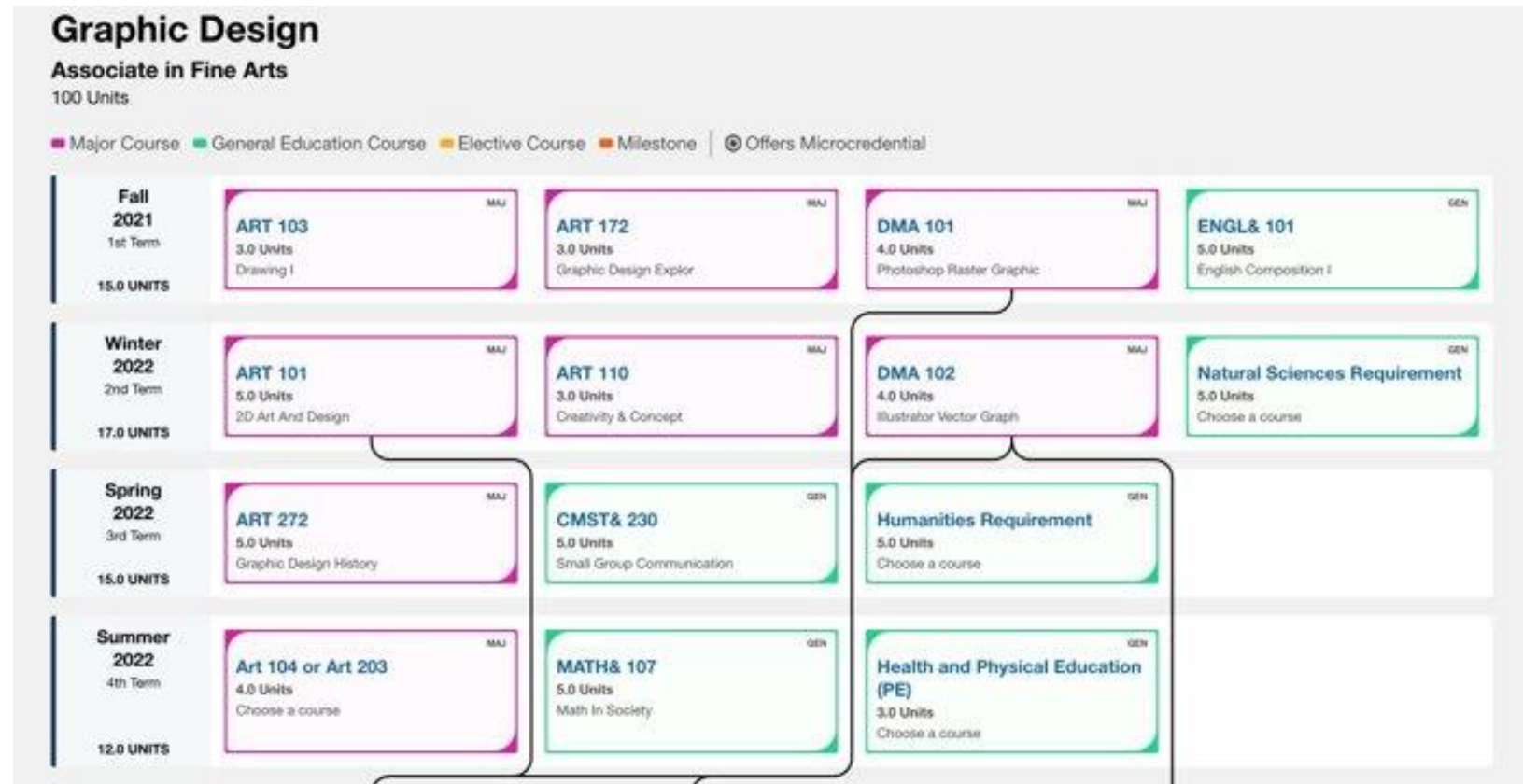
# Website Redesign & Communications

- BC Website Redesign (Launch 2023)
- ITS and Pathways collaboration for course maps
- Pathways videos created:  
<https://vimeo.com/640103681>
- Campus email/Sway to communicate ATD/GP Student Success work



# BC Pathways

- 24 Professional Technical Program Maps Completed
- 30 Transfer Program Maps in Progress (completion: June 17, 2022)
- 167 courses revised/updated general education outcomes
- Assembled Guided Pathways Advisory Team



<https://programmap.clark.edu/academics>

# Faculty Professional Development

What do all faculty need to know and do to create an **equitable** classroom experience?

- On-boarding
- Faculty Evaluation
- PD Impact in the classroom
- Predictive courses
- Faculty coaching

## Student Success Rates for High Enrollment Courses

2016/17 to 2018/19; C or better pass rate	
Courses	Range for all instructors
ENGL 101	37% - 94%
MATH 099	43% - 83%
BUS 101	59% - 97%
BIOL& 160	60% - 96%

\*These data are not disaggregated for course modality (online, hybrid, on ground) nor FT/PT faculty.

Need more consistency among instructors: onboarding, PD, meaningful evaluations, program/division engagement



The purpose of this course is to introduce you to foundational instructional values of our college and to a variety of development opportunities available to you at BC during your career here. The core equity practices and knowledge in this course have been proven to engage and retain college students across all cultural groups in all disciplines, modalities, and academic levels. Competency in these culturally responsive practices set the foundation for instructors to explore and adopt other practices (like Project-Based Learning, Reading Apprenticeship, Virtual Reality, Interdisciplinary Studies) into their instruction.

This course is intended to provide a survey of these practices. You will have a chance to

# Faculty Professional Development



## Intro to Culturally-Responsive Teaching Module

- All new faculty would complete this course.
- 18 course/video developers
- 77 course reviewers providing feedback
- PD Day Workshop: 24 faculty
- Additional number of individuals (faculty, admin, staff) who have had access: 24+





The purpose of this course is to introduce you to foundational instructional values of our college and to a variety of development opportunities available to you at BC during your career here. The core equity practices and knowledge in this course have been proven to engage and retain college students across all cultural groups in all disciplines, modalities, and academic levels. Competency in these culturally responsive practices set the foundation for instructors to explore and adopt other practices (like Project-Based Learning, Reading Apprenticeship, Virtual Reality, Interdisciplinary Studies) into their instruction.

This course is intended to provide a survey of these practices. You will have a chance to

# Faculty Professional Development

- "The materials are "very inclusive" (highlighted BIPOC, neurodiversity) and include practical tools for implementation. Shows BC is interested in diversity."
- "It is simply amazing. I am greatly impressed with the quality of content, clarity, and engagement. "
- "My students come from very diverse backgrounds. I want to make them feel welcome in my classroom and give them a sense of belonging. Adopting equity practices is very important to me."

# Integrated Student Supports (ISS)

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- Advising

Over 2,000 Education Plans in '21-'22

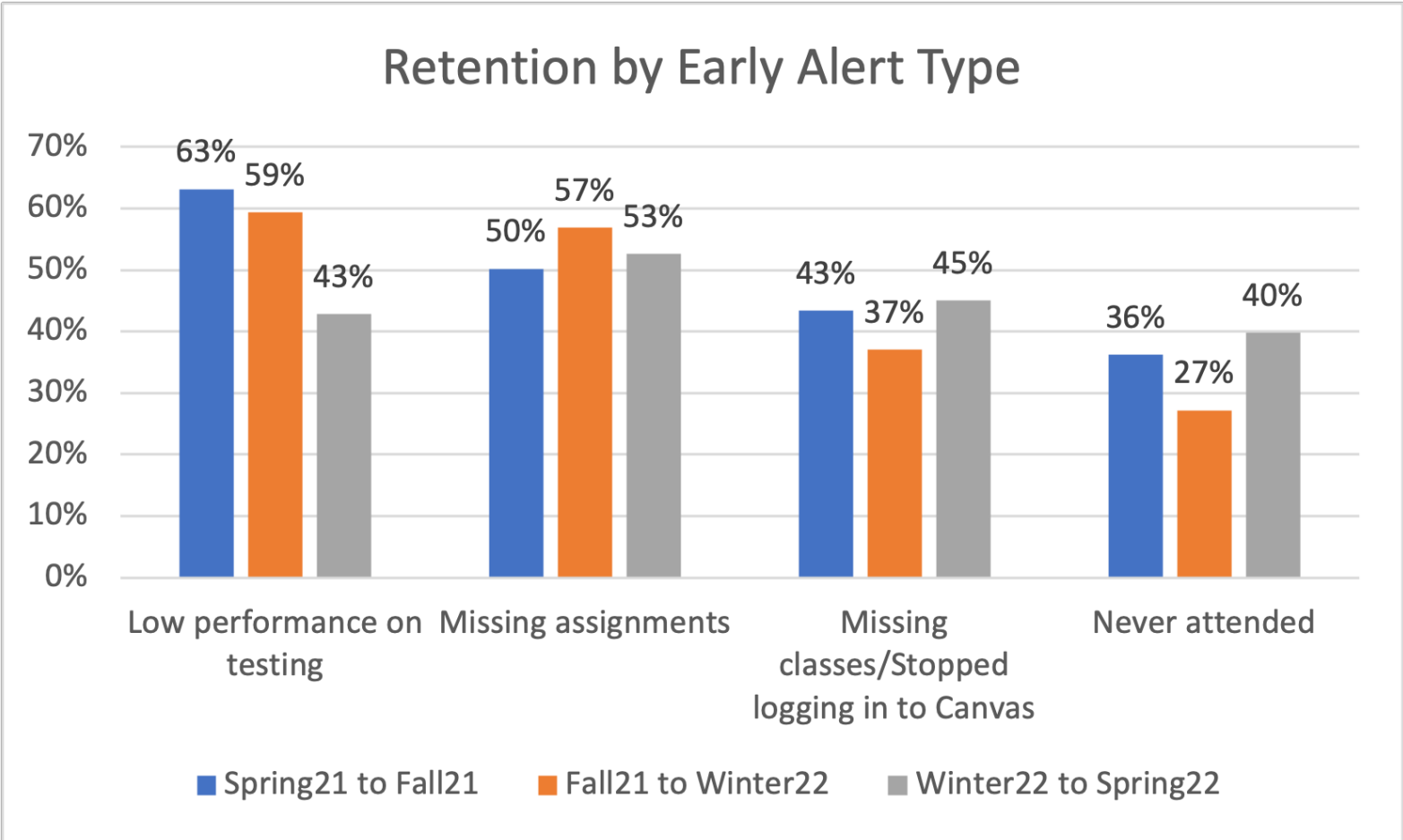
(21% of students). For '22-'23, new TargetX function that students can use to draft plans and have approved by an advisor

- New Student Orientation

Now offering in-person sessions along with virtual options. Plans for formally requiring NSO

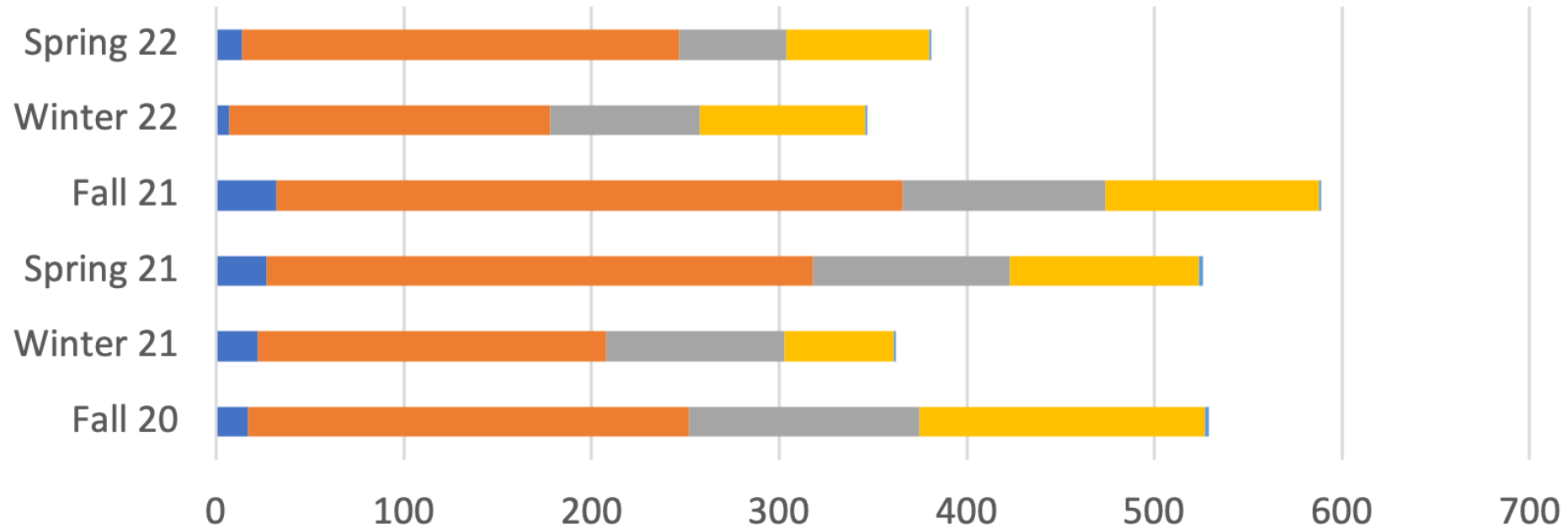


# Integrated Student Supports (ISS)



<https://www.bellevuecollege.edu/studentaffairs/early-alert-for-academic-support/>

# Early Alert Types



- Low performance on testing
- Missing assignments
- Missing classes/Stopped logging in to Canvas
- Never attended
- Other
- Student has not logged into Canvas or otherwise made contact

# First-Year Seminar

16% of Fall 2021 cohort have registered for or completed FYS or equivalent

Average percent of students in the ATD Cohorts that graduate with the AAS-DTA = 18.4%

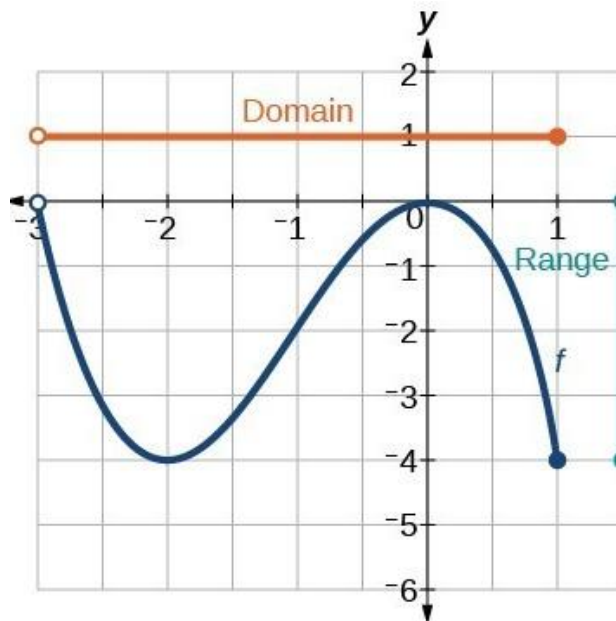
FYS students (Fall '21) had a 79.8% success rate in their courses in Winter '22, compared to 78.2% of all students

In process of hiring FYS Chair & two Peer Educators (outreach campaign)

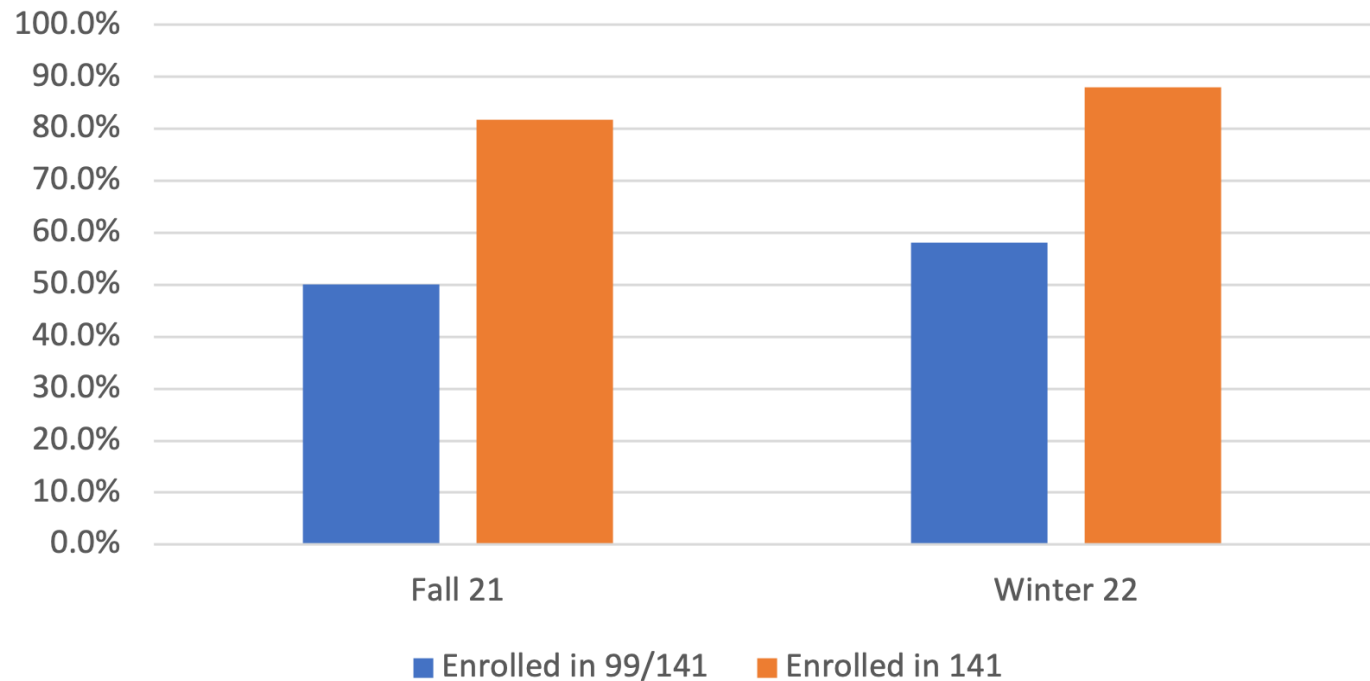
# Math Redesign

*Enrollment numbers in the combined 99/141 course are VERY SMALL – so this should not be considered statistically relevant (64 students)*

- Launched first math co-requisite course (or Math 099/Math& 141) in Fall 2021
- Pre-college Math Redesign this Fall



### MATH 141 Success Rate



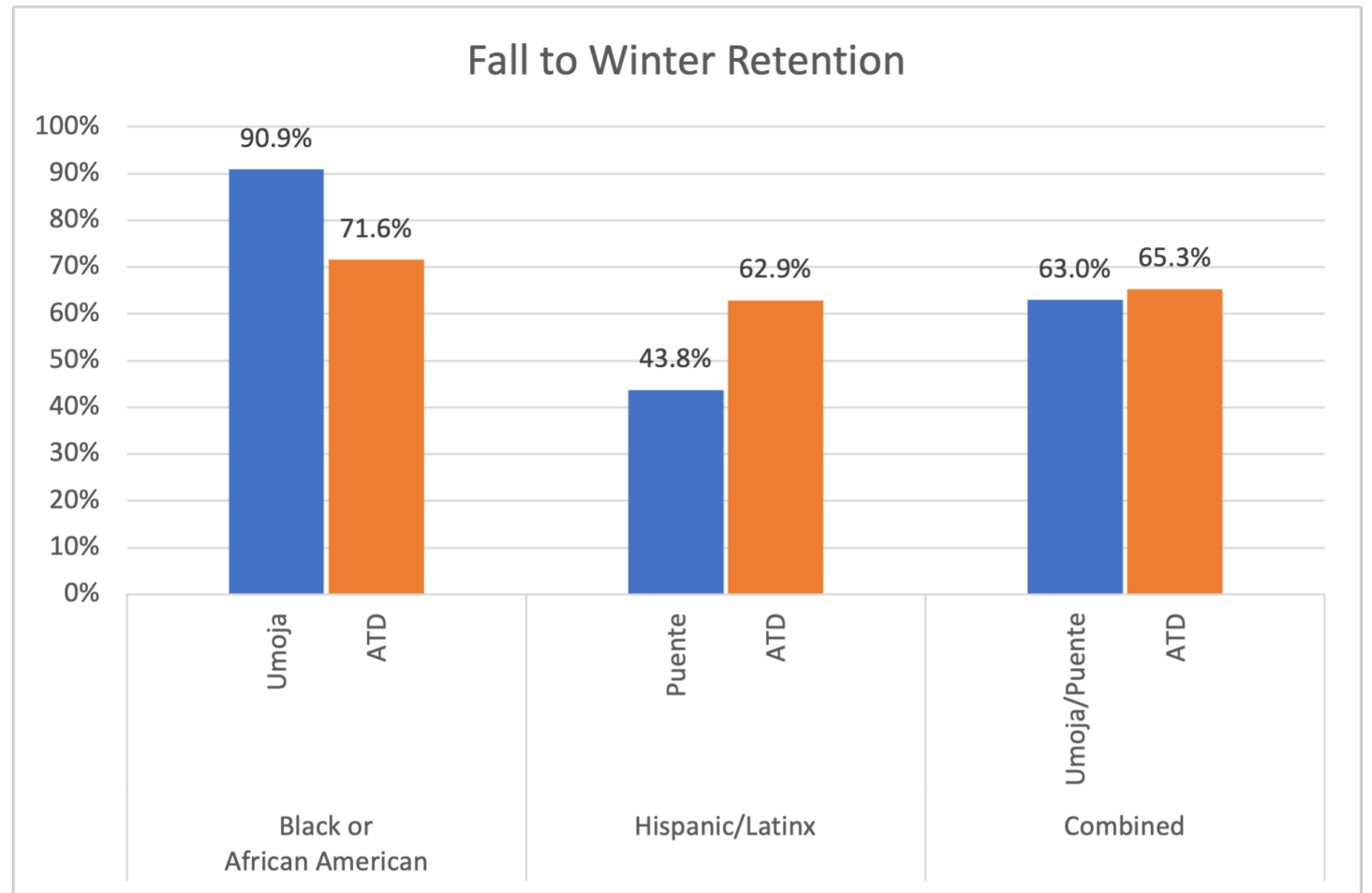
# UMOJA / PUENTE

*The Umoja and Puente cohort numbers are VERY SMALL – so this should not be considered statistically relevant*

Umoja = 11 students

Puente = 16 students

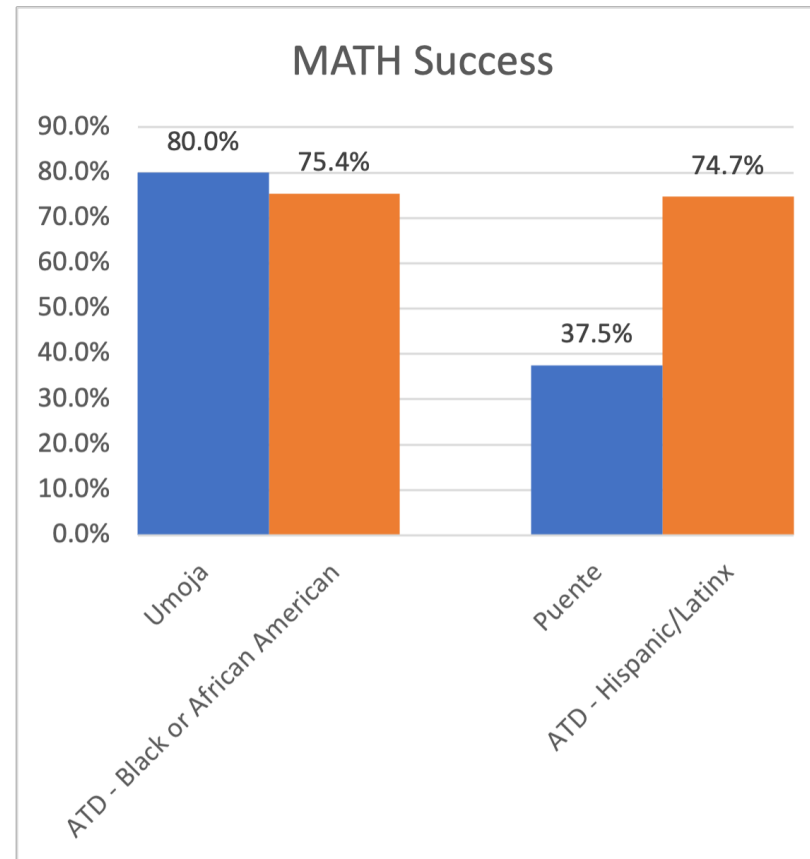
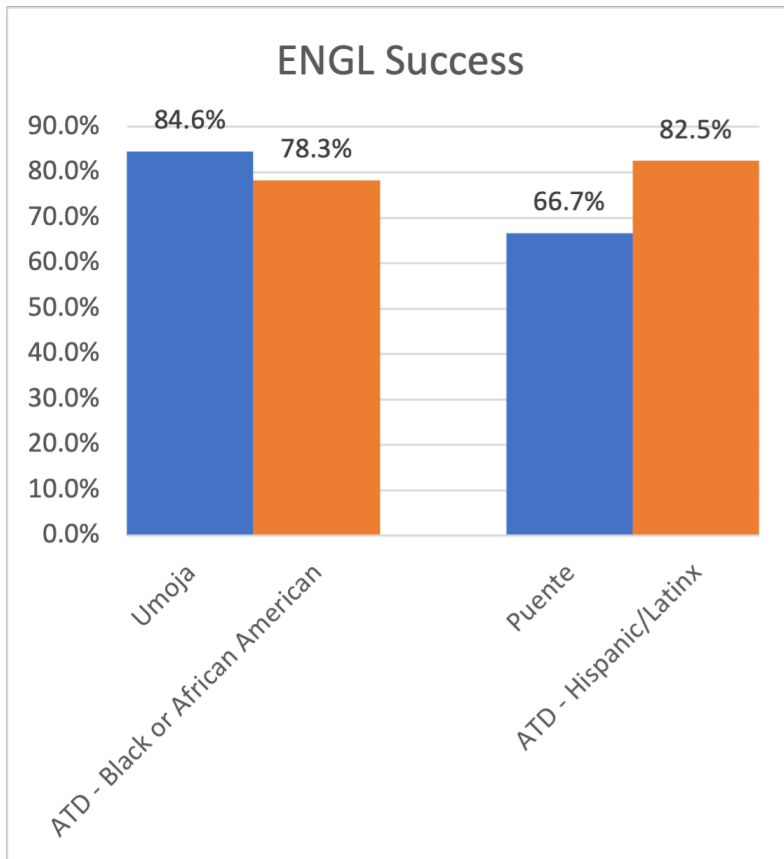
ATD cohort = 377 students



# UMOJA / PUENTE

***The Umoja and Puente cohort numbers are VERY SMALL – so this should not be considered statistically relevant***

Umoja = 11 students  
Puente = 16 students  
ATD cohort = 377 students





# UMOJA / PUENTE

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"Thank you, Bellevue College, for having a program like this and creating Puente.

Since I have been part of Puente, I have felt more included into the College community having more information about participating in events which makes the school a warm place to be attending.

Puente gives me guidance and show the path from what classes to take to who to go if I get lost."

-Brenda Tirado, Puente Student (June 2022)





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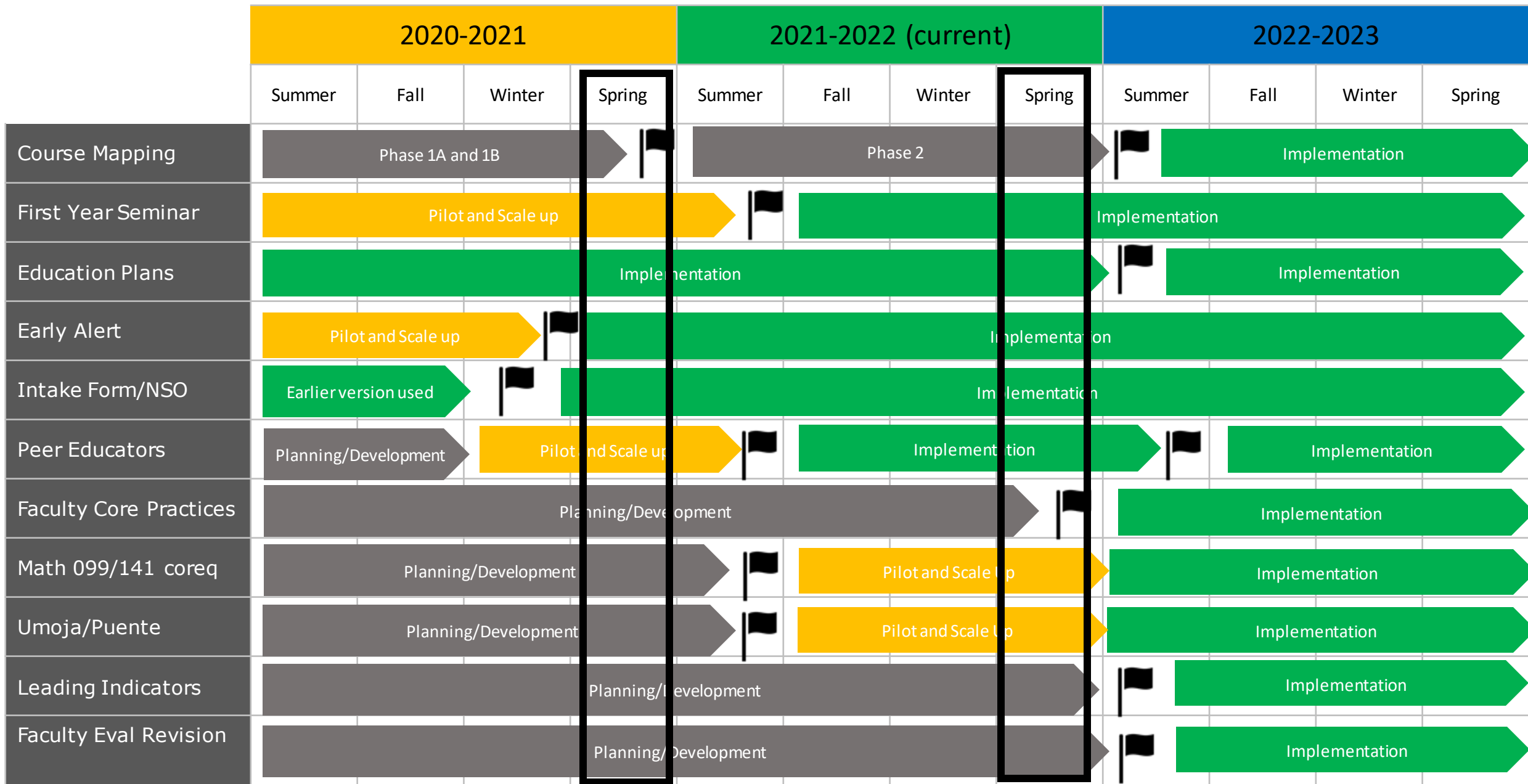
**UMOJA Scholars Program**

# UMOJA / PUENTE

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- Hired two coordinators
  - Umoja: Darnita Howard
  - Puente: Hector Guzman
- In the process of hiring three more Peer Educators to provide outreach
- Observations from staff:
  - Some students are struggling with health, family, & work issues
  - Challenge to learn in an online environment
  - Feeling of a lack of campus community
- Initial Feedback from students:
  - "Nice to have support and people checking in."
  - "Bilingual staff and materials were helpful."
  - Focus group to be completed later this quarter







# Thank you -

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- Thank you to Christina Sciabarra and Tonya Estes for their years of service on ATD!
- ATD Leadership Team: Steering Committee, Core Team, Many workgroups!!!
- ATD Coaches: Diane Troyer, Miguel Ceja, Deb Fontaine
- Special thanks: Shayna Begun, Henry Amaya, Emily Kolby, Tonya Estes, Jenn Pang, Allison Kang, Maggie Harada, Dana Vukajlovich, Melissa E. Martinez, Christina Sciabarra, Katherine Oleson, and Eric Kong for help with this presentation



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## UMOJA Scholars Program

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**Umoja is a Kiswahili word meaning: Unity.**

The UMOJA Scholars Program at Bellevue College is being built in partnership with the UMOJA National Consortium to provide a supportive learning community, as well as critical resources dedicated to enhancing the cultural and educational experiences of Black, African American, and other students.

# We believe...

that when the voices and histories of students are deliberately and intentionally recognized and honored, the opportunity for self-efficacy emerges and a foundation is formed for academic success. The Bellevue College UMOJA Scholars Program actively supports and promotes student success through ethnocentric curriculum and pedagogy responsive to the legacy of the African, and African American Diasporas and experiences.

## The UMOJA Scholars Program at Bellevue College provides culturally relevant:

- College entry knowledge and support
- Coaching with financial aid application process
- Dedicated academic advising to create an academic road map to achieve your goals
- Dedicated instructors with culturally relevant teaching practices
- Access to mental health counseling (African American Counselor)
- Dedicated tutoring from faculty and peers
- Intentional connections to campus and community resources
- Assistance with university transfer process

## Bellevue College will adopt the 18 UMOJA core practices to support student success.

Raising *Intentional & Deliberate* • Ethic of Love—the Affective Domain • Manifesting • Umoja Counseling: Affirming, Integrated, Intentional • The Porch • Live Learning • Language as Power • Tapping African American Intellectual, Spiritual, and Artistic Voices • Awareness of Connectedness to African Diaspora • Community-building Communal Intelligence • Acceleration—English, Math, ESL, and Counseling • Occupy Study Spaces on Campus • Mentoring • Mattering • UMOJA as Power Base • Encircling Diversity • Gifting • Everybody's Business

LEARN MORE: [umojacommunity.org/umoja-practices](http://umojacommunity.org/umoja-practices)



## Did you know?

There are 68 Colleges conducting UMOJA programs in California. However, **Bellevue College** is the 2nd Washington state college adopting and implementing the UMOJA Scholars Program as part of the North West Region.

*We are proud and honored to serve you.*

**LEARN MORE ABOUT UMOJA AT BELLEVUE COLLEGE:**

**[bellevuecollege.edu/mcs/](https://bellevuecollege.edu/mcs/)**

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The following people have been designated to handle inquiries regarding non discrimination policies: Title IX Coordinator, 425-564-2641, Office C227, and EEOC/504 Compliance Officer, 425-564-2178, Office R130.





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## Puente Scholars Program

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The Puente Scholars Program at Bellevue College is being built in partnership with the Puente National Program. It is designed to support Latinx students in reaching their academic potential and returning to their communities as leaders and mentors of future generations.

# Bienvenidos!

The Puente Scholars Program is a nationally recognized and award-winning academic program dedicated to advancing the education of Latinx students.

## **What makes the Puente Scholars Program different and why should you participate? With your success in mind, the Puente Scholars Program provides:**

- Entry to college information, guidance, and support
- Placement in a community-building cohort in your first year
- A supported path to complete first year requirements
- Classes and resources to support you in developing strong study skills and strategies, exploring career options, and goal planning
- Assigned staff to help you with academic advising, creating an academic plan, and enrolling in classes
- Professors that are committed to your academic success with culturally relevant instruction
- A dedicated, bilingual Counselor
- College visitation and transfer support
- Professional mentoring, tutoring and academic support
- Opportunities to participate in culturally enriching activities outside of the classroom
- Engaging, hands-on active learning in classrooms
- Learning strategies for college success
- Volunteer opportunities in the community

### **Puente Scholars Program History**

The Puente Scholars program started in 1981, at Chabot Community College in Hayward, California. The program combines accelerated instruction, intensive academic advising and counseling, mentoring, and other support for Latinx students with a cultural lens. The Puente Scholars Program has helped thousands of Latinx students achieve their academic goals.



**LEARN MORE: [thepuenteproject.org/](http://thepuenteproject.org/)**



*We are proud and honored to serve you.*

**LEARN MORE ABOUT PUENTE AT BELLEVUE COLLEGE:**  
[bellevuecollege.edu/mcs/](http://bellevuecollege.edu/mcs/)

**BELLEVUE COLLEGE PUENTE CONTACTS:**

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**Ana Bravo, Counselor and FYS Instructor**  
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**Cesar Rangel, Academic Advisor**  
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# Multicultural Services

3000 Landerholm Circle SE  
U Building, Room 219  
Bellevue, WA 98007-6486

**Henry Amaya, MBA, MPA**  
*Director, Multicultural Services (MCS)*

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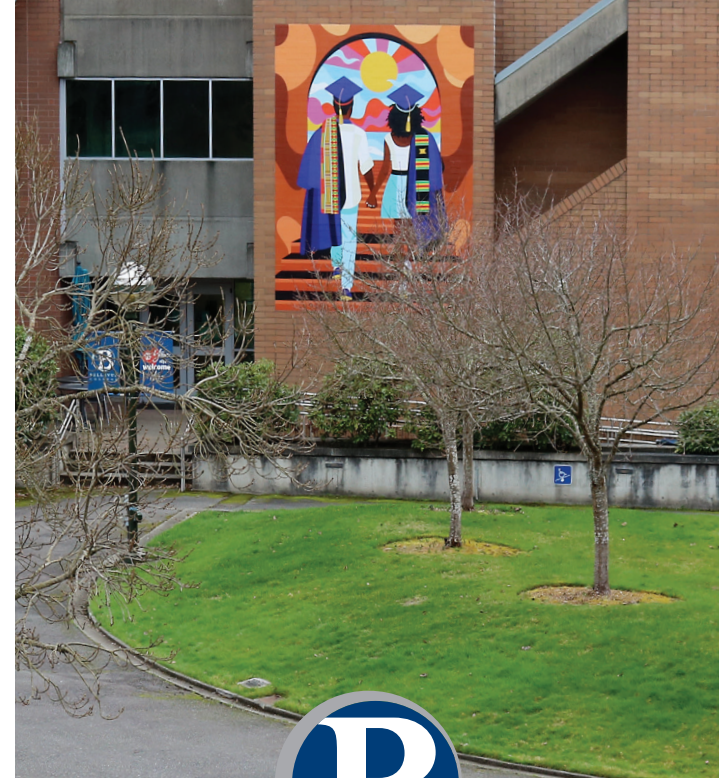
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## Multicultural Services

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### MULTICULTURAL SERVICES VALUES

- Access to Education For All
- Inclusion and Equity
- Social Justice
- Community and Communal Strength
- Personal Development and Empowerment

### HOW WE SERVE STUDENTS

- Academic Coaching and Guidance
- Referral and connection to resources
- Connection to library resources and tutoring
- Student advocacy and support
- Community building and community engagement
- Knowledge and skill building through presentations and workshops
- Mentoring by peers, staff, and faculty
- Support for undocumented students
- Dedicated programming for Black/ African American, Latinx students, and Justice-Involved students

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## MULTICULTURAL SERVICES (MCS)

MCS is a free resource to Bellevue College students, with emphasis on our students of color, Native American, first generation students, LGBTQAI, and those with recent immigrant or refugee status. MCS also provides college access information to prospective students.

## DEDICATED ACADEMIC PROGRAMS



### Puente Scholars Program

Puente's mission is to expand opportunities for Latinx and Native American students to enroll in four-year colleges and universities, earn college degrees, and return to the community as mentors and leaders for future generations.

Puente at Bellevue College is an affiliate of the National Puente Program.

### UMOJA Scholars Program

Umoja is a Kiswahili word meaning: Unity. The UMOJA Scholars Program provides a supportive learning community, as well as critical resources dedicated to enhancing the cultural and educational experiences of Black, African American, and other students.



### Post-Prison Education for Justice-Involved Students

Designed to help formerly incarcerated persons transition successfully into college, through their academic journey, and successfully further their education or exit into the labor force.



## STAFF AND ONLINE RESOURCES

### Multicultural Services (MCS) Director

Henry Amaya, MBA, MPA  
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### Justice-Involved Students Program Specialist

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425-564-2423

▶ [bellevuecollege.edu/mcs/justice-involve-returning-citizens-post-prison-education-program/](http://bellevuecollege.edu/mcs/justice-involve-returning-citizens-post-prison-education-program/)

### Puente Scholars Program Lead

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### Umoja Scholars Program Lead

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