



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, April 20, 2022. This meeting was conducted in-person in B201 for a limited number of attendees and remotely for the public via Zoom. A telephone line was also available. Richard Leigh, Chair, presided.

MINUTES

The business session was called to order at 9:33 AM.

I. **ROLL CALL**

Chair Richard Leigh, Rich Fukutaki, Greg Dietzel, Sascha West, Gary Locke, and Tricia Boerger were present.

II. **AGENDA**

Trustee Dietzel made a motion to approve the agenda (April 20, 2022) and the minutes (March 16, 2022). Trustee West seconded.

The motion passed unanimously.

III. **CONSTITUENT REPORTS**

A. Classified

The Classified report was provided by Amber Kelly, Classified Council Chair.

- Classified Council is recruiting more members as there are many vacancies on the Council.
- The college budget concerns classified staff as they have worries about potential layoffs.
- The remote and in-person hybrid model needs to be clarified for staff. Standards and expectations on departmental levels need to need to be communicated. Most Classified staff prefer a remote hybrid model and have expanded it to meet the needs of the students.
- Reclassification for positions has been a struggle for classified staff. Attempts to become reclassified have been rejected.

B. College Assembly

No report was provided by College Assembly.

C. Faculty

The Faculty report was provided by Chace Stiehl, Acting President of the Bellevue College Association of Higher Education (BCAHE).

- Letters of agreement (LOA) are in place and signed.
- Adjunct promotion and evaluation have blended into the same process to reduce paperwork.
- Faculty has worked with administration to close a gap caused by minor data issues. There is a LOA signed making sure that everyone in that gap is aware.
- Occupational and Life Skills is going to be folded into the normal adjunct processes. There is an LOA that is ready to be signed.
- Class caps underwent a significant overhaul.
- The new sabbatical process has rolled out with new rules. The first read will be done in this Board meeting.
- Managing COVID issues long term, faculty has come to a good understanding with the college. Faculty is hopeful a resolution on vaccine policy is coming soon.
- Faculty has resolved the bargain over parking changes, and thanks goes to Dennis Curran.
- The new budget process includes wise investments to improve and streamline ctcLink processes. Faculty is pleased and grateful for this much-needed investment.
- Faculty is nervous about student enrollment for Fall 2022.
- Emeritus Faculty members have a project they are working on. Materials explaining efforts in a project regarding environmental climate change will be soon sent from Doug Brown to the Board of Trustees.

D. Foundation

The Foundation report was provided by Lisa Brock, President of the Bellevue College Foundation (BCF).

- Thanks to all who attended the Bellevue College Foundation Breakfast.
- Scholarships are being awarded in the amount of half a million dollars. It took over 100 volunteers from the community to read through 600 applications for scholarships. Every application was read twice. There will be 200 students that will be awarded scholarships from a pool of \$507,000, which is a record.
- On May 17, 2022, at around 10:20 am, The Rainbow Crosswalk will be dedicated.

E. Student

The Student report was provided by Theint Thu, President of the Bellevue College Associated Student Government (ASG) and Adam Brewster, ASG Treasurer.

- Student Council has its first meeting on Thursday, April 21, 2022.
- The C-Building Taskforce added 10 students. \$3 million was allocated to the project. Campus Operations is hiring an architect for the project and looking at splitting some items off as a separate project.
- There is a new ASG elections timeline. Elections packets will go out at the end of the week. Open house events will be held to update students on recent changes to the constitution and bylaws, and promote elections. ASG hosted two campaign events

- Students would like more experiences on campus, such as meet & greets, cultural events, and a return to pre-pandemic socializing. Students want to increase collaboration on campus between student organizations and clubs. Groups can share costs for events planning.
- \$2.7 million in new S&A funds have been allocated with \$800,000 in rollover funds. All rollover requests were approved and the bulk of funding for proposed on-campus experiences was approved.

IV. **PROGRAM HIGHLIGHT**

A. Bachelor of Applied Science (BAS) in Cybersecurity and BAS in Artificial Intelligence

Diane Walser, Program Chair of the BAS Cybersecurity program, Dena Laney, Program Chair of the BAS Software Development *Artificial Intelligence* (AI) program and Alysa Dobrowolski (Kelsey), Program Manager, presented an overview of the two new bachelor degree programs in Cybersecurity and Artificial Intelligence.

V. **FIRST READ ITEMS**

A. Sabbatical Leave Requests

Rob Viens, Associate Vice President of Academic Affairs presented the recommendation from the Sabbatical Leave Committee.

The Sabbatical Leave Committee received requests from 12 faculty members (25 FTEF total) for sabbatical leave to occur during the 2022–23 academic year. The Sabbatical Leave Committee met in February and March to review and rank the proposals and is recommending the requested leaves for seven individuals totaling 12 FTEF.

Ranking of Sabbatical Leave Requests by Sabbatical Leave Committee (12 FTEF):

1. Croix Saffin, Full Professor, Social Science - Sociology (3 FTEF)
2. Stephanie Hurst, Full Professor, Arts and Humanities - Communication Studies (1 FTEF)
3. Elena Maans-Lorincz, Associate Professor, Connected Learning- Library Media Center (2 FTEF)
4. Margaret Harada, Senior Associate Professor, Arts and Humanities - English (1 FTEF)
5. Sajonna Sletten, Associate Professor, Arts and Humanities - Basic & Transitional Studies (3 FTEF)
6. Mausumi Maulik, Full Professor, Science - Mathematics (1 FTEF)
7. Tim Jones, Full Professor, Social Science- Political Science (1 FTEF)

Alternates

1. Tim Jones, Full Professor, Social Science- Political Science (2 FTEF)
2. Ann Minks, Senior Associate Professor, Health Sciences Education and Wellness Institute - Allied Health (3 FTEF)

Note: Tim Jones requested three quarters (3 FTEF) of sabbatical leave; however, the Sabbatical Leave Committee recommended the Board approve one quarter (1FTEF) of sabbatical leave for Tim Jones so the total sabbatical leave of all recommended faculty is equal to 12 FTEF. The additional two quarters (2 FTEF) Tim Jones requested are listed in the alternate list.

The Office of Human Resources has provided the committee with the FTE replacement cost for these sabbaticals. This information, along with the committee's recommendation, has been forwarded to the Interim President.

B. 2022-2023 Board Meeting Dates

Alicia Keating Polson, Executive Director of the President's Office, presented the proposed Board meeting dates for 2022-2023.

2022-2023 Academic Year

Wednesday, September 21, 2-6 PM
Wednesday, October 19, 2-6 PM
Wednesday, November 9, 2-6 PM
Wednesday, December 14, 2-6 PM
Wednesday, January 18, 2-6 PM
Wednesday, February 15, 2-6 PM
Wednesday, March 15, 2-6 PM
Wednesday, April 12, 2-6 PM
Wednesday, May 17, 2-6 PM
Wednesday, June 14, 2-6 PM

The proposed dates meet the needs of the college in maintaining its administrative and contractual obligations and do not conflict with any major religious or secular holidays according to the [common religious and U.S. public holiday calendar](#). None of the proposed dates conflict with school breaks during the 2022-2023 academic year for the Bellevue, Issaquah, and Mercer Island School District calendars. Further, the last meeting in June occurs before the final day of school for the school districts. The proposed meetings dates do not conflict with the ACCT Leadership Congress, ACCT National Legislative Summit, or ACT Fall, Winter, or Spring Conference dates.

As requested by the Board, there are a total of 10 regular meeting dates. Other dates may be scheduled further into the 2022-2023 year, including a summer Board retreat.

VI. **QUARTERLY REPORTS**

A. Student Success Report

Zach Morgan, Executive Director of Effectiveness and Research; Esteban Maldonado, Title III Director and Achieving the Dream (ATD) Co-Lead; Jennie Mayer, Faculty Program Chair for Physical Science and ATD Co-Lead presented the quarterly Student Success Report.

Leading indicators play a central role in evaluating the effectiveness of initiatives and informing the adaptation of practices and establishing expectations of future outcome measures. For Bellevue College's student success initiative known as ATD/Guided Pathways, these leading indicators are important for not only establishing expectations of student retention and completion, but can also serve as intervention points in their own right, allowing opportunity for the College to act to better inform, intervene, or support students for whom the data forewarns of early and incomplete departures from the institution.

These indicators need to be thoughtfully designed to be meaningful. The ATD Data Team worked through various criteria, resources, and data sources to identify and define new leading indicators for this work, and Effectiveness and Research operationalized and made reportable these indicators at both the aggregate and student levels.

VII. **PRESIDENT'S REPORT**

Gary Locke, Interim President of Bellevue College, provided the monthly president report.

- Special thanks to everyone who organized the Bellevue College Foundation Breakfast.
- The UW Bothell contract is close to being signed and will provide an opportunity for Bellevue College students.
- Bellevue College is working to expand its nursing program.
- Thanks to all the deans and faculty for dramatically reducing the number of sections offered as the enrollments dropped this year. The College is looking at flat enrollments or maybe a very slight decline next year.

VIII. **DIVERSITY, EQUITY, AND INCLUSION REPORT**

Consuelo Grier, Vice President of Diversity, Equity, and Inclusion (DEI) at Bellevue College, provided the DEI report.

- The buckets of DEI are capacity building, education and skill-building, culture shift, and community engagement.
- The Office of Diversity, Equity, and Inclusion (ODEI) is currently fully staffed and onboarded. There is a continued demand for professional development and training connected to diversity, equity, and inclusion. There is a need for one more position in ODEI. Understanding the college budget constraints, the office will look at how to maximize efficiencies and utilize state funds to explore another role in the office.
- April is sexual assault awareness month. Val Tovar Malloy, Gender-Based Violence Prevention Coordinator, put together a calendar of events.
- The Social Justice Center will host a Chat and Chew with the new Director of Restorative Practices, Michelle Strange.
- Deliverables connected to State Bill 5227 and 5194 are on track. President Locke has been a valuable advocate for the diversity and equity officer commission for information, transparency, and support connected to this work. As part of the state funding connected to State Bill 5194 for reaching out to specialized populations, in June, there will be a two-day event that will provide resources and support information for prospective first-time students, put on by student affairs and other areas of the college. A focus and intention on

students of color, disabilities, and LGBTQ students will include a keynote with President Locke, campus tours, presentations, and a series of breakout sessions, which will help recruit and welcome special student populations.

- Vice President Grier will be presenting at the ACT Spring Conference in May, along with other diversity officers. The presentation will focus on the role of trustees in supporting the work of building an anti-racist institution.
- May 11, 2022, is professional development day, designed as a day dedicated to equity and professional development for faculty. Shoutout to the Equity Education Advisory Council for all the work done to put it together. In preparation, a four-part series entitled The Path to Personal Decolonization began earlier in April. Over 100 people registered to participate.
- Shoutout to the ATD folks, Zach Morgan, Jennie Mayer, and Estaban Maldonado, for all the excellent work being done. In March, Consuelo Grier was part of the closing panel for the ATD equity Institute. The work ATD does is in close alignment with the direction ATD colleges are going in. ATD is about student access and equity.
- Bellevue College has been selected as one of a handful of institutions nationally to participate in AAC&U's Institute on Truth, Racial Healing & Transformation Campus Centers. It is a competitive and selective process. There are currently no other Truth and Racial Healing Centers in Washington State. Here is an opportunity for Bellevue College to be a trailblazer in this work.

IX. **BOARD REPORT**

Trustee West encouraged students to utilize the career center for assistance in resume building, cover letters, looking for jobs, and learning LinkedIn.

X. **UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

There was no unscheduled business or community testimony.

XI. **EXECUTIVE SESSION**

At 11:47 AM, Chair Leigh announced there would be an executive session beginning at 11:55 AM that would last approximately 45 minutes to discuss matters with legal counsel regarding potential litigation, collective bargaining, and the performance of public employees. The Board returned to regular session at 12:35 PM.

XII. **ADJOURNMENT**

There being no further business, Chair Leigh adjourned the Board of Trustees meeting at 12:35 PM.



Richard Leigh, Chair
Board of Trustees

ATTEST:

Alicia M Keating Polson

Alicia Keating Polson
Secretary, Board of Trustees
Community College District VIII