



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, May 18, 2022. This meeting was conducted in-person in B201 for a limited number of attendees and remotely via Zoom. A telephone line was also available. Richard Leigh, Chair, presided.

MINUTES

The business session was called to order at 2:07 PM

I. **ROLL CALL**

Chair Richard Leigh, Vice Chair Marisa Heu-Weller, Rich Fukutaki, Greg Dietzel, Sascha West, Gary Locke, and Tricia Boerger were present.

II. **AGENDA**

Trustee Dietzel made a motion to approve the agenda (May 18, 2022) and the minutes (April 20, 2022). Trustee Heu-Weller seconded.

The motion passed unanimously.

III. **CONSTITUENT REPORTS**

A. College Assembly

The College Assembly report was provided by Valencio Socia, Chair of College Assembly.

- At their May 9 meeting, the Assembly voted on the vice chair seat and, for the first time, has classified staff serving as both chair and vice chair. The secretary seat will be voted on during the last meeting of the academic year, on June 6.
- During the May 9 meeting, the Assembly discussed the office of student engagement report – council members were encouraged to be respectful in communication.
- Students and others are encouraged to approach BCG for issues that concern the campus for an opportunity to provide communication and feedback.
- Professional Development Day, held May 11, was successful. It was the first large-scale event held by the College that was hybrid and took place over the full day.
- The Rainbow crosswalk was dedicated yesterday. Trustees, students, and the President's Cabinet attended.
- Socia emphasized the importance of recognizing the grounds crew at Bellevue College.

B. Faculty

The Faculty report was provided by Chace Stiehl, Acting President of the Bellevue College Association of Higher Education (BCAHE).

- Stiehl opened with a reminder that constituency reports can be about policy, suggestions, and even venting frustrations, but should not be used to suggest inappropriate behavior from groups or individuals on campus.
- Stiehl encourages the Board to follow through with Interim President Locke's fact-finding proposal regarding the behavior discussed over the last four months and at the last meeting.
- Trustee Fukutaki asked Interim President Locke if there were any updates. Locke responded that:
 - Documents submitted by students will be reviewed and discussed with a retired judge. They will also look at concerns by students, administration, and the Office of Student Engagement.
 - The BCAHE will provide questions they have regarding the interpretation of Killian to avoid misunderstandings.

C. Foundation

The Foundation report was provided by Rebecca Chawgo, Interim Vice President of Institutional Advancement.

- Chawgo thanked everyone for attending the Foundation Breakfast.
- 228 scholarships were awarded out of 578 applicants. The strategic plan aims for 700 applicants in the future, based on FTE's. Over half a million dollars were awarded and 106 individuals from the community and campus volunteered to evaluate scholarships.
- Chawgo thanked everyone for attending the dedication of the first rainbow crosswalk on the east side. The president was thanked for his support for the second crosswalk that will feature the progress pride flag, including the chevron.
- The Excellence Awards were announced at Professional Development Day on April 11.
- Trustee Heu-Weller asked if scholarship application numbers have increased or decreased. Chawgo responded that even in the height of lockdown, application numbers have been increasing. Efforts have been made in marketing and providing services.
- Trustee West asked if any workshops are offered to help students with writing for scholarships. Chawgo responded that yes, workshops are offered in partnership with RISE, Student Affairs, the Financial Aid Office, Multicultural Services, TRIO, and Neurodiversity Navigators.

D. Student

The Student report was provided by Theint Thu, President of the Bellevue College Associated Student Government (ASG) and Adam Brewster, ASG Treasurer.

- Thu provided an update on the bathroom renovations for the C building. Of the projects that have been voted on: there is an example of a women's bathroom and there will be multiple entrances as well as an all-gender restroom on the right side.

- May 27th from 1-4 PM, ASG will collaborate with Green River College's student government. The event will be hybrid, if possible, and include presentations, networking, and topics suggested by students.
- Student government elections will take place as an open forum on May 31 in the cafeteria. An opportunity will be provided for all executive candidates to take photos. Recordings and photos will be made available on the ASG webpage.
- Students will be compensated at a rate of \$16.00/hour for their service on a governance council. The 8 Student Council seats will be appointed by ASG while all other councils will be responsible for their own recruitment. All student seats are 1-year terms.
- For transparency, the ASG website will list funding details. Information to be included by the end of the year: where funds go and to whom they are allocated, committees ASG is responsible for, and required forms.
- ASG is looking into the report from the Office of Student Engagement.

E. Classified

The Classified report was provided by Becky Turnbull, Chief Shop Steward of the Washington Public Employees Association (WPEA).

- Turnbull thanked Stiehl for the comments in his report.
- Turnbull read the following report, noting that it was compiled by Classified staff:
 - May is Asian American and Pacific Islander Heritage Month.
 - Adding classified voices to those that talked about rainbow crosswalk.
 - Recognize tragic event in Buffalo that targeted Black members of the community
 - Kudos to the classified custodial staff that work to prepare all areas of campus. This work is physical and meticulous. Custodians play a critical role in student success.
 - Congratulated classified staff appointed to governance councils.
 - Classified staff are working tirelessly on ctcLink conversion.
 - Five Classified staff reductions were discussed at budget town hall.
 - There should be transparency in the proposed lead DOD position.
 - BC Kindness Rocks have developed the rock garden. Rocks have been painted and have been placed just outside The Foundation office.

IV. **FIRST READ ITEMS**

A. Revision of WAC 132H-116 and Policy 6200: Parking and Traffic Rules

Dennis Curran, Vice President of Administrative Services presented the revisions to WAC 132H-116 and Policy 6200: Parking and Traffic Rules. These changes remove and/or update outdated information and clarify rules. The current WAC chapter will be reorganized into new section numbers with similar content grouped together to make information easier to find. Existing numbers and content will be repealed and revised/replaced with updated content. The policy will have the same text and formatting as the WAC chapter. Relevant portions of procedure 6200P have been incorporated into the WAC/policy 6200 and procedure 6200P will be deleted.

This proposed revision replaces the current text of policy 6200 with the text of the WAC. The procedure will be deleted and information from the procedure is added to the proposed WAC to provide clarifying details (e.g., types of permits and parking lots).

The revision updates the language to align with other Washington Administrative Codes, Revised Codes of Washington, House Bill 2513, and newer parking technology. The updates also clarify definitions and the rules for parking permits, regulations, enforcement, penalties and appeals.

V. **ACTION ITEMS**

A. Sabbatical Leave Requests

Motion 19.22

Trustee Heu-Weller moved that the Board of Trustees of Community College District VIII concurs with the recommendation of the Sabbatical Leave Committee and the Interim President and authorizes sabbatical leaves for Croix Saffon (3 FTEF), Stephanie Hurst (1 FTEF), Elena Maans-Lorincz (2 FTEF), Margaret Harada (1 FTEF), Sajonna Sletten (3 FTEF), Mausumi Maulik (1 FTEF), and Tim Jones (1 FTEF) to total 12 FTEF, and authorizes Tim Jones and Ann Minks to be listed as alternates for sabbatical leave. Trustee Dietzel seconded.

The motion passed unanimously.

B. 2022-2023 Board Meeting Dates

Motion 20.22

Trustee West moved that the Board of Trustees of Community College District VIII approves the schedule of meeting dates for 2022-2023. Trustee Fukutaki seconded.

The motion passed unanimously.

C. Resolution 301: Amending Authorized Individual for the Washington State Local Government Investment Pool

Motion 21.22

Trustee Dietzel moved that the Board of Trustees of Community College District VIII approves Resolution 301, which amends the Authorized Individual for the Washington State Local Government Investment Pool. Trustee Heu-Weller seconded.

The motion passed unanimously.

VI. **QUARTERLY REPORTS**

A. Enrollment Report

Zach Morgan, Executive Director of Effectiveness and Research presented the quarterly Enrollment Report.

A brief summary of final enrollment was provided for Winter 2022, as well as the interim status of Spring 2022 enrollment, and expected estimates for the 2021-2022 year and projections for the 2022-2023, 2023-2024, and 2024-2025 years.

Across our credit and non-credit classes, Bellevue College engaged with 12,229 students this past Winter quarter. The steep drop in Winter credit enrollment that was presented at the February meeting only slightly recovered at the end of the quarter, with the College serving about 15% fewer students and about 16% fewer full-time equivalents (FTES). This is a substantial decline relative to the 7.5% seen for Fall Quarter, and is a more significant drop than was experienced by SBCTC overall.

While the contributing factors of vaccination requirements and labor conditions would have been expected across the state system, the ctLink implementation would have primarily affected Bellevue College and other Deployment Group 5 (DG5) institutions. Compared to those other DG5 institutions, Bellevue College enrollment's enrollment decline is much less severe.

So far for Spring 2022, Bellevue College is serving 11,680 students this quarter. Our enrollments are falling a bit short of our projections, which themselves were expecting about a 12% decline from last Spring to this Spring. These declines are noticeable in both the lower numbers of new students (both in number and proportion) and with a slightly lower retention rate from Winter quarter (which itself was a substantially smaller population).

Based on the information available, we have established final estimates for this year's enrollments as well as revised quarterly projections for next year, which generally have been tuned further down. Additionally, we formally established annualized projections for the 2023-2024 and 2024-2025 academic years, expecting small yet consistent declines in enrollments in the upcoming years.

VII. **PRESIDENT'S REPORT**

Gary Locke, Interim President of Bellevue College, provided the monthly president report.

- Due to technical difficulties with the Zoom feed, minutes were not taken during this report.

VIII. **DIVERSITY, EQUITY, AND INCLUSION REPORT**

Consuelo Grier, Vice President of Diversity, Equity, and Inclusion (DEI) at Bellevue College, provided the DEI report.

- Due to technical difficulties with the Zoom feed, minutes were not taken during this report.

IX. **BOARD REPORT**

Trustee Fukutaki announced that Trustee will soon become President of the Association of College Trustees (ACT) and Chair Leigh will run for Treasurer of ACT.

X. **UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

A. Unscheduled Business

Chair Leigh announced that as a procedural matter and in light of his absence from the Board of Trustees' meeting on March 16, 2022, the Board should ratify its vote on tenure candidates.

Motion 22.22

Chair Dietzel moved to ratify the vote on the slate of tenure candidates taken on March 16, 2022. Trustee Heu-Weller seconded.

The motion passed unanimously.

B. Community Testimony

Sajonna Slatten, faculty member at Bellevue College, made a public comment on writing and reading lab.

Amanda Chamba, student at Bellevue College, made a public comment on campus tensions.

Sara Gardner, staff member at Bellevue College, made a public comment on student retention.

Sophia, student at Bellevue College, made a public comment on international students and enrollment. Eva's position.

Gunawan Christopher, student at Bellevue College, made a public comment on the international student engagement specialist.

Ezgi Ayaz, student at Bellevue College, made a public comment on student positions and a position in international student engagement.

Daniel Le, student at Bellevue College, made a public comment on a position in international student engagement.

Teresa Descher, staff member at Bellevue College, made a public comment on mental health.

XI. **EXECUTIVE SESSION**

At 4:26 PM, Chair Leigh announced there would be an executive session beginning at 4:26 PM that would last approximately 40 minutes to discuss matters with legal counsel regarding

potential litigation, collective bargaining, and the performance of public employees. The Board returned to regular session at 5:05 PM.

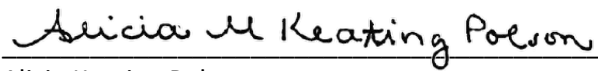
XII. **ADJOURNMENT**

There being no further business, Chair Leigh adjourned the Board of Trustees meeting at 5:05 PM.



Richard Leigh, Chair
Board of Trustees

ATTEST:



Alicia Keating Polson
Secretary, Board of Trustees
Community College District VIII

Bellevue College
Community College District VIII
May 18, 2022

RESOLUTION NO. 301

A RESOLUTION of the Board of Trustees of Bellevue College of Community College District VIII amending the Authorized Individual for the Washington State Local Investment Pool.

WHEREAS, since the adoption of Resolution 243 on January 27, 1999, Bellevue College of Community College District VIII has participated in the Washington State Local Government Investment Pool (LGIP), a trust fund created pursuant to Chapter 294, Laws of 1986; and

WHEREAS, the LGIP permits the College to designate an individual to authorize all amendments, changes, or alterations to the Local Government Investment Pool Transaction Form ("LGIP Form") or any other documentation ("Authorized Individual"); and

WHEREAS, with the adoption of Resolution 298 on June 29, 2011, the College designated former Vice President of Administrative Services Rachel Solemsaas as the Authorized Individual; and


WHEREAS, the College currently has a different Vice President of Administrative Services and therefore needs to terminate and revoke the prior designation;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT VIII, STATE OF WASHINGTON HEREBY RESOLVES:

1. The Board of Trustees of Community College District VIII hereby terminate and revoke the designation of Rachel Solemsaas as the Authorized Individual for the purpose of the LGIP.
2. The Board of Trustees of Community College District VIII hereby designates the individual who holds the position of Vice President of Administrative Services as the Authorized Individual for the purpose of the LGIP. As the Authorized Individual, the Vice President of Administrative Services has been delegated the authority to authorize all amendments, changes, or alterations to the LGIP Form or any other documentation including designating other individuals to make deposits and withdrawals on behalf of Bellevue College.

APPROVED AND ADOPTED:

BOARD OF TRUSTEES



Richard Leigh, Board Chair