



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, June 15, 2022. This meeting was conducted in-person in B201 for a limited number of attendees and remotely via Zoom. A telephone line was also available. Richard Leigh, Chair, presided.

MINUTES

The business session was called to order at 2:03 PM

I. **ROLL CALL**

Chair Richard Leigh, Vice Chair Merisa Heu-Weller, Rich Fukutaki, Greg Dietzel, Sascha West, Gary Locke, and Tricia Boerger were present.

II. **AGENDA**

Trustee West made a motion to approve the agenda (June 15, 2022) and minutes (June 1, 2022; May 18, 2022). Trustee Dietzel seconded.

The motion passed unanimously.

III. **CONSTITUENT REPORTS**

A. Faculty

No report was provided.

B. Foundation

The Foundation report was provided by Rebecca Chawgo, Interim Vice President of Institutional Advancement.

- Thanks to all for support of Foundation
- More than 500k awarded in scholarships
- Next year is KBCS anniversary, first year in 11 years without support but they are close to meeting their budget.
- Foundation surpassed budget.
- May have two gifts from Amazon this year. Last year helped with emergency aid and scholarships, this year scholarships and support for stipends to integrate cloud computing, and k-12 stem related camps
- The Gala is January 7, 2023, most likely on campus. Alternative site is Newcastle.

C. Student

The Student report was provided by Theint Thu, President of the Bellevue College Associated Student Government (ASG) and Adam Brewster, ASG Treasurer.

- Appointments for BCG councils tomorrow.
- Finalizing ASG website.
- Finishing elections for this year.
- Create research database, hoping this will be something for research students to share and peer review.
- Some students are asking for more hybrid classes to help with rising costs in gas.

D. Classified

The Classified report was provided by Amber Kelly, Chair of Classified Council.

- Lack of COVID-19 exposure notification. Employees complaining about finding out from coworkers telling them rather than the college informing. Too many people in the office at one time. Questions about how we will continue to monitor and inform exposures on campus.
- Concerns about lack of safety infrastructure and curious about safety training.
- Classified staff denied access to same professional development opportunities provided to higher level administrators in their department.
- Ctclink increased workload and experiencing lack of support. Missing managers and support staff. Negative effect on morale.
- Congratulations to all classified staff for helping bring the school year to a close with graduation, special events, ctclink implementation, and more roles essential to the college's function.

E. College Assembly

The College Assembly report was provided by Valencio Socia, Chair of College Assembly.

- Past year has been slower than usual for proposals coming through the Governance system, which is likely due to COVID and increased workload/vacancies/ctclink transition.
- Anticipate more proposals, particularly with student participation. Excited to have that constituency engaged and involved in governance.
- Elections and appointments are nearly complete. A few vacancies left to fill, working on this.
- Trainings are being offered for current governance officers. Well received and multiple requests for future trainings. Hoping to have these open to the entire BC community. Kudos to associate director Lori Keller
- Planning summer Retreat for governance, cabinet, and governance support.
- Safety concerns, particularly around violence and active shooters. Safety training is essential for return to campus and new employees.
- Valencio Socia will continue as Chair of College Assembly next year.

IV. **ACTION ITEMS**

A. College Budget

Motion 25.22

Trustee Dietzel moved that the Board of Trustees of Community College District VIII approve the college budget plan, as proposed, for fiscal period 2022-2023. This includes the Board of Trustees authorizing:

- the College President to proceed with the execution of the planned program;
- the College President to transfer funds within the General Fund, or from local and other funds, to eliminate any cash deficit as required by RCW 43.88.2601, to provide working capital, and to support approved projects and activities;
- the tuition and fee schedule as established by law, by the State Board for Community and Technical Colleges, as implemented by the College President, and as listed in the College catalog;
- the College President to accept allocation amendments from the State Board for Community and Technical Colleges, to accept such grants and contracts as may be acquired during the budget period, and to report on such changes, at least quarterly, to the Board of Trustees;
- the addition of staff and faculty positions if necessary, to carry out the College's programs; and
- the College President to determine the fee schedule for contract courses and programs.

Trustee Heu-Weller seconded.

The motion passed unanimously.

B. Services and Activities Budget

Motion 26.22

Trustee West moved that the Board of Trustees of Community College District VIII approve the proposed Services and Activities budget. Trustee Heu-Weller seconded.

The motion passed unanimously.

C. Creation of Policy 6460: COVID-19 Vaccination Requirements

Motion 27.22

Trustee West moved that the Board of Trustees of Community College District VIII approve the creation of Policy 6460: COVID-19 Vaccination Requirements. Trustee Fukutaki seconded.

The motion passed unanimously.

D. Board Election of Officers

Motion 28.22

Trustee Fukutaki moved that the Board of Trustees of Community College District VIII hereby appoint Trustee Merisa Heu-Weller as Board Chair. Trustee West seconded.

The motion passed unanimously.

Motion 29.22

Trustee Dietzel moved that the Board of Trustees of Community College District VIII hereby appoint Trustee Rich Fukutaki as Board Vice Chair. Trustee West seconded.

The motion passed unanimously.

V. **UPDATE ON BC PRIORITIES PROJECT**

Zach Morgan, Executive Director of Effectiveness and Research presented an update on the BC Priorities Project.

The *Priorities Project* is an initiative charged by the Board to identify the priorities and values to guide the College in the next three to five years and support the identification and selection of the next president of the College. In April, Attain Partners delivered the *Stakeholder Insights Report* providing summary themes and representative comments from 26 confidential interviews, 17 focus groups, 2 town halls, and a survey across both internal and external constituencies, as well as an environmental scan regarding current and future issues in higher education and the region. The *Bellevue College Priorities Report* is written to serve as an executive summary of the *Stakeholder Insights Report*, and includes recommendations to the board of trustees, senior leadership, and the campus community at large.

VI. **QUARTERLY REPORTS**

A. Student Success Report

Zach Morgan, Executive Director of Effectiveness and Research; Esteban Maldonado, Title III Director and Achieving the Dream (ATD) Co-Lead; Jennie Mayer, Faculty Program Chair for Physical Science and ATD Co-Lead presented the quarterly Student Success Report.

Bellevue College's Achieving the Dream/Guided Pathways Student Success work is making progress toward a unified Student Success Statement for Bellevue College, website redesign and communications effort, Pathways program maps for students to keep them on track toward completion, faculty training and onboarding, math redesign, cohorts for African-American and Latinx students, and student supports such as advising, First-Year Seminar, and Early Alert.

VII. **PRESIDENT'S REPORT**

Gary Locke, Interim President of Bellevue College, provided the monthly president report.

- Filling Safety Officer position, as indicated in the reports.
- College Budget includes funding for additional staff to help with ctcLink workload.
- Travel budget for all departments has been drastically reduced.
- Commencement is a week from Friday. For the first time in 3 years, commencement will be in person at T-Mobile Park and there will be no limit on attendees for graduates.
- Lease for North Campus has been signed with a private academic institution for the next 10 years.
- Concluded task force on online excellence in education. Proposing to start next year that faculty must undergo training prior to teaching online to ensure a minimum standard of excellence for online learning.

VIII. **DIVERSITY, EQUITY, AND INCLUSION REPORT**

Consuelo Grier, Vice President of Diversity, Equity, and Inclusion (DEI) at Bellevue College, provided the DEI report.

- Summer is when office focuses on strategic planning. Informed by what we heard from community, better staffing, campus climate assessment,
- State Bill 5227 – completion of campus climate assessment, results posted on the public website. Well ahead of the curve for this bill.
- Other state bill 5194, irresponsible to start strategic planning without completed climate assessment. Will not be submitting this and state is aware.
- Summer sessions for DEI advocate training and screening committee training.
- LGBTQ task force lavender graduation, wonderful to see students all together and celebrating.
- Tomorrow will be a Black graduation celebration.

IX. **BOARD REPORT**

Chair Leigh thanked his fellow trustees for kindness and friendship over this past year especially considering the difficult year. Leigh also thanked Interim President Locke and Executive Director Keating Polson.

Trustee Heu-Weller thanked Chair Leigh for his leadership over the last year.

Trustee West thanked Chair Leigh for his leadership and advice. Chair Leigh celebrated Trustee West for his engagement and work as the student trustee.

Trustee Dietzel echoed all these sentiments.

Trustee Fukutaki announced that Trustee Dietzel was sworn in as the new ACT President and Chair Leigh was sworn in as the ACT treasurer.

X. **UNSCHEDULED BUSINESS/COMMUNITY TESTIMONY**

Tobi Rosenberg, faculty member at Bellevue College, made a public comment on staffing for Basic and Transitional Studies.

Jean Pauley, faculty member at Bellevue College, made a public comment on staffing for Basic and Transitional Studies.

Fabiana Deassis, staff member at Bellevue College, made a public comment on the announcement of and notification for eliminated positions as relating to budget reductions.

Valencio Socia, staff member at Bellevue College, made a public comment on Ukrainian refugees and Basic and Transitional Studies.

Claudia Payne, faculty member at Bellevue College, made a public comment on Basic and Transitional Studies.

XI. **EXECUTIVE SESSION**

At 4:31 PM, Chair Leigh announced there would be an executive session beginning at 4:45 PM that would last approximately 60 minutes to discuss matters with legal counsel regarding potential litigation, collective bargaining, and the performance of public employees. The Board returned to regular session at 5:30 PM.

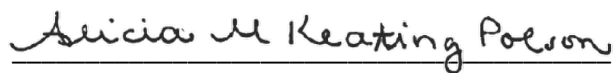
XII. **ADJOURNMENT**

There being no further business, Chair Leigh adjourned the Board of Trustees meeting at 5:30 PM.



Richard Leigh, Chair
Board of Trustees

ATTEST:



Alicia Keating Polson
Secretary, Board of Trustees
Community College District VIII